



**EL DORADO CITY COMMISSION – REGULAR MEETING AGENDA
CITY HALL – 220 E. FIRST AVENUE
September 20, 2021 – 6:30 PM**

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation** – Pastor Mark Somerville from Family Worship Center
- 4. Pledge of Allegiance**

Proclamations and Recognition

5. None

Personal Appearances. Personal appearances are opportunities for organizations or citizens to make special presentations before the City Commission. Such appearances are scheduled in advance of the meeting by calling City Clerk Tabitha Sharp at (316) 321-9100 by 5:00 pm the Tuesday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

6. None

8. Public Comments. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so when called upon the Mayor. Comments on personnel matters and matters pending in court are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only; no action will be taken.

Consent Agenda (*Consent agenda items will be acted on by one motion unless a majority of the City Commission votes to remove an item for discussion and separate action.*)

9. Approval of [City Commission Minutes from September 7, 2021](#) and [Special City Commission Minutes from August 25, 2021](#).

Old Business

10. None

New Business

11. [2022 Budget Hearing and Adoption](#)

Discussion Items

12. None

Reports

13. City Commission and Advisory Board Updates
14. City Manager

Executive Session

15. None

Adjournment

16. Consideration of a motion to adjourn the September 20, 2021 regular meeting

PUBLIC COMMENT POLICY:

Citizens are encouraged to address the City Commission during regularly scheduled meetings. This policy is intended to provide some guidelines to ensure that all El Dorado citizens have a chance to address the Commission.

1. Each citizen will state their name and address before making comments.
2. There are no residency requirements.
3. Each citizen will have 3 minutes to present his or her comments.
4. An extension of time, if necessary, may be approved but must be by a majority of the City Commission.
5. Comments or questions will be directed only to the City Commission.
6. Citizens will follow the decorum policy.
7. Debate or argument between parties in the audience will not be allowed.
8. Certain legal issues may not be discussed. (Examples include but are not limited to personnel issues, lawsuits, etc.)
9. Violation of this public comment policy will result in the citizen being directed to cease or resume sitting.

Approved by the Commission this 2nd day of May 2005.

EL DORADO CITY COMMISSION MEETING

September 7, 2021

The El Dorado City Commission met in a regular session on September 7, 2021 at 6:30 p.m. in the Commission Room with the following present: Mayor Bill Young, Commissioner Gregg Lewis, Commissioner Nick Badwey, Commissioner Kendra Wilkinson, City Manager David Dillner, Finance Director Alyssa Warner, City Engineer Scott Rickard and City Clerk Tabitha Sharp. Absent: Commissioner Matt Guthrie and City Attorney Ashlyn Lindskog.

VISITORS

Curt Zieman	128 N Vine	El Dorado, KS
Syndee Scribner	826 W 4 th	El Dorado, KS
Sandy DeWitt	Journey to Recovery	El Dorado, KS
Pastor David Crook	First Southern Baptist Church	El Dorado, KS
Javan Gonzalez	Destination Services Coordinator	El Dorado, KS
Sharon McClure	Daughters of the American Revolution	El Dorado, KS
Deanna Bonn	Everyday El Dorado	El Dorado, KS
Sierra Bonn	Miss El Dorado	El Dorado, KS
Suzannah Bowden	Miss Golden Road	El Dorado, KS
Jordan Burford	Miss Sunflower Fest	
Juliana Burford	Miss El Dorado Little Princess	
Faith Grove	Miss El Dorado Princess	El Dorado, KS
Hannah Reed	Miss Teen Sunflower Fest	Eureka, KS
Niomi Ndirangu	Miss Teen El Dorado	El Dorado, KS

CALL TO ORDER

Vice Mayor Gregg Lewis called the September 7, 2021 meeting to order.

INVOCATION

Pastor David Crook, First Southern Baptist Church, opened the meeting with an invocation.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PROCLAMATIONS

The Mayor read proclamations for Suicide Awareness Month and Constitution Week.

Sandy DeWitt, Journey to Recovery, presented information on Suicide Awareness.

Sharon McClure, Daughters of the American Revolution, stated that the DAR is responsible for the implementation of Constitution Week and encouraged citizens to take part in the recognition of the Constitution.

PERSONAL APPEARANCES

Destination Services Coordinator, Javan Gonzalez, presented information on the upcoming 150FEST.

PUBLIC COMMENT

Mayor Bill Young opened the floor for public comments.

The winners of Miss El Dorado, Miss Sunflower Fest and Miss Golden Road were present to thank the City Commission for their support this year.

Pastor David Crook gave information on the upcoming Tent Rally.

CONSENT AGENDA

Approval of City Commission Minutes from August 16, 2021.

Approval of Appropriation Ordinance 08-21 in the amount of \$1,166,403.95.

Commissioner Nick Badwey moved to approve the consent agenda as presented.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.

PUBLIC HEARINGS

A PUBLIC HEARING CONCERNING THE CITY’S INTENT TO EXCEED THE REVENUE NEUTRAL RATE FOR THE 2022 BUDGET

City Manager David Dillner stated that under the new state law, the City must hold a public hearing to allow comment on their intent to exceed the Revenue Neutral Rate for the 2022 budget. He provided them with information on the current mill levy, the revenue neutral rate and the proposed mill levy for the 2022 budget.

Mayor Bill Young opened the public hearing.

There were no comments.

Mayor Young closed the public hearing.

Commissioner Nick Badwey moved to approve Resolution No. 2832, a Resolution of the City of El Dorado, Kansas to levy a property tax rate exceeding the revenue neutral rate.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.

NEW BUSINESS

ADOPTION OF THE STANDARD TRAFFIC ORDINANCE AND UNIFORM PUBLIC OFFENSE CODE

Police Chief Curt Zieman presented the changes to the 2021 Standard Traffic Ordinance and Uniform Public Offense Code.

Commissioner Kendra Wilkinson moved that Ordinance No. 1356, an Ordinance amending Section 10.04.010 of the El Dorado Municipal Code pertaining to traffic and referencing the “Uniform Public Offense Code” for Kansas Cities, Edition 2021, be passed and approved.

Commissioner Nick Badwey seconded the motion.

Roll Call Vote

Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Bill Young	Yes
Position No. 1	Commissioner Matt Guthrie	Absent
Position No. 2	Commissioner Gregg Lewis	Yes
Position No. 3	Commissioner Nick Badwey	Yes

Commissioner Nick Badwey moved that Ordinance No. 1357, an Ordinance amending Section 9.04.010 of the EL Dorado Municipal Code pertaining to traffic and referencing the “Standard Traffic Ordinance” for Kansas Cities, Edition 2021, be passed and approved.

Commissioner Kendra Wilkinson seconded the motion.

Roll Call Vote

	Mayor Bill Young	Yes
Position No. 1	Commissioner Matt Guthrie	Absent
Position No. 2	Commissioner Gregg Lewis	Yes
Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes

CONSIDERATION OF A MOTION TO PARTICIPATE IN A KDOT CORRIDOR MANAGEMENT STUDY AT A NOT-TO-EXCEED COST OF \$11,000 CONCERNING THE K-254 HIGHWAY CORRIDOR IN PARTNERSHIP WITH OTHER LOCAL GOVERNING ENTITIES LOCATED ALONG THE CORRIDOR

City Manager David Dillner stated that the K-254 Corridor Association recently received a presentation from KDOT and have asked to move forward with a study that would provide

options for making the corridor more safe and functional. He stated that staff are requesting approval from the Commission to express their intent to participate should the study be initiated.

Commissioner Gregg Lewis moved to authorize the City Manager to prepare a letter of intent to the K-254 Corridor Association stating its intent to participate in a KDOT Corridor Management Study for the K-254 highway corridor.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.

CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH OZARK LASER SYSTEMS, INC. ("OLS"), FOR GPS FIXED BASE STATION

City Engineer Scott Rickard stated that staff are requesting permission to enter into an agreement with Ozark Laser for the purpose of placing a GPS fixed base station on the Public Works facility. This would allow staff to utilize the station for the purposes of surveying projects and collecting data from those surveys.

Commissioner Gregg Lewis moved to authorize the City Manager to sign the contract with Ozark Laser.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 3 – 0 (Commissioner Badwey stepped out of the room).

CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH SAM, LLC FOR GPS MAPPING SERVICES

City Engineer Scott Rickard stated that staff are requesting permission to enter into an agreement with SAM, LLC for GPS mapping services. He stated that they will provide information on all man holes in the City including sewer and water systems. He stated that much of the knowledge we have had in the past is with those individuals who were working here at the time, he stated that this will provide us with that information electronically. He stated that it will also help us identify issues sooner.

Commissioner Gregg Lewis moved to authorize the City Manager to execute a professional services agreement with SAM, LLC for GPS mapping services of the City's underground public infrastructure.

Commissioner Kendra Wilkinson seconded the motion.

Mayor Bill Young confirmed that after paying for this project, we would still be within the allowable fund balance for sewer and water funds.

City Manager David Dillner stated that he was correct.

Motion carried 4 – 0.

LAND BANK CONSENT AGENDA

APPROVAL OF A MEMORANDUM OF UNDERSTANDING AND REAL ESTATE CONTRACT WITH JB RENTALS, LLC

City Manager David Dillner stated JB Rentals, LLC has approached the city regarding an economic development prospect utilizing a piece of property in the Land Bank. He stated that the memorandum of understanding provided for approval will allow the developer to move forward with the opportunity while leaving the property in the land bank until such time as the building is occupied.

Commissioner Gregg Lewis to authorize the City Manager to sign a Memorandum of Understanding and Real Estate Contract with JB Rentals, LLC.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.

REPORTS

CITY COMMISSION AND ADVISORY BOARD UPDATES

Mayor Bill Young congratulated the local high school football teams on their successes last week. He stated that EHS will be home this weekend and encouraged citizens to come support them at BG Stadium.

CITY MANAGER REPORT

City Manager David Dillner stated that candidates for office in November are now able to place signs out around town. He stated that they cannot be in the right of way or on public property.

ADJOURNMENT

Commissioner Nick Badwey moved to adjourn the meeting at 7:34 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 4 – 0.

City Clerk Tabitha D. Sharp

Mayor Bill Young

EL DORADO CITY SPECIAL COMMISSION MEETING

August 11, 2021

The El Dorado City Commission met in special session on August 11, 2021 at 5:00 pm at 220 E 1st Avenue with the following present: Mayor Bill Young, Commissioner Matt Guthrie, Commissioner Kendra Wilkinson, City Manager David Dillner, City Engineer Scott Rickard and City Clerk Tabitha Sharp. Absent: Commissioner Nick Badwey, Commissioner Gregg Lewis and City Attorney Ashlyn Lindskog

VISITORS

Curt Zieman	128 N Vine	El Dorado, KS
Syndee Scribner	826 W 4 th	El Dorado, KS
Linda Jolly	El Dorado Inc.	El Dorado, KS
Will Carpenter	State Representative	Towanda, KS
Jason Patty	220 E 1 st Ave	El Dorado, KS

CALL TO ORDER

Mayor Bill Young called the August 11, 2021 Special City Commission meeting to order at 5:00 p.m.

ITEMS TO BE PLACED ON THE REGULAR AGENDA

The City Commission reviewed the items to be placed on a future agenda.

ITEMS FOR PRESENTATION AND DISCUSSION

INDUSTRIAL DEVELOPMENT UPDATE

Linda Jolly, El Dorado Inc, and City Engineer Scott Rickard reviewed efforts to continue industrial development in El Dorado.

LAKE DEBT PLAN

City Manager David Dillner reviewed information provided by Financial Advisors Baker Tilly in regards to lake debt.

The City Commission requested that the City Manager move forward on working with the Federal Government to reduce the debt.

ITEMS ALREADY PLACED ON THE REGULAR AGENDA

City Manager David Dillner reviewed the items on the next agenda.

COMMISSION REPORTS

EL DORADO CITY SPECIAL COMMISSION MEETING

August 11, 2021

Mayor Bill Young reminded everyone he would be gone Monday to take his daughter back to college.

ADJOURNMENT

Commissioner Matt Guthrie moved to adjourn the meeting at 6:19 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 3 – 0.

City Clerk Tabitha D. Sharp

Mayor Bill Young

TO: City Commission
FROM: Tabitha Sharp, City Clerk
SUBJ: Proposed 2022 Budget
DATE: September 14, 2021

Background: Per state law, the City Commission is required to conduct a public hearing to hear objections from taxpayers concerning the setting of the mill levy for the next year’s operating budget. State law requires cities to adopt an annual operating budget and provide a certified copy to the County Clerk on or before October 1, 2021. Staff published a Notice of Budget Hearing on September 7, 2021 requesting an approximately 1.8 mill increase from the 2021 budget.

Strategic Priority:

Fiscal Stewardship: The City of El Dorado will manage taxpayer resources in a prudent manner by acting as a responsible steward of public resources.

Fiscal Impact: The proposed 2022 budget establishes a maximum spending authority of \$33.55 million for all operating funds. Individual funds cannot exceed the specific spending limit for the fund without first conducting a public hearing and having the City Commission approve any increased expenditures. The mill levies for mill-levied supported funds are estimated as follows:

Fund	2022 Mill Levy	2021 Mill Levy
General Fund	37.924	39.676
Debt Service Fund	10.732	10.923
Library	5.275	5.149
Airport	0.923	0.913
Industrial Mill Levy Fund	1.055	1.131
TOTAL	55.909	57.792

All funds are estimated to have a surplus or a balanced budget with the exception of Airport (\$17,198), Industrial Mill Levy (\$12,787), El Dorado Senior Center (\$13,513) and Stormwater (\$1,098). These funds will utilize fund balance to cover any necessary difference in 2022.

Legal Review: The city attorney has not reviewed this item. A legal review of the budget is not required or necessary.

Staff Recommendation: The City Manager recommends approval and adoption of the 2022 Budget as presented during the Budget Hearing.

Public Hearing:

Mayor Bill Young will open a public hearing.

Commission Actions:

Commissioner _____ moved to approve Ordinance No. S- 1332, an ordinance attesting to an increase in tax revenues for budget year 2022 for the City of El Dorado, Kansas.

Commissioner _____ seconded the motion.

[Return to Agenda](#)

ORDINANCE NO. S-1332

**AN ORDINANCE ATTESTING TO AN INCREASE IN TAX REVENUES
FOR BUDGET YEAR 2022 FOR THE CITY OF EL DORADO**

WHEREAS, the City of El Dorado, Kansas, must continue to provide services to protect the health, safety, and welfare of the citizens of this community; and

WHEREAS, the cost of providing essential services to the citizens of this city continues to increase.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EL DORADO, KANSAS:

SECTION 1. In accordance with state law, the City of El Dorado held a public hearing and prepared the proposed budget necessary to fund city services from January 1, 2022, until December 31, 2022.

SECTION 2. After careful public deliberations, the Governing Body has determined that in order to maintain the public services that are essential for the citizens of this city, it will be necessary to budget property tax revenues in an amount exceeding the levy in the 2021 budget.

SECTION 3. This ordinance shall take effect and be in force from and after its publication in the official city newspaper.

PASSED AND APPROVED by the Governing Body of the City of El Dorado, Kansas, this 20th day of September, 2021.

Bill Young, Mayor

Attest:

Tabitha Sharp, City Clerk