

EL DORADO CITY COMMISSION MEETING

August 6, 2018

The El Dorado City Commission met in a regular session on August 6, 2018 at 6:30 p.m. in the Commission Room with the following present: Mayor Vince Haines, Commissioner Matt Guthrie, Commissioner Gregg Lewis, Commissioner Nick Badwey, Commissioner Kendra Wilkinson, City Manager David Dillner, City Engineer Scott Rickard and City Clerk Tabitha Sharp. Absent: City Attorney Ashlyn Lindskog.

VISITORS

Logan Stenseng	612 N Washington	El Dorado, KS
Trish Rodebaugh	762 SW 50 th St	El Dorado, KS
Melody Gault	5 Taylor Ave	El Dorado, KS
Shawn Stewart	AAA Kansas	Wichita, KS
Troy Wells	KDOT	Wichita, KS
Curt Zieman	128 N Vine	El Dorado, KS
Tammy Schaffer	220 E 1 st	El Dorado, KS
Brad Meyer	222 E 2 nd	El Dorado, KS

CALL TO ORDER

Mayor Vince Haines called the August 6, 2018 meeting to order.

INVOCATION

Mayor Vince Haines opened the meeting with an invocation.

PLEDGE OF ALLEGIANCE

The City Commission led the Pledge of Allegiance.

PROCLAMATIONS AND RECOGNITION

Shawn Stewart, AAA Kansas, presented the El Dorado Police Department with their 4th AAA award for traffic safety.

Police Chief Curt Zieman commended Sargent John Thompson for his work with this program.

PUBLIC COMMENT

Mayor Vince Haines opened the floor for public comment.

Logan Stenseng, 601 N Washington, stated that he wanted to thank the Commission and city staff for the opportunity to serve as an intern this summer. He stated that he learned a lot in the process.

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Mr. Stenseng stated that he wanted the City Commission to consider opening a free space for people to meet. He stated that all rooms available for large groups in El Dorado have a charge associated with them. He stated that he enjoys doing things like voter registration, but found it difficult as there was no space to conduct that in El Dorado that a student can afford to use.

CONSENT AGENDA

Approval of City Commission meeting minutes for July 2 and 17, 2018 and Special City Commission meeting minutes for July 11, 24 and August 1, 2018.

Approval of Appropriation Ordinance No. 07-18 in the amount of \$1,824,778.81.

Approval of a temporary CMB license for Holly Frontier Western Celebration, August 23-25, 2018 at 201 E Central Ave, El Dorado, KS.

Approval of the following advisory board appointments:
Tyson Neilsen, Parks and Recreation Board, Term Expiring 12/31/2019
Scott Hackler, Planning Commission, Term Expiring 12/31/2020.

Commissioner Nick Badwey moved to approve the consent agenda as presented.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

BUDGET HEARING AND ADOPTION

City Manager David Dillner gave a presentation on the proposed 2019 Budget.

Mayor Vince Haines opened the public hearing.

There were no comments.

Mayor Vince Haines closed the public hearing.

Commissioner Matt Guthrie moved to approve the 2019 budget as published and directed staff to send the budget to the County Clerk for certification.

Commissioner Gregg Lewis seconded the motion.

Motion carried 5 – 0.

SALES TAX ORDINANCE

City Manager David Dillner stated that the sales tax task force met a handful of times and have provided a recommended a few changes to the sales tax ordinance. He stated that the first

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\$1,650,000 would be allocated annually for property tax reduction, the next \$600,000 would be allocated to street rehabilitation, the next \$100,000 would be allocated to economic development, and any amount collected beyond that would be utilized for capital improvement projects.

City Manager Dillner stated that the first change was to combine the property tax reduction amounts. He stated that they also asked for an increase in economic development funds from \$50,000 to \$100,000. He stated that they also requested that the language defining economic development and capital improvement projects be strengthened.

Commissioner Nick Badwey stated that he was not interested in combining the amounts for the property tax reduction. He stated that he was also not interested in increasing the economic development amount. He stated that the excess funds can be spent in any way they want, and if a project comes up that needs more money for economic development, they can allocate it to that.

Mayor Vince Haines asked what gets cut first if we have a low year.

City Manager Dillner stated that it goes backwards from the way it is listed on the ordinance, excess would go first, then economic development and under the current ordinance, then it would be property tax reduction and finally streets. He stated that staff switched the property tax reduction and the streets based on the discussion last week.

Commissioner Badwey asked if the city has ever missed out on an economic development opportunity because we were unable to fund it.

Scott Rickard, City Engineer, stated that the city had not. He stated that these funds are primarily used for strategy, not for an opportunity that might come to town. He stated that it is about being creative with those funds and how we can improve our community with those funds.

City Manager Dillner read the specifications for economic development from the proposed ordinance.

Commissioner Guthrie asked who would be developing those strategies.

City Manager Dillner stated that the city has a good partnership with El Dorado Inc. to develop those strategies. He stated that it would likely be a collaborative effort between the city and the partner agencies to formalize those strategies.

Mayor Haines stated that the excess sales tax has gone to some pretty significant projects that have improved the quality of life, specifically some of the parks projects. He asked if there was a strategy to address those projects if the funds are short by \$50,000.

Commissioner Badwey stated that he felt those could be addressed by item f in the ordinance.

City Manager Dillner stated that the committee was looking at that item along the lines of things that would produce property tax money.

Commissioner Gregg Lewis moved to approve Ordinance No. G-1281, an ordinance pledging the future use of all of the revenue which may be received by a one cent retailer’s sales tax levied in the City of El Dorado, Kansas, should the qualified electors of such city vote in favor thereof, be approved as recommended by the sales tax task force.

Commissioner Kendra Wilkinson seconded the motion.

Commissioner Matt Guthrie proposed combining the property tax reduction amounts and leaving the economic development funds at \$50,000. He stated that if an opportunity is available, they can come and request funds from the excess sales tax.

The Commission discussed and decided to adopt the ordinance as recommended.

ROLL CALL VOTE

Position No. 2	Commissioner Gregg Lewis	Yes
Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Vince Haines	Yes
Position No. 1	Commissioner Matt Guthrie	Yes

Commissioner Gregg Lewis moved to approve Resolution No. 2862, a resolution to submit to the qualified electors of the City of El Dorado, Kansas, the proposition of levying a retailer’s sales tax effective October 1, 2019, be approved.

Commissioner Matt Guthrie seconded the motion.

Motion carried 5 – 0.

IPS TESTIMONY LETTER

Mayor Vince Haines stated that this issue is being discussed in the public. He thanked the County Commission for considering the issue.

City Engineer Scott Rickard stated that staff have provided a memo for submission to the County Commission. He stated the bold items are the conditions that the County placed on the CUP. He stated that staff have provided information for each condition.

Commissioner Kendra Wilkinson asked if this was the same memo as they saw Wednesday.

Mr. Rickard stated that it was.

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Commissioner Kendra Wilkinson moved to direct staff to send the memorandum regarding the revocation of the IPS CUP to the County Board of Commissioners.

Commissioner Nick Badwey seconded the motion.

Motion carried 5 – 0.

City Manager David Dillner stated that he believes that it will carry more weight if any number of the City Commission is there to discuss the item.

The City Commission stated that they all planned to be there.

SCHOOL ZONES

City Engineer Scott Rickard stated that with the construction of the new schools, an amendment is needed to the municipal code in reference to school zones and one way streets around the old schools as well as the new school zones that are needed.

Mr. Rickard stated that one item needed to be removed from the attachment, West 5th Avenue from Taylor to Atchison.

Commissioner Nick Badwey moved to approve Ordinance No. G-1283, an ordinance amending Section 10.08.130 of the Municipal Code pertaining to school zones, be approved with the deletion of item number 10 on Attachment A.

Commissioner Kendra Wilkinson seconded the motion.

ROLL CALL VOTE

Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Vince Haines	Yes
Position No. 1	Commissioner Matt Guthrie	Yes
Position No. 2	Commissioner Gregg Lewis	Yes

Commissioner Nick Badwey moved to approve Ordinance No. G-1284, an ordinance amending section 10.08.050 of the Municipal Code pertaining to one way street restriction, be approved.

Commissioner Kendra Wilkinson seconded the motion.

ROLL CALL VOTE

Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Vince Haines	Yes

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Position No. 1	Commissioner Matt Guthrie	Yes
Position No. 2	Commissioner Gregg Lewis	Yes
Position No. 3	Commissioner Nick Badwey	Yes

ADOPTION OF THE UNIFORM PUBLIC OFFENSE CODE AND STANDARD TRAFFIC ORDINANCE

Police Chief Curt Zieman stated that once each year, the League of Kansas Municipalities publishes a book of the updated laws as they apply to Standard Traffic Ordinances and the Uniform Public Offense Code. He reviewed the changes to the books.

Commissioner Matt Guthrie moved that Ordinance No. G-1285, an Ordinance amending Section 10.04.010 of the El Dorado Municipal Code pertaining to traffic and referencing the “Standard Traffic Ordinance” for Kansas Cities, Edition 2018, be passed and approved.

Commissioner Gregg Lewis seconded the motion.

Roll Call Vote

	Mayor Vince Haines	Yes
Position No. 1	Commissioner Matt Guthrie	Yes
Position No. 2	Commissioner Gregg Lewis	Yes
Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes

Motion 2

Commissioner Matt Guthrie moved that Ordinance No. G-1286, an Ordinance amending Section 9.04.010 of the El Dorado Municipal Code pertaining to traffic and referencing the “Uniform Public Offense Code” for Kansas Cities, Edition 2018, be passed and approved.

Commissioner Gregg Lewis seconded the motion.

Roll Call Vote

Position No. 1	Commissioner Matt Guthrie	Yes
Position No. 2	Commissioner Gregg Lewis	Yes
Position No. 3	Commissioner Nick Badwey	Yes
Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Vince Haines	Yes

UTILITY BILLING ORDINANCE

City Clerk Tabitha Sharp stated that a request for proposals was sent out to four printing and mailing centers requesting the cost of the printing and mailing of our utility bills. The proposals were returned with a cost of between \$0.08 and \$0.17 per bill for printing. Postage would increase \$0.02 per bill regardless of the company chosen. All of the mailing centers have

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the ability to ensure all bills going to the same billing address are in one envelope, so our postage costs could decrease.

Ms. Sharp stated that another goal for switching to a new bill format is to only send one bill each month. This method reflects the practices of other utility companies, and would align our efforts with our counterparts. The utility bill would include definitions regarding penalties, cut-offs, and disconnects. Customers would have the same amount of time to pay their bill, but the pink postcard would no longer be mailed. Staff recommends replacing the pink post card with an automated phone call which will net a savings of approximately \$0.30 per late notice.

Ms. Sharp stated that in order to change from the pink card to an automated call, an ordinance would have to be approved by the City Commission.

Commissioner Nick Badwey asked when this would take effect.

Ms. Sharp stated that staff would like to have it done by the end of the year.

Mayor Vince Haines asked what staff would do in the case that a message is not able to be left.

Ms. Sharp stated that staff will continue to try and get in touch with them. Staff have been working to update all of the phone numbers we have on file over the last year.

Commissioner Matt Guthrie asked if we would be able to do texts.

Ms. Sharp stated that it might be a possibility in the future.

Commissioner Kendra Wilkinson moved to approve Ordinance No. G-1282, an ordinance amending the Municipal Code of the City of El Dorado as it pertains to utility bills and delinquent accounts notice.

Commissioner Nick Badwey seconded the motion.

ROLL CALL VOTE

Position No. 2	Commissioner Gregg Lewis	Yes
Position No. 3	Commissioner Nick Badwey	No
Position No. 4	Commissioner Kendra Wilkinson	Yes
	Mayor Vince Haines	Yes
Position No. 1	Commissioner Matt Guthrie	Yes

US DEPARTMENT OF ENERGY GRANT AGREEMENT

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Public Works Director Brad Meyer stated that the Department of Energy has sought applications for grant money for energy saving projects. The City of El Dorado hopes to use it to purchase some new equipment that is operated by CNG.

Commissioner Nick Badwey confirmed that this company administers federal funds.

Mr. Meyer stated that he was correct.

Commissioner Gregg Lewis moved to direct the City Manager to sign the grant agreement.

Commissioner Matt Guthrie seconded the motion.

Motion carried 5 – 0.

REPORTS

CITY COMMISSION

Commissioner Kendra Wilkinson encouraged people to vote on Tuesday.

Commissioner Nick Badwey stated that Prairie Trails had a meeting. He stated that he conveyed that a citizen had gone out of his way to tell him how courteous and nice the golf course staff was.

Commissioner Badwey stated that he was approached by a citizen who has noticed a lot of foot traffic with people who have suitcases headed west on Olive towards the Legion property.

City Engineer Scott Rickard stated that staff would look into it.

Commissioner Guthrie stated that there was a long post on Facebook a few weeks ago about the homeless population. He stated that the Police Department offered a response to the post that was well written and informative. He stated that he would like to know more information about what is offered.

City Manager David Dillner stated that staff would look into it.

City Manager Dillner stated that there are a number of priorities on the list, but in order to add something, we will have to make other things less of a priority. He stated that it will take significant time and effort to gather information and people.

The Commission agreed to discuss the priority list next week.

Commissioner Lewis stated that there was a good turnout at the El Dorado Inc. open house last week.

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Commissioner Lewis confirmed that we are not building trash receptacles for all of downtown.

City Manager Dillner stated that we do not yet know. The petition requested that we look at the downtown area. He stated that staff are discussing options now for the corrals that are owned by the City of El Dorado.

Commissioner Lewis stated that he was concerned that this would spur the rest of town to request the same corrals.

Mayor Haines stated that Main Street had a meeting last week. He stated that they received a \$5,000 donation from Phillips 66. He stated that they are getting ready for the Steak Feed and Holly Frontier Western Celebration.

CITY MANAGER

City Manager David Dillner asked if anyone was interested in going to the annual League of Kansas Municipalities meeting.

Mayor Vince Haines stated that he was interested in going.

ADJOURNMENT

Commissioner Nick Badwey moved to adjourn the meeting at 8:50 p.m.

Commissioner Kendra Wilkinson seconded the motion.

Motion carried 5 – 0.

City Clerk Tabitha D. Sharp

Mayor Vince Haines