

**PLANNING COMMISSION MINUTES**  
**March 24, 2016**  
**6:30 p.m.**

**1. CALL TO ORDER & ROLL CALL**

**Members Present**

Fred Britain  
Scott Leason  
David Lewis  
Brad Long  
Kyle McLaren  
Samuel McVay  
Allen Potter

**Staff Present**

Jay Shivers  
Scott Rickard  
Curt Zieman  
Steve Moody  
Herb Llewellyn  
Kurt Bookout  
Kevin Wishart  
Jason Reiswig  
Tammy Schaffer

**2. APPROVAL OF MINUTES**

A motion was made by Commissioner McLaren to approve the minutes of the February 25<sup>th</sup>, 2016, meeting. The motion was seconded by Commissioner Long. The motion passed unanimously (7-0).

**3. NEW BUSINESS**

**4. OLD BUSINESS**

**5. STAFF ITEMS**

- **Capital Improvement Plan (CIP) Presentation**

Chairman Britain asked the Commission if they would like to have staff make presentations on the projects or be present to answer questions. Commissioners Leason and Long spoke in favor

of asking questions. Chairman Britain opened for the floor for the Planning Commission to ask questions about the CIP.

Commissioner Potter asked if the completion deadlines are requirements for state and federal grants. Mr. Rickard commented that many projects don't have state or federal funds tied to them at this time. Commissioner Potter about the street resurfacing costs in the CIP versus the budget. Mr. Rickard replied that all the resurfacing projects are part of the 1% sales tax. Approximately \$600,000 goes to street rehabilitation. Mr. Rickard stated that about \$100,000 goes to minimal maintenance such as seal coats and crack sealing. The remaining \$500,000 is for major rehab such as mill and overlay. The money is set aside in a project fund.

Commissioner McLaren asked about the paving of Towanda Avenue and Boyer Road and if there would be a gap near Haverhill. Mr. Rickard stated that the project is in this year's CIP to pave from Haverhill to the west property line of Butler Community College.

Commissioner Long asked where the parking at East Park will be located. Mr. Wishart hopes that they can lease or purchase parking across the road to the east of the existing parking lot. Mr. Wishart stated that will keep their options open for other opportunities that may become available in the area. Commissioner Long asked about the lighting at Central Park. Mr. Wishart replied that two fields have old lighting systems and two have been updated in the last 15 years. Commissioner Long asked about putting a ball park at the gold course. Mr. Wishart replied that it's a possibility depending on City Commission guidance and funding. Commissioner Long commented that restrooms at Graham Park is a good idea.

Commissioner Lewis asked how many of the projects are contingent upon the master plan being approved. Mr. Wishart stated that some of them are and some need the improvements regardless of the plan.

Commissioner Long asked if Mr. Wishart has the money budgeted for Graham Park. Mr. Wishart stated that some of it will come from the budget. He also noted that CIP projects can change and funding sources can change.

Commissioner McLaren asked if there is demand for Griler Park. Mr. Wishart stated that a number of residents on the west side of town have expressed their interest and that the closest park for them is at BG Stadium. Commissioner McLaren asked Mr. Wishart to talk about Gordy Park and the Municipal Pool projects. Mr. Wishart stated that both projects are part of the master plan. There's been a lot of interest in Gordy Park and some design work needs to be done. He also noted there is a lot of feedback for a pool.

Commissioner McLaren asked if the water system is running at full capacity. Kurt Bookout replied that they have to be able to meet peak demand. He noted that the last peak demand was in 2013 at about 7mgd. The system can process approximately 8.5mgd. Mr. Bookout stated that they could probably get 10mgd out of the system if needed. He stated the bottleneck is getting it into the distribution system which will require installing larger pipes.

Commissioner McVay moved to deem the 2017-2022 Capital Improvement Plan in conformance with the Comprehensive Plan. The motion was seconded by Commissioner Leason. The motion passed unanimously (7-0).

**6. ADJOURNMENT**