

THE FINE ART OF LIVING WELL



EL DORADO



ANNUAL OPERATING BUDGET  
& CAPITAL IMPROVEMENT PLAN

2013

# Table of Contents

<b>Introduction and Overview .....</b>	<b>3</b>
City Manager's Budget Message.....	4
Community Profile.....	11
Personal Services Summary .....	17
Organizational Chart .....	18
City Map .....	19
<b>Financial Structure, Policy, and Process .....</b>	<b>20</b>
Financial Structure .....	21
Policies and Practices .....	25
Budget Process .....	28
Statutory Requirements.....	30
Glossary of Terms.....	31
<b>Financial Summaries.....</b>	<b>36</b>
All Budgeted Funds .....	37
General Fund .....	46
Airport Fund.....	50
Library Fund .....	53
Major Street Fund.....	54
Cemetery Fund.....	56
Stormwater Fund.....	58
Economic Development Sales Tax Fund.....	60
Prairie Trails Restaurant/Golf Fund .....	62
Industrial Mill Levy Fund.....	64
Special Parks & Recreation Fund.....	66
Tourism Tax Fund .....	68
Bond & Interest Fund .....	70
Water Fund.....	72
Sewer Fund.....	75
Refuse Fund.....	78
Data Processing Fund.....	81
<b>Departmental Information .....</b>	<b>83</b>
Administration.....	84
Engineering .....	92
Police.....	97
Fire .....	101
Public Works .....	103
Recreation .....	120
Public Utilities .....	124
Non-Departmental .....	133
<b>Capital and Debt .....</b>	<b>134</b>
Capital Budget Summary.....	135
Capital Improvement Plan .....	136
Equipment Replacement Plan .....	197
Debt Management.....	200
<b>Appendix .....</b>	<b>206</b>
Revenue and Expenditure Detail.....	207
Outside Agency Budgets.....	329
Debt Management Policy .....	336
Pay Plan Classification and Salary Schedule .....	346

THE FINE ART OF LIVING WELL



EL DORADO



## INTRODUCTION AND OVERVIEW

**Dear Mayor, Commissioners and Citizens of El Dorado:**

I am pleased to present the 2013 Operating Budget and Capital Improvement Plan for the City of El Dorado, Kansas. As in past years, the budget was thoughtfully prepared in order to facilitate the implementation of City Commission priorities and the ongoing provision of services to El Dorado residents. The total budget authority for 2013 is \$27,708,150, which after deducting reserves, represents an increase of 2.71% over the 2012 Budget.

The budget document layout has been significantly changed from the prior year. City staff have prepared the document to exceed the criteria set forth by the Government Finance Officers Association for their Distinguished Budget Presentation Award. This accolade recognizes local governments which produce documents that exemplify the highest standards in transparency and accountability.

**Economic Conditions**

With more than three years of positive economic growth it appears a double dip recession is now unlikely. Many indicators point to a sustainable recovery: consumer confidence is trending upward; GDP growth remains steady at 2.7%; and the recent July Kansas unemployment rate is at a near three year low of 6.3%. While many signs point in a positive direction, however, it is important to note that the economy remains fragile, and gridlock in Washington over the "fiscal cliff" negotiations or the debt ceiling could place the economy in a tenuous position once again. Bearing this in mind, the 2013 Budget has been developed with a conservative approach to protect the City from any contingencies that may arise.

**Key Policy Issues**

Staff identified a number of key policy issues to be addressed in the 2013 Budget. These were developed in an effort to take a broader look at the implications of the funding for the proposed and subsequent budget years. The following points summarize these issues:

- **Returning the property tax levy to its historic level.** As you recall, the 2011 mill levy increased by about 2 mills due to unanticipated property tax exemptions, and in 2012 those mills were "refunded" to the taxpayers by decreasing the levy by 4 mills. The 2013 Budget projects a total mill levy of 47.151. This includes additional property tax reduction of \$1,630,856 (20.27 mills).
- **Maintaining a General Fund reserve of at least 15%.** Our debt management policy establishes a minimum fund balance of 15% of planned expenditures, in addition to the \$1,350,000 in property tax reduction. Due to the recession, reserves were used to balance the General Fund in 2011 and 2012, reducing the fund balance from 21% to 18%. The 2013 Budget projects no change in the fund balance.
- **Competitive and fair compensation.** It is important that the City offers competitive wages and benefits. Such fairness ensures management can retain good employees and reap the rewards of investments in staff development and training. To this end, every 3-5 years the Human Resources Department conducts a salary survey to compare our compensation package with other Kansas cities. This budget includes a merit increase of zero to six percent per employee.
- **Emphasizing training and innovation.** A common theme that has emerged in recent years is that governments are going to have to find a way "to do more with less". Unlike past economic recoveries, this one has been slow and weak. Inflation has outpaced revenue growth. Therefore, special attention must be paid to developing a more efficient and innovative government. The City has budgeted to maintain our investment in employee training and promotes innovation through its membership with the Alliance for Innovation.
- **Increasing the reserves in the Water and Sewer funds.** While inflation has remained consistent at 1-4% per year, water and sewer rates have not increased in nearly seven years. This has resulted in a gradual decline in reserves. Staff is reviewing several alternatives to the current rate schedule to raise additional revenue. A formal proposal will be submitted to the City Commission for consideration in 2013.

- **Stabilizing capital outlay expenditures.** An Equipment Replacement Plan (ERP) was developed for the 2013 budget year. The ERP provides a framework to discuss and plan for future equipment needs. Such planning serves to stabilize equipment expenditures and mitigates the potential for an increase in the mill levy.

### Opportunities and Challenges

Over the course of the recession City finances have been stressed from a number of factors. For your typical city, this would have meant some combination of cuts in services, increased taxes, and/or less investment in capital improvements. Thankfully, the City entered the recession with healthy reserves. We not only navigated the recession without a reduction in service or increased taxes, but we used the challenge as an opportunity to invest in capital improvements and programs that will help grow our local economy. The following are several examples of opportunities and challenges that we are experiencing:

- **Sales tax collections on the rise.** Sales tax collections rebounded in 2011 by 9%, and our current projection for 2012 shows an additional 1% increase to \$2,302,340. Such a recovery in sales tax will provide more funding for capital projects. To keep the trend moving in the right direction, the City and El Dorado Inc. are also planning a campaign entitled "Thank You for Shopping in El Dorado" for the fall shopping season.
- **Regional water sales.** The City Commission showed considerable foresight in 1972 when they signed the contract with the U.S. Army Corps of Engineers to build El Dorado Lake. Today, the reservoir supplies over 3.8 billion gallons per year to El Dorado, Augusta and six water districts. Staff is currently working with cities in the region to increase water sales and fully realize the potential of El Dorado Lake.
- **New public facilities.** The community is experiencing a period of unprecedented improvement in public facilities. Notable projects that will be completed within the next year include the BG Products Veterans Memorial Stadium, new Skelly Elementary School, Fire Substation and Butler Community College Fire Science Training Facility, and a new middle school. Through these projects El Dorado has demonstrated a strong commitment to improving the quality of life for our residents and created a positive environment for future growth.
- **Increasing pension contributions.** The City of El Dorado is required by the state of Kansas to participate in the Kansas Public Employees Retirement System (KPERs), and joined the Kansas Police and Fire (KP&F) retirement system in 2010. Both retirement systems have increased the employer contribution rate in recent years without enhancing benefits. Since 2010, KPERs has increased from 7.14% to 8.94%, while KP&F has increased from 12.86% to 17.26%. These changes have strained the City's ability to offer cost-of-living and merit increases.
- **Rising fuel costs.** In 2011, the City used 93,507 gallons of gasoline and diesel fuel. This amounted to a total cost of \$312,459, or \$3.34 per gallon, a \$2.11 per gallon (\$197,300) increase from 2003. To lower fuel costs staff is investigating the possibility of switching some vehicles to natural gas. As of July 15 the natural gas equivalent was selling for \$0.41 per gallon.

### Changes in Service

Each year our goal during the budget process is to improve service, given our budget constraints. We are planning to enhance the following services in 2013:

- **Increased hours at the customer service counter.** In 2013 the City will expand the hours at the customer service counter by one hour Monday through Thursday to 8:00-6:00. The additional hour should provide adequate time for residents to pay their utility bills after work. On Friday the office will return to normal operating hours.
- **Increased fire service coverage.** The new fire substation is located at the intersection of Village Road and West Sixth Avenue. It is anticipated the new station will be up and running in late 2012 and should result in a lower Insurance Services Organization (ISO) rating. When, and if this occurs, residents should receive a reduction in their homeowner's insurance premiums.

<b>Revenues and Expenditures, All Budgeted Funds</b>				
	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
<b>Revenues</b>				
Taxes	7,917,528	7,766,744	7,637,531	7,903,326
Licenses & Permits	128,927	125,652	125,790	139,968
Intergovernmental Revenue	583,202	671,222	623,842	593,437
Charges for Services	9,143,178	9,021,413	9,277,828	9,413,165
Fines, Forfeitures & Penalties	248,444	359,149	272,278	277,522
Miscellaneous	1,554,160	1,571,884	1,566,238	1,710,754
Transfers In	4,116,449	2,781,572	2,681,627	2,645,802
<b>Total:</b>	<b>23,691,888</b>	<b>22,297,636</b>	<b>22,185,134</b>	<b>22,683,974</b>
<b>Expenditures</b>				
Personal Services	7,974,448	8,589,351	8,660,148	9,000,218
Contractual Services	4,416,545	4,972,235	4,711,529	4,571,141
Commodities	1,667,192	1,891,405	2,033,922	2,047,560
Capital Outlay	707,352	536,223	577,738	606,200
Debt Retirement	3,026,324	2,560,841	2,570,986	2,566,525
Transfers Out	10,286,938	3,175,477	3,316,355	3,523,149
Contingency Reserve	-	5,871,031	-	5,393,357
<b>Total:</b>	<b>28,078,799</b>	<b>27,596,563</b>	<b>21,870,678</b>	<b>27,708,150</b>

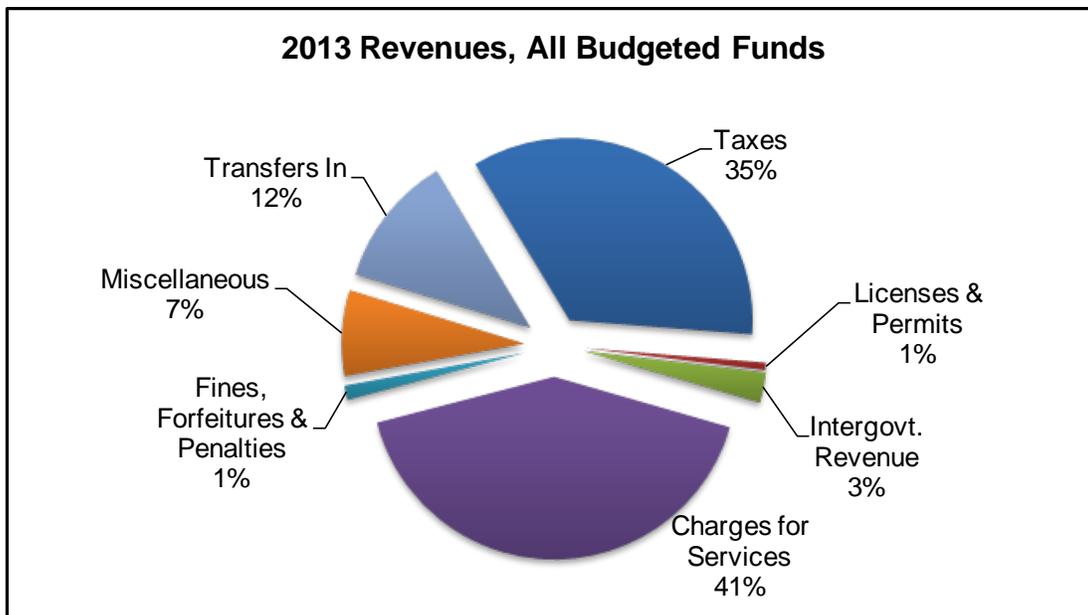
### Major Revenues

As shown in the table above, the 2013 Budget anticipates collecting \$22,683,974 in revenues. This represents an increase over the 2012 Budget by \$386,338, or 1.73%. The following highlights the major revenue sources and anticipated changes in 2013:

<b>Summary of Tax Levies</b>					
<b>Fund</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Proposed</b>
General	24.784	26.768	29.207	27.841	31.346
Airport	0.292	1.129	0.649	0.676	1.127
Library	4.554	4.675	4.322	4.613	4.723
Industrial Mill Levy	0.999	1.012	0.999	0.730	0.999
Bond & Interest	16.298	13.779	13.321	10.902	8.956
<b>Total All Funds</b>	<b>47.061</b>	<b>46.997</b>	<b>48.990</b>	<b>44.762</b>	<b>47.151</b>
<b>Assessed Valuation</b>	<b>81,922,304</b>	<b>82,504,452</b>	<b>82,506,642</b>	<b>80,892,544</b>	<b>82,308,634</b>

- The Property Tax (Ad Valorem) is the single largest source of revenue, as it accounts for nearly 17% of total revenues. Collections are projected to increase by 7.49% over the 2012 Budget to \$3,798,690 in 2013. This growth is due to a 2.38 mill levy increase and a 1.75% increase in the assessed valuation.
- Sales Tax is the second largest revenue. It accounts for 10.15% of total revenue, with projected 2013 collections of \$2,303,240. This revenue is still recovering from the most recent recession, when it declined from an all-time high of \$2,516,578 (2008) to \$2,091,506 (2010).

- Domestic Water Sales represent the largest revenue source under the category Charges for Services. In 2013, collections are anticipated to increase by 3.54%, or \$97,500, over the 2012 Budget to \$2,847,500. This is due to a small projected increase in customers.
- Domestic Sewer Sales accounts for 8.36% of total revenue. The 2013 Budget projects receiving \$1,897,500 in revenue, for a 15% increase over the 2012 Budget. After reviewing five years of revenue data it was determined the 2012 estimate was too conservative. Part of this increase is also due to a small projected increase in sewer customers.
- As described earlier, the revenues and expenditures for Prairie Trails were not included in the 2012 Budget; only the management fee and projected loss. The 2013 Budget includes all Prairie Trails revenues, which excluding the operating transfer, totals \$317,137.
- The 2013 revenue projection for Special Assessments is \$1,025,550. This is an increase over the 2012 Budget of \$202,522. Most of the increase is due to payments the City will receive on debt issued on the behalf of Butler Community College for their new fire science facility (\$121,508 annually).



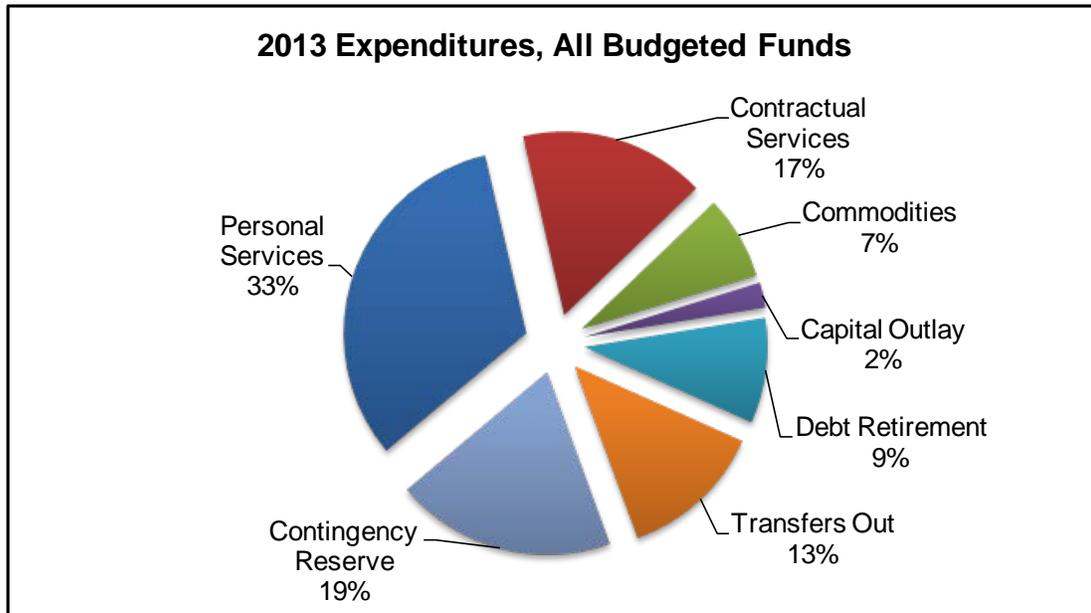
### **Major Expenditures**

Total expenditures for 2013 are consistent with past budgets. Planned expenditures are budgeted at \$22,314,793, with an additional contingency reserve appropriation of \$5,393,357, for a 2.71% increase over 2012 budgeted expenditures. The following presents a summary of major changes in expenditures:

- Management of Prairie Trails was returned to the City in late 2011. Prior to this change the City only budgeted for the management fee and projected operating loss. The 2013 Budget covers all of the operating and capital expenses of the facility, which amounts to an increase of \$264,176.
- The City Commission continues to support the following outside agencies: Bradford Memorial Library (\$380,661), El Dorado, Inc. (\$249,700), El Dorado Main Street (\$30,000), Municipal Band (\$7,000), Holiday Visions (\$5,000), and Crime Stoppers (\$3,000). All agencies will receive the same amount of funding as in 2012, with the exception of the Library (\$16,510 increase) and El Dorado, Inc. (\$6,000 decrease). The El Dorado Broncos (\$15,000) will also receive an allocation.
- Personal Services includes an increase of 4.78% over the 2012 Budget for an additional equipment operator in Public Works; to cover employee merit pay (0-6% per employee); and employer rate increases in the state retirement plans (KPERs and KP&F).

<b>Actual and Budgeted Positions (FTEs), 2011-2013</b>				
<b>Department</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
Administration	13.50	14.45	13.45	13.45
Engineering	5.50	5.50	5.50	5.50
Police	29.40	31.40	32.40	32.40
Fire	17.00	17.00	17.00	17.00
Public Works	41.75	45.80	46.80	46.80
Recreation	3.20	3.20	3.20	3.20
Public Utilities	25.65	25.65	25.65	25.65
<b>Total:</b>	<b>136.00</b>	<b>143.00</b>	<b>144.00</b>	<b>144.00</b>

- In 2011, the City Commission borrowed \$3,000,000 from the Lake Debt Reserve Fund for the BG Products Veterans Memorial Stadium project. This contribution is scheduled to be repaid starting in 2013 by a 20-year interfund loan through the following funds: Water (\$62,383), Sewer (\$62,383), Tourism Tax (\$38,388), Refuse (\$19,205), and Industrial Mill Levy (\$8,388).
- The Sales Tax Advisory Committee met during the budget process to receive and review requests for the use of uncommitted sales tax revenue. The Committee recommended the following projects, which were subsequently approved by the City Commission: Sixth Avenue Sidewalks (\$100,000) and Additional Property Tax Relief (3.49 mills).



**Capital Improvement Plan (CIP)**

The CIP is a six-year plan designed to improve the City's physical infrastructure and heavy equipment. These items cost in excess of \$5,000 and have a useful life of at least 15 years. The implementation cost of the 2013-2018 Capital Improvement Plan is estimated at \$180,198,095, and includes \$7,810,976 for the 2013 fiscal year. There are several large water projects planned for 2014, which are contingent on a positive cost-benefit analysis and a dedicated revenue source.

2013 Capital Improvement Plan Expenditures		
Department	Description	Est. Cost
Administration	Community Farmer's Market	138,000
Administration	Prairie Trails Cart Paths	100,000
Engineering	Infrastructure for the New El Dorado Middle School	2,333,087
Engineering	Pedestrian/Bicycle Path Phase III (Pt. 1)	1,771,346
Engineering	Paving Hunton (2nd to 6th)	493,236
Engineering	Residential Street Program & KLINK	666,307
Engineering	Sixth Avenue Sidewalks	100,000
Fire	Emergency Back-Up Generator for Fire Sub-station	30,000
Public Works	Construct Taxiway "C"	400,000
Public Works	Park Improvements - Rice Park	35,000
Public Works	Park Improvements - Graham Park	14,000
Public Utilities	Sixth Street Lift Station	20,000
Public Utilities	Wi-Fi Backbone System	60,000
Public Utilities	Sewer Improvements - Citywide	1,250,000
<b>Total:</b>		<b>\$ 7,410,976</b>

### **Equipment Replacement Plan (ERP)**

The ERP is a five-year plan that provides a framework to discuss future equipment needs and to stabilize the fluctuations in equipment expenditures. ERP items cost in excess of \$5,000; however, do not meet the 15 year useful life threshold of CIP projects. The 2013-2017 Equipment Replacement Plan includes \$415,000 for the 2013 fiscal year, with a total five-year budget of \$1,774,200.

2013 Equipment Replacement Plan Expenditures		
Department	Description	Est. Cost
Administration	Replace Citywide GEMs Server	11,000
Administration	Prairie Trails Intermediate Cut Mower	34,600
Police	Police Car 3 – 4	23,333
Police	Police Car 3 – 7	23,333
Police	Police Car 3 – 9	23,333
Public Utilities	Water ½ Ton Truck (2002)	20,000
Public Utilities	Water Trailer Mount Vac System	44,000
Public Works	Cemetery Hydrostatic Mower	9,000
Public Works	Stormwater Skid Loader	45,000
Public Works	Parks Mower Replacement	9,000
Public Works	Refuse Commercial Packer Truck	160,000
Recreation	Recreation Mower 6' Deck JD 1435	18,500
<b>Total:</b>		<b>\$ 421,099</b>

### **Debt Management**

As in past years, the 2013 Budget takes a proactive approach to managing our debt. Revenues and expenditures for CIP projects impacting the Bond & Interest Fund are projected out five years. This provides us with enough information to determine when we should prepare a new general obligation bond issue, the current and future impact on the mill levy, as well as projects that may need to be deferred. I am pleased to say that for the sixth straight year the debt levy will decrease. Debt of the proprietary funds

has also been managed well, as the related funds have reduced their debt service payments by a total of \$28,224 for the 2013 budget year. Moreover, the City's statutory debt is well below the 30% limit of assessed valuation at 10.47%.

### **Conclusion**

Businesses often use recessions as an opportunity to rethink and restructure their operations. Likewise, we have made efforts since the onset of the recession to improve operations and better serve our customers, the citizens of El Dorado. The 2013 Budget reinforces a culture of innovation and public service. While always seeking to become more efficient, we have used this economic recession as an opportunity to become more proactive and to evaluate alternative management practices and methods of service delivery. The following actions have supported this strategic direction:

- In late 2011 the City became a member of the Alliance for Innovation. The Alliance is an international network of progressive governments and partners committed to transforming local government by accelerating the development and dissemination of innovations. They seek out innovative practices, challenge existing business models, exchange knowledge, and provide products and services to member organizations. This new partner has exposed department heads to many opportunities, including the potential of incorporating natural gas into our operations. Staff has since followed up with formal training, and in November 2012 the City will host a natural gas seminar and forum for public and private fleet managers.
- The 2013 Budget marks another step toward building a more efficient government. Past budgets served as an excellent accounting document, but focused more on funds than departments, programs, and services. The new budget document offers more information about the City of El Dorado and establishes a link between government services and their associated cost. This is achieved by presenting budgetary information at the department level with appropriate service descriptions, accomplishments, and goals for the upcoming budget year. Charts and graphs are also used, where appropriate, to highlight financial and statistical information.

We will continue to improve operations in 2013 and future budget years. The department heads, including myself, will remain engaged with the Alliance for Innovation and our own field-specific professional associations. Our budget document will continue to evolve as well, becoming more of a tool to appraise the performance of departments and programs. Through this culture of innovation and, with hard work, we will provide the highest level of service at the lowest possible cost to the citizens of El Dorado.

### **Acknowledgements**

The services we provide are only as good as the people we have working with us. We have a very dedicated and experienced workforce. On behalf of all of our employees, we would like to express our appreciation and gratitude to the City Commission for their personal sacrifice and service to the El Dorado community. A special thank you is also extended to the advisory boards, the public and many agencies for their dedication and support in the budget process. We look forward to implementing the 2013 Budget within the parameters herein established.

Respectfully submitted,



Herbert E. Llewellyn, Jr.  
City Manager

**Community Profile**

**Size and Location**

The City of El Dorado is the county seat of Butler County, Kansas. It is located approximately 30 miles northeast of Wichita to the immediate south of the Kansas Turnpike. It covers over eight square miles and is the largest city in Butler County. The population is 13,021 according to the 2010 census.

**City Government**

El Dorado was incorporated on September 12, 1871, as a city of the third class with an aldermanic form of government. It became a second class city in 1885. In 1917, the City changed to its current form of government, Commission-Manager.

Under this form, power is concentrated in the elected governing body which is responsible for hiring a professional administrator to implement its policies. The city manager serves at the pleasure of the elected governing body and is responsible for preparing the budget, directing day-to-day operations, hiring and firing personnel, and serves as the governing body's chief policy advisor.

The charter for the City of El Dorado specifies the governing body will be comprised of a non-partisan mayor and four commissioners. Each member has an equal vote. The mayor serves a two-year term, while commission members serve staggered four-year terms.

City Commission Members		
Seat	Name	Term
Mayor	Tom McKibban	Apr-13
Commissioner 1	Shane Krause	Apr-13
Commissioner 2	Bill Young	Apr-15
Commissioner 3	Nick Badwey	Apr-13
Commissioner 4	Dave Chapin	Apr-15

The City charter prescribes that the city manager is responsible for hiring and managing personnel of the following departments:

- Administration
- Legal/Judicial
- Finance
- Police

- Fire
- Public Utilities
- Public Works
- Engineering
- Recreation

These departments utilize the positions specified in the List of Authorized Positions and Salary Schedule (located in the appendix). The city manager annually reviews these documents and proposes changes, when necessary. This personnel plan is adopted by the city commission through a resolution.

Administrative Officials	
Position	Name
City Manager	Herb Llewellyn
City Clerk	Tabitha Sharp
City Attorney	Jim Murfin
Municipal Judge	Gene White
Finance Director	Tammy Schaffer
Human Resources Director	Marci Fugarino
Public Utilities Director	Kurt Bookout
Assistant City Engineer	Scott Rickard
Police Chief	Tom Boren
Fire Chief	Ken Nakaten
Public Works Director	Brad Meyer
Recreation Superintendent	Kevin Wishart

The city commission has created a number of standing boards and committees to facilitate the decision-making process. The following briefly describes the role, size and meeting frequency of each.

*Airport Advisory Board*

The Airport Advisory Board serves to advise the city commission on all matters relating to the operation and maintenance of the El Dorado municipal airport. It is composed of five members appointed by the city commission, with the city manager and fixed based operator serving as ex-officio members. Members serve a three year term and meetings are held monthly.

*Board of Appeals/Code Review*

This board consists of five members appointed by the mayor and city commission. Members serve a two year term if appointed by the mayor, and a four year term if appointed by a

commissioner. Meetings are held quarterly to discuss building code adoption, methods of construction, and training. Special meetings may be called when an appeal is requested. All decisions of the Board are final.

*Board of Zoning Appeals*

The Board of Zoning Appeals is responsible for hearing and deciding appeals where it is alleged there was an error in any order, requirement, decision or determination made by the zoning administrator. Variances to the applicable regulation are also considered. The Board consists of five members appointed by the mayor and city commission. Each member serves a three year term.

*Convention and Tourism Committee*

Established as an eleven member committee, this group serves to make recommendations to the city commission concerning programs and expenditures for the promotion of conventions and tourism. All members are appointed by the mayor and commission, four of which must be from the hospitality industry. Terms are three years and meetings are held quarterly.

*Planning Commission*

The city planning commission consists of nine members, two of which must be from outside city limits. All members serve three year terms and are appointed by the mayor and city commission. The planning commission is charged with reviewing planning and zoning actions, including plans, plats and replats, and providing recommendations to the city commission. Meetings are held monthly.

*Library Board*

The Library Board is the official governing body of the Bradford Memorial Library. It is considered an independent component unit of the City; however, the mayor serves as a voting ex-officio member. The city commission and mayor are responsible for appointing members to the Library Board. The Board is made up of seven members whom serve four-year terms. Meetings are held monthly.

*Recreation Advisory Board*

The Recreation Advisory Board provides the city commission with counsel and advice concerning the City's recreation programming, facilities and budget. It consists of five members appointed by the mayor and commission, and meets monthly. Members serve a two year term.

*Recycling and Solid Waste Advisory Board*

This board serves to provide recommendations concerning recycling and solid waste services. The mayor and commission appoint nine members to three year terms. Meetings are held bimonthly.

*Prairie Trails Advisory Board*

The Prairie Trails Advisory Board was created to solicit input from the public regarding the operations of the restaurant and golf course. Nine members, appointed by the mayor and commission, serve three year terms. The Board meets on a quarterly basis.

*Sales Tax Advisory Committee*

Members are appointed at the each year prior to the development of the annual budget. The Committee holds at least one meeting to hear and discuss proposals for the use of uncommitted sales tax, followed by a public hearing with the City commission to submit their funding proposal. Membership consists of one member of the Planning Commission, one member appointed by each commissioner, and two members appointed by the Mayor.

*Tree Board*

A five member board, the committee annually reviews and updates the comprehensive city tree plan. The board also reviews special issues and concerns within its scope of work throughout the year, as requested by the city commission. Members serve a three year term.

*Youth Commission*

The mission of the Youth Commission is to promote cooperation and communication between adults and young people in El Dorado. Appointed by the mayor and city commission, the Youth Commission may comprise up to sixteen members and an adult advisor. Terms one year and meetings are held monthly.

Fast Facts	
Population	13,021
Land Area (sq. mi.)	8.10
Number of Households	5,227
Per Capita Income	18,458
Household Income	33,098
Average Temperature Jan/Jul	32/80
Average Rainfall/Snowfall (in.)	33/16



**Elementary school students share their "dream" playground drawings with the city commission.**

### **City Services and Utilities**

All common residential services and utilities are available in El Dorado. The City provides water, sewer, trash and recycling services; Westar Energy supplies electricity; Kansas Gas Service supplies natural gas; and telecommunication services are offered through both Cox Communications and AT&T.

The police and fire departments are fully staffed at all times to offer uninterrupted service. The City has 27 sworn police officers and 17 certified fire fighters/emergency medical technicians. Ambulance services are provided by Butler County.

Library services are provided independently by the Bradford Memorial Library with the financial and administrative support of the City.

Additional services offered by the City include: administration, streets, parks, recreation, animal control, municipal court, building and zoning, stormwater, cemetery and airport operations.

### **Educational Institutions**

Education has been made a high priority by the residents of El Dorado. The community is served by two school districts, Circle (USD 375) and El Dorado (USD 490). Circle School District has one elementary school in town, while El Dorado Schools maintain four elementary, one middle, and one high school. The main campus of Butler Community College is also located on the western edge of town.

Over the last decade a significant emphasis has been placed on advancing the El Dorado School

District. These efforts led to the construction of new elementary, middle, and high schools, and much improved test scores. For the 2010-2011 academic year the District was awarded 23 Standards of Excellence based on the state assessment results.

Butler Community College is a fully accredited institution offering two-year associate degree programs and one-year certificate programs. The College also maintains transfer agreements with several four-year institutions to afford students an opportunity to continue their education. It has an enrollment of approximately 8,300 students and offers over 80 academic fields of study.

### **Economic Development**

The City of El Dorado is actively involved in economic development through its partnership with El Dorado, Inc., a non-profit organization dedicated to the long-term economic development of the community.

El Dorado, Inc. receives dedicated funding from the City of El Dorado to offer a specific program of services. Their program of work includes initiatives to:

- Help new and existing businesses identify and access available incentives and resources
- Market commercial and industrial property owned by the City of El Dorado
- Market El Dorado on a regional and national scale
- Establish local and regional networking
- Promote housing initiatives
- Promote job creation



This partnership has led to several large projects in recent years, including:

- Development of the El Dorado Business Park with the following businesses: Holiday Inn Express, Flinthills Services and the Natural Pet Care Center
- Relocation of BG Products, Barton Solvents and Valmont to the El Dorado Industrial Park
- Development by Savage Service, Inc. of a rail port facility on the Burlington Northern Santa Fe ( BNSF) main line
- Development and oversight of a community marketing initiative anchored by 360ElDorado.com

**Major Employers**

The City maintains a diverse employment base. Strong points include petroleum refining, retail, healthcare and education.

Principal Employers	
Employer	Employees
USD #490	1,039
HollyFrontier Corporation	430
El Dorado Correctional Facility	427
Butler Community College	410
Butler County Government	356
Wal-Mart	311
Susan B. Allen Memorial Hospital	273
Pioneer Balloon	206
City of El Dorado	141
C-Tech	117

Principal Property Taxpayers	
Taxpayer	Valuation
Wal-Mart	2,758,680
Kansas Gas & Electric	1,326,679
Kansas Gas Service	1,121,185
Vlomis Enterprises	1,014,920
BG Products	779,396
Pioneer Balloon	556,453
Southwestern Bell Telephone	523,214
Butler Rural Electric	506,701
El Dorado Group II LLC	475,626
J. Larry Fugate	399,075

**Transportation Systems**

El Dorado boasts many connections to the regional and national transportation systems. The City is located at the junction of two national highways, U.S. 54 and U.S. 77, and the Kansas Turnpike transects the northern edge of town. Freight rail service is offered by BNSF, which may be accessed locally through Savage Services. Private air service is available at the City's municipal airport located four miles south of town off of U.S. Highway 77. Wichita Intercontinental Airport provides regularly scheduled commercial air service.

**Health and Wellness Services**

The City offers its residents excellent health and wellness services. Principally, it is the home to Susan B. Allen Memorial Hospital (SBA), a 100+ bed, general acute care hospital that includes a home health agency, dialysis center and cancer center. Other specialty services are also available. In addition to SBA services, the City hosts three dentists, three chiropractors, three massage therapists, and three optometrists.

**Parks and Recreation Facilities**

The El Dorado community maintains an extensive parks and recreation system, including:

- 12 neighborhood parks
- 12 playgrounds (two ADA accessible)
- 5 Soccer fields
- 4 baseball fields
- 4 softball fields
- 2 spray parks
- 2 pools
- 2 tennis courts
- 2 outdoor basketball courts
- Baseball stadium
- Football/soccer stadium and track
- 18 hole municipal golf course
- 6.3 mile bike path
- YMCA, with indoor track, weight room, basketball courts, squash/racquetball courts and indoor pool
- El Dorado State Park, which offers activities such as camping, hiking, fishing, boating and horseback riding



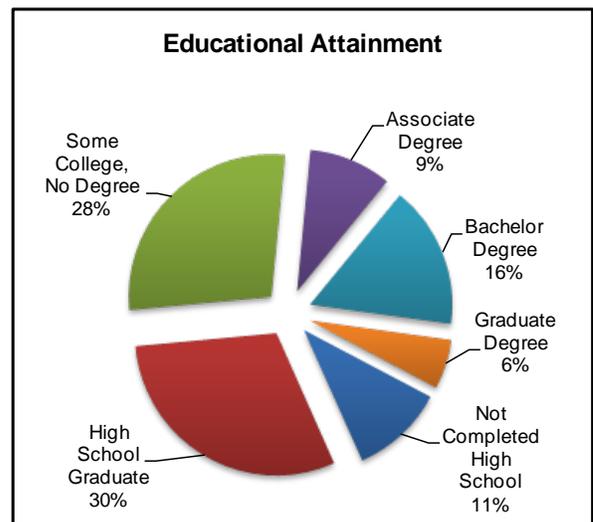
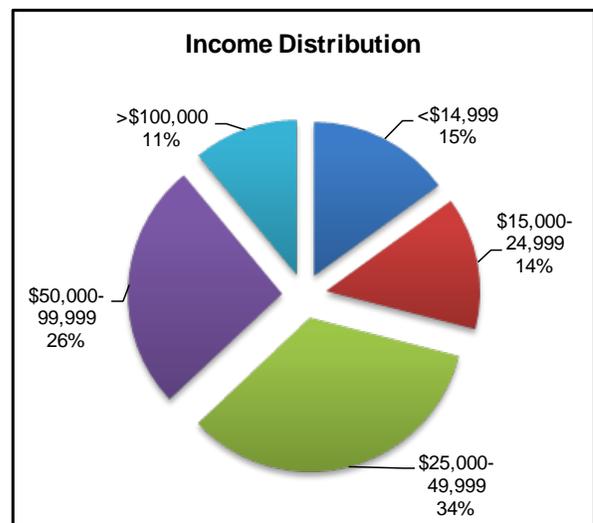
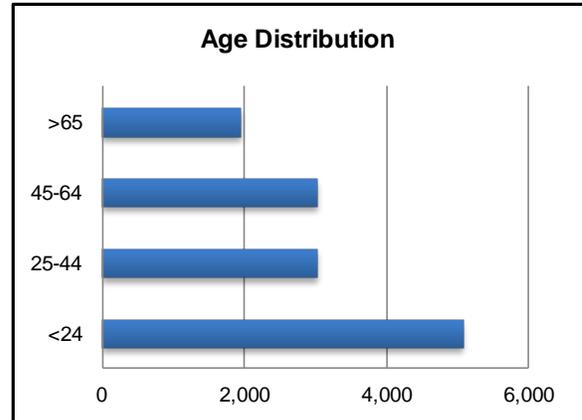
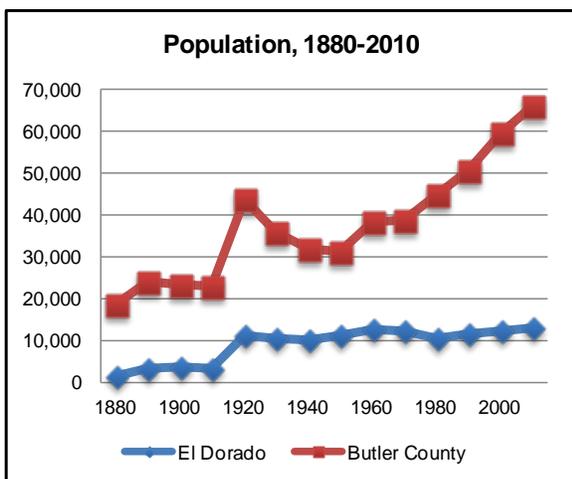
Walnut Ridge Trail, located within El Dorado State Park.

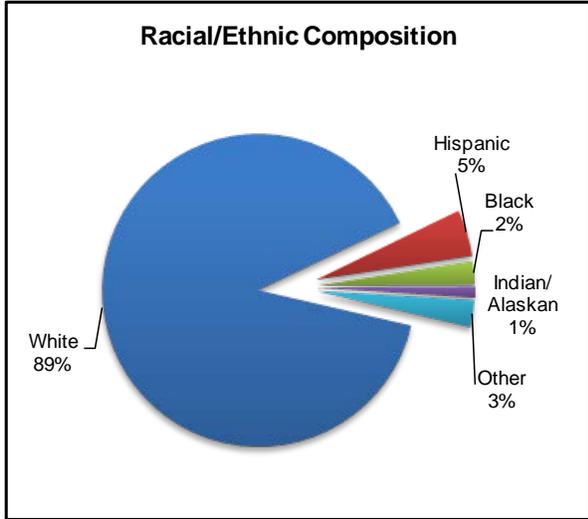
The Recreation Department provides a range of programs, camps and instructional activities to the public. These are scheduled seasonally and cover all age groups in:

- Baseball
- Softball
- Soccer
- Flag football
- Basketball
- Volleyball

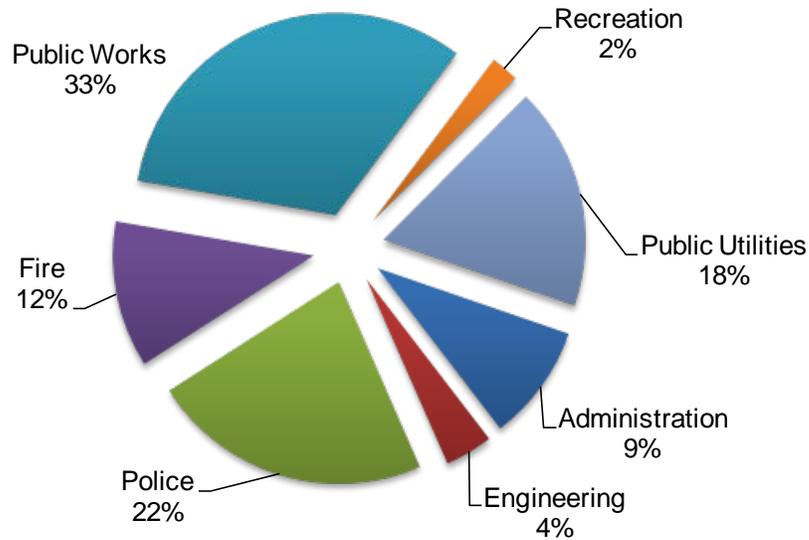
**Demographics**

As illustrated in the chart below, the City began to take shape in the 1880s with the extension of a railroad line from El Dorado to Douglass and Arkansas City. A second boom occurred from 1915-1920 with the discovery of the El Dorado oil field. The boom quickly subsided, however, and growth did not resume until the 1980s.





## 2013 Personal Services Summary



Actual and Budgeted Positions (FTEs), 2011-2013				
Department	2011 Actual	2012 Budget	2012 Revised	2013 Proposed
Administration	13.50	14.45	13.45	13.45
Engineering	5.50	5.50	5.50	5.50
Police	29.40	31.40	32.40	32.40
Fire	17.00	17.00	17.00	17.00
Public Works	41.75	45.80	46.80	46.80
Recreation	3.20	3.20	3.20	3.20
Public Utilities	25.65	25.65	25.65	25.65
<b>Total:</b>	<b>136.00</b>	<b>143.00</b>	<b>144.00</b>	<b>144.00</b>



**EL DORADO**

**CITIZENS OF EL DORADO**

**CITY COMMISSIONERS**  
Mayor Tom McKibban,  
Nick Badwey, David Chapin,  
Bill Young & Shane Krause

**CITY MANAGER**

- CONVENTION & TOURISM COMMITTEE
- BOARD OF APPEALS/ CODE REVIEW
- LIBRARY BOARD
- AIRPORT ADVISORY BOARD
- RECYCLING & SOLID WASTE ADVISORY COMMITTEE
- RECREATION ADVISORY COMMITTEE

- SALES TAX ADVISORY COMMITTEE
- PRAIRIE TRAILS ADVISORY BOARD
- BOARD OF ZONING APPEALS
- PLANNING COMMISSION
- TREE BOARD
- YOUTH COMMISSION

MUNICIPAL COURT  
CITY ATTORNEY

HUMAN RESOURCE DIRECTOR  
PAYROLL

ADMINISTRATIVE INTERN

ADMINISTRATIVE ASSISTANT TO THE CITY MGR

**PARKS & RECREATION**  
(currently under Public Works)

- RECREATION
- SWIMMING POOLS &
- FORESTRY
- CEMETERIES

**GOLF COURSES**

- PRAIRIE TRAILS

**FINANCE DIRECTOR**

- FINANCE
- CITY CLERK
- RECORDS
- PURCHASING

**POLICE CHIEF**

- POLICE DEPT
- LAW ENFORCEMENT
- RECORDS

**FIRE CHIEF**

- FIRE DEPT
- HAZMAT
- EMERGENCY MANAGEMENT

**PUBLIC WORKS**

- STREET REPAIR
- AIRPORT
- REFUSE/RECYCLE
- ANIMAL CONTROL
- IT
- NUISANCES/CODE ENFORCEMENT

**PUBLIC UTILITIES DIRECTOR**

- PUBLIC UTILITIES
- WATER
- WASTEWATER

**ENGINEERING**

- STREET LIGHTS & DESIGN
- CONSTRUCTION PROJECTS & INSPECTION
- BUILDING PLAN REVIEW & INSPECTION
- GPS & MAPPING
- PLANNING & ZONING



THE FINE ART OF LIVING WELL



EL DORADO



## FINANCIAL STRUCTURE, POLICY, AND PROCESS

## Financial Structure

The City of El Dorado uses funds to report its financial position and results of operations. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to specific government functions or activities.

There are three categories of funds: governmental, proprietary and fiduciary. The City does not budget any fiduciary funds. Each category is further divided into separate fund types: general, special revenue, enterprise, and internal service. Moreover, funds are also classified as major funds if the revenues or expenditures constitute more than 10% of the total budget.

### **Governmental Funds**

Governmental funds are those funds through which most government functions are financed. This category includes the General Fund, along with its separately budgeted funds and special revenue funds.

#### Major Governmental Funds:

##### *General Fund*

The General Fund (001) is the general operating fund of the City. It is the largest fund and is supported primarily by taxes, franchise fees and charges for service. All revenues and expenditures that are not required to be segregated, either by state statute, City ordinance or administrative action, are included in this fund. Several funds are combined with the General Fund for auditing purposes because they do not meet the criteria of a special revenue fund; however, these funds receive dedicated revenues and are thereby budgeted separately.

- Cemetery Fund (008) – This fund accounts for the activity of the City's three cemeteries. Revenues include lot sales, interments and tent settings. The fund also receives a transfer from the general fund.
- Prairie Trails Fund (013) – The Prairie Trails Fund accounts for the activity of the municipal golf course and restaurant. Revenues include golf fees, food and beverage sales, and merchandise sales. This fund receives a general operating transfer as well.
- External Stores Fund (071) – The External Stores Fund is used to account for the fuel, lubricant and parts inventory of multiple departments. Individual funds are charged when a vehicle is serviced or uses the fuel station.

##### *Debt Service Funds*

This fund type accounts for resources used to pay the principal and interest on long-term general debt. The purpose of establishing a separate debt fund is to demonstrate that money to pay back the debt has been reserved and will not be used to cover general or other operating expenses.

- Bond & Interest Fund (040) – The Bond & Interest Fund is used to account for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds. Sources of revenue include property taxes, special assessments, bond proceeds and interest earnings.

#### Nonmajor Governmental Funds:

##### *Special Revenue Funds*

Special Revenue funds are used to account for revenues derived from specific taxes, or other earmarked revenue sources, which finance specific activities as required by state statute, City ordinance or administrative action.

- Airport Fund (003) – The Airport Fund is used to account for the activity of the municipal airport. Primary revenues include property taxes, fuel sales and hangar rentals.
- Major Street Fund (007) – The Major Street Fund accounts for the cost of maintaining the City's street system. This includes work such as street surface sealing, crack filling, pavement marking and traffic control devices. Significant revenues include a general fund transfer, special city/county highway taxes and state highway maintenance.
- Stormwater Fund (009) – The Stormwater Fund was established to account for the costs of the stormwater utility. These improvement projects are funded through special assessments.
- Economic Development Sales Tax Fund (010) – The Economic Development Sales Tax Fund receives an annual transfer of \$50,000 in sales tax revenue. These funds are dedicated for economic development projects, programs and incentives (contracted through El Dorado, Inc.).
- Industrial Mill Levy Fund (014) – The Industrial Mill Levy Fund levies one mill of ad valorem tax and motor vehicle property tax. These funds are dedicated for industrial development projects, programs and incentives (contracted through El Dorado, Inc.).
- Special Parks & Recreation Fund (016) – The Special Parks & Recreation Fund receives half of the State-shared liquor tax revenue, and parkland development fees. Both revenue sources are utilized to fund park improvements. In addition, one third of the liquor tax revenue allocated to this fund is used to support local domestic violence programs.
- Tourism Tax Fund (024) – The Tourism Tax Fund is used to promote tourism. Most of these funds are dedicated to the El Dorado Convention and Visitors Bureau (contracted through El Dorado, Inc.), which operates 360ElDorado.com, and other marketing programs and events. These expenses are funded by a five percent tax on motel rooms.

### **Proprietary Funds**

#### Major Proprietary Funds:

##### *Enterprise Funds*

Enterprise funds are used to account for activities that are financed through customer user fees, similar to private business enterprises.

- Water Fund (060) – The Water Fund accounts for the operation of the municipal water utility, including administration, water treatment, maintenance and distribution. Additionally, the fund covers the current and future water storage liabilities (cost of raw water supply) with the U.S. Army Corps of Engineers. Revenues include water sales, connection fees and penalties.
- Sewer Fund (063) – The Sewer Fund accounts for the operation of the sewer utility, including administration, sewer treatment, maintenance and distribution. Revenues include sewer sales, connection fees and penalties.
- Refuse Fund (066) – The Refuse Fund accounts for the refuse and recycling collection services. Primary revenue sources include refuse sales, bag sales, service connection fees and penalties.

#### Nonmajor Proprietary Funds:

##### *Internal Service Funds*

These funds are used to account for the financing of goods or services provided by one department to other city departments. Internal service funds operate on a cost-reimbursement basis.

- Data Processing Fund (072) – The Data Processing Fund accounts for the cost of operating the financial, human resources, utility billing and information technology activities. Revenues include data processing fees and general fund transfers.

**Basis of Accounting**

Basis of Accounting refers to when revenues, expenditures, expenses and transfers, and the related assets and liabilities, are recognized in the accounts and reported in the financial statements. The following summarizes each method of accounting:

- Accrual Basis – Recognizes transactions when they occur, regardless of the timing of related cash flows.
- Modified Accrual – Recognizes revenues in the accounting period in which they are measurable and available. Expenditures are recognized when they are measurable, a liability is incurred, and when the liability will be liquidated with current resources.
- Cash Basis – Recognizes transactions only when cash changes hands.

Governmental Funds

The City utilizes a modified accrual basis of accounting for governmental funds. Revenues are “counted” and considered available when collected within the current period (calendar year), or within 60 days of the current period. There are also several revenues that are susceptible to accrual (measurable and available, but not collected) at the end of the current period: property taxes, sales taxes, franchise taxes, interest, and certain grants and entitlements. Expenditures are generally recorded when a liability is incurred; debt service, compensated absences, claims and judgment expenditures are recorded only when payment is due.

Proprietary Funds

The City uses an accrual basis of accounting for proprietary funds. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

**Basis of Budgeting**

The annual budget is prepared on a cash basis. Most funds are subject to appropriation, with the exception of the unbudgeted funds listed below. Generally speaking, these funds do not require a budget because they are custodial in nature or utilized as reserve funds.

Unbudgeted Funds

Equipment Reserve Fund (002)	Sales Tax Agency Fund (020)
Family Life Center Grant Fund (004)	Customer Deposit Fund (21)
El Dorado Senior Center Fund (005)	Law Enforcement Trust Fund (022)
Library Fund (011)	Revolving Loan Fund (025)
Lake Debt Reserve Fund (012)	Expendable Trust Fund (027)
Library Special Revenue Fund (015)	Construction Fund (030)
Self-Insurance Reserve (018)	Payroll Withholding Fund (070)
Neighborhood Revitalization Rebate Fund (019)	

Governmental Funds

The revenues noted above as susceptible to accrual—property taxes, sales taxes, franchise taxes, interest, and certain grants and entitlements—are not recognized as under the cash basis method of accounting as revenue. These sources are only available after the cash is received. There is one

exception to this policy; property taxes may be received in December prior to the end of the current period, but are only available for appropriation or expenditure in the year for which they are levied.

Proprietary Funds

Proprietary funds use the cash basis of budgeting. This results in a significant disparity from the accounting basis, in that the latter is focused on net assets, while the cash basis is concerned with cash flow. The accrual basis of accounting used in the financial report distinguishes operating revenues and expenses from nonoperating items, such as debt principal payments and capital expenditures, while the budget basis records all current year expenses as operational items. Additionally, depreciation is recorded as an expense under the accrual basis, whereas the budget does not reflect a depreciation expense because it is not an actual cash outlay.

Governmental Funds	Proprietary Funds
<p><b>General Fund</b></p> <ul style="list-style-type: none"> <li>General Fund (major)</li> <li>Cemetery</li> <li>Prairie Trails Fund</li> <li>External Stores</li> </ul> <p><b>Debt Service Fund</b></p> <ul style="list-style-type: none"> <li>Bond &amp; Interest Fund (major)</li> </ul> <p><b>Special Revenue Funds</b></p> <ul style="list-style-type: none"> <li>Airport Fund (nonmajor)</li> <li>Major Street (nonmajor)</li> <li>Stormwater Fund (nonmajor)</li> <li>Economic Development Fund (nonmajor)</li> <li>Industrial Mill Levy Fund (nonmajor)</li> <li>Special Parks &amp; Recreation Fund (nonmajor)</li> <li>Tourism Tax Fund (nonmajor)</li> </ul>	<p><b>Enterprise Funds</b></p> <ul style="list-style-type: none"> <li>Water Fund(major)</li> <li>Sewer Fund (major)</li> <li>Refuse Fund (major)</li> </ul> <p><b>Internal Service Fund</b></p> <ul style="list-style-type: none"> <li>Data Processing Fund (nonmajor)</li> </ul>

**Note:** Additional discussion of these funds is included in the Financial Summaries section, which provides a summary of revenues, expenditures and fund balance trends.

**Policies and Practices**

The City of El Dorado has established policies and practices to help guide its financial affairs. Their primary focus is to ensure fiscal stability. Defined, this refers to the City’s ability to meet its short and long term financial needs, without compromising quality public services.

Overall fiscal stability is evaluated using the following criteria:

- Cash flow – The ability to pay for current municipal operations.
- Balanced budget – The ability to annually balance the budget; beginning fund balance plus revenues equals expenditures for the fiscal year.
- Long term solvency – The ability to pay for future municipal operations.
- Service levels – The ability to sustain the desired level of municipal services.
- Flexibility – The ability to react and respond to changes in the economy, legal environment, and service challenges without significant financial stress.

The Finance Department periodically conducts a review of its policies and practices to ensure the above criteria are met. Staff utilizes many resources in this process, including support from the following professional organizations: the Government Finance Officers Association, City Clerks and Municipal Finance Officers Association of Kansas, and the International City/County Management Association.

**Policies**

There are six budget related policies which aid in the financial management of the City. These cover the following areas: operating budget, capital improvement plan, budget control, debt management, and investments.

Operating Budget

The budget shall be prepared and adopted in accordance with K.S.A. 79-2925 – 79-2937. Each year, sufficiently prior to August 1<sup>st</sup>, the city manager or his/her designee shall prepare an annual operating budget for the fiscal year

beginning the following January 1<sup>st</sup>. The manager shall receive estimates from the department managers regarding revenues, expenditures and other information concerning operations for the proposed budget year. Additional information pertaining to operations may be submitted to accompany the proposed budget.

Capital Improvement Plan

The City of El Dorado has established a process for a six-year Capital Improvement Plan which shall set priorities and provide for the scheduling of capital improvements, major purchases of equipment, and major studies or surveys.

- The City Commission shall adopt by resolution a Capital Improvement Plan within 30 days of the transmittal of the proposed Plan by the city manager.
- The Capital Improvement Plan shall be in substantial conformance to the Comprehensive Plan.
- The first year of the Capital Improvement Plan should be considered in the development of the annual operating budget.
- The City Commission shall conduct a public hearing for the purpose of soliciting community comments on the proposed Capital Improvement Plan as a part of their review and prior to the adoption of the Plan.

Budget Control

Expenditures for the payment of invoices shall be made on the basis of the amount provided in the annual operating budget. Department managers shall approve and code their expenditures to the appropriate accounts, with the Finance Director reviewing their expenditures for compliance. Subsequently, the governing body shall review and approve a monthly appropriation ordinance to fund expenditures.

Debt Management

The City issues debt in accordance with the debt management policy. Debt financing, which includes general obligation bonds, special assessment bonds, revenue bonds, temporary notes, lease/purchase agreements, and other

City obligations permitted to be issued or incurred under Kansas law, may be used to purchase capital assets.

The policy stipulates the following:

- The City will obtain financing only when it is not possible or advantageous to make the acquisition from either available current resources or fund balances.
- Debt financing will not be considered for any recurring purpose, such as current operating and minor maintenance expenditures.
- Debt will be structured to match projected cash flows, minimize the impact on future property tax levies, and maintain a relatively rapid payment of principal.
- Debt will be structured to achieve the lowest possible true interest cost to the City given market conditions, urgency of the capital project, and the nature and type of any security provided.
- City debt will be structured in ways that will not compromise the future flexibility to fund projects.
- Periodic reviews of all outstanding debts will be undertaken to determine refunding opportunities.
- The City may sponsor conduit financings in the form of Industrial Revenue Bonds for those activities that have a general public purpose.
- To prevent arbitrage, the City will issue obligations only when it appears the proceeds will be utilized in a timely fashion.
- The City is committed to full and complete disclosure of city operations and finances.

The policy also establishes a minimum reserve for the General Fund of 15%; a Bond & Interest Fund reserve of 1/12 of the prior year debt

service; and a 90-day operating reserve for the enterprise funds.

*A full copy of the Debt Management Policy is available in the Appendix.*

#### Investment

Kansas Statutes specify investment instruments meeting defined rating and risk criteria in which local government entities may invest. Permissible investments include:

- Temporary notes or no-fund warrants of the City.
- Time deposits, open accounts or certificates of deposit in commercial banks or trust companies.
- Time certificates of deposit with state or federally chartered savings and loan associations.
- Repurchase agreements with commercial banks, trust companies, or state or federally chartered savings and loan associations for direct obligations of, or obligations that are insured by, the federal government.
- United States treasury bills or notes with maturities as the governing body shall determine, but not exceeding six months.

#### **Practices**

The following practices serve to support the aforementioned financial policies. They specify additional measures to ensure the city maintains best practices in finance and budgeting.

1. The Finance Director shall annually prepare a Comprehensive Annual Financial Report. The report shall be audited by an independent certified public accountant, which shall be conducted in accordance with Kansas statutes establishing the local government audit laws.
2. The City shall conform to generally accepted accounting procedures and financial management practices as prescribed by the Governmental Accounting Standard Board (GASB) and

Government Finance Officers  
Association (GFOA).

3. To demonstrate conformance with best accounting and budgeting principles the City shall annually apply for the GFOA Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation awards.
4. The Finance Director shall provide the City Commission and public with a quarterly financial report showing all revenues, expenditures, fund balances, cash and investment balances, and outstanding debt of the City.

## **Budget Process**

Preparation of the budget is a major responsibility that claims long hours of staff time and the full attention of the department managers and City Manager during several months of the year. The document's principal aim is to give an accurate projection of government finances, while also serving as the blueprint for current and future year activities. The budget represents the City Manager, staff, and City Commission's best effort at aligning community resources and priorities.

### **Operating Budget**

The annual operating budget is informed by the Comprehensive Plan, Capital Improvement Plan, Equipment Replacement Plan, City Commission priorities, department goals, and input from the public at-large. It is developed and managed through four basic stages: Preparation, Adoption, Execution and Review. The following section describes each stage of the process.

#### **Preparation**

First, department managers submit budgetary requests to the Finance Director. The Finance Director and City Manager then meet with the department managers to review their priorities and evaluate the budget requests. After several revisions, the City Manager's proposed budget is submitted to the City Commission for their review.

#### **Adoption**

Public workshops are held by the City Commission to review the proposed budget. The City Manager and department managers review their budget proposals and answer questions from the Commission. Subsequently, public hearings are conducted by the Commission to solicit input from stakeholders. Changes to the budget proposal are made, if necessary, and the final budget is approved prior to the state deadline of August 25.

#### **Execution**

The budget is adopted by ordinance at the fund level using the line-item budget format. Throughout the year revenues and expenditures are monitored to insure the funds are balanced (actual revenues higher than expenditures) and expenditures do not exceed their budgeted authority.

#### **Amendments**

In early November the Finance Director completes a thorough review of all funds to determine if any will exceed their budget authority. The City Manager is authorized to approve transfers within the same fund, and with certain limitations, between funds, however is not authorized to increase their budget authority (total spending for the fund). If potential exists, a budget amendment is prepared for the City Commission to review, hold a public hearing, and adopt.

#### **Review (Audit)**

Under Kansas law budget authority lapses at year end (December 31). Unfinished projects or activities in budgeted funds require an encumbrance to roll over funding, or must be included in the succeeding budget. At this time the Finance Director completes an additional review of all funds to ensure compliance with generally accepted account principles (GAAP). The Finance Director also briefs the City Manager on the revenues, expenditures and fund balances.

In late winter of the following year, typically February or March, a financial audit is conducted by an independent accounting firm approved by the City Commission. The principal goal of the audit is to insure the City expended funds within its budget authority and in accordance with GAAP. The auditors and Finance Director prepare and publish the results of the audit in the Comprehensive Annual Financial Report.

### **Capital Budget**

The capital budget is prepared separately and, after adoption, incorporated into the operating budget. It is comprised of two plans, the six-year Capital Improvement Plan (CIP) and five-year Equipment Replacement Plan (ERP).

#### **Capital Improvement Plan**

The CIP is a six-year plan designed to improve and enhance the City's physical infrastructure or heavy equipment, which includes buildings, land, equipment, as well as any services related to such public improvements.

Early on in the budget process department managers submit their requests to the Finance Director. Requests are then reviewed for compliance with the financial and accounting system, and forwarded to the City Manager.

Shortly thereafter, the City Manager, Finance Director and department managers meet to discuss the projects and how they conform to the Comprehensive Plan and City Commission priorities. Adjustments are made and the proposed CIP is forwarded to the Planning Commission, which scores the document. The City Manager also holds an administrative hearing to receive comments and request from the public. Finally, the City Commission holds a public hearing and adopts the CIP.

Equipment Replacement Plan

New for the 2013 budget year, the ERP is a five-year plan that serves as a budgeting tool. In the past some departments maintained internal equipment and vehicle replacement plans; however, the plans were largely excluded from the budget process. Only budget year capital outlays were presented to the City Commission. The ERP provides a framework to discuss future equipment needs and stabilize the fluctuations in equipment expenditures. Funding requests are presented with the CIP, but the plan as a whole is not formally approved by the City Commission. Instead, requests are approved through the operating budget process.

<b>Budget Calendar</b>	
<b>January</b>	<ul style="list-style-type: none"> <li>• CIP and ERP requests are due to the Finance Director.</li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>• Revenue estimates are developed by the department managers.</li> <li>• Department managers present CIP and ERP requests to the City Manager.</li> <li>• Sales Tax Committee receives department funding requests.</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>• Sales Tax Committee public hearing to receive additional funding requests.</li> <li>• Departments present CIP requests to the Planning Commission.</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>• City Commission public hearing to consider proposal from Sales Tax Committee.</li> <li>• Departments/outside agency budget requests are due to the Finance Director.</li> <li>• Departments/outside agencies present operating budget requests to the City Manager.</li> <li>• City Commission workshop to receive CIP and ERP requests from department managers.</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>• CIP public administrative hearing with the City Manager.</li> <li>• City Commission workshop for outside agencies to present budget requests.</li> <li>• City Commission public hearing to discuss and adopt the CIP.</li> <li>• City Commission workshop for departments to present operating budgets.</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>• City Commission workshop to determine outside agency allocations.</li> </ul>
<b>July</b>	<ul style="list-style-type: none"> <li>• City Commission workshop(s) to review budget draft(s).</li> </ul>
<b>August</b>	<ul style="list-style-type: none"> <li>• City Commission public hearing on the operating budget.</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>• Budget document completed and distributed to department managers and GFOA.</li> </ul>
<b>December</b>	<ul style="list-style-type: none"> <li>• Detailed budget calendar and instructions distributed to department managers.</li> </ul>

**Statutory Requirements**

There are five statutes that apply to the budget process: the budget law, cash basis law, the limit on indebtedness, open meetings law, and the open records act. These statutes govern the content and process by which the annual budget is adopted.

**Budget Law (K.S.A. 79-2925 – 79-2937)**

All cities are subject to the budget law and must prepare an annual budget to be certified to the County Clerk by August 25. The annual budget provides the city with expenditure authority and the authority to levy taxes to finance those expenditures. All money that belongs to the city must be included in the annual budget, with the exception of money received as a gift and held in trust for a designated purpose (i.e. firemen's relief association), as these funds do not belong to the city. Prior to adoption, the governing body must give a minimum ten day notice and conduct a public hearing for the purpose of answering questions of taxpayers about the proposed budget.

Additional requirements are as follows:

- Each fund is required to show an itemized budget of receipts and expenditures for three years: the prior budget year (actual information), current budget year, and proposed budget year.
- A balanced budget must be prepared for each fund with a tax levy.
- Miscellaneous category of revenues or expenditures is not to exceed ten percent.
- Budgeted transfers from one fund to another fund must be authorized by statute.
- The budget law allows a budget credit for reimbursed expenses.
- Not all funds require a budget (i.e. reserve or trust funds) for the proposed budget year, but a fund page must still be prepared.

**Cash Basis Law (K.S.A. 10-1101)**

The Kansas Cash Basis Law prohibits cities from creating a financial obligation unless there is money on hand in the proper fund with which to pay the indebtedness.

**Limit on Indebtedness (K.S.A. 10-309)**

Kansas law limits outstanding long-term debt (bonds and temporary notes) to a maximum of 30% of assessed valuation. For the purpose of establishing the debt limit, the assessed value includes the value assigned to motor vehicles; however, motor vehicles are not included in the assessed value for determining the mill levy. Debt issued for storm or sanitary sewers, certain street intersections, of city utilities are not subject to the limit. Furthermore, debt issued under some statutes may be specifically exempted by the authorizing legislation.

**Open Meetings (K.S.A. 75-4317 et seq.)**

Several meetings are required to properly develop and finalize the budget. As with regularly scheduled monthly Commission meetings, budget deliberations are open to the public when a quorum (four commissioners) is present. State law provides specific instances in which the City Commission may enter an executive session (non-public meeting), but no binding decisions are permitted in such closed sessions. The City of El Dorado prepares an agenda for all meetings and distributes them to the local news media. The public is encouraged to attend and participate in all open meetings regarding the budget.

**Kansas Open Records Act (K.S.A. 45-215 et seq.)**

The Kansas Open Records Act provides that all public records are open to public inspection, unless specifically exempt by law or court ruling (i.e. ongoing police investigation). Records that are readily available may be provided electronically at no charge; however, a fee of \$0.50 per page is charged for hard copies. Additional fees may apply for records that require significant time to produce, such as those that have been archived. If a record is requested and access is denied, a specific reason for the denial must be given.

**Glossary of Terms**

**Accounting System** – The set of records and procedures which are used to record, classify, and report information on the financial status and operations of the City.

**Accrual** – An accounting method which reports income when earned and expenses when incurred, as opposed to cash basis accounting which reports income when received and expenses when paid. In the city of El Dorado, accrual is used for the accounting of proprietary funds.

**Ad Valorem Tax** – A tax levied on the assessed value of real and personal property (also referred to as the property tax).

**Adopted Budget** – A financial plan presented, reviewed and approved by the City Commission for the upcoming or current fiscal year. It is approved by August 25<sup>th</sup> and becomes effective January 1<sup>st</sup> of the following year.

**Agency and Trust Funds** – Funds established to account for cash and other assets held by a municipality as agent or trustee. Such funds are not assets of the municipality but, by law or agreement, the municipality is responsible for their accountability.

**Allocation** – Assigning one or more items of cost or revenue to one or more accounts of an organization according to the benefits received, responsibilities, or other logical measures of use.

**Amortization** – The gradual elimination of a liability in regular payments over a specified period of time. Such payments must be sufficient to cover both principal and interest.

**Appraised Value** – The market value of real property, personal property, and utilities as determined by the Butler County Appraiser.

**Appropriation** – The expenditure authority approved by the City Commission with specific limitations as to the amount, purpose, and time.

**Assessed Value** – The official value placed on real estate, personal property, and utilities as a basis for levying taxes. The value is determined by the property classification and its associated assessment rate (Appraised Value X

Assessment Rate); residential real estate is assessed at 11.5%.

**Assets** – Property owned by the City which has monetary value.

**Audit** – A review of the City accounts by an independent accounting firm to substantiate year-end assets, liabilities, revenues, expenditures, and fund balances.

**Balanced Budget** – By statute, cities in Kansas are required to submit a balanced budget to the State. The city of El Dorado's budget is considered balanced when the beginning fund balance plus revenues equals expenditures in all appropriated funds for a fiscal year.

**Basis of Accounting** – The accounting method used to determine when revenues and expenditures are recognized. El Dorado utilizes modified accrual for governmental funds and accrual for proprietary funds. Agency and trust funds do not have a measurement focus.

**Basis of Budgeting** – The accounting method utilized in the preparation and execution of the budget. El Dorado utilizes the cash basis for all budgeted funds.

**Beginning Fund Balance** – Financial resources available in a fund that were carried over from the prior fiscal year. These resources are available for appropriation.

**Bond** – A financial instrument used for long-term borrowing. El Dorado uses bonds to finance large capital projects. Lenders, the purchasers of the bonds, are repaid the principal amount in annual installments and accrued interest semi-annually.

**Budget** – A plan of financial operation including an estimate of proposed expenditures for a given period and proposed means of financing them. In Kansas, counties, cities, townships, and most special districts use the calendar year as the budget period.

**Budget Adoption** – A formal process by which the budget is approved by the governing body.

**Budget Amendment** – The legal means by which an adopted budget may be increased.

The Budget may only be increased with revenues other than ad valorem taxes. The amendment process follows similar steps as the budget adoption.

**Budget Calendar** – Schedule of key dates or milestones followed by City departments in the preparation, review, and administration of the budget.

**Budget Publication** – A legal step towards formal budget adoption. To meet legal requirements, the public must be given at least ten days notice prior to the scheduled meeting.

**Capital Expenditures** – Funds used to acquire or improve long-term assets. The dollar value threshold for individual capital expenditures is \$5,000.

**Capital Improvement Plan (CIP)** – The CIP is a six-year plan designed to improve and enhance the City's physical infrastructure or heavy equipment, which includes buildings, land, equipment, as well as any services related to such public improvements. CIP items have an expenditure of at least \$5,000 and an expected useful life in excess of fifteen years.

**Capital Outlay** – Fixed assets which have a value of \$5,000 or more. Assets that have a useful life of less than fifteen years are included in the Equipment Replacement Plan, whereas assets with a longer useful life are included in the Capital Improvement Plan.

**Certification** – A formal, written declaration that certain facts are true or valid.

**Charges for Services** – Revenue category that includes fees for service (i.e. water) and rentals.

**City Commission** – The governing body of the City responsible for making policy decisions. It is comprised of a non-partisan mayor and four commissioners elected at-large. Each member has an equal vote.

**City Manager** – The chief executive of a municipality in the commission-manager form of government, appointed by the Commission.

**City Manager's Budget Message** – Opening section of the budget which provides the City Commission and public with a general summary of the most important aspects of the budget,

including changes from current and previous fiscal years.

**City of the Second Class** – Kansas statute provides for three classifications of cities based on population size. Classification of cities originally helped establish the powers and duties of each incorporated city. However, now all cities in Kansas have the same powers as a result of the Constitutional Home Rule Amendment passed in July 1961 (see also Home Rule). Though classifications have remained in statute and in municipal culture as a historical remnant, they serve as a general reference tool for the size of a city.

**Comprehensive Plan** – This is the primary planning document for the City of El Dorado. This plan establishes community-wide goals on a variety of topics and serves as the basis for making sound land use decisions. Generally speaking, all other planning documents and tools, such as zoning, serve to support and implement the comprehensive plan.

**Commodities** – Supplies required by city departments in order to provide services.

**Contingency Reserve** - A fund reserve used to finance unforeseen expenditures or an unanticipated decline in revenues. To be expended, these reserves must be budgeted in the adopted or amended budget.

**Contractual Services** – The cost of services provided by external entities.

**Debt Retirement** – Expenditure category that includes the annual payments required to support debt issues (principal and interest).

**Department** – A functionally similar group of city divisions or programs, such as the Public Utilities Department, which contains the divisions of Administration, Water Treatment, Sewer Treatment, and Maintenance and Distribution. The City's departments are headed by a single department director who reports directly to the city manager.

**Depreciation** – A non-cash expense that reduces the value of an asset as a result of wear and tear, age, or obsolescence. Most assets lose their value over time (i.e. they depreciate) and must be replaced once they reach the end of their useful life.

**Disbursement** – The actual payout of funds; expenditure.

**Division** – An organizational unit that is functionally unique in the delivery of services (i.e. water treatment and sewer treatment). A division may contain one or more programs.

**Employee Benefits** – Social security, retirement, unemployment compensation, and health/life/dental/vision insurance for eligible employees paid by the City of El Dorado through the payroll process.

**Encumbrance** – Monies not yet paid out, but which are dedicated to a specific expense for goods or services being received or already received.

**Ending Fund Balance** – Financial resources available in a fund at the end of the fiscal year. These are carried forward to the next fiscal year as Beginning Fund Balance and may be reappropriated.

**Enterprise Fund** – Enterprise funds are used to account for activities that are financed through customer user fees, similarly to private business enterprises. El Dorado's enterprise activities include water, sewer, and refuse.

**Equipment Replacement Plan (ERP)** – The ERP is a five-year plan that provides a framework to discuss future equipment needs. To qualify, the purchase must be for equipment, cost in excess \$5,000, and have a useful life of less than fifteen years. Items with a longer useful life are included as part of the CIP.

**Expenditure** – An outlay of cash for the purpose of acquiring an asset or providing a service.

**Fees** – General term used for any charge levied by local government in connection with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include building permits, fines, and user charges.

**Financial Position** – Represents a measure of a government's individual funds ability to meet its obligations as they become due. Financial statements demonstrate this by comparing expendable resources with short-term obligations.

**Fines, Forfeitures & Penalties** – Revenue category that includes police fines and various court costs.

**Fiscal Year** – Period used for accounting and budgeting. The City of El Dorado has a fiscal year of January 1 through December 31.

**Full-Time Equivalent (FTE)** – Staffing levels are measured in FTE's to give a consistent comparison from year to year. An FTE is one full-time position filled for the entire year.

**Fund** – An independent fiscal and accounting entity for recording expenditures and revenues, comparable to an individual bank account. Funds are established for specific activities and are subject to special limitations.

**Fund Accounting** – The activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governments. This is accomplished through the use of funds.

**General Fund** – The fund that accounts for all revenues and expenditures which are not accounted for in specific purpose funds. It finances the ordinary operations of the City.

**General Obligation Bond (G.O. Bond)** – A financial instrument giving borrowing power to a municipality, based upon the pledge of property taxes to retire the debt.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity.

**Governing Body** – The elected officials of the City including the mayor and commissioners.

**Governmental Fund** – Governmental funds are those funds through which most government functions are financed. This category includes the General Fund, along with its separately budgeted funds and special revenue funds. They are generally used to account for tax-supported activities. There are three different types of budgeted governmental funds used by the City: the general fund, special revenue funds, and debt service fund.

**Grant** – A monetary contribution by a government or an organization to financially support a particular function or purpose.

**Home Rule** – The ability of cities to govern themselves independently from the state government. Cities must still abide by state laws. Kansas passed the Home Rule Amendment to the state constitution in 1961.

**Interest** – A fee charged by the lender to a borrower for use of borrowed money.

**Interfund Loan** – Similar to a business loan, this is a temporary reallocation of resources between funds, as the borrowing funds are expected to repay the full amount of the loan plus interest to the lending fund.

**Interfund Transfer** – This is a permanent reallocation of assets from one fund to another. Unlike an interfund loan, with these transactions there is no intent to repay. In the budget document these are reported as Transfers In and Transfers Out.

**Intergovernmental Revenue** – A revenue category that includes grants, reimbursements, and miscellaneous revenues received from other government entities.

**Investments** – Interest income earned on public funds being held until expended. Investments can only be made in instruments specified by state law.

**Levy** – A compulsory collection of monies or the imposition of taxes. The total amount of taxes, special assessments, or service charges imposed by a government to support governmental activities.

**Licenses & Permits** – Revenue category that includes building permits and business licenses.

**Line Item** – The most detailed unit of budgetary expenditures listed in the City of El Dorado budget. Line items are tracked by four-digit object codes.

**Mill** – A monetary unit used to express the property tax rate. One mill is equivalent to one-thousandth of a dollar, or \$1 of tax per \$1,000 of assessed value.

**Modified Accrual** – An accounting method which reports revenues when they are subject to accrual (i.e. both measurable and available). Available means collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period. In El Dorado, modified accrual is used for governmental funds.

**Motor Vehicle Tax** – The County Appraiser is required to determine the value of motor vehicles and place them within statutorily prescribed classifications. The value of a motor vehicle is multiplied by the assessment rate of 20% to produce the tax value. The Butler County Treasurer is required to collect the tax and distribute it among all taxing subdivisions including the City of El Dorado.

**Metropolitan Statistical Area (MSA)** – A geographic unit comprised of one or more counties around a central city or urbanized area with 50,000 or more population. Contiguous counties are included if they have close social and economic links with the area's population nucleus. Also known as a standard metropolitan statistical area (SMSA).

**Miscellaneous** – Revenue category that includes revenues which do not fit under the other categories of Taxes, Licenses & Permits, Intergovernmental Revenue, Charges for Services, or Fines, Forfeitures & Penalties.

**Operating Budget** – A one-year budget approved by the City Commission that includes appropriations for direct services to the public including wages and benefits, materials and services, debt service requirements, and transfers. Most equipment and some capital improvement projects are funded through the capital budget, with the remainder accounted for in the unbudgeted Construction Fund.

**Ordinance** – An enforceable law or statute enacted by a municipality.

**Personal Services** – An expenditure category that includes all costs related to employee compensation and taxes.

**Principal** – The amount borrowed, or the amount borrowed which remains unpaid.

**Public Hearing** – A meeting or portion of a meeting set up to give members of the public an opportunity to speak on a particular subject,

such as the proposed annual budget. Kansas requires cities to hold at least two public hearings prior to the adoption of the budget.

**Resolution** – An act that is typically less formal than an ordinance, expressing the opinion of the governing body, and generally dealing with matters of a special or temporary character or setting policy.

**Revenue** – A source of income which finances governmental operations.

**Revenue Bond** – Bond issued by a municipality to be paid exclusively from the revenue derived from the operation of a utility. K.S.A. 10-1201.

**Revolving Loan** – A loan in which the repaid principal and interest is used to replenish the fund and draft new loans. Through the state of Kansas cities are able to access low interest loans for the repair and replacement of water and sewer infrastructure.

**Special Assessments** – Charges assessed against property in a special district formed to pay for specific capital improvements such as streets, sewers, curbs, and gutters. While charges are normally assessed on the basis of the square footage of the lot, charges alternatively may be assessed against the value of the lot, or on the basis of both lot square footage and value.

**Special District** – A designated geographic area in which a tax is levied to pay for specific capital improvements such as streets, sewers, curbs and gutters.

**Special Revenue Fund** – A fund used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Taxes** – An expenditure category that includes all compulsory contributions received by the municipality for the operation of services.

**Tax Year** – The calendar year in which ad valorem taxes are levied to finance the following calendar year budget. For example, taxes levied in 2012 finance the 2013 budget.

THE FINE ART OF LIVING WELL



EL DORADO



## FINANCIAL SUMMARIES

<b>Revenues and Expenditures, All Budgeted Funds</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Revenues</b>				
General	7,824,097	8,547,373	8,139,118	8,525,363
Airport	189,472	250,841	264,311	251,434
Library	426,475	427,438	418,721	431,600
Major Street	956,798	1,004,733	869,733	991,500
Cemetery	96,872	176,324	202,003	207,004
Stormwater	309,533	337,036	337,036	316,796
Economic Development	50,000	50,000	50,000	50,000
Prairie Trails	320,516	233,000	636,663	421,745
Industrial Mill	132,085	70,949	70,949	88,534
Special Parks & Recreation	36,663	35,559	39,952	39,952
Tourism Tax	152,056	161,000	161,000	150,500
Bond & Interest	1,947,616	1,631,748	1,674,883	1,641,506
Water	4,304,082	4,034,500	4,030,500	3,988,000
Sewer	2,267,851	2,036,300	2,037,300	2,272,000
Refuse	1,478,974	1,441,300	1,441,300	1,487,000
External Stores	-	80,000	80,000	80,000
Data Processing	792,248	771,200	751,200	761,200
Construction	2,406,550	1,008,335	980,465	979,840
<b>Total:</b>	<b>23,691,888</b>	<b>22,297,636</b>	<b>22,185,134</b>	<b>22,683,974</b>
<b>Expenditures</b>				
General	8,453,208	12,197,822	8,422,850	11,373,763
Airport	197,995	284,202	247,936	346,258
Library	426,477	442,968	409,728	431,600
Major Street	942,559	1,004,111	974,830	992,215
Cemetery	204,121	179,593	179,593	203,429
Stormwater	191,162	671,559	372,778	611,786
Economic Development	10,000	245,000	-	295,000
Prairie Trails	284,236	238,569	636,663	497,176
Industrial Mill	61,517	713,784	69,525	651,829
Special Parks & Recreation	31,672	82,981	12,500	123,112
Tourism Tax	148,372	412,560	132,000	424,301
Bond & Interest	1,887,499	2,313,729	1,592,432	2,520,599
Water	10,732,724	4,047,646	4,047,646	4,142,853
Sewer	2,224,717	2,418,424	2,284,602	2,259,503
Refuse	1,488,105	1,382,348	1,382,348	1,604,792
External Stores	(5,288)	80,000	80,000	80,000
Data Processing	789,723	881,267	750,741	875,934
Construction	10,000	-	274,506	274,000
<b>Total:</b>	<b>28,078,799</b>	<b>27,596,563</b>	<b>21,870,678</b>	<b>27,708,150</b>

<b>Revenues by Category, All Budgeted Funds</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Revenues</b>				
Taxes	7,917,528	7,766,744	7,637,531	7,903,326
Licenses & Permits	128,927	125,652	125,790	139,968
Intergovernmental Revenue	583,202	671,222	623,842	593,437
Charges for Services	9,143,178	9,021,413	9,277,828	9,413,165
Fines, Forfeitures & Penalties	248,444	359,149	272,278	277,522
Miscellaneous	1,554,160	1,571,884	1,566,238	1,710,754
Transfers In	4,116,449	2,781,572	2,681,627	2,645,802
<b>Total:</b>	<b>23,691,888</b>	<b>22,297,636</b>	<b>22,185,134</b>	<b>22,683,974</b>

**Revenue Sources by Category**

The purpose of this section is to describe the major revenue sources used to finance expenditures. These sources are divided into seven categories: Taxes; Licenses & Permits; Intergovernmental Revenue; Charges for Services; Fines, Forfeitures & Penalties; Miscellaneous; and Transfers In.

Taxes

The City collects ten different taxes: property tax (ad valorem), motor vehicle tax, recreational vehicle tax, sales tax, telephone franchise, gas service franchise, electric franchise, cable franchise, utility franchise, and bed tax. Taxes comprise about 35% of total revenue. In total, tax collections are anticipated to increase over the 2012 Budget by 1.76%.

*Property tax* is budgeted in 2013 to account for approximately 48% of all taxes, for a total of \$3,798,690. Over the last 5 years property tax collections increased by an average of 2.9% per year, which is consistent with the rate of inflation over the same period. The City has 5 funds that receive property taxes: General, Airport, Library, Bond & Interest, and Industrial Mill Levy.

Revenues collected from property taxes are projected by taking the estimated assessed valuation (see graphs on the following page) provided by Butler County as of July 1<sup>st</sup>, deducting known exemptions, and dividing the total by \$1,000. This calculation determines the value of one mill. The mill value is then multiplied by the total number of mills required to balance the mill levy funds. The goal, or assumption, is to maintain the levy at or near its current rate of 47 mills.

Cities in Kansas do not *directly* set their own mill rate. They indirectly set the rate by adjusting the amount in property taxes they request from the county. The higher the total assessed valuation, the lower the required levy to raise the desired property taxes. Therefore, cities with a declining assessed valuation must cut their budgets to avoid a mill increase. When this occurs in El Dorado, City staff work to reduce expenditures, while maintaining core services.

The mill levy is anticipated to increase in 2013 by 2.38 mills, from 44.76 to 47.15. This will return the levy to its traditional level. For the 2012 Budget the levy was decreased to “refund” the 2 mills from 2011 that were levied unintentionally. This occurred due to an increase in tax exemptions and a miscommunication between the City and Butler County.

**How are my property taxes calculated?**

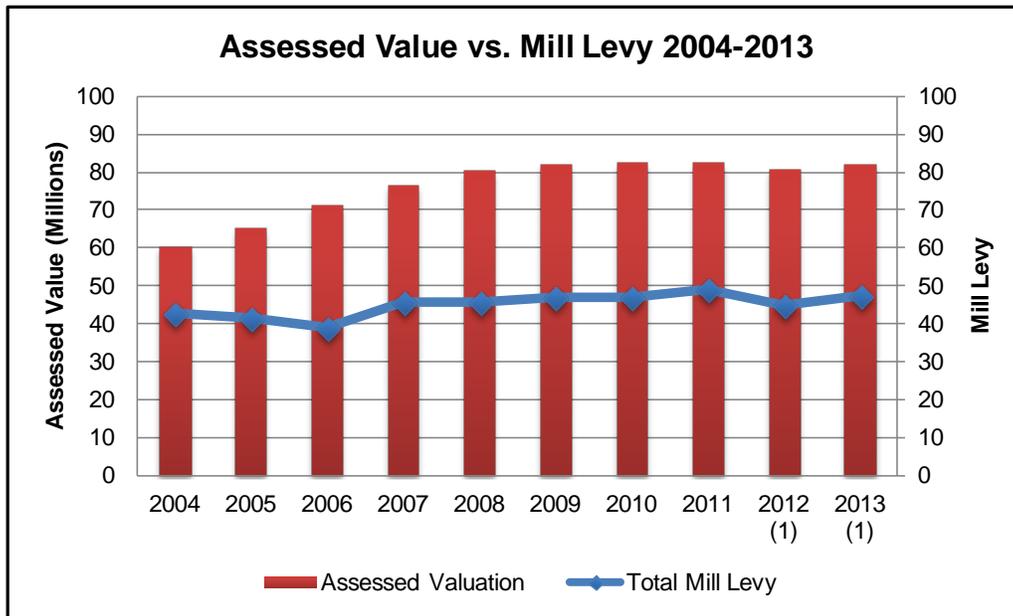
Appraised Value of Home: \$100,000

Mill Rate (estimated): 47.151

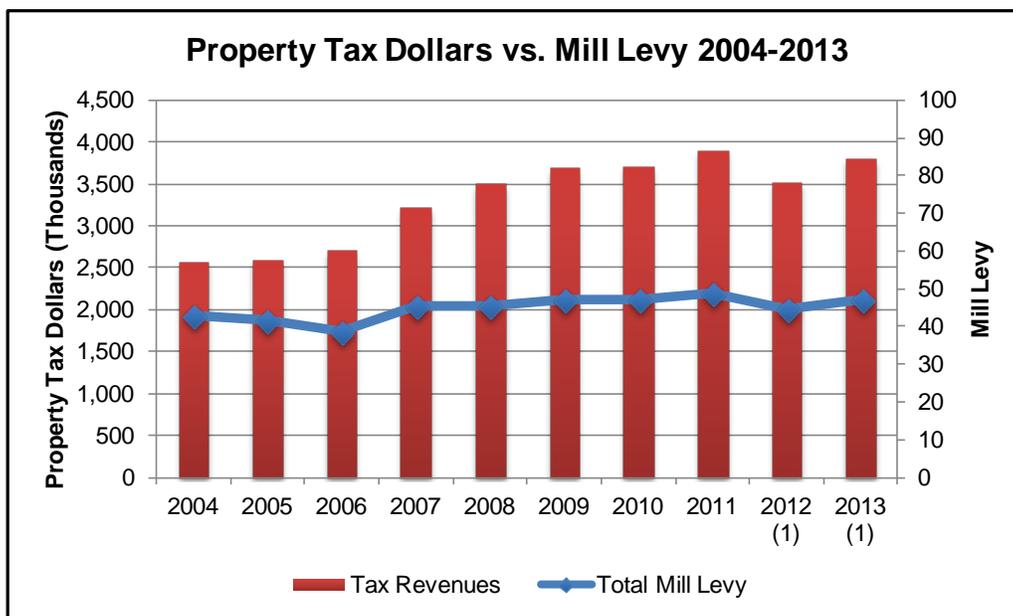
Assessed Valuation: \$11,500  
*To determine the assessed valuation multiply the appraised value of your home by 11.5%.*

Annual Tax Liability: \$542.24  
*To calculate the annual tax bill, multiply your assessed valuation by the estimated mill rate and divide the result by \$1,000.*

Monthly Expense for Services: \$45.18  
*To determine the monthly tax expense for City services, divide your annual tax liability by 12 months.*

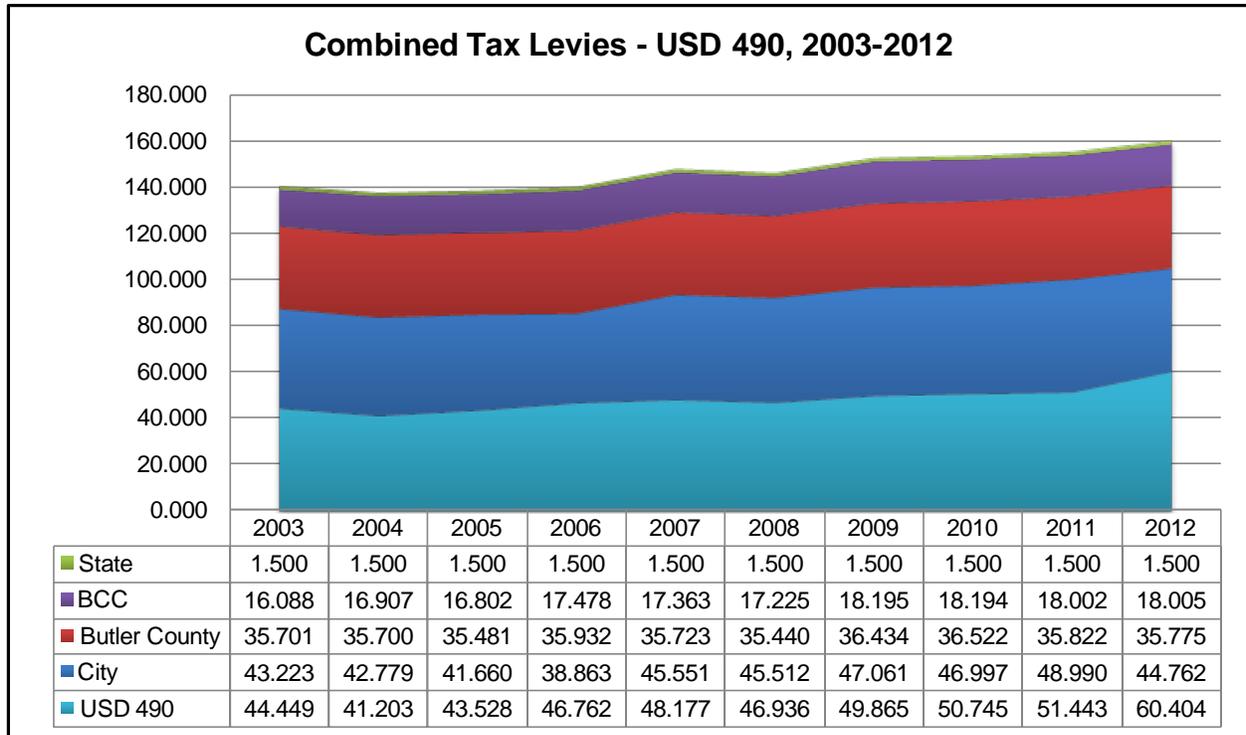


**Analysis:** From 2004 through 2009 property values were increasing due to a generally healthy real estate market and an increase in building permits. The following years of 2010-2012 were impacted largely from the economic downturn and falling real estate prices. In 2013, the assessed value improved due to the expiration of a tax exemption for the Walnut River Apartments.

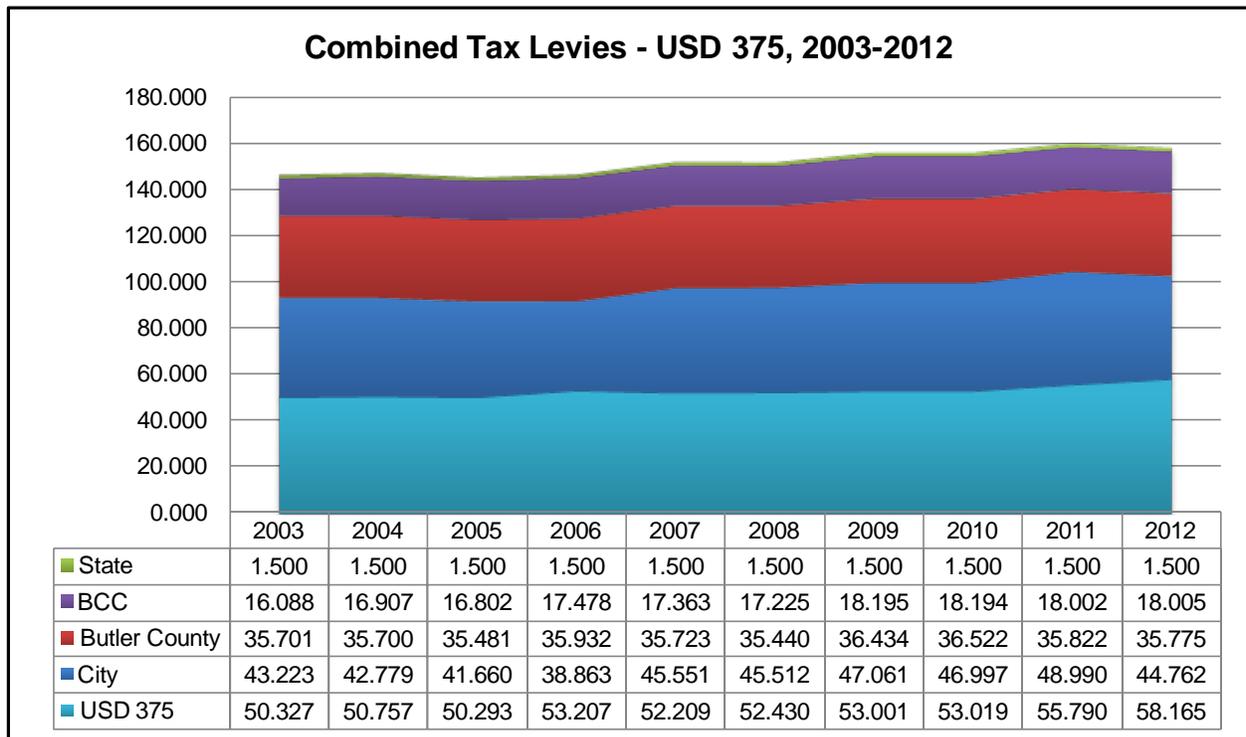


**Analysis:** The growth in the assessed value increased revenues from 2004-2010, which was partially offset by a decrease in the mill levy from 2004-2006. The 2007 budget included a 6.688 mill levy increase to replenish reserves in the Bond & Interest Fund, offset a loss in revenue from gas taxes, and to pay for increases in the cost of insurance, fuel and utilities. As described earlier, in 2011 the levy increased due to an unanticipated increase in property tax exemptions; the increase was “refunded” in 2012.

**Notes:** (1) Most recent budget estimate.



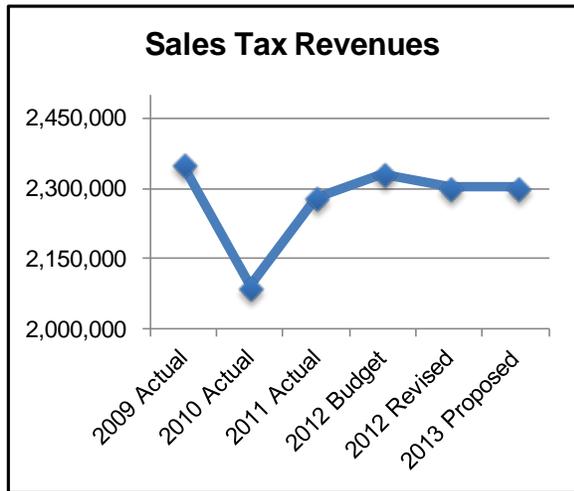
**Analysis:** The purpose of these two graphs is to show the City's share of the combined tax levy. In 2012, the share for residents living in the USD 490 district was approximately 28%, which is the lowest level in the period of analysis. The mill levy for residents within the USD 375 district is 2.239 mills lower, which marginally increases the City's share.



Local sales tax is the second largest tax revenue. Currently, the rate is 1%. Every five years city residents vote on a local sales tax program, with the last one approved for the 2009 calendar year. The referendum stipulates the following allocation for sales tax revenue:

- Street rehabilitation \$600,000
- Property tax reduction \$1,350,000
- Economic development \$50,000

Any funds received in excess of \$2,000,000 are placed in a separate account. Each year, during the budget process, the Sales Tax Committee meets to discuss projects (additional property tax reduction limited to \$300,000) and prepare a recommendation for how these excess funds should be spent. The recommendation is typically presented to the City Commission in April.



Sales tax revenues are estimated using three indicators: the sales tax collection trend, unemployment trend, and GDP growth. The 2013 Budget projects sales tax revenue at \$2,302,340, which is a decrease of 1.19% from the 2012 Budget. All three indicators are moving in a positive direction; however the growth rate has declined.

Licenses & Permits

Licenses & Permits includes 16 revenues in areas such as building improvements, planning and zoning, animal control and liquor. At less than 1%, these sources constitute a small fraction of total revenues.

The 2013 Budget estimates an increase of 11.39% over the 2012 Budget. Total revenue is projected at \$139,968, with nearly the entire increase attributed to budgeting for paving cuts of \$9,500, which were previously unbudgeted. Revenues are projected using time series trend analysis. Additional factors, such as new subdivisions or changes to the Neighborhood Revitalization Plan, are also considered.

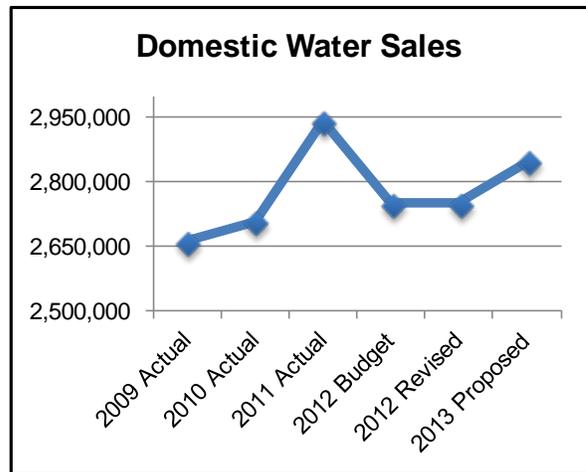
Intergovernmental Revenue

This category of revenues is used to account for grants, reimbursements and transfers from the state, federal government and other non-profit organizations. Revenue for 2013 is anticipated to decrease by 11.58% from the 2012 Budget. Projections are largely based on the number of grants and contracts received or anticipated for the budget year.

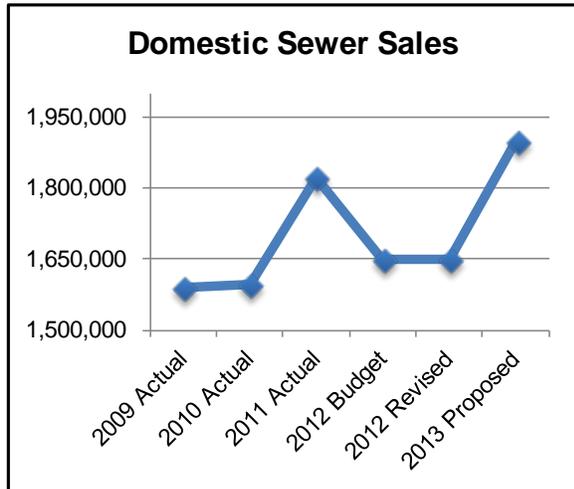
Charges for Services

Projected at \$9,413,165 (increase of 4.34% from the 2012 Budget), this is the largest category of revenue for the City. Services credited under this category include: animal adoption, fire protection (townships), recreation and swimming pool fees, facility rentals, cemetery services, data processing, golf merchandise sales, airport hangar rentals, water, sewer and refuse. Penalties on late bills are also included as a charge for service.

Domestic Water Sales represent the largest revenue source under this category. In 2013, collections are anticipated to increase by 3.54% over the 2012 Budget. This revenue is projected using time series trend analysis, making adjustments for any expected rate increases.



Domestic Sewer Sales are projected to increase by 15% over the 2012 Budget to \$1,897,500. This revenue projection also utilizes time series trend analysis. While evaluating current trends in the 2013 budgeting process, it was determined the 2012 Budget underestimated revenues. Sewer charges are based on water usage from the months of December, January and February.



Raw Water Sales is revenue used to account for charges to the HollyFrontier Refinery, City of Augusta and other rural water district customers. A significant drought and construction on the City of Augusta water reservoir increased revenue in 2011 and 2012. Typically, this revenue is projected using time series trend analysis; however, staff anticipates the City of Augusta will return to their normal levels of use in 2013, causing a \$140,000 decrease in revenue from the 2012 Budget.

Data Processing Fees are budgeted at \$746,200. These are charged to the General, Water, Sewer and Refuse funds to recover the administrative costs for providing internal services: processing utility bills, financial management, human resources and information technology. An allocation formula is used to determine the charges for each fund.

Domestic Refuse Sales represent a significant revenue source in this category. It is projected the Sanitation Division will receive \$695,000 in domestic sales for 2013. This is \$5,000 less than the 2012 Budget; however, after re-evaluating sales trends it is likely the 2012 budget estimate will be high and collections will fall within the \$690,000-695,000 range.

Commercial Refuse Charges are projected to bring in \$355,000. This represents a decrease of \$11,000 from 2012 budgeted revenue, but a \$3,261 increase over 2011 actual revenue. Commercial refuse charges are projected using time series trend analysis and growth expectations. The decline from 2012 to 2013 is due to a slower anticipated growth rate in new commercial customers.

Sales of Materials – New Services is used to account for sewer and water charges to the El Dorado Correctional Facility and sewer charges to the Butler County Sewer District. This revenue is also estimated using time series trend analysis. The 2013 budget anticipates collecting \$328,000 in revenue, which is unchanged from the 2012 Budget.

Golf Fees consists of charges to patrons of Prairie Trails for annual golf memberships, daily golf rounds and carts. The 2012 year was the first full year of City operation. Therefore, the 2013 estimate is based primarily on an assumption of a 3% growth rate in annual memberships and daily rounds. Such a growth rate would produce a total of \$297,474 in 2013.

Fire Protection services are provided under contract to residents of El Dorado and Prospect townships. The charge is based on 4 mills and the assessed valuation of each township. For 2013 this amounts to \$578,542, for an increase of 10.99% over the 2012 Budget.

Fines, Forfeitures & Penalties

The General Fund is credited with all fines, forfeitures and penalties. This revenue category includes: fines and forfeitures, court costs, diversion fees, drug evaluation fees, photostats and overtime parking. For 2013 total revenues are projected at \$277,522, a decrease of 22.72% from the 2012 Budget. Over 85% of these revenues are from fines and forfeitures received by the Police Department.

Miscellaneous

All revenues excluded from the other categories are placed under miscellaneous. The top 3 revenues are: special assessments, concessions and leases, and recycling center income. The 2013 Budget shows an increase in miscellaneous revenues of 8.83% over the 2012 Budget to \$1,710,754.

*Special Assessments* are charges levied on property that is improved by the City. Typical improvements include new streets, sanitary sewer, storm sewer and sidewalks. Budget estimates are produced using an internal report which shows the amount of existing special assessments due in the budget year, along with an estimate from ongoing projects that will include special assessments. The 2013 revenue projection is \$1,025,550. This is an increase over the 2012 Budget of \$213,032. Most of the increase is due to payments the City will receive on debt issued on the behalf of Butler Community College for their new fire science facility (\$121,508).

*Concessions and Leases* represent another large revenue under Miscellaneous. It includes rent payments on the Army Reserve building, daily rental of the train depot, farm land rent, cell phone tower rent, and oil leases. The 2013 projection is \$127,827, for an increase of \$15,947 over 2012 budgeted revenue. This figure was developed using time-series analysis and contract rents for the cell phone towers and Army Reserve building.

*Recycling Center Income* is derived from sales of recyclable material. Prices for these materials are highly volatile, and therefore large swings from year to year are common. The 2013 year anticipates an increase of \$70,000 over 2012 budgeted revenue to \$225,000. The projection is based on the current trend for recyclable materials.

Transfers In

Total transfers for 2013 amount to \$2,645,802. This is down 4.88% from the 2012 Budget. The decrease is due to a \$10,000 decrease in airport grant funding; \$25,000 decrease in the transfer for computer replacement and equipment; \$128,392 decrease in the transfer to the Prairie Trails Fund for operations; and a decrease in the Major Street transfer of \$25,000. Conversely, the transfer in for internal franchise fees charged to the Water, Sewer and Refuse funds increased by \$14,000.

Transfers In	
General	\$ 795,000
Major Street	495,000
Cemetery	131,354
Eco Dev Sales Tax	50,000
Prairie Trails	104,608
Debt Service	75,000
Data Processing	15,000
Construction	979,840
<b>Total:</b>	<b>\$ 2,645,802</b>

Note that Transfers In are included as part of Miscellaneous revenues in the detailed line-item budgets. Additionally, the Transfers In total above does not equal the total on the state budget form entitled "Schedule of Transfers" because \$445,747 of the total is received by the non-budgeted Lake Debt Reserve Fund.

<b>Expenditures by Category, All Budgeted Funds</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Expenditures</b>				
Personal Services	7,974,448	8,589,351	8,660,148	9,000,218
Contractual Services	4,416,545	4,972,235	4,711,529	4,571,141
Commodities	1,667,192	1,891,405	2,033,922	2,047,560
Capital Outlay	707,352	536,223	577,738	606,200
Debt Retirement	3,026,324	2,560,841	2,570,986	2,566,525
Transfers Out	10,286,938	3,175,477	3,316,355	3,523,149
Contingency Reserve	-	5,871,031	-	5,393,357
<b>Total:</b>	<b>28,078,799</b>	<b>27,596,563</b>	<b>21,870,678</b>	<b>27,708,150</b>

### **Expenditure Sources by Category**

The purpose of this section is to explore the major expenditure types. These are divided into seven categories: Personal Services, Contractual Services, Commodities, Capital Outlay, Debt Retirement, Transfers Out and Contingency Reserve.

#### Personal Services

The Personal Services category is used to account for all personnel costs, including salaries, overtime, social security, worker's compensation, unemployment insurance and other benefits. This category of expenditure totals \$9,000,218 and represents 32.48% of budgeted expenditures. An increase of 4.78% over the 2012 Budget is budgeted for an additional equipment operator in Public Works; to cover employee merit pay (0-6% per employee, for a budgeted average of 3%); and employer rate increases in the state retirement plans (KPERs and KP&F).

#### Contractual Services

This category is for costs related to legal agreements. Examples include contracts for professional services, insurance, utilities and maintenance. The 2013 Budget is \$4,571,141, which is \$401,094, or 8.07% lower than the 2012 Budget. This decrease is attributed to the following: the transition of Prairie Trails management from a private organization to the City, shifting costs to other expenditure categories (\$180,000); a decrease in the maintenance and repair – other improvements account of the Major Street Fund (\$35,000); a reduction in the Water Fund professional

services account, due to the completion of the regional water study (\$50,000) and reduction of contingency (\$69,084); a reduction in utilities at the wastewater plant (\$100,000); and other miscellaneous budget reductions.

#### Commodities

The Commodities category is used to account for the purchase of items such as general supplies, clothing, materials used in the maintenance and repair of buildings and equipment, motor fuels and lubricants, and other miscellaneous tools. In 2013, the City has budgeted for a \$156,155 increase in this category for a total of \$2,047,560. At the time the 2012 Budget was developed Prairie Trails was managed by a private firm, and therefore only the management fee and projected loss were budgeted. The revised 2012 and 2013 budgets include all costs related to the operation of Prairie Trails.

#### Capital Outlay

This category is used to purchase or significantly improve equipment or infrastructure with a cost in excess of \$5,000. Improvements with a useful life great than 10 years are included as part of the Capital Improvement Plan, with other items, primarily equipment, listed in the Equipment Replacement Plan. For the 2013 Budget there is an increase in capital outlay spending of \$69,977 over the 2012 Budget.

#### Debt Retirement

All City debt is paid with an amortization schedule. Debt payments are consistent from year to year. The only material change occurs

when new debt is issued or paid off, which is planned for using the Capital Improvement Plan and Equipment Replacement Plan. An increase of \$5,684 is budgeted for 2013.

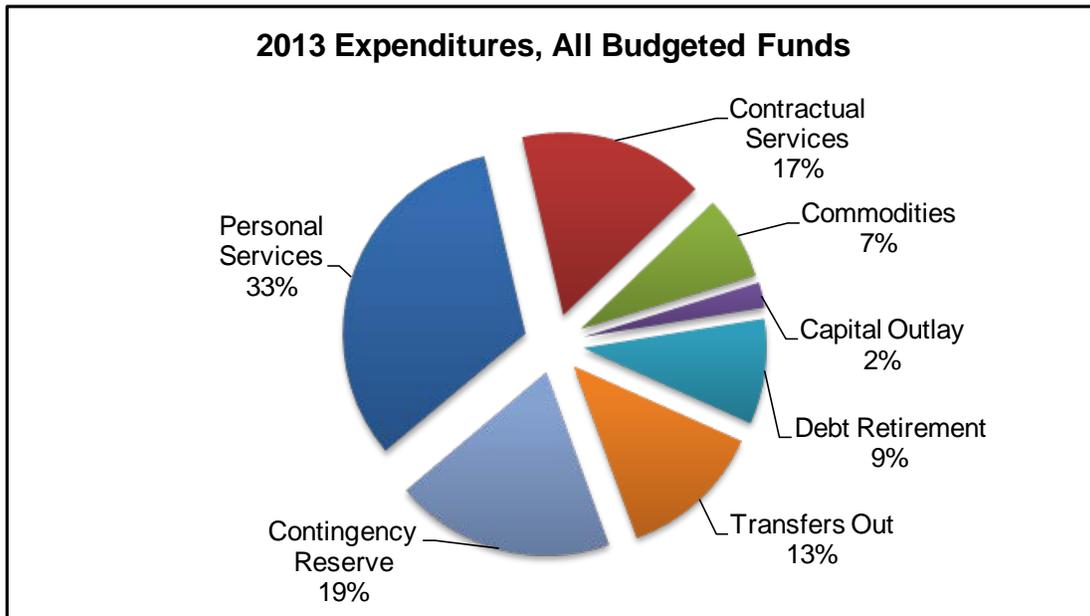
Transfers Out

This category is not included in the expenditure detail sheets. For each fund Transfers Out is listed under Contractual Services as account 5224. The 2013 budget has an increase of \$347,672 over the 2012 Budget, which is the result of the new interfund loan for BG Products Veterans Stadium (\$220,747) and a change in

how the additional sales tax reduction is presented (\$274,000) in the budget.

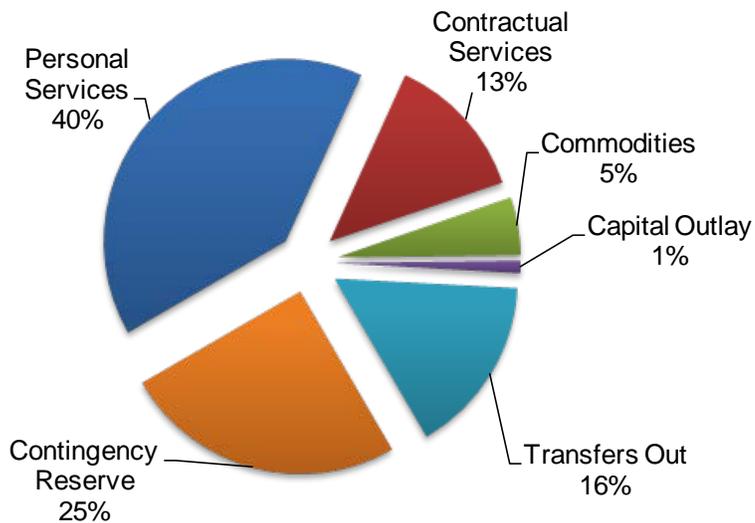
Contingency Reserve

Contingency Reserve is budgeted in select funds to finance unforeseen expenditures or an unanticipated decline in revenues. This category is not included separately in the expenditure detail sheets; each fund designates an account to hold Contingency Reserve. Contingency reserve for 2013 is budgeted at \$5,393,357, which is \$477,674 less than the 2012 Budget.



<b>General Fund Summary</b>				
	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
<b>Beginning Fund Balance</b>	<b>3,761,243</b>	<b>3,650,449</b>	<b>3,132,132</b>	<b>2,848,400</b>
<b>Revenues</b>				
Taxes	5,961,897	6,012,750	5,918,224	6,292,956
Licenses & Permits	118,391	123,252	123,390	128,068
Intergovernmental Revenue	54,317	112,880	61,107	61,235
Charges for Services	679,032	854,313	738,868	723,228
Fines, Forfeitures & Penalties	248,444	359,149	272,278	277,522
Miscellaneous	230,951	303,966	243,745	247,354
Transfers In	531,065	781,063	781,506	795,000
<b>Total:</b>	<b>7,824,097</b>	<b>8,547,373</b>	<b>8,139,118</b>	<b>8,525,363</b>
<b>Expenditures</b>				
Personal Services	4,196,439	4,541,649	4,383,266	4,564,806
Contractual Services	1,394,387	1,545,628	1,424,400	1,476,845
Commodities	513,574	529,440	528,840	569,710
Capital Outlay	421,628	256,223	256,223	118,200
Transfers Out	1,927,180	1,930,509	1,830,121	1,795,802
Contingency Reserve	-	3,394,373	-	2,848,400
<b>Total:</b>	<b>8,453,208</b>	<b>12,197,822</b>	<b>8,422,850</b>	<b>11,373,763</b>
<b>Excess (Deficiency)</b>	<b>(629,111)</b>	<b>(3,650,449)</b>	<b>(283,732)</b>	<b>(2,848,400)</b>
<b>Ending Fund Balance</b>	<b>3,132,132</b>	<b>-</b>	<b>2,848,400</b>	<b>-</b>
<b>Contingency Reserve</b>	<b>3,132,132</b>	<b>3,394,373</b>	<b>2,848,400</b>	<b>2,848,400</b>
<b>Reserve % of Expenditures</b>	<b>37%</b>	<b>39%</b>	<b>34%</b>	<b>33%</b>

**2013 Expenditures**



**General Fund Summary**

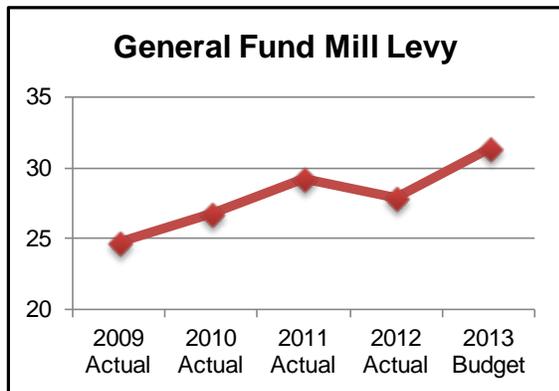
The General Fund (001) is the general operating fund of the City and provides resources to the following departments: Administration, Engineering, Police, Fire, and Public Works. It is the largest fund and is supported primarily by taxes, franchise fees and charges for service. All revenues and expenditures that are not required to be segregated, either by state statute, City ordinance or administrative action, are included in this fund.

Revenues

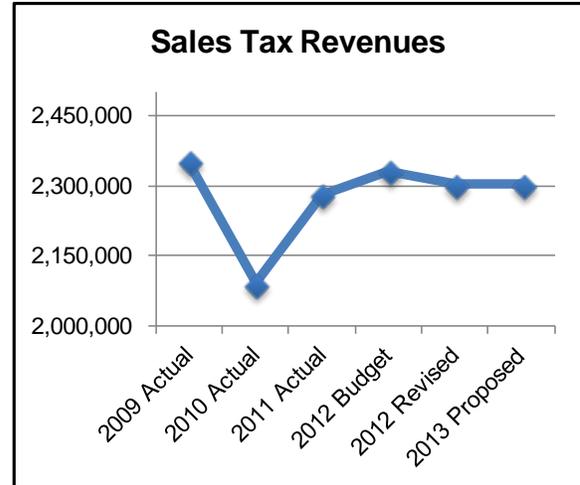
General Fund revenues are divided into seven categories: Taxes; Licenses & Permits; Intergovernmental Revenue; Charges for Services; Fines, Forfeitures & Penalties; Miscellaneous; and Transfers In. Overall revenues are anticipated to decrease in 2013 by \$22,010 from the 2012 Budget.

Taxes

The budget has estimated total tax collections of \$6,292,956. Taxes comprise nearly 74% of revenues, with the largest being property tax and sales tax. For the 2013 Budget, property and sales taxes are estimated to bring in \$2,525,170 and \$2,302,340, respectively.



The downturn in the housing market has had a significant impact on the assessed valuation of the City of El Dorado. Since 2009 the value of one mill has increased by a mere \$386, or 0.47%. Consequently, the General Fund mill levy has increased by 6.562 mills to raise sufficient revenue and keep pace with inflation. To curb future growth, staff are working to evaluate cost reduction measures and alternative revenue sources.



Per the current Sales Tax Ordinance, \$1,350,000 in budget year collections may be retained by the General Fund. An additional \$300,000 of prior year collections may be allocated through the Sales Tax Committee. The remaining funds are allocated for the purposes of street maintenance (Construction Fund, \$600,000) and economic development (Economic Development Sales Tax Fund, \$50,000).

For 2013, sales tax collections are projected at \$2,302,340, which is \$27,870 lower than the 2012 Budget. Nonetheless, the actual trend remains positive, as the 2013 projection is still higher than 2010 and 2011 actual collections.

*Licenses & Permits*

A 3.91% increase in Licenses & Permits is projected for 2013. This category of revenues includes cereal malt beverage and liquor licenses; building, plumbing, electrical and mechanical permits; merchants transit licenses; and animal licenses. Approximately 41% of these revenues are derived from building permits, which are heavily elastic and dependent on the local housing market. The budget assumes the real estate market will continue to improve and contribute to a 5% increase in building permit revenue over the 2012 Revised budget.

*Intergovernmental Revenue*

The budget for intergovernmental revenue is composed of liquor taxes; hazmat contract revenues from Butler County; gas tax refunds; and grants. This budget estimates collecting \$61,235 in intergovernmental revenues, a nearly

46% reduction from the 2012 Budget. The 2012 Budget, however, included revenues and expenditures to hire one additional police officer with a COPs grant.

#### *Charges for Services*

Historically, there are two main sources of revenue: fire protection services, and engineering and admin fees. The City Fire Department maintains fire protection service contracts with El Dorado and Prospect townships, charging both 4 mills of their assessed valuation. These account for \$578,542, or 79.99% of revenues. Engineering and admin fees are charged to projects with special assessments. This revenue has been volatile in recent years and a much more conservative approach has been taken for 2013.

#### *Fines, Forfeitures & Penalties*

Fines and forfeitures derived from traffic stops and police seizures comprise nearly 85% of revenues under this category. In 2013, this category is projected to fall below the 2012 Budget estimate by \$81,627, or 22.72%. The large variance is due to a sharp decline in 2012 police fines and court costs. Revenues are anticipated to rebound, however, and eclipse 2011 Actual collections with the adoption of a new program to inspect semi trucks for safety violations. The 2013 Budget also utilized time series trend analysis to improve the revenue projections.

#### *Miscellaneous*

All revenues excluded from the other categories are placed under miscellaneous. The top revenues are concessions and leases, reimbursements and civic center rentals. Projected revenues are \$56,612, or 18.62% less than the 2012 Budget due to a change in the accounting of Reimbursements (4694); in the future these receipts will be credited back to their original expenditure and not counted as revenue.

#### *Transfers In*

The General Fund receives internal franchise fees from the Water, Sewer, Refuse, and Stormwater funds. These revenues increase by about 6% per year. In addition, the Sales Tax Committee has traditionally recommended an additional 3.49 mills of property tax reduction by using prior year excess sales tax revenues. These revenues amount to \$795,000 for the 2013 Budget year.

#### Expenditures

General Fund expenditures are divided into six categories: Personal Services, Contractual Services, Commodities, Capital Outlay, Transfers Out and Contingency Reserve. The 2013 Budget for the General Fund is \$11,373,763. After deducting the budgeted contingency reserve, the budget represents a decrease of \$278,086, or 3.15% less than the 2012 Budget.

#### *Personal Services*

A small increase of \$23,157 is budgeted for a total of \$4,564,806. This amount includes an additional equipment operator for the Public Works Department. Although this increases staffing, recent retirements have allowed the department to absorb most the costs associated with the new position. Merit pay has also been budgeted at 3% for all employees. In addition, an employer rate increase for KPERs and KP&F of 0.60% and 0.72%, respectively, is budgeted.

#### *Contractual Services*

The budget for contractual services has been cut by \$68,783 for 2013. In the past there has been a large budget variance in the line item Administration – Other Charges (001-011-5213). This budget reduces spending authority to historic levels and cuts the line item by \$50,720. Other contractual services are consistent with prior years.

#### *Commodities*

Expenditures under this category have increased marginally, by \$40,270. The Fire Department has implemented a program to replace their self-contained breathing apparatus and increased their non-capitalized assets line item by \$19,200. This accounts for approximately half of the increase. The remainder is spread broadly across all departments in the General Fund.

#### *Capital Outlay*

The General Fund budget includes a decrease in capital outlay spending of \$138,023. This amount includes \$20,700 for a community farmer's market (001-011-7403); \$70,000 for three police cars (001-021-7401); \$9,000 to replace one mower in the Parks Division (001-033-7401); and \$18,500 to purchase a mower with a 6' deck for the Recreation Division (001-051-7401).

*Transfers Out*

This category is not included in the expenditure detail sheets; however, Transfers Out is listed under Contractual Services as account 5224. The 2013 Budget includes transfers of \$1,795,802. Transfers Out is partially lower due to a decrease in the transfer to the Prairie Trails Fund (\$233,000 to \$104,608).

Transfers Out for 2013 includes the following:

- Major Street Fund - \$495,000
- Cemetery Fund - \$131,354
- Economic Development - \$50,000
- Prairie Trail Funds - \$104,608
- Bond & Interest Fund - \$75,000
- Construction Fund - \$939,840

*Contingency Reserve*

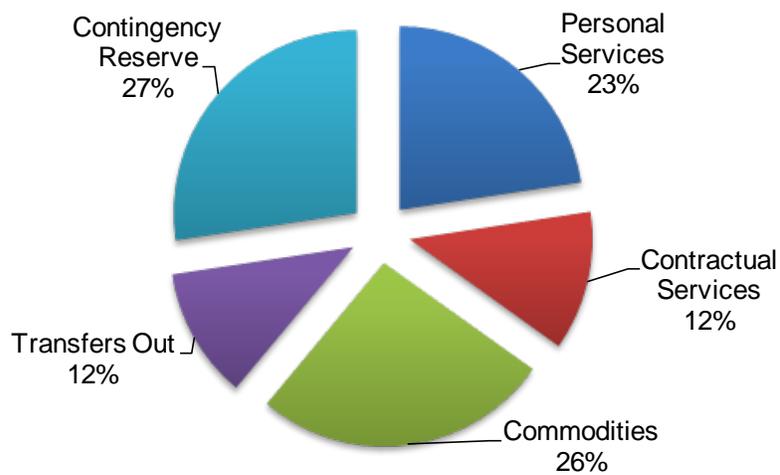
The 2013 Budget has appropriated \$2,848,400 in Contingency Reserve. These funds are budgeted in account 001-058-7404 and are used to finance unforeseen expenditures or an unanticipated decline in revenues.

Fund Balance

The General Fund budgets the projected fund balance as Contingency Reserve. In 2011, these budgeted reserves were utilized to lessen the impact of the economic downturn, and staff anticipates using them again in 2012. Consequently, the fund balance is anticipated to decline by a total of \$283,732, or about 9% in 2012. The ending fund balance for 2013 remains healthy, however, at a projected 33% of planned expenditures. City policy stipulates a minimum fund balance of 15% for the General Fund.

<b>Airport Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>86,972</b>	<b>33,361</b>	<b>78,449</b>	<b>94,824</b>
<b>Revenues</b>				
Taxes	64,161	62,091	60,561	98,234
Intergovernmental Revenue	-	50,000	50,000	-
Charges for Services	122,230	136,000	151,000	151,000
Miscellaneous	386	2,750	2,750	2,200
Transfers In	2,695	-	-	-
<b>Total:</b>	<b>189,472</b>	<b>250,841</b>	<b>264,311</b>	<b>251,434</b>
<b>Expenditures</b>				
Personal Services	68,277	74,673	76,530	78,248
Contractual Services	30,969	43,368	38,606	42,386
Commodities	90,036	82,800	82,800	90,800
Transfers Out	8,713	50,000	50,000	40,000
Contingency Reserve	-	33,361	-	94,824
<b>Total:</b>	<b>197,995</b>	<b>284,202</b>	<b>247,936</b>	<b>346,258</b>
<b>Excess (Deficiency)</b>	<b>(8,523)</b>	<b>(33,361)</b>	<b>16,375</b>	<b>(94,824)</b>
<b>Ending Fund Balance</b>	<b>78,449</b>	<b>-</b>	<b>94,824</b>	<b>-</b>
<b>Contingency Reserve</b>	<b>78,449</b>	<b>33,361</b>	<b>94,824</b>	<b>94,824</b>
<b>Reserve % of Expenditures</b>	<b>40%</b>	<b>13%</b>	<b>38%</b>	<b>38%</b>

**2013 Expenditures**



**Airport Fund Summary**

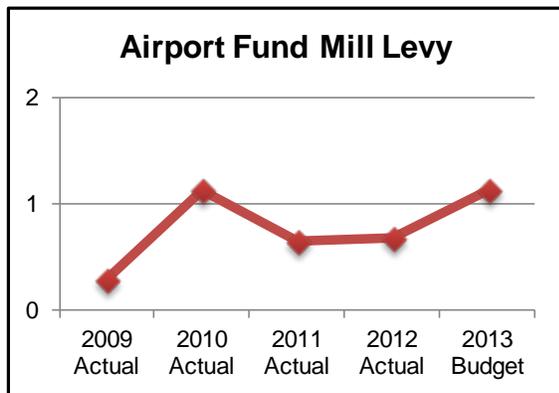
The Airport Fund (003) is used to account for the operations of the Captain Jack Thomas/El Dorado Municipal Airport. It funds the Airport Division of the Public Works Department.

Revenues

Airport Fund revenues are divided into five categories: Taxes, Intergovernmental Revenue; Charges for Services, Miscellaneous, and Transfers In. Total revenues are anticipated to increase by \$593.

*Taxes*

This revenue category accounts for 39.06% of Airport Fund revenues. The 2013 Budget has estimated tax collections of \$98,234, for an increase of \$36,143 over the 2012 Budget. This is attributed to an increase in the 2013 mill levy to pay for the FAA grant match to complete Taxiway "C".



*Intergovernmental Revenue*

There are no funds budgeted for 2013. Historically, General Government (i.e. grants, 4311) and Gas Tax Refunds (4354) have been received under this category. The fund, however, no longer receives gas tax refunds and grants are being receipted directly into the appropriate project in the Construction Fund.

*Charges for Services*

This category includes Hangar Rentals (4475) and Fuel (4476). Revenues are projected to increase by \$15,000 over the 2012 Budget to \$151,000, due to the higher cost of fuel and the opening of a new hangar.

*Miscellaneous*

The miscellaneous category does not include any significant revenue sources, as the largest revenue is Concessions and Leases (4622), with

budgeted revenue of \$2,000. Total revenue is projected at \$2,200.

*Transfers In*

There are no incoming transfers budgeted in the Airport Fund.

Expenditures

Airport Fund expenditures are divided into six categories: Personal Services, Contractual Services, Commodities, Capital Outlay, Transfers Out and Contingency Reserve. After deducting Contingency Reserve the budget for 2013 is \$251,434, which is a marginal \$593 increase over the 2012 Budget.

*Personal Services*

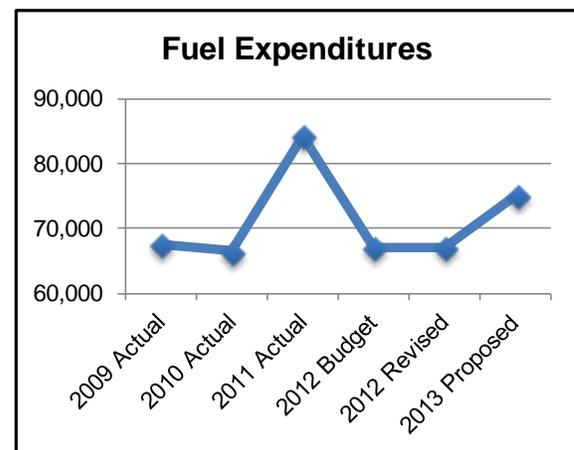
A 4.78% increase is budgeted. There are no changes in personnel and a cost of living adjustment is not budgeted. On the other hand, a 3% merit increase is included, as well as a mandatory 0.60% employer rate increase to KPERs.

*Contractual Services*

Contractual Services are budgeted at \$42,386, a 2.26% decrease from the 2012 Budget. This is due to a \$3,500 budget cut in Rentals (5210) and \$1,600 cut in the Publication and Printing (5212) accounts. These saving were partially offset by increases in Tax Payments (5209), Utilities (5205), Professional Services (5201), Maintenance and Repair – Equipment (5207).

*Commodities*

The budget for Commodities is \$90,800, a 9.66% increase over the 2012 Budget. An increase in the cost and quantity of fuel sales (in anticipation of additional hangar space) led to the increase.



*Capital Outlay*

The budget does not include any capital outlay expenditures.

*Transfers Out*

This category is not included in the expenditure detail sheets; however, Transfers Out is listed under Contractual Services as account 5224. The Airport Fund utilizes this account to transfer cash to capital projects in the Construction Fund. A \$40,000 transfer is budgeted for the FAA grant match for Taxiway "C".

*Contingency Reserve*

Contingency Reserve is budgeted in 003-011-7404. These funds are used to finance unforeseen expenditures or an unanticipated decline in revenues. The 2013 Budget has appropriated \$94,824 in Contingency Reserve.

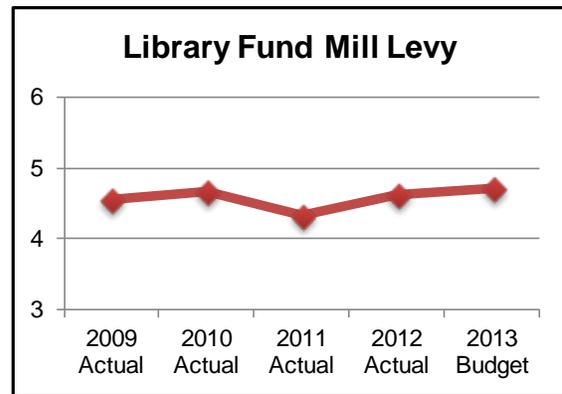
Fund Balance

Projected fund balance is budgeted in the Airport Fund as Contingency Reserve. The fund balance is projected to gradually increase from \$78,449 in 2011 to \$94,824 by the end of 2013.

<b>Library Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Revenues</b>				
Taxes	426,475	427,438	418,721	431,600
<b>Total:</b>	<b>426,475</b>	<b>427,438</b>	<b>418,721</b>	<b>431,600</b>
<b>Expenditures</b>				
Transfers Out	426,477	442,968	409,728	431,600
<b>Total:</b>	<b>426,477</b>	<b>442,968</b>	<b>409,728</b>	<b>431,600</b>

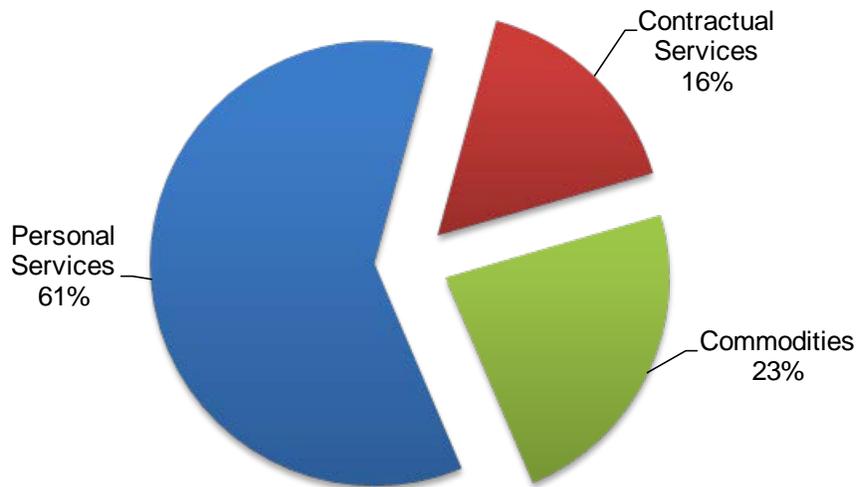
**Library Fund Summary**

The Library Fund (006) is used exclusively to account for taxes levied on the behalf of Bradford Memorial Library. Property taxes are capped at 5 mills. All revenues are transferred to an unbudgeted fund that is managed by the Library Board and their director.



<b>Major Street Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>93,495</b>	<b>2,073</b>	<b>107,734</b>	<b>2,637</b>
<b>Revenues</b>				
Licenses & Permits	9,636	-	-	9,500
Intergovernmental Revenue	485,069	469,733	469,733	487,000
Miscellaneous	7,093	15,000	15,000	-
Transfers In	455,000	520,000	385,000	495,000
<b>Total:</b>	<b>956,798</b>	<b>1,004,733</b>	<b>869,733</b>	<b>991,500</b>
<b>Expenditures</b>				
Personal Services	535,787	580,511	586,230	601,415
Contractual Services	143,596	193,750	158,750	161,250
Commodities	230,166	217,350	217,350	229,550
Capital Outlay	33,010	12,500	12,500	-
<b>Total:</b>	<b>942,559</b>	<b>1,004,111</b>	<b>974,830</b>	<b>992,215</b>
<b>Excess (Deficiency)</b>	<b>14,239</b>	<b>622</b>	<b>(105,097)</b>	<b>(715)</b>
<b>Ending Fund Balance</b>	<b>107,734</b>	<b>2,695</b>	<b>2,637</b>	<b>1,922</b>
<b>Contingency Reserve</b>	<b>107,734</b>	<b>2,695</b>	<b>2,637</b>	<b>1,922</b>
<b>Reserve % of Expenditures</b>	<b>11%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>

2013 Expenditures



**Major Street Fund Summary**

The Major Street Fund (007) provides financial resources to the Streets Division of the Public Works Department.

Revenues

Revenues for the Major Street Fund are divided into four categories: Licenses and Permits, Intergovernmental Revenue, Miscellaneous, and Transfers In. Total revenues are anticipated to be \$991,500, a decrease of \$13,233 from the 2012 Budget.

*Licenses and Permits*

The only revenue account under this category is Paving Cuts (007-000-4225). In previous years this account was unbudgeted. This revenue is projected to raise \$9,500 for the 2013 budget year.

*Intergovernmental Revenue*

Three revenues fall under this category: Special City/County Highway Tax (4351), Gas Tax Refund (4354) and State Highway Maintenance (4359). Total collections are projected to increase by \$17,267, led by state highway maintenance. The City annexed a section of Kansas Highway 254 and will be reimbursed for the additional maintenance costs.

*Miscellaneous*

There are no Miscellaneous revenues budgeted for 2013. Transfers In has been moved to its own category, although is included under Miscellaneous in the budget detail sheets. Additionally, all Reimbursements (4694) should be eliminated and credited back to their original expenditure.



*Transfers In*

Each year the Major Street Fund receives a transfer from the General Fund. The amount is

based on the projected deficit for the budget year. Due to conservative budgeting practices, this transfer is generally revised down the following year. The 2013 Budget includes a transfer of \$495,000.

Expenditures

Major Street Fund expenditures are divided into five categories: Personal Services, Contractual Services, Commodities, Capital Outlay, and Transfers Out. Appropriations for this fund have decreased by \$11,896, or 1.18%, to \$992,215.

*Personal Services*

The budget has increased by 3.60% to \$601,415. There are no changes in personnel and a COLA is not budgeted. Merit increases (0-6%) are included, as well as a mandatory 0.60% increase in the KPERs employer contribution rate.

*Contractual Services*

Expenditures are budgeted to decrease by \$32,500 to \$161,250. Through the budget development process it was determined the Streets Division only required \$100,000 for street maintenance projects (Maint & Repair – Other Improvements, 5208) and was reduced by \$35,000.

*Commodities*

The budget for Commodities will be \$229,500, an increase of \$12,200 over the 2012 Budget. For the past two years gasoline prices have climbed steadily, however, the change was not adequately reflected in the 2012 Budget. The approved 2013 Budget includes an increase of \$12,000.

*Capital Outlay*

The 2013 Budget does not include any capital outlay expenditures.

*Transfers Out*

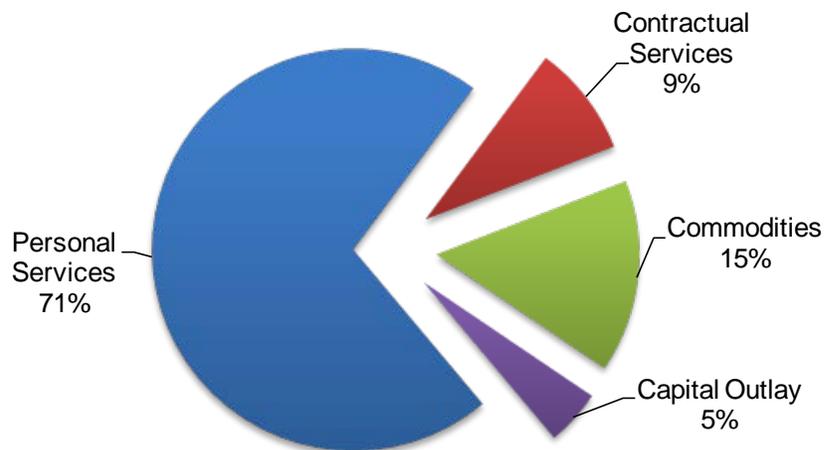
This category is not included in the expenditure detail sheets; however, Transfers Out is listed under Contractual Services as account 5224. There are no transfers budgeted for 2013.

Fund Balance

The Major Street Fund plans to draw down the fund balance in 2012. An annual operating transfer is required to balance the fund, and thus it was determined a significant reserve was unnecessary. The 2013 Budget anticipates and end of year fund balance of less than \$5,000.

<b>Cemetery Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>111,778</b>	<b>30,208</b>	<b>4,529</b>	<b>26,939</b>
<b>Revenues</b>				
Intergovernmental Revenue	626	650	650	650
Charges for Services	74,383	81,500	81,500	75,000
Miscellaneous	1,863	-	-	-
Transfers In	20,000	94,174	119,853	131,354
<b>Total:</b>	<b>96,872</b>	<b>176,324</b>	<b>202,003</b>	<b>207,004</b>
<b>Expenditures</b>				
Personal Services	126,488	129,943	131,211	144,993
Contractual Services	22,972	19,400	18,132	18,186
Commodities	28,988	30,250	30,250	31,250
Capital Outlay	789	-	-	9,000
Transfers Out	24,884	-	-	-
<b>Total:</b>	<b>204,121</b>	<b>179,593</b>	<b>179,593</b>	<b>203,429</b>
<b>Excess (Deficiency)</b>	<b>(107,249)</b>	<b>(3,269)</b>	<b>22,410</b>	<b>3,575</b>
<b>Ending Fund Balance</b>	<b>4,529</b>	<b>26,939</b>	<b>26,939</b>	<b>30,514</b>
<b>Contingency Reserve</b>	<b>4,529</b>	<b>26,939</b>	<b>26,939</b>	<b>30,514</b>
<b>Reserve % of Expenditures</b>	<b>2%</b>	<b>15%</b>	<b>15%</b>	<b>15%</b>

**2013 Expenditures**



**Cemetery Fund Summary**

The Cemetery Fund (008) provides financial resources to the Cemetery Division of the Public Works Department.

Revenues

Revenues for the Cemetery Fund are divided into four categories: Intergovernmental Revenue, Charges for Service, Miscellaneous, and Transfers In. Total revenues are anticipated to increase by \$30,680, or 17.39%.

*Intergovernmental Revenue*

The Gas Tax Refund (Non-Highway, 4354) is the only budgeted revenue in 2013. These are refunded to the City to compensate for taxes paid on off-road gasoline and amount to less than \$700 per year.

*Charges for Service*

Revenues are derived from Interments (4461), Lot Sales (4462), Tent Settings (4463), and Vault Sales (4464). Through the budget process it was determined past estimates were too high. The 2013 Budget reflects the most recent trend and decreased these estimates by \$6,500 from the 2012 Budget.

*Miscellaneous*

There is no Miscellaneous revenue budgeted for 2013. Previously, the category included revenue for Reimbursements (4694); however, these receipts are now credited back to their original expenditure and not counted as revenue.

*Transfers In*

Each year the Cemetery Fund receives a transfer (4659) from the General Fund. The amount is based on the projected deficit for the budget year. From 2009-2011 the fund used proceeds from a lawsuit settlement with the El Dorado Township to reduce the transfer. The 2012 and 2013 budgets reflect the full cost of the operation and maintenance of the City's three cemeteries.

Expenditures

Cemetery Fund expenditures are divided into five categories: Personal Services, Contractual Services, Commodities, Capital Outlay, and Transfers Out. Appropriations for this fund have increased by \$23,836 over the 2012 Budget, or 13.27%, to \$203,429.

*Personal Services*

The budget for personal services has increased by 11.58% over the 2012 Budget, the majority of which is attributed to a \$9,595 increase in part-time wages. Other contributing factors are merit increases (3% budgeted) and an increase in the KPERs employer contribution rate of 0.60%. There are no changes in full-time personnel and a COLA is not budgeted.

*Contractual Services*

Contractual Services have been reduced by \$1,214, or 6.25%, for 2013. This was accomplished by making small cuts to several accounts, primarily Other Charges (5213, \$764).

*Commodities*

No significant changes are anticipated for 2013, as the projection for Commodities was increased by \$1,000 over the 2012 Budget.

*Capital Outlay*

The budget includes Capital Outlay expenditures of \$9,000 to purchase a new hydrostatic mower in Machinery and Automotive Equip (7401).

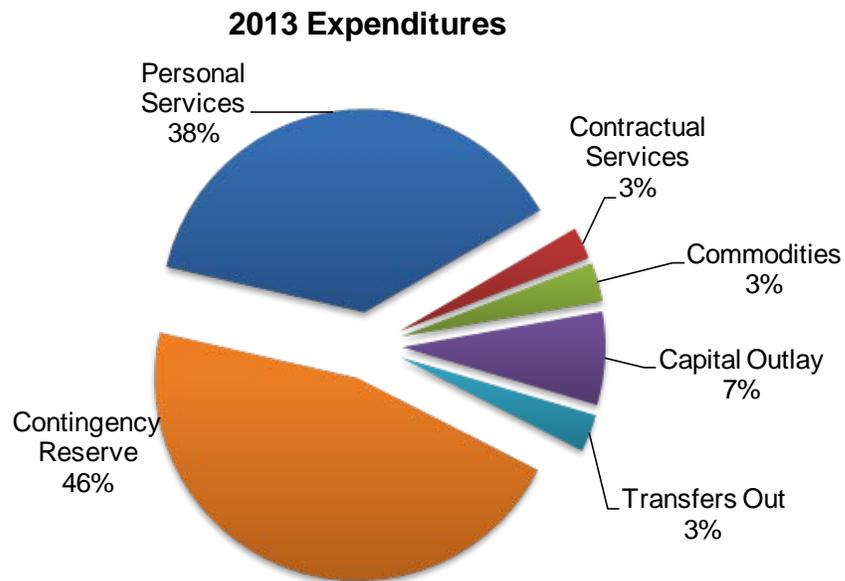
*Transfers Out*

This category is not included in the expenditure detail sheets; however, Transfers Out is listed under Contractual Services as account 5224. There are no transfers budgeted for 2013.

Fund Balance

The Cemetery Fund is budgeted to maintain a 15% fund balance. This is accomplished by an end of the year operating transfer from the General Fund. The transfer is increased in years with lower than anticipated revenue, and likewise, decreased in years with higher revenue collections.

<b>Stormwater Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>212,361</b>	<b>334,523</b>	<b>330,732</b>	<b>294,990</b>
<b>Revenues</b>				
Miscellaneous	309,533	337,036	337,036	316,796
<b>Total:</b>	<b>309,533</b>	<b>337,036</b>	<b>337,036</b>	<b>316,796</b>
<b>Expenditures</b>				
Personal Services	129,541	212,585	218,970	232,542
Contractual Services	15,472	12,900	13,808	15,439
Commodities	20,224	37,000	37,000	18,750
Capital Outlay	1,346	85,000	85,000	45,000
Transfers Out	24,579	18,000	18,000	18,000
Contingency Reserve	-	306,074	-	282,055
<b>Total:</b>	<b>191,162</b>	<b>671,559</b>	<b>372,778</b>	<b>611,786</b>
<b>Excess (Deficiency)</b>	<b>118,371</b>	<b>(334,523)</b>	<b>(35,742)</b>	<b>(294,990)</b>
<b>Ending Fund Balance</b>	<b>330,732</b>	<b>-</b>	<b>294,990</b>	<b>-</b>
<b>Contingency Reserve</b>	<b>330,732</b>	<b>306,074</b>	<b>294,990</b>	<b>282,055</b>
<b>Reserve % of Expenditures</b>	<b>173%</b>	<b>84%</b>	<b>79%</b>	<b>86%</b>



**Stormwater Fund Summary**

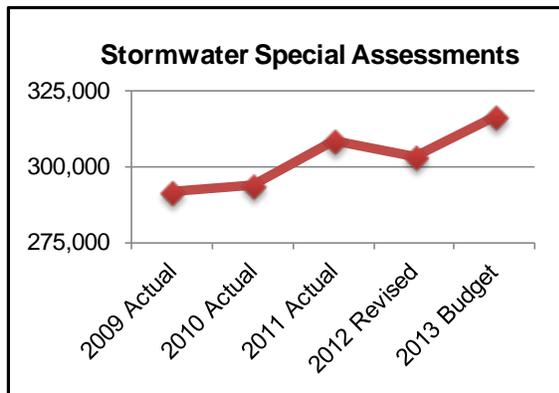
The Stormwater Fund (009) provides financial support to the Stormwater Division of the Public Works Department. It was established in 2009 to comply with federal and state mandates.

Revenues

Miscellaneous is the only revenue category used by the Stormwater Fund. Overall, revenues are anticipated to decrease in 2013 by \$20,240, or 6% from the 2012 Budget.

*Miscellaneous*

Special assessments, current (4631) and delinquent (4632), comprise nearly 100% of revenues. A \$36 charge is levied annually on each property within the City of El Dorado, providing a consistent stream of revenue. Revenue growth from its first two years averaged 2.78%.



Expenditures

General Fund expenditures are divided into six categories: Personal Services, Contractual Services, Commodities, Capital Outlay, Transfers Out and Contingency Reserve. After deducting contingency reserve, the 2013 Budget represents a \$35,754, or 9.78%, reduction in funding from the 2012 Budget.

*Personal Services*

An increase of \$19,957 is budgeted for 2013. The increase is the result of merit raises (3%); a KPERs employer rate increase of 0.60%; and a

\$12,126 increase in health insurance (former employees did not enroll). The budget does not include a COLA.

*Contractual Services*

The 2013 Budget is \$15,439, which is \$2,539 higher than the 2012 Budget, but in line with 2011 Actual expenditures. This difference is attributed to an increase in Maintenance and Repair – Equipment (5207) and Other Charges (5213).

*Commodities*

A number of changes have been made to the budget for 2013. Overall expenditures have been trimmed by \$18,250. In 2012, Maintenance & Repair – Equipment (5308) included an additional \$22,500 to make several large equipment repairs. Conversely, budget increases are provided for Motor Fuels and Lubricants (5303) and General Supplies (5310).

*Capital Outlay*

The 2012 Budget included funds to purchase a backhoe. A skid loader is budgeted in 2013 for \$45,000 (7401).

*Transfers Out*

The Stormwater Fund is scheduled to transfer (5224) \$18,000 in 2013 to the General Fund for internal franchise fees.

*Contingency Reserve*

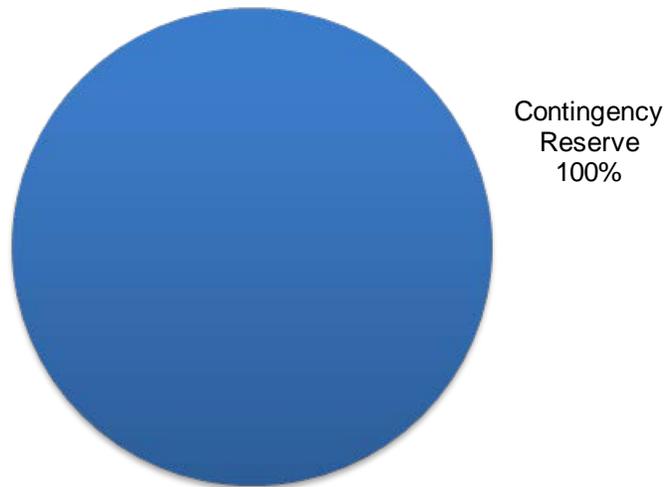
Contingency Reserve is budgeted in 009-011-7404. These funds are used to finance unforeseen expenditures or an unanticipated decline in revenues. The 2013 Budget has appropriated \$282,055 in Contingency Reserve.

Fund Balance

Projected fund balance is budgeted in the Stormwater Fund as Contingency Reserve. Fund balance is anticipated to decline from a high in 2011 of \$330,732 (173%), to \$282,055 (86%) by the end of the 2013 Budget year. The decline is due largely to planned capital purchases in 2012 and 2013.

<b>Economic Development Sales Tax Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>155,000</b>	<b>195,000</b>	<b>195,000</b>	<b>245,000</b>
<b>Revenues</b>				
Transfers In	50,000	50,000	50,000	50,000
<b>Total:</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Expenditures</b>				
Contractual Services	10,000	-	-	-
Contingency Reserve	-	245,000	-	295,000
<b>Total:</b>	<b>10,000</b>	<b>245,000</b>	<b>-</b>	<b>295,000</b>
<b>Excess (Deficiency)</b>	<b>40,000</b>	<b>(195,000)</b>	<b>50,000</b>	<b>(245,000)</b>
<b>Ending Fund Balance</b>	<b>195,000</b>	<b>-</b>	<b>245,000</b>	<b>-</b>
<b>Contingency Reserve</b>	<b>195,000</b>	<b>245,000</b>	<b>245,000</b>	<b>295,000</b>
<b>Reserve % of Expenditures</b>	<b>1950%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

**2013 Expenditures**



**Economic Development Sales Tax Fund Summary**

The Economic Development Sales Tax Fund (010) provides financial resources to the Economic Development Division of the Administration Department.

Revenues

Transfers In is the only revenue category used by the Economic Development Fund.

*Transfers In*

Annually, \$50,000 is transferred to this fund per the sales tax ordinance. These sales tax monies are earmarked for economic development and job creation activities.

Expenditures

The only category budgeted in the Economic Development Fund is Contingency Reserve.

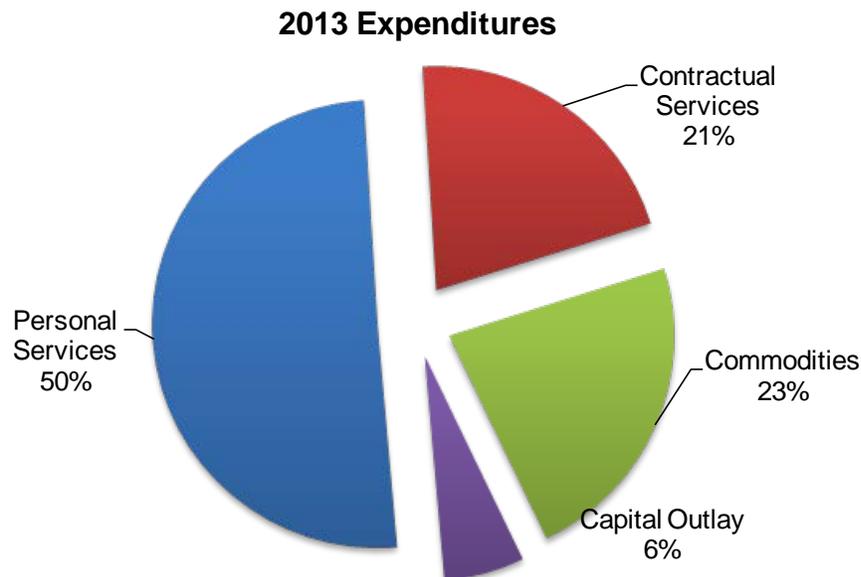
*Contingency Reserve*

Contingency Reserve is budgeted in 010-011-5213. These funds are used to finance economic development incentives and/or projects that arise throughout the year. In 2011, a pilot project was implemented using these funds. Eligible management staff from the HollyFrontier refinery in Cheyenne, Wyoming were provided an incentive for relocating and purchasing a home in El Dorado.

Fund Balance

Projected fund balance is budgeted in the Economic Development Fund as Contingency Reserve. Fund balance is anticipated to increase in 2013 by the full \$50,000 amount of the sales tax transfer, to \$295,000.

<b>Prairie Trails Restaurant/Golf Fund Summary</b>				
	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
<b>Beginning Fund Balance</b>	<b>39,151</b>	<b>5,569</b>	<b>75,431</b>	<b>75,431</b>
<b>Revenues</b>				
Charges for Services	39,142	-	366,860	317,137
Miscellaneous	371	-	-	-
Transfers In	281,003	233,000	269,803	104,608
<b>Total:</b>	<b>320,516</b>	<b>233,000</b>	<b>636,663</b>	<b>421,745</b>
<b>Expenditures</b>				
Personal Services	38,747	-	274,015	250,665
Contractual Services	232,719	180,000	144,427	105,136
Commodities	12,770	-	149,776	112,875
Capital Outlay	-	53,000	68,445	28,500
Contingency Reserve	-	5,569	-	-
<b>Total:</b>	<b>284,236</b>	<b>238,569</b>	<b>636,663</b>	<b>497,176</b>
<b>Excess (Deficiency)</b>	<b>36,280</b>	<b>(5,569)</b>	<b>-</b>	<b>(75,431)</b>
<b>Ending Fund Balance</b>	<b>75,431</b>	<b>-</b>	<b>75,431</b>	<b>-</b>
<b>Contingency Reserve</b>	<b>75,431</b>	<b>5,569</b>	<b>75,431</b>	<b>-</b>
<b>Reserve % of Expenditures</b>	<b>27%</b>	<b>2%</b>	<b>12%</b>	<b>0%</b>



**Prairie Trails Restaurant/Golf Fund Summary**

The Prairie Trails Restaurant/Golf Fund (013) finances the operations of Prairie Trails Restaurant and Golf. Operations are managed through the Prairie Trails Division of the Administration Department.

At the time the 2012 Budget was developed it was anticipated the golf course would be operated by a private firm, and the City would budget only for the management contract and projected net income. In late 2011, however, all operations were returned to the City. Revenues and expenditures were revised for 2012 and included in the 2013 Budget to account for this change in management.

Revenues

Revenues in the Prairie Trails Restaurant/Golf Fund are divided into three categories: Charges for Services, Miscellaneous, and Transfers In. Overall, revenues are anticipated to decrease in 2013 by \$214,918 from the 2012 Revised budget.

*Charges for Services*

This category includes all operating revenue, such as pro shop sales, golf membership fees, and daily golf and cart fees. Revenues are projected to decline in 2013 by \$49,723, as the City anticipates leasing the food and beverage operations to a private vendor. Conversely, new cart paths should improve course access during rainy weather and thereby increase total golf fees. The budget estimates growth in fees of 2.9%, or \$8,373.

*Miscellaneous*

There are no Miscellaneous revenues budgeted for 2013.

*Transfers In*

The ultimate goal for the golf course is to operate on a break-even basis. Management, however, recognizes that such a goal will require a multi-year, strategic approach of marketing and capital improvements. Such investments are funded through a general fund transfer. The 2013 Budget provides an appropriation of \$104,608, which is down from \$269,803 in the 2012 Revised budget.

Expenditures

Prairie Trails Fund expenditures are divided into four categories: Personal Services, Contractual Services, Commodities, and Capital Outlay.

*Personal Services*

Overall, a \$23,350, or 8.52% decrease is expected. The decrease is attributed to the transfer of food and beverage operations (\$64,332) to a private vendor. On the other hand, an average merit raise of 3% is budgeted, along with a 0.60% KPERs employer rate increase.

*Contractual Services*

A \$39,291, or 27.20% decrease is budgeted for 2013. The largest decrease is attributed to the transfer of the food and beverage operations (\$19,778). Additional targeted budget cuts make up the remainder of the decrease.

*Commodities*

For the 2013 Budget a decrease of \$36,901 is projected. The bulk of the amount is due to the transfer of food and beverage operations; however, the General Supplies (5310) account for the Golf Course Division was also cut by \$18,500.

*Capital Outlay*

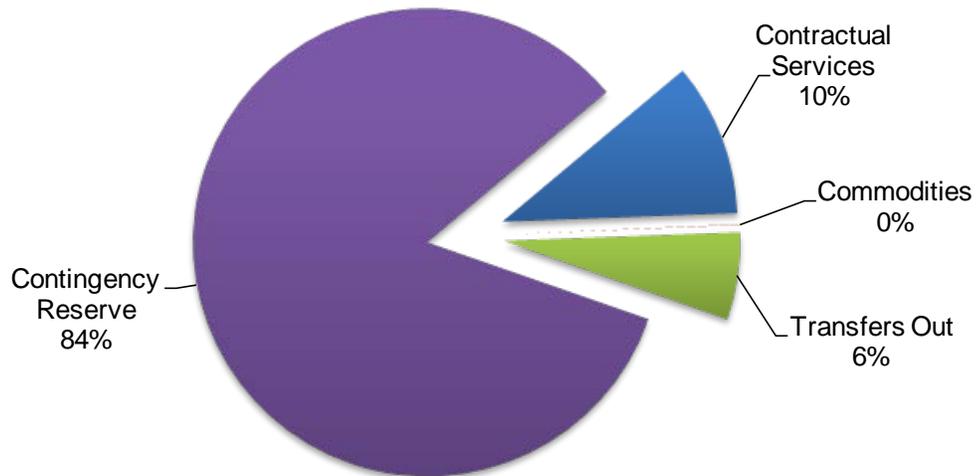
Capital purchases are budgeted at less than half of 2012 expenditures. The only scheduled purchase for 2013 is an intermediate cut mower for \$28,500 (013-056-7401).

Fund Balance

The Prairie Trails Fund does not typically maintain a significant fund balance. If necessary, at the end of the year a transfer is made to cover any cash deficit. This occurred at the end of 2012; however, at that time the City was still working with the former management firm to reconcile the bank accounts. After everything was reconciled it was determined the fund had a balance of \$75,431. The balance will be carried over into 2013 to reduce the operating transfer.

<b>Industrial Mill Levy Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>491,303</b>	<b>642,835</b>	<b>561,871</b>	<b>563,295</b>
<b>Revenues</b>				
Taxes	93,822	70,949	70,949	88,534
Miscellaneous	38,263	-	-	-
<b>Total:</b>	<b>132,085</b>	<b>70,949</b>	<b>70,949</b>	<b>88,534</b>
<b>Expenditures</b>				
Contractual Services	43,365	70,774	69,350	68,525
Commodities	-	175	175	175
Transfers Out	18,152	-	-	38,388
Contingency Reserve	-	642,835	-	544,741
<b>Total:</b>	<b>61,517</b>	<b>713,784</b>	<b>69,525</b>	<b>651,829</b>
<b>Excess (Deficiency)</b>	<b>70,568</b>	<b>(642,835)</b>	<b>1,424</b>	<b>(563,295)</b>
<b>Ending Fund Balance</b>	<b>561,871</b>	<b>-</b>	<b>563,295</b>	<b>-</b>
<b>Contingency Reserve</b>	<b>561,871</b>	<b>642,835</b>	<b>563,295</b>	<b>544,741</b>
<b>Reserve % of Expenditures</b>	<b>913%</b>	<b>906%</b>	<b>810%</b>	<b>509%</b>

2013 Expenditures



**Industrial Mill Levy Fund Summary**

The Industrial Mill Levy Fund (014) provides financial resources to the Industrial Park Development Program of the Administration Department.

Revenues

The Industrial Mill Levy Fund budgets for only one revenue type, taxes. Overall revenues are anticipated to increase over the 2012 Budget to \$88,534.

*Taxes*

The budget has estimated total tax collections of \$88,534. Taxes comprise 100% of budgeted revenues, with the largest being the property tax. Historically, one mill is levied; the only exception was 2012 when the total mill levy was lowered to “refund” two mills that were unintentionally levied in 2011.



*Miscellaneous*

As part of its economic development strategy, the City owns and develops property in the industrial park. These are marketed and sold as opportunities present themselves. Sales are credited to the revenue account entitled Sale of Real Estate (4643).

Expenditures

Industrial Mill Levy Fund expenditures are divided into four categories: Contractual Services, Commodities, Transfers Out and Contingency Reserve. After deducting the budgeted contingency reserve, the budget represents an increase of \$36,139, or 50.94% over the 2012 Budget.

*Contractual Services*

The City of El Dorado contracts with El Dorado Inc. for industrial development services. Under the contract the City matches their membership revenue by up to one mill. The projection for 2013 is \$55,500, which is consistent with the 2012 Budget. The other large expenditure (\$12,000) is budgeted for industrial development incentives (5213).

*Commodities*

Only \$175 is included under this category. It is budgeted for miscellaneous maintenance and repair costs to properties in the industrial park.

*Transfers Out*

The 2013 Budget has an increase of \$38,388, which represents the debt payment on the 20-year interfund loan used to fund the City’s contribution to BG Products Veterans Stadium.

*Contingency Reserve*

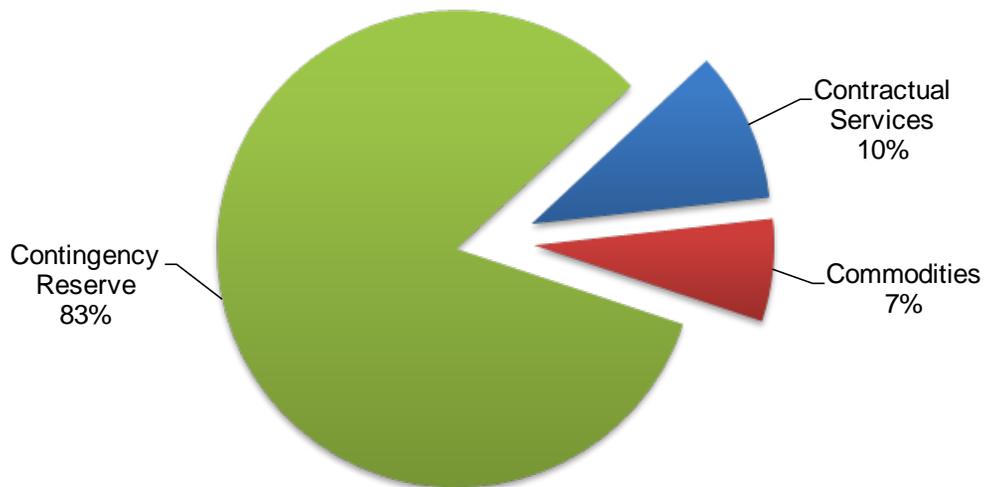
Contingency Reserve is budgeted in account 014-061-7404. These funds are used to finance unforeseen expenditures or an unanticipated decline in revenues. The 2013 Budget has appropriated \$544,741 in Contingency Reserve.

Fund Balance

Projected fund balance is budgeted in the Industrial Mill Levy Fund as Contingency Reserve. The balance has grown steadily over the years to a budgeted high at year-end 2012 of \$563,295. With the new addition of the interfund loan payments the balance is anticipated to start declining, by \$18,554 in 2013. Even with this new obligation the balance will remain healthy at more than 509% of projected operating expenditures.

<b>Special Parks &amp; Recreation Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>50,717</b>	<b>47,422</b>	<b>55,708</b>	<b>83,160</b>
<b>Revenues</b>				
Licenses & Permits	900	2,400	2,400	2,400
Intergovernmental Revenue	35,763	33,159	37,552	37,552
<b>Total:</b>	<b>36,663</b>	<b>35,559</b>	<b>39,952</b>	<b>39,952</b>
<b>Expenditures</b>				
Contractual Services	19,761	11,053	4,000	12,517
Commodities	4,606	8,500	8,500	8,500
Transfers Out	7,305	-	-	-
Contingency Reserve	-	63,428	-	102,095
<b>Total:</b>	<b>31,672</b>	<b>82,981</b>	<b>12,500</b>	<b>123,112</b>
<b>Excess (Deficiency)</b>	<b>4,991</b>	<b>(47,422)</b>	<b>27,452</b>	<b>(83,160)</b>
<b>Ending Fund Balance</b>	<b>55,708</b>	<b>-</b>	<b>83,160</b>	<b>-</b>
<b>Contingency Reserve</b>	<b>55,708</b>	<b>63,428</b>	<b>83,160</b>	<b>102,095</b>
<b>Reserve % of Expenditures</b>	<b>176%</b>	<b>324%</b>	<b>665%</b>	<b>486%</b>

2013 Expenditures



**Special Parks & Recreation Fund Summary**

The Special Parks & Recreation Fund (016) supports the Parks Division of the Public Works Department. Per state law, these funds are expended only for the development and maintenance of parks, recreational services programs, facilities, or toward the operation of domestic violence programs.

Revenues

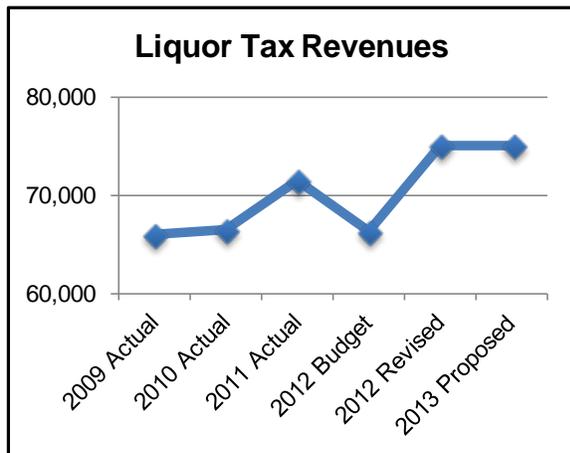
Fund revenues are divided into two categories, Licenses & Permits and Intergovernmental Revenue. Total revenues are projected to increase by \$4,393 over the 2012 Budget to \$39,952.

*Licenses & Permits*

Parkland Development Fees (4230) are received under this category. As set forth by Ordinance No. G-984, new residential building permits require payment of a parkland development fee in the amount of \$240-300. These revenues declined substantially with the precipitous fall of the housing market in 2009 and have yet to recover. Collections for 2013 are projected at \$2,400.

*Intergovernmental Revenue*

The Special Parks & Recreation Fund receives one half of Liquor Tax (4353) revenues. A 13.25% increase is budgeted over the 2012 Budget, for an estimate of \$37,552. This revenue has experienced growth for the past few years. The City also recently approved Sunday sales, which should drive additional growth.



Expenditures

Special Parks & Recreation Fund expenditures are divided into three categories: Contractual Services, Commodities, and Contingency Reserve. Total expenditures are projected at \$21,017.

*Contractual Services*

Professional Services (5201) is the only budgeted account. These funds represent one third of allocated liquor tax revenues, and are distributed to eligible not-for-profit domestic violence organizations. The 2013 estimated domestic violence program is \$12,517.

*Commodities*

This category is used for the purchase of Non-capitalized Assets (5315). Expenditures are for materials used to repair equipment or buildings. New buildings or equipment are typically above \$5,000 each and are purchased under capital outlay. With an \$8,500 appropriation, the budget is the same as 2012.

*Contingency Reserve*

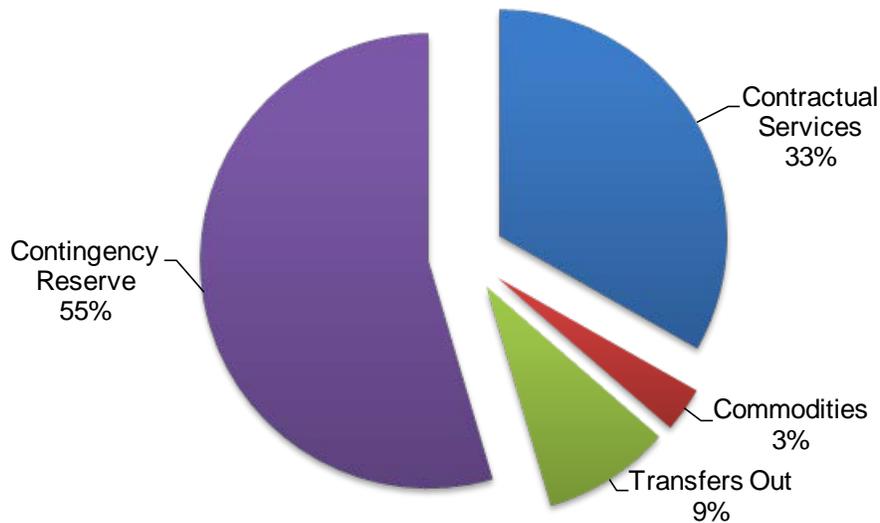
Contingency Reserve is budgeted in 016-051-7404. These funds are used to finance unforeseen expenditures or an unanticipated decline in revenues. With the approval of the City Commission, these funds may also be used in the budget year for park projects. The 2013 Budget has appropriated \$102,095 in Contingency Reserve.

Fund Balance

Projected fund balance is budgeted in the Special Parks & Recreation Fund as Contingency Reserve. If there are no park projects approved, the balance should grow by approximately \$38,667.

<b>Tourism Tax Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>241,117</b>	<b>251,560</b>	<b>244,801</b>	<b>273,801</b>
<b>Revenues</b>				
Taxes	151,556	160,000	160,000	150,000
Miscellaneous	500	1,000	1,000	500
<b>Total:</b>	<b>152,056</b>	<b>161,000</b>	<b>161,000</b>	<b>150,500</b>
<b>Expenditures</b>				
Contractual Services	142,825	132,000	132,000	141,000
Commodities	5,547	-	-	13,500
Transfers Out	-	-	-	38,388
Contingency Reserve	-	280,560	-	231,413
<b>Total:</b>	<b>148,372</b>	<b>412,560</b>	<b>132,000</b>	<b>424,301</b>
<b>Excess (Deficiency)</b>	<b>3,684</b>	<b>(251,560)</b>	<b>29,000</b>	<b>(273,801)</b>
<b>Ending Fund Balance</b>	<b>244,801</b>	<b>-</b>	<b>273,801</b>	<b>-</b>
<b>Contingency Reserve</b>	<b>244,801</b>	<b>280,560</b>	<b>273,801</b>	<b>231,413</b>
<b>Reserve % of Expenditures</b>	<b>165%</b>	<b>213%</b>	<b>207%</b>	<b>120%</b>

2013 Expenditures



**Tourism Tax Fund Summary**

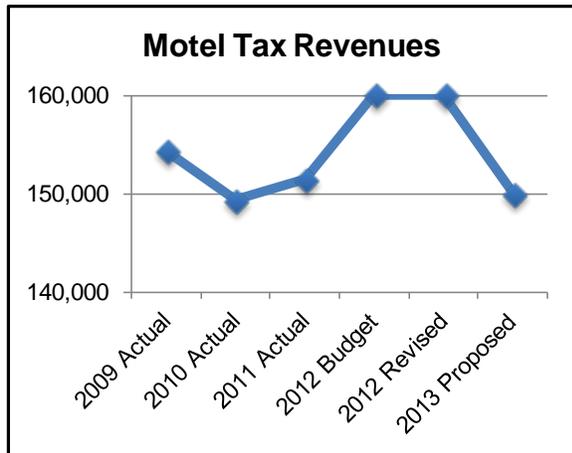
The Tourism Tax Fund (024) supports the Marketing Program of the Administration Department. Funds are used to provide a Convention and Visitors Bureau (CVB), which is operated through a contract with El Dorado, Inc.

Revenues

Tourism Tax Fund revenues are divided into two categories, Taxes and Miscellaneous. Revenues are projected at \$10,500 below the 2012 Budget estimate; however, they should still approach 2011 actual revenues of \$152,056.

*Taxes*

A 5% transient guest tax is assessed on hotel and motel rooms to promote tourism in El Dorado. As shown in the chart below, collections have declined in recent years. The 2013 Budget figure was produced using conservative assumptions and estimate tax collections of \$150,000, which is 6.25% lower than the 2012 Budget estimate.



*Miscellaneous*

Interest Income (4611) is budgeted under Miscellaneous. As a share of total fund revenue, this revenue has been relatively insignificant. The 2013 Budget estimates revenue of \$500.

Expenditures

Expenditures for the Tourism Tax Fund are divided into four categories: Contractual Services, Commodities, Transfers Out and Contingency Reserve. After deducting the budgeted Contingency Reserve, the 2013 Budget represents an increase from the 2012 Budget of \$60,888 or 46.13%, to \$192,888.

*Contractual Services*

The 2013 Budget for Contractual Services is \$141,000. This amount comprises a \$126,000 appropriation to El Dorado, Inc. (Professional Services, 5201) for traditional CVB marketing (\$114,000) and the 360ElDorado program (\$12,000). The remaining \$15,000 is designated to support the El Dorado Broncos, a local non-profit summer league baseball program.

*Commodities*

In prior years the City did not appropriate funds for Commodities. The 2013 Budget includes a total of \$13,500 for the purchase of Non-capitalized Assets (5315). These purchases are for the Civic Center and include: stackable chairs (\$5,000), breakout partitions (\$6,500) and lounging furniture (\$2,000).

*Transfers Out*

A Transfer (5224) of \$38,388 is scheduled for the repayment of a new 20-year interfund loan to the Lake Debt Reserve Fund. The loan was used to finance the City's contribution to BG Veterans Memorial Stadium.

*Contingency Reserve*

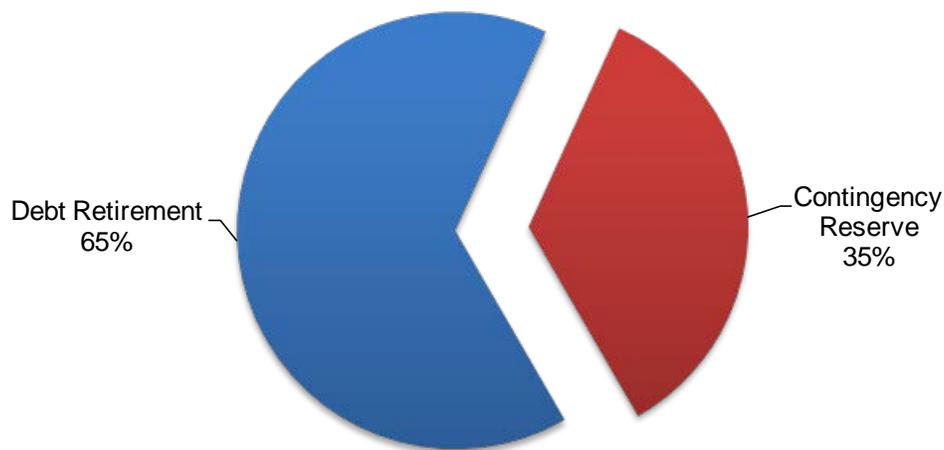
Contingency Reserve is budgeted in account 024-011-5213-0000. These funds are used to finance unforeseen expenditures or an unanticipated decline in revenues. The 2013 Budget has appropriated \$231,413 in Contingency Reserve.

Fund Balance

Projected fund balance is budgeted in the Tourism Tax Fund as Contingency Reserve. Over the last five years the fund balance has grown steadily, to a projected high of \$273,801 by the end of 2012. The 2013 Budget, however, anticipates a shortfall which will require Contingency Reserve to balance the fund. This is due to the new interfund loan payments (\$38,388) to the Lake Debt Reserve Fund; the appropriation for non-capitalized assets (\$13,500); and financial support (\$15,000) for the El Dorado Broncos.

<b>Bond &amp; Interest Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>736,525</b>	<b>681,981</b>	<b>796,642</b>	<b>879,093</b>
<b>Revenues</b>				
Taxes	1,219,617	1,033,516	1,009,076	842,002
Miscellaneous	479,987	523,232	590,807	724,504
Transfers In	248,012	75,000	75,000	75,000
<b>Total:</b>	<b>1,947,616</b>	<b>1,631,748</b>	<b>1,674,883</b>	<b>1,641,506</b>
<b>Expenditures</b>				
Contractual Services	522	21,256	-	-
Debt Retirement	1,851,166	1,510,138	1,592,432	1,641,506
Transfers Out	35,811	-	-	-
Contingency Reserve	-	782,335	-	879,093
<b>Total:</b>	<b>1,887,499</b>	<b>2,313,729</b>	<b>1,592,432</b>	<b>2,520,599</b>
<b>Excess (Deficiency)</b>	<b>60,117</b>	<b>(681,981)</b>	<b>82,451</b>	<b>(879,093)</b>
<b>Ending Fund Balance</b>	<b>796,642</b>	<b>-</b>	<b>879,093</b>	<b>-</b>
<b>Contingency Reserve</b>	<b>796,642</b>	<b>782,335</b>	<b>879,093</b>	<b>879,093</b>
<b>Reserve % of Expenditures</b>	<b>42%</b>	<b>51%</b>	<b>55%</b>	<b>54%</b>

2013 Expenditures



**Bond & Interest Fund Summary**

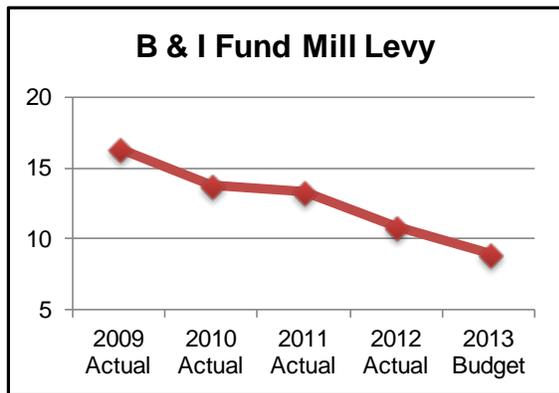
The Bond & Interest Fund (040) is used to service the debt of the City's governmental funds. Debt accumulated by the enterprise funds (water, sewer and refuse) is paid directly from the appropriate fund. All debt scheduled to be repaid with special assessments is also accounted for in the Bond & Interest Fund.

Revenues

Bond & Interest Fund revenues are divided into three categories: Taxes, Miscellaneous, and Transfers In. For the 2013 Budget revenues are anticipated to increase by \$9,758 over the 2012 Budget.

*Taxes*

The 2013 Budget projects tax revenues of \$842,002. Taxes comprise about 51% of total revenues, with the largest being the property tax. For the sixth straight year the mill levy is projected to decrease. Accordingly, 2013 property tax collections are projected to decline by \$160,310.



*Miscellaneous*

The 2013 Budget includes a total of \$724,504 in miscellaneous revenues. The primary revenue is special assessments (4631, \$723,004). These are charges levied on property that is improved by the City. Typical improvements include new streets, sanitary sewer, storm sewer and sidewalks. This revenue is estimated to increase by \$202,522. A large part of the increase is due to payments the City will receive on debt issued on the behalf of Butler Community College for their new fire science facility (\$121,508).

*Transfers In*

The Bond & Interest Fund is scheduled to receive an annual \$75,000 transfer from the General Fund through 2013. This transfer is used to repay the General Fund's portion of the 2004 G.O. Bond Issue for the City Hall Remodel project.

Expenditures

Bond & Interest Fund expenditures are divided into three categories: Contractual Services, Debt Retirement, and Contingency Reserve. Total expenditures, less contingency, are budgeted at \$1,641,506.

*Contractual Services*

This category is used to fund bond counsel expenses. There are no services budgeted for 2013.

*Debt Retirement*

The Bond & Interest Fund is currently making annual payments on four series of general obligation bonds: 2004, 2008, 2010 and 2011. Bond issues are typically staggered to maintain the mill levy; as one bond is paid off, another is issued. The only recent exceptions are the 2011 bond and a special bond issue that is anticipated in 2013 to fund a new fire apparatus. The next full general obligation bond issue is not scheduled until the end of 2014.

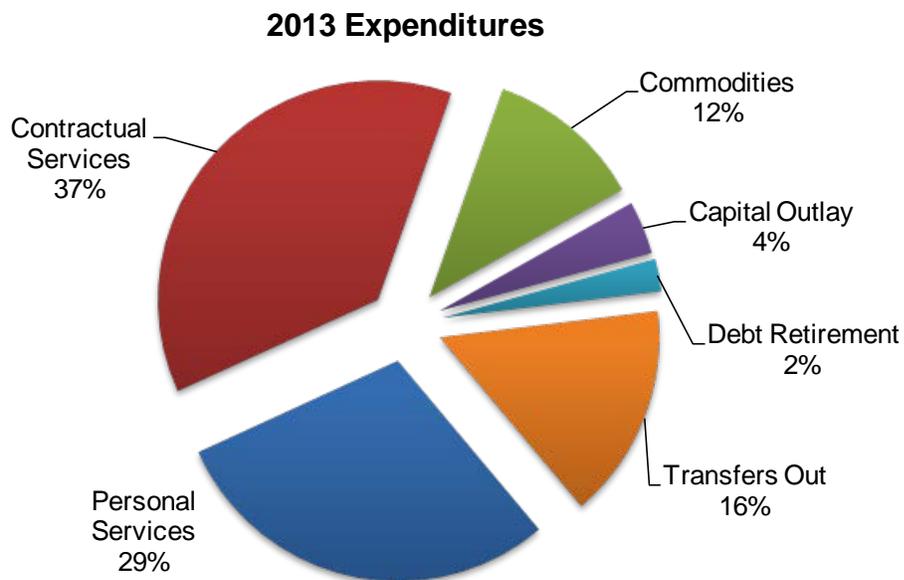
*Contingency Reserve*

Contingency Reserve is budgeted in 040-071-5201-0000. These funds are used to finance unforeseen expenditures or an unanticipated decline in revenues. The 2013 Budget has appropriated \$879,093 in Contingency Reserve.

Fund Balance

Projected fund balance is budgeted in the Bond & Interest Fund as Contingency Reserve. The balance is projected to grow through 2013, and then level out in 2014 as the City begins making payments on the special bond issue.

<b>Water Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>7,065,582</b>	<b>5,846,937</b>	<b>636,942</b>	<b>619,796</b>
<b>Revenues</b>				
Intergovernmental Revenue	2,186	2,500	2,500	2,500
Charges for Services	4,032,634	3,950,000	3,953,000	3,910,500
Miscellaneous	224,999	82,000	75,000	75,000
Transfers In	44,263	-	-	-
<b>Total:</b>	<b>4,304,082</b>	<b>4,034,500</b>	<b>4,030,500</b>	<b>3,988,000</b>
<b>Expenditures</b>				
Personal Services	1,083,055	1,132,974	1,141,260	1,213,416
Contractual Services	1,369,883	1,667,132	1,639,093	1,542,096
Commodities	413,518	466,925	465,466	475,575
Capital Outlay	175,677	95,000	121,070	161,000
Debt Retirement	119,080	100,615	95,757	95,883
Transfers Out	7,571,511	585,000	585,000	654,883
<b>Total:</b>	<b>10,732,724</b>	<b>4,047,646</b>	<b>4,047,646</b>	<b>4,142,853</b>
<b>Excess (Deficiency)</b>	<b>(6,428,642)</b>	<b>(13,146)</b>	<b>(17,146)</b>	<b>(154,853)</b>
<b>Ending Fund Balance</b>	<b>636,940</b>	<b>5,833,791</b>	<b>619,796</b>	<b>464,943</b>
<b>Contingency Reserve</b>	<b>636,940</b>	<b>5,833,791</b>	<b>619,796</b>	<b>464,943</b>
<b>Reserve % of Expenditures</b>	<b>6%</b>	<b>144%</b>	<b>15%</b>	<b>11%</b>



**Water Fund Summary**

The Water Fund (060) is a self-supporting enterprise fund. It provides funding to the Administration, Water Treatment, Maintenance and Distribution divisions of the Public Utilities Department.

Revenues

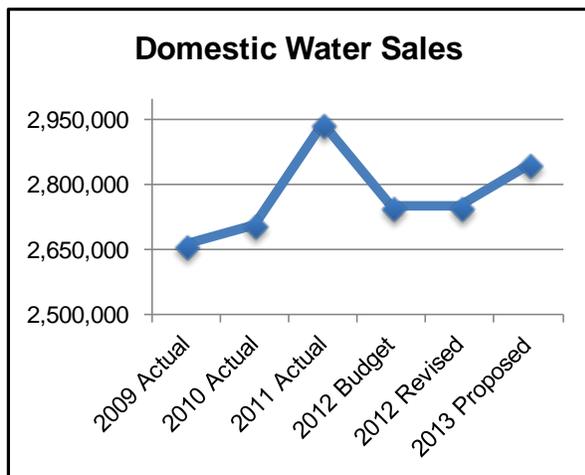
Water Fund revenues are divided into four categories: Intergovernmental Revenue; Charges for Services; Miscellaneous; and Transfers In. Total revenues are anticipated to decrease in 2013 by \$46,500 from the 2012 Budget, or 1.15%, to \$3,988,000.

*Intergovernmental Revenue*

The 2013 Budget for intergovernmental revenue is \$2,500, unchanged from 2012. This revenue category consists entirely of Gas Tax Refunds (4354) for sales tax payments on off-road fuel.

*Charges for Services*

Domestic Water Sales (4441) represent the largest revenue source under this category (72.81%) and the fund overall (71.40%). In 2013, collections are anticipated to increase by 3.54% to \$2,847,500. Such an increase has been budgeted to account for new customers and higher water use in recent years.



The second largest revenue is Raw Water Sales (4443), which is used to account for charges to the HollyFrontier Refinery, City of Augusta and other rural water district customers. A significant drought and construction on the City of Augusta water supply increased revenue in 2011 and 2012. Staff anticipates the City of Augusta will return to their normal levels of use in 2013,

causing a decrease in revenue of \$140,000 from the 2012 Budget, or 12.28%, to \$1,000,000.

*Miscellaneous*

The largest revenues are Reimbursements (4694, \$35,000), Concessions and Leases (4622, \$12,000), and Miscellaneous (4691, \$12,000). The budget for 2013 is \$7,000 lower than the 2012 budget. The decrease is due mainly to a smaller estimate for reimbursements, as a focus is being placed on crediting these revenues back to their original expenditure.

*Transfers In*

There are no transfers budgeted in 2013.

Expenditures

Water Fund expenditures are divided into seven categories: Personal Services, Contractual Services, Commodities, Capital Outlay, Debt Retirement, Transfers Out and Contingency Reserve. Total expenditures are budgeted to increase by 2.35% over the 2012 Budget to \$4,142,853.

*Personal Services*

An increase of \$80,442 (7.10%) is budgeted for 2013. The increase is due to six promotions, regular merit pay increases (0-6%, average of 3% budgeted), and a mandatory 0.60% KPERs employer rate increase. The allocation for the Water Treatment Superintendent was also changed from 60% to 100%, as the position formerly provided oversight of the sewer treatment plant.

*Contractual Services*

This category of expenditure has a budgeted decrease of \$125,036. Reductions are budgeted in Professional Services (060-001-5201-0000, \$50,000), due to the completion of the regional water study, and in Other Charges (060-004-5213-0000, \$69,084).

*Commodities*

The three largest expenditures are for Maintenance and Repair – Other Improvements (all divisions 5308, \$187,500), Chemicals/Lab Supplies (060-002-5304-0000, \$110,000), and Motors Fuel and Lubricants (all divisions 5303, \$57,500). Total expenditures under this category are projected to increase by \$8,650, or 1.85% over the 2012 Budget.

*Capital Outlay*

Capital outlay expenditures are planned using the 5-year equipment replacement plan and 6-year capital improvement plan. There are three budgeted items for 2013: a Wi-Fi backbone to support electronic meter reading (060-001-7401-0000, \$60,000); replacement of a ½ ton truck (060-003-7401-0000, \$20,000); funds for an annual water pipe replacement program (060-003-7404-0000, \$75,000); and an allocation for Bad Debt Expense (060-001-7425-0000, \$6,000).

*Debt Retirement*

The Water Fund is currently making payments for its share of the 2004 and 2006 general obligation bonds. Principle and interest payments for 2013 are \$95,883. This budget will not change significantly until 2014, when the 2004 bond is paid off.

*Transfers Out*

This category is not included in the expenditure detail sheets; however, Transfers Out is listed under Contractual Services as account 5224. Transfers for 2013 are as follows:

- General Fund - \$360,000 for internal franchise fees
- Data Processing Fund - \$7,500 to fund the citywide computer replacement program
- Lake Debt Reserve Fund - \$225,000 to cover the interest on unused water storage spaces
- Lake Debt Reserve Fund - \$62,383 to repay the interfund loan for BG Products Veterans Stadium

*Contingency Reserve*

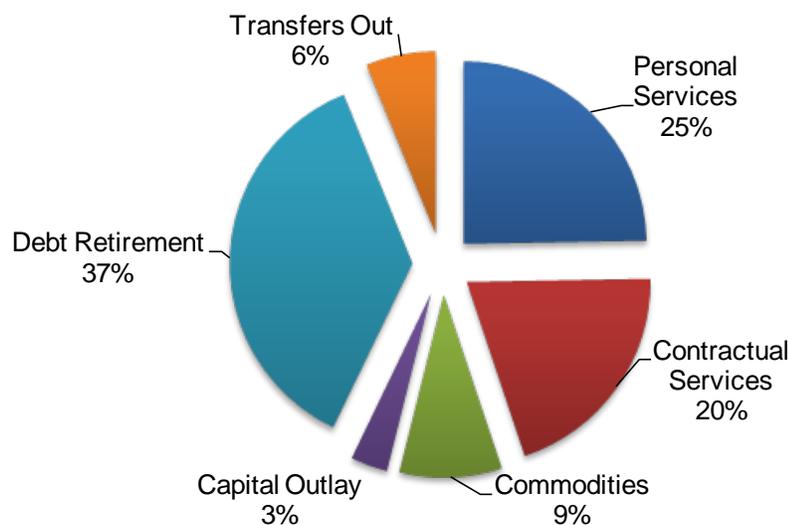
The Water Fund does not budget Contingency Reserve. Expenditures are monitored closely throughout the year and a determination is made in the last quarter on whether to amend the budget and authorize the use of fund balance.

Fund Balance

The City's debt management policy requires enterprise funds to maintain a fund balance to cover 90 days of operation expenses and one year of debt service. In 2011, lake debt reserve funds were segregated from the Water Fund, reducing the fund balance below this threshold. City staff is currently working on several options to increase the balance in this fund.

<b>Sewer Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>386,678</b>	<b>612,976</b>	<b>429,812</b>	<b>182,510</b>
<b>Revenues</b>				
Intergovernmental Revenue	626	800	800	-
Charges for Services	2,196,925	1,991,500	1,998,500	2,246,000
Miscellaneous	24,047	44,000	38,000	26,000
Transfers In	46,253	-	-	-
<b>Total:</b>	<b>2,267,851</b>	<b>2,036,300</b>	<b>2,037,300</b>	<b>2,272,000</b>
<b>Expenditures</b>				
Personal Services	547,769	606,151	543,400	558,488
Contractual Services	437,812	544,910	546,330	455,571
Commodities	125,311	210,775	205,575	203,925
Capital Outlay	60,064	29,500	29,500	73,500
Debt Retirement	978,718	950,088	882,797	829,136
Transfers Out	75,043	77,000	77,000	138,883
<b>Total:</b>	<b>2,224,717</b>	<b>2,418,424</b>	<b>2,284,602</b>	<b>2,259,503</b>
<b>Excess (Deficiency)</b>	<b>43,134</b>	<b>(382,124)</b>	<b>(247,302)</b>	<b>12,497</b>
<b>Ending Fund Balance</b>	<b>429,812</b>	<b>230,852</b>	<b>182,510</b>	<b>195,007</b>
<b>Contingency Reserve</b>	<b>429,812</b>	<b>230,852</b>	<b>182,510</b>	<b>195,007</b>
<b>Reserve % of Expenditures</b>	<b>19%</b>	<b>10%</b>	<b>8%</b>	<b>9%</b>

**2013 Expenditures**



**Sewer Fund Summary**

The Sewer Fund (063) is a self-supporting enterprise fund. It provides funding to the Administration, Sewer Treatment, Maintenance and Distribution divisions of the Public Utilities Department.

Revenues

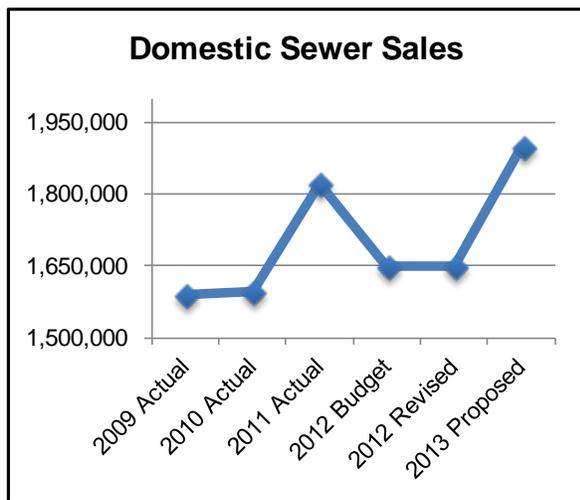
Sewer Fund revenues are divided into four categories: Intergovernmental Revenue; Charges for Services; Miscellaneous; and Transfers In. Total revenues are anticipated to increase in 2013 by \$235,700 over the 2012 Budget, or 11.57%, to \$2,272,000.

*Intergovernmental Revenue*

The 2013 Budget does not include any intergovernmental revenues. Historically, these revenues have been largely insignificant, at less than 1% of total revenue.

*Charges for Services*

Domestic Sewer Sales (4441) represent the largest revenue source under this category (84.48%) and the fund overall (83.52%). In 2013 collections are anticipated to increase by 15% over the 2012 Budget to \$1,897,500. Such an increase has been budgeted to account for new customers and higher water use in recent years.



The second largest revenue is Sales of Materials – New Services (4444). This revenue accounts for sewer charges to the El Dorado Correctional Facility and Butler County Sewer District. The 2013 Budget anticipates collecting \$310,000 in revenue, which is unchanged from the 2012 Budget.

*Miscellaneous*

The largest revenue account is Concessions and Leases (4622, \$25,000), which comprises 96% of revenue in this category. These are derived from a cell phone tower lease and farmland lease.

*Transfers In*

There are no transfers budgeted in 2013.

Expenditures

Sewer Fund expenditures are divided into seven categories: Personal Services, Contractual Services, Commodities, Capital Outlay, Debt Retirement, Transfers Out and Contingency Reserve. Total expenditures are budgeted to decrease by 6.57% to \$2,259,503.

*Personal Services*

A decrease of \$47,663 (7.86%) is budgeted for 2013. The 40% allocation for the Water Treatment Superintendent was removed, as the position no longer provides oversight of the sewer treatment plant. Conversely, increases are budgeted for one promotion, regular merit pay increases (0-6%, average of 3% budgeted), and a mandatory 0.60% KPERs employer rate increase.

*Contractual Services*

This category of expenditure has a budgeted decrease of \$89,339. The largest cut is in utilities for the sewer treatment plant (\$100,000). In late 2012 the City commissioned a one megawatt wind turbine which, with net metering, should meet all of the electricity needs of the sewer treatment facility.

*Commodities*

The budget for commodities has been reduced by \$6,850, or 3.25%, from the 2012 Budget. Most accounts did not see a material change; however, the budget for sewer treatment Chemicals and Lab Supplies (063-002-5304) was cut by \$5,000 to \$40,000. In prior years the Sewer Treatment Division has not used the entire appropriation, including in 2011 when only \$28,044 was spent.

*Capital Outlay*

Capital outlay expenditures are planned using the 5-year equipment replacement plan and 6-year capital improvement plan. There are three budgeted items for 2013: a trailer mounted vacuum system (063-003-7401-0000, \$44,000); replacement of the 6<sup>th</sup> Street lift station (063-

003-7401-0000, \$20,000); and an allocation for Bad Debt Expense (063-001-7425-0000, \$9,500).

*Debt Retirement*

The Sewer Fund is currently making payments for its share of the 2004, 2006 and 2010 general obligation bonds, and one revolving loan. Principle and interest payments for 2013 are \$829,136. This budget will not change significantly until 2014, when the 2004 bond is paid off.

*Transfers Out*

This category is not included in the expenditure detail sheets; however, Transfers Out is listed under Contractual Services as account 5224. Transfers for 2013 are as follows:

- General Fund - \$69,000 for internal franchise fees
- Data Processing Fund - \$7,500 to fund the citywide computer replacement program
- Lake Debt Reserve Fund - \$62,383 to repay the interfund loan for BG Products Veterans Stadium

*Contingency Reserve*

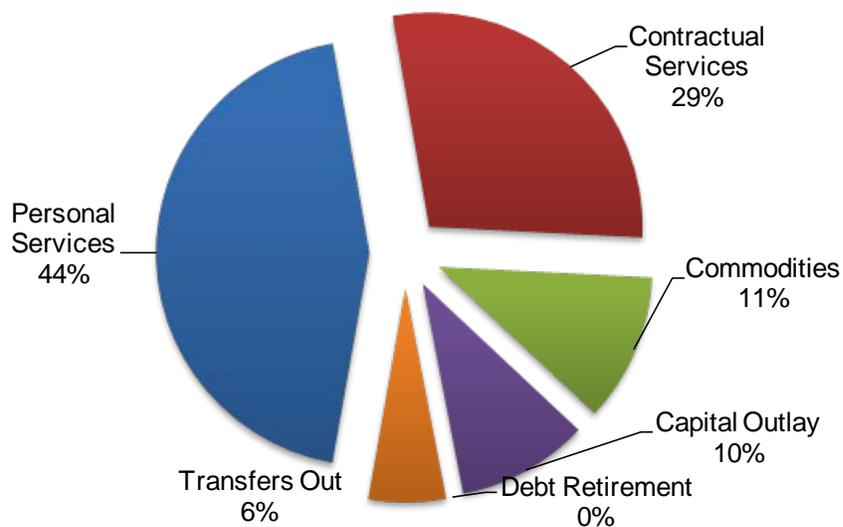
The Sewer Fund does not budget Contingency Reserve. Expenditures are monitored closely throughout the year and a determination is made in the last quarter on whether to amend the budget and authorize the use of fund balance.

Fund Balance

The City's debt management policy requires enterprise funds to maintain a fund balance to cover 90 days of operation expenses and one year of debt service. City staff is currently working on developing several options to increase the balance in this fund.

<b>Refuse Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>388,741</b>	<b>321,982</b>	<b>379,610</b>	<b>438,562</b>
<b>Revenues</b>				
Intergovernmental Revenue	4,615	1,500	1,500	4,500
Charges for Services	1,227,632	1,256,900	1,256,900	1,244,100
Miscellaneous	235,119	182,900	182,900	238,400
Transfers In	11,608	-	-	-
<b>Total:</b>	<b>1,478,974</b>	<b>1,441,300</b>	<b>1,441,300</b>	<b>1,487,000</b>
<b>Expenditures</b>				
Personal Services	658,067	676,248	681,029	713,747
Contractual Services	463,643	457,750	452,969	457,940
Commodities	204,197	171,350	171,350	179,900
Capital Outlay	14,838	5,000	5,000	160,000
Debt Retirement	77,360	-	-	-
Transfers Out	70,000	72,000	72,000	93,205
<b>Total:</b>	<b>1,488,105</b>	<b>1,382,348</b>	<b>1,382,348</b>	<b>1,604,792</b>
<b>Excess (Deficiency)</b>	<b>(9,131)</b>	<b>58,952</b>	<b>58,952</b>	<b>(117,792)</b>
<b>Ending Fund Balance</b>	<b>379,610</b>	<b>380,934</b>	<b>438,562</b>	<b>320,770</b>
<b>Contingency Reserve</b>	<b>379,610</b>	<b>380,934</b>	<b>438,562</b>	<b>320,770</b>
<b>Reserve % of Expenditures</b>	<b>26%</b>	<b>28%</b>	<b>32%</b>	<b>20%</b>

**2013 Expenditures**



**Refuse Fund Summary**

The Refuse Fund (066) is a self-supporting enterprise fund. It provides financial resources to the Sanitation Division of the Public Works Department.

Revenues

Refuse Fund revenues are divided into four categories: Intergovernmental Revenue; Charges for Services; Miscellaneous; and Transfers In. Total revenues are anticipated to increase by \$45,700, or 3.17%, over the 2012 Budget to \$1,487,000.

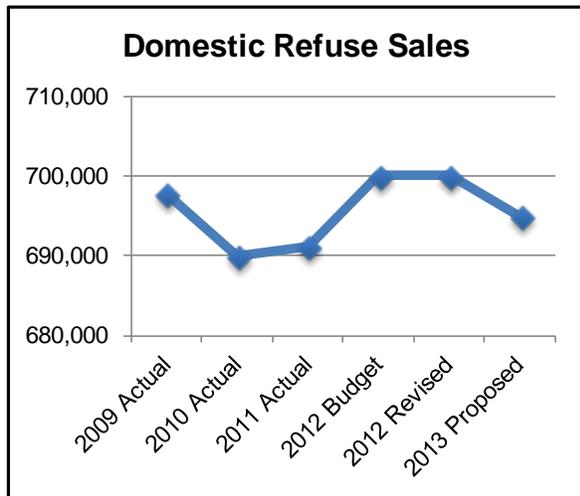
*Intergovernmental Revenue*

The 2013 Budget includes \$4,500 in Gas Tax Refunds (4354). These are received from taxes paid on off-road fuel. This projection was adjusted in 2013 to reflect higher fuel usage in 2011.

*Charges for Services*

In 2013, collections are anticipated to decrease by \$12,800, or 1.02%, to \$1,244,100. This is due primarily to lower expectations for Domestic Refuse Sales and Commercial Service Charges.

Domestic Refuse Sales (4441) represent the largest revenue source under this category (55.86%). The 2013 projection is \$5,000 lower than the 2012 Budget. Upon reviewing trend data, it was determined the 2012 projection was too high.



The second largest revenue is Commercial Service Charges (4445). These are anticipated to decrease by \$11,000 from the 2012 Budget.

Similar to domestic refuse sales, based on trend data 2012 revenue was budgeted too high.

*Miscellaneous*

Recycling Center Income (4626) accounts for 94.37% of Miscellaneous revenues. A \$70,000 increase is budgeted over the 2012 Budget. This increase is commensurate with the rise in prices for recyclable materials, which is reflected in the 2011 actual sales of \$221,636.

*Transfers In*

There are no transfers budgeted in 2013.

Expenditures

Refuse Fund expenditures are divided into seven categories: Personal Services, Contractual Services, Commodities, Capital Outlay, Debt Retirement, Transfers Out and Contingency Reserve. Total expenditures are budgeted to increase by 16% to \$1,604,792.

*Personal Services*

Personal Services are budgeted to increase in 2013 by 5.54%. This increase is attributed to merit increases (0-6%, 3% average budgeted) and a KPERs employer contribution rate increase of 0.60%. In addition, two Recycle Laborer positions were added and one Recycle Collector position was eliminated.

*Contractual Services*

The Contractual Services category is used to account for costs related to legal agreements. Examples include contracts for professional services, insurance, utilities and maintenance. Expenditures under this category are not projected to change significantly from the 2012 Budget.

*Commodities*

This category is projected to see an increase of \$8,550, or 4.98%, over the 2012 Budget. The increase is driven from inflation in the costs of general supplies and fuel.

*Capital Outlay*

Capital outlay expenditures are planned using the 5-year equipment replacement plan and 6-year capital improvement plan. The 2013 Budget includes funding for a new commercial packer truck (066-001-7401-0000, \$160,000).

*Debt Retirement*

The Sanitation Division paid off a lease purchase agreement on a refuse truck in 2011.

There are no funds authorized under this category for 2013.

*Transfers Out*

This category is not included in the expenditure detail sheets; however, Transfers Out is listed under Contractual Services as account 5224.

Transfers for 2013 are as follows:

- General Fund - \$74,000 for internal franchise fees.
- Lake Debt Reserve Fund - \$19,205 to repay the interfund loan for BG Products Veterans Stadium.

*Contingency Reserve*

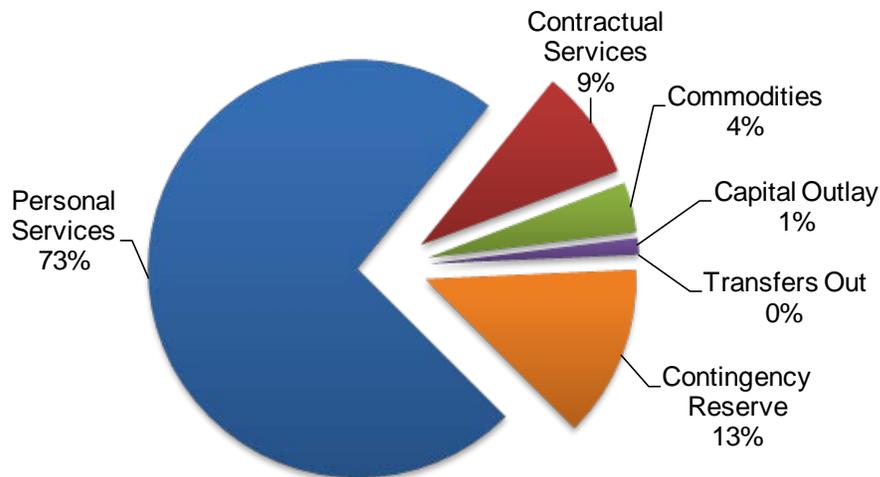
The Refuse Fund does not budget Contingency Reserve. Expenditures are monitored closely throughout the year and a determination is made in the last quarter on whether to amend the budget and authorize the use of fund balance.

Fund Balance

The City's debt management policy requires enterprise funds to maintain a fund balance to cover 90 days of operation expenses and one year of debt service. City staff is currently working on developing several options to increase the balance in this fund.

<b>Data Processing Fund Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Beginning Fund Balance</b>	<b>111,750</b>	<b>110,067</b>	<b>114,275</b>	<b>114,734</b>
<b>Revenues</b>				
Charges for Services	771,200	751,200	731,200	746,200
Miscellaneous	1,048	-	-	-
Transfers In	20,000	20,000	20,000	15,000
<b>Total:</b>	<b>792,248</b>	<b>771,200</b>	<b>751,200</b>	<b>761,200</b>
<b>Expenditures</b>				
Personal Services	590,278	634,617	624,237	641,898
Contractual Services	71,004	72,314	69,664	74,250
Commodities	41,158	56,840	56,840	33,050
Capital Outlay	-	-	-	11,000
Transfers Out	87,283	-	-	-
Contingency Reserve	-	117,496	-	115,736
<b>Total:</b>	<b>789,723</b>	<b>881,267</b>	<b>750,741</b>	<b>875,934</b>
<b>Excess (Deficiency)</b>	<b>2,525</b>	<b>(110,067)</b>	<b>459</b>	<b>(114,734)</b>
<b>Ending Fund Balance</b>	<b>114,275</b>	<b>-</b>	<b>114,734</b>	<b>-</b>
<b>Contingency Reserve</b>	<b>114,275</b>	<b>117,496</b>	<b>114,734</b>	<b>115,736</b>
<b>Reserve % of Expenditures</b>	<b>14%</b>	<b>15%</b>	<b>15%</b>	<b>15%</b>

**2013 Expenditures**



**Data Processing Fund Summary**

The Data Processing Fund (072) is an internal service fund which serves multiple departments. It supports the following administrative functions: financial management, utility billing, customer service, human resources, and information technology.

Revenues

Data Processing Fund revenues are divided into three categories: Charges for Services, Miscellaneous, and Transfers In. Total revenues are anticipated to decrease in 2013 by \$10,000, or 1.29%, to \$761,200.

*Charges for Services*

There are two revenues under this category used to account for data processing fees. The first account (4491) is used for fees charged to the non-budgeted Bradford Memorial Library Fund. The second account (4492) receives fees charged to the general, water, sewer, and refuse funds. An allocation formula is used to determine the charges for each fund. For 2013, total charges were decreased by \$5,000.

*Miscellaneous*

There are no revenues budgeted for 2013.

*Transfers In*

The water and sewer funds are each scheduled to transfer \$7,500. These transfers are budgeted to fund the citywide computer and software replacement program.

Expenditures

Data Processing Fund expenditures are divided into five categories: Personal Services, Contractual Services, Commodities, Capital Outlay, and Contingency Reserve. After deducting Contingency Reserve expenditures are budgeted to decrease by \$3,573, or 0.46%, from the 2012 Budget.

*Personal Services*

Overall, personal services have increased over the 2012 Budget by \$7,281, or 1.14%. Increases were budgeted for merit pay (0-6% per employee, average of 3% budgeted) and a mandatory KPERs employer rate increase of 0.60%. On the other hand, one full-time cashier position was eliminated and replaced by two part-time positions; this change improved scheduling flexibility and decreased benefit costs.

*Contractual Services*

An increase of 2.67% over the 2012 Budget is budgeted. The only material increase is in the Insurance and Bonds (5204) expenditure account, as property insurance expenditures are anticipated to increase by 40% in 2013.

*Commodities*

This category of expenditure was reduced by \$23,790 from the 2012 Budget. The 2012 Budget included funds for the implementation and training on a new utility billing system. In 2012, the administration and information technology departments decided to postpone the utility billing system and perform a comprehensive evaluation of the City's financial and utility management software.

*Capital Outlay*

Capital outlay expenditures are planned using the 5-year equipment replacement plan and 6-year capital improvement plan. An appropriation of \$11,000 (7402) is budgeted in 2013 to replace the City's main server.

*Transfers Out*

There are no transfers budgeted for 2013.

*Contingency Reserve*

Contingency Reserve is budgeted in 072-001-7401. These funds are used to finance unforeseen expenditures or an unanticipated decline in revenues. The 2013 Budget has appropriated \$115,736 in Contingency Reserve.

Fund Balance

Projected fund balance is budgeted in the Data Processing Fund as Contingency Reserve. In accordance with the City's debt management policy, this fund is budgeted to maintain a 15% reserve balance.

THE FINE ART OF LIVING WELL



EL DORADO



## DEPARTMENTAL INFORMATION

**Administration Department**

The Administration Department is responsible for the overall management of the City of El Dorado. This includes oversight of all city departments, as well as direct management of the City Manager’s Office, Data Processing Division, and the Prairie Trails Division. The City provides funding to El Dorado, Inc., a local not-for-profit organization, to manage the City’s Industrial Park, Economic Development and Marketing programs.

**Mission Statement:** The mission of the Administration Department is to provide leadership and direction in the implementation of City Commission policy objectives and administration of City services and programs, ensuring accountability, community responsiveness and excellent customer service.

<b>Department Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Division</b>				
City Manager's Office	815,809	792,264	735,022	778,563
Industrial Park	61,517	713,784	69,525	651,829
Economic Development	10,000	245,000	-	295,000
Marketing	148,372	412,560	132,000	424,301
Data Processing	789,723	881,267	750,741	875,934
Prairie Trails	284,236	238,569	636,663	497,176
<b>Total:</b>	<b>2,109,657</b>	<b>3,283,444</b>	<b>2,323,951</b>	<b>3,522,803</b>
<b>Category</b>				
Personal Services	675,247	683,626	945,838	941,636
Contractual Services	977,613	1,027,883	932,417	916,451
Commodities	77,609	74,350	224,126	178,350
Capital Outlay	101,991	53,000	68,445	60,200
Transfers Out	277,197	153,125	153,125	239,276
Contingency Reserve	-	1,291,460	-	1,186,890
<b>Total:</b>	<b>2,109,657</b>	<b>3,283,444</b>	<b>2,323,951</b>	<b>3,522,803</b>

**City Manager’s Office**

The City Manager is responsible for implementing the policy direction of the City Commission in an efficient and responsive manner. In addition, the City Manager submits the annual budget, advises the City Commission on matters affecting the City, administers and oversees City operations, and appoints and removes City personnel.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	46,222	49,009	47,586	49,073
Contractual Services	477,700	572,795	516,976	527,540
Commodities	18,134	17,335	17,335	18,750
Capital Outlay	101,991	-	-	20,700
Transfers Out	171,762	153,125	153,125	162,500
<b>Total:</b>	<b>815,809</b>	<b>792,264</b>	<b>735,022</b>	<b>778,563</b>

**Budget Highlights**

- During the budget process the City Commission hears requests to fund community organizations, events and initiatives. The following requests are funded for the 2013 budget year: Main Street (\$30,000), Youth Commission (\$10,000), July 4<sup>th</sup> Fireworks (\$5,000), Holiday Visions (\$5,000), Crime Stoppers (\$3,000), and the July 4<sup>th</sup> Community Event (\$5,000).
- Capital Outlay includes \$20,700 toward the construction of a Community Farmer’s Market.
- No change in staffing levels.

**2011 Accomplishments**

- Completed negotiations with the Educational Facilities Authority to build a community stadium.
- Submitted the 2012 Budget on time for approval by the City Commission.

**2012 - 2013 Goals**

- Continue to investigate opportunities for the regional sale of water.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>001-011</u>					
City Manager	N/A	0.15	0.15	0.15	0.15
Finance Director	88	0.15	0.15	0.15	0.15
City Clerk	70	0.10	0.10	0.10	0.10
Electrician Assistant	16	0.15	0.15	0.15	0.15
<b>Total:</b>		<b>0.55</b>	<b>0.55</b>	<b>0.55</b>	<b>0.55</b>

**Industrial Park Development Program**

The City of El Dorado contracts with El Dorado Inc., a not-for-profit organization, to market the City’s industrial park. As part of their contract, the organization is charged with marketing industrial property owned by the City; developing and executing a business retention and expansion program; coordinating communications related to industrial development; serving as the El Dorado representative on local, regional and national boards; coordinating trade show activities; and providing the City Commission with an annual progress report.

This program is funded primarily by a one mill property tax. In 2013 the program is estimated to receive \$80,474. As noted below, these funds are often leveraged by El Dorado Inc., as they contribute additional funds received from membership dues.

<b>Program Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Contractual Services	43,365	70,774	69,350	68,525
Commodities	-	175	175	175
Transfers Out	18,152	-	-	38,388
Contingency Reserve	-	642,835	-	544,741
<b>Total:</b>	<b>61,517</b>	<b>713,784</b>	<b>69,525</b>	<b>651,829</b>

**Budget Highlights**

- In 2013, operating funds will make their first payment on the 20-year interfund loan used to fund the stadium contribution. The share allocated to the Industrial Park Development Program is budgeted under Transfers Out (\$38,387.60).

**2011 Accomplishments**

- Completed the infrastructure extensions of water, sewer and streets to 20+ additional acres in the El Dorado Industrial Park.
- Completed the rail spur to the Barton Solvents and BG Products, Inc. facilities in the El Dorado Industrial Park.

**2012 - 2013 Goals**

- Market the 20+ acres of industrial property now served by the water, sewer and street infrastructure extension completed in 2011.
- Complete the erection of a 12,000 square foot spec building on 3.2 acres in the El Dorado Industrial Park on ground currently owned by the City. This project will be funded ½ by the City Industrial Park Development Program and ½ by El Dorado, Inc.

**Economic Development Program**

The City of El Dorado contracts with El Dorado, Inc., a not-for-profit organization, to provide economic development services. As part of their contract, the organization is charged with marketing property owned by the City; developing and executing a business retention and expansion program; coordinating communications related to economic development; serving as the El Dorado representative on local, regional and national boards; coordinating trade show activities; and providing the City Commission with an annual progress report.

An annual appropriation of \$50,000 is made available to fund economic development projects, such as business relocation incentives, workforce training, and spec building construction. Projects are approved by the City Commission as they present themselves. At the end of the year, any remaining funds are carried over as contingency reserve.

<b>Program Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Contractual Services	10,000	-	-	-
Contingency Reserve	-	245,000	-	295,000
<b>Total:</b>	<b>10,000</b>	<b>245,000</b>	<b>-</b>	<b>295,000</b>

**Budget Highlights**

- No significant changes from the 2012 Budget.

**2011 Accomplishments**

- Funded a pilot project which provided an allowance to former employees of the Cheyenne HollyFrontier Refinery that relocated and purchased a home in El Dorado.
- Made a five year commitment of \$10,000 to the BG Products Veterans Sports Complex.
- Contracted with the Wichita State University Center for Economic Development and Business Research to complete a housing survey of recent hires from 4 major employers in the community regarding their decision to move to or not move to El Dorado.
- Updated the housing recommendations made to the City Commission in 2010.
- Helped Savage Services, Inc. market their rail port facility.

**2012 - 2013 Goals**

- Assist BG Products manufacturing facility employees as their jobs move to the El Dorado facility.
- Work toward the implementation of the housing recommendations made to the City Commission in 2012.
- Identify target industries that would complement the current petroleum related businesses in our community and create a program to recruit identified industries.

**Marketing Program**

The City of El Dorado contracts with El Dorado Inc., a not-for-profit organization, to promote convention and visitor programs. As part of their contract, the organization is charged with developing and implementing a program to market the community; disseminating marketing materials; coordinating communications related to tourism development; serving as the El Dorado representative on local, regional and national boards; coordinating trade show activities; and providing the City Commission with an annual progress report.

This program is funded by transient guest taxes (hotel and motel taxes), which are estimated at \$150,000 for 2013. These funds are expended on programs by El Dorado Inc. in consultation with the Convention and Tourism Committee.

<b>Program Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Contractual Services	142,825	132,000	132,000	141,000
Commodities	5,547	-	-	13,500
Transfers Out	-	-	-	38,388
Contingency Reserve	-	280,560	-	231,413
<b>Total:</b>	<b>148,372</b>	<b>412,560</b>	<b>132,000</b>	<b>424,301</b>

**Budget Highlights**

- In 2013, operating funds will make their first payment on the 20-year interfund loan used to fund the stadium contribution. The share allocated to the Marketing Program is budgeted under Transfers Out (\$38,387.60).

**2011 Accomplishments**

- Completion of 2<sup>nd</sup> year of 360 Marketing Campaign. Website usage for the year was nearly 500,000 page views.
- Secured 3 month marketing contract for backlit signage at the Belle Plaine travel information center with very strong results.
- Purchased ad in Madden Media publication with over 1,200 visitor guides requested as a result of the ads.

**2012 - 2013 Goals**

- Purchased 3 months of coop web marketing in conjunction with the Kansas Travel & Tourism coop marketing program.
- Increase the page views on the 360 web site with targeted marketing efforts to visitors and residents of the community.
- Secure a 12 month contract with the Kansas Turnpike Authority for backlit signage at the Towanda Service Center.
- Secure 12 month marketing contract for backlit signage at the Belle Plaine travel information center.

**Data Processing Division**

The Data Processing Division is comprised of the finance, utility billing, human resources, information technology, and customer service functions. All departments are served by Data Processing and provide an annual contribution to support the Division.

The following is an overview of the primary services each function provides:

**Finance** – Develops the annual budget and capital improvement plan; prepares the comprehensive annual financial report; monthly reconciliation of all bank accounts; and processes accounts payable.

**Utility Billing** – Produces monthly utility bills for residential and commercial accounts; reconciles accounts receivable; and procures office supplies for all departments.

**Customer Service** – Manages the switchboard and directs calls to appropriate departments; processes utility bill payments over the phone, utility window, and in-person; and disseminates general information to the public.

**Human Resources** – Assists departments with recruitment and selection of new employees; processes biweekly payroll; and manages the City’s benefit plans.

**Information Technology** – Procures computer equipment and software for all departments; administers the telecommunications system; and maintains servers and citywide networks.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	590,278	634,617	624,237	641,898
Contractual Services	71,004	72,314	69,664	74,250
Commodities	41,158	56,840	56,840	33,050
Capital Outlay	-	-	-	11,000
Transfers Out	87,283	-	-	-
Contingency Reserve	-	117,496	-	115,736
<b>Total:</b>	<b>789,723</b>	<b>881,267</b>	<b>750,741</b>	<b>875,934</b>

**Budget Highlights**

- Contractual Services includes \$22,500 for the citywide computer and software replacement program.
- Capital Outlay includes \$11,000 to replace the main server.
- One Utility Cashier position has been replaced by two part-time positions to increase coverage at the customer service counter.

**2011 Accomplishments**

- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.
- Received an A+ bond rating from Standard and Poor’s.
- Corrected three of four audit findings from the 2010 audit year, including reconciliation of accounts receivable.

**2012 - 2013 Goals**

- Cross-train employees on other positions within the division.
- Decrease accounts receivable by 30%.
- Provide additional training on the City's financial and utility management systems.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>072-001</u>					
City Manager	N/A	0.15	0.10	0.10	0.10
Finance Director	88	0.30	0.30	0.30	0.30
Finance Assistant	79	1.00	1.00	1.00	1.00
IT Manager	79	1.00	1.00	1.00	1.00
Human Resources Director	76	1.00	1.00	1.00	1.00
City Clerk	70	0.50	0.50	0.50	0.50
Senior Accountant	43	1.00	1.00	1.00	1.00
Admin. Asst. to the CM	37	1.00	1.00	1.00	1.00
Payroll Clerk	37	1.00	1.00	1.00	1.00
Utility Billing Clerk	25	1.00	1.00	1.00	1.00
Receptionist	19	1.00	1.00	1.00	1.00
Utility Cashier	19	1.00	2.00	1.00	1.00
<b>Total:</b>		<b>9.95</b>	<b>10.90</b>	<b>9.90</b>	<b>9.90</b>

**Prairie Trails Division**

The Prairie Trails Division is responsible for the operation and maintenance of an 18-hole golf course, driving range, pro shop and restaurant. Golf lessons and clinics are scheduled throughout the year, and by request at the Pro Shop. The excellent turf conditions and friendly atmosphere provides enjoyment for players of all ages and golfing abilities.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	38,747	-	274,015	250,665
Contractual Services	232,719	180,000	144,427	105,136
Commodities	12,770	-	149,776	112,875
Capital Outlay	-	53,000	68,445	28,500
Contingency Reserve	-	5,569	-	-
<b>Total:</b>	<b>284,236</b>	<b>238,569</b>	<b>636,663</b>	<b>497,176</b>

**Budget Highlights**

- Capital Outlay includes \$28,500 to purchase an intermediate cut mower.
- No change in staffing levels.

**2011 Accomplishments**

- Successfully returned operations from a private management company to the City.

**2012 - 2013 Goals**

- Plant additional trees around the clubhouse and course.
- Continue to market the facility and increase memberships and golf rounds.
- Contract out the food and beverage operations.
- Move the Pro Shop upstairs into the secondary dining room.
- Complete the cart paths.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
Golf Course Superintendent	73	1.00	1.00	1.00	1.00
Golf Operations Director	61	1.00	1.00	1.00	1.00
Assistant Golf Superintendent	31	1.00	1.00	1.00	1.00
<b>Total:</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**Engineering Department**

The Engineering Department of the City of El Dorado provides multiple services that are vital to our communities past, present and future needs. It is broken down into two divisions and two programs that interact with each other to serve El Dorado:

- Engineering Division – Serves the infrastructure needs of the community.
- Building & Zoning Division – Serves the commercial, industrial, and residential construction and development needs of the community.
- Building Demolition Program – Provides resources to demolish condemned structures and promote infill development.
- Street Light Program – Provides resources for the management of street lights and traffic signals.

**Mission Statement:** All projects have a common requirement of taking a concept through construction. Growth and continued improvements are our future and we will strive to provide comprehensive and responsible services that are in the best interests of El Dorado.

<b>Department Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Division</b>				
Engineering	283,257	315,569	295,331	302,208
Building & Zoning	165,702	206,485	210,834	197,497
Building Demolition	16,946	16,000	16,000	16,000
Street Lights	172,245	170,000	175,000	180,000
<b>Total:</b>	<b>638,150</b>	<b>708,054</b>	<b>697,165</b>	<b>695,705</b>
<b>Category</b>				
Personal Services	361,426	376,814	361,988	383,292
Contractual Services	229,130	269,655	273,592	292,788
Commodities	10,738	18,785	18,785	19,625
Capital Outlay	23,641	42,800	42,800	-
Transfers Out	13,215	-	-	-
<b>Total:</b>	<b>638,150</b>	<b>708,054</b>	<b>697,165</b>	<b>695,705</b>

**Engineering Division**

The Engineering Division is responsible for the planning, design, contract administration and oversight of construction projects. This includes traffic signals, sewers, water mains, storm drains, drainage projects, park, railway projects, and other infrastructure.



<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	213,943	221,504	209,471	225,494
Contractual Services	39,661	57,540	49,335	64,489
Commodities	6,898	11,725	11,725	12,225
Capital Outlay	9,540	24,800	24,800	-
Transfers Out	13,215	-	-	-
<b>Total:</b>	<b>283,257</b>	<b>315,569</b>	<b>295,331</b>	<b>302,208</b>

**Budget Highlights**

- There are no significant changes to the Engineering Division budget.

**2011 Accomplishments**

- Designed and managed the intersection improvements to Vine Street and Central Avenue.
- Assisted with the design and construction management of the North Main Spray Park.
- Repaving Third Street (Orchard to Washington)
- Infrastructure to serve development in the El Dorado Industrial Park
- A Geographic Information System (GIS) was implemented to map water and sewer lines.
- Managed the paving of School Road and Third Avenue in Township Village.
- Managed the West Central Avenue pavement resurfacing project.

**2012 - 2013 Goals**

- Complete the intersection improvements at 6<sup>th</sup> and Main Street.
- Oversee and support the installation of infrastructure to serve the new El Dorado Middle School.
- Manage the southwest mandatory sidewalk replacement project.
- Continue to work with El Dorado Inc. on economic development projects.
- Complete the Community Development Block Grant sewer improvements.
- Assist Public Utilities Department with a project to improve water service throughout El Dorado.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>001-012</u>					
Assistant City Engineer	82	0.75	0.75	0.75	0.75
Engineering Aide (I-III)	25-49	1.75	1.75	1.75	1.75
Secretary	25	0.76	0.76	0.76	0.76
<b>Total:</b>		<b>3.26</b>	<b>3.26</b>	<b>3.26</b>	<b>3.26</b>

**Building and Zoning Division**

The Building and Zoning Division supports the safety and quality of life for the residents and visitors of the City of El Dorado through the enforcement of the building codes and zoning ordinance. The permitting, inspection, zoning and engineering process ensures proper land use, promotes high quality design standards as well as rehabilitation and reuse of existing City buildings.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	147,483	155,310	152,517	157,798
Contractual Services	14,379	26,115	33,257	32,299
Commodities	3,840	7,060	7,060	7,400
Capital Outlay	-	18,000	18,000	-
<b>Total:</b>	<b>165,702</b>	<b>206,485</b>	<b>210,834</b>	<b>197,497</b>

**Budget Highlights**

- There are no significant changes from the 2012 Budget.

**2011 Accomplishments**

- Approved 10 properties for the HOME grant program.
- Platted and rezoned property for the Grizzly Villas Apartments.
- Platted 21 single-family lots in the Criss 8<sup>th</sup> Addition.
- Facilitated the renewal process of the citywide Neighborhood Revitalization Plan with Butler County, USD 490, and USD 375.
- Rezoned and approved a special use permit for the BG Products Veterans Memorial Stadium project.

**2012 - 2013 Goals**

- Assist developers with the process of platting additional single-family lots.
- Work with El Dorado Inc. and potential developers to find an appropriate use for the former middle school building.
- Facilitate the development of a low-income housing project.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>001-026</u>					
Planning & Zoning Coord.	79	1.00	1.00	1.00	1.00
Building Official	70	1.00	1.00	1.00	1.00
Secretary	25	0.24	0.24	0.24	0.24
<b>Total:</b>		<b>2.24</b>	<b>2.24</b>	<b>2.24</b>	<b>2.24</b>

**Building Demolition Program**

This program provides for the costs associated with the demolition of certain structures, and the acquisition of blighted properties, throughout the City of El Dorado. The City Commission establishes the authority in the removal of such structures.

<b>Program Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Contractual Services	2,845	16,000	16,000	16,000
Capital Outlay	14,101	-	-	-
<b>Total:</b>	<b>16,946</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>

**Budget Highlights**

- There are no changes from the 2012 Budget.

**2011 Accomplishments**

- Two properties were acquired and scheduled for demolition.
- Removed current development from a designated flood plain.

**2012 - 2013 Goals**

- Continue to seek properties that are in need of demolition.
- Open up lots for redevelopment.

**Street Light Program**

This program provides street lighting throughout El Dorado, which increases the safety for nighttime driving and pedestrians. Typically streetlights are installed at intersections and at intervals of 400' along the roadway. Most of the streetlights are owned and maintained by Westar; the City of El Dorado pays a monthly fee per streetlight.

<b>Program Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Contractual Services	172,245	170,000	175,000	180,000
<b>Total:</b>	<b>172,245</b>	<b>170,000</b>	<b>175,000</b>	<b>180,000</b>

**Budget Highlights**

- Fees are expected to increase slightly in 2013.

**2011 Accomplishments**

- Provided safety to the traveling public and pedestrians.

**2012 - 2013 Goals**

- Complete an audit in cooperation with Westar of our current inventory and needs.

**Police Department**

The Police Department provides services through two divisions: Police and Legal/Judicial. The Police Division is responsible for active patrols and investigations, while the Legal/Judicial Division is responsible for the fair and just disposition of municipal court cases.

**Mission Statement:** The El Dorado Police Department exists to deliver efficient and cost effective police services to the citizens, businesses and visitors of our community. The Department's law enforcement professionals believe in safeguarding El Dorado's high quality of life by using community policing principles, modern crime fighting and innovative investigative procedures to perform their assigned duties. Our goal is to protect and serve our community, with integrity, fortitude and virtue.

<b>Department Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Division</b>				
Police	2,145,094	2,200,199	2,093,166	2,155,596
Legal/Judicial	151,559	186,437	181,235	185,697
<b>Total:</b>	<b>2,296,653</b>	<b>2,386,636</b>	<b>2,274,401</b>	<b>2,341,293</b>
<b>Category</b>				
Personal Services	1,768,256	1,927,466	1,875,740	1,971,402
Contractual Services	199,626	237,717	177,208	182,341
Commodities	139,449	120,050	120,050	117,550
Capital Outlay	189,322	101,403	101,403	70,000
<b>Total:</b>	<b>2,296,653</b>	<b>2,386,636</b>	<b>2,274,401</b>	<b>2,341,293</b>

**Police Division**

The El Dorado Police Department (EPD) takes great pride in enhancing the quality of life for its citizens, businesses and visitors, in the effective delivery of police service to the community. The men and women of the EPD take their responsibility very seriously and constantly strive to project a professional and unbiased approach to community problem solving, effective crime prevention and dedication to fact finding in all investigative matters. The EPD staff and officers know that integrity and fairness are key components in everything we do and hold each other and those we deal with to the highest standards of our profession.

<b>Division Budget Summary</b>				
	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
<b>Category</b>				
Personal Services	1,672,513	1,791,285	1,744,990	1,836,286
Contractual Services	164,253	207,061	146,323	151,360
Commodities	119,006	100,450	100,450	97,950
Capital Outlay	189,322	101,403	101,403	70,000
<b>Total:</b>	<b>2,145,094</b>	<b>2,200,199</b>	<b>2,093,166</b>	<b>2,155,596</b>

**Budget Highlights**

- An additional Patrol Officer position was budgeted for the 2012 Revised and 2013 Proposed budgets years. The position was funded through savings received from the retirement of senior officers.
- Capital Outlay includes the replacement of three patrol vehicles (\$70,000).

**2011 Accomplishments**

- Training remains a top priority, one detective completed a polygraph training course; and two detectives were certified to conduct forensic interviews of child sex abuse victims.
- Received approximately \$4,000 in police traffic control equipment through the annual Safe Traffic Enforcement Program.
- Began conducting Federal Motor Carrier Inspections to assure the many semi-trailer trucks passing through town are safe and being operated by qualified drivers.
- Investigated a computer predator case where a 14 year old victim was successfully returned after being abducted.

**2012 - 2013 Goals**

- Increase community services through adjusting business hours and staggering civilian staff to increase walk-in service from 9 hours to 11 hours daily.
- Continue to interdict and increase illicit drug cases by assigning one officer to drug investigations.
- Increase public confidence in local law enforcement through proactive delivery of police services.
- Increase clearance rates for anticipatory crimes through effective use of patrol resources and technology.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>001-021</u>					
Police Chief	88	1.00	1.00	1.00	1.00
Police Captain	82	1.00	1.00	1.00	1.00
Patrol/Detective Lieutenant	76	4.00	4.00	5.00	5.00
Patrol Sergeant	67	5.00	4.00	4.00	4.00
Detective	64	2.00	1.00	3.00	3.00
Master Patrol Officer	64	3.00	5.00	4.00	4.00
Patrol Officer	43	8.00	10.00	9.00	9.00
Assistant Court Clerk	31	0.50	0.50	0.50	0.50
Police Records Clerk	25	2.00	2.00	2.00	2.00
<b>Total:</b>		<b>26.50</b>	<b>28.50</b>	<b>29.50</b>	<b>29.50</b>

**Legal/Judicial Division**

The Legal/Judicial Division provides the citizens with a professional judicial venue for violations of city traffic and city ordinance violations. The Court Clerk processes the requisite reporting and recording of the court's decisions on the local, district and state jurisdictions. Fines, fees and restitution are collected and processed in furtherance of the municipal court's administration of justice. Every effort is made to provide the client with professional service and information about their case by objective, unbiased staff.

<b>Division Budget Summary</b>				
	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
<b>Category</b>				
Personal Services	95,743	136,181	130,750	135,116
Contractual Services	35,373	30,656	30,885	30,981
Commodities	20,443	19,600	19,600	19,600
<b>Total:</b>	<b>151,559</b>	<b>186,437</b>	<b>181,235</b>	<b>185,697</b>

**Budget Highlights**

- No significant changes from the prior budget year.

**2011 Accomplishments**

- Netted \$4,000 in equipment and overtime reimbursement through a partnership with the Kansas Traffic Safety Incentives Program (STEP).
- Initiated contract to collect delinquent fees and fines.
- Continued to levy domestic violence fees to assist the local safe house.
- Instituted the Federal Truck Safety Enforcement Initiative and received over \$36,000 in net revenue.

**2012 - 2013 Goals**

- Continue with the Federal Truck Safety Enforcement Initiative.
- Continue to participate in the STEP program.
- Implement an electronic citation program.
- Continue to reduce the carbon footprint of the Division by eliminating paper-based reports and records management.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>
		<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
<u>001-013</u>					
Municipal Judge	N/A	1.00	1.00	1.00	1.00
City Attorney	N/A	0.40	0.40	0.40	0.40
Court Clerk	31	1.00	1.00	1.00	1.00
Assistant Court Clerk	31	0.50	0.50	0.50	0.50
<b>Total:</b>		<b>2.90</b>	<b>2.90</b>	<b>2.90</b>	<b>2.90</b>



**Fire Department**

The El Dorado Fire Department provides fire protection to the City of El Dorado, as well as El Dorado Township and a large part of Prospect Township. It is staffed with 17 full-time and up to 20 volunteer fire fighters. This includes three rotating shifts of five personnel per shift, one full-time Fire Marshal and a Fire Chief. Currently, all fire service is delivered from the main station located at 220 East First Street. Within the next year, however, a west sub-station will be completed and serve the west half of El Dorado, while the main station continues to serve the east half of the City.

The El Dorado Fire Department remains active throughout the year. The Department responds to approximately 1,300 calls for service, offers programs in fire education and prevention, and conducts an average of 1,100 occupancy inspections of businesses, schools, day care centers and other facilities. Members of the Fire Department also follow a strict regimen. This includes daily physical fitness, maintenance of apparatus and equipment, inspections, and training in areas such as fire prevention, fire codes, fire suppression and medical emergencies.

Through a contract with Butler County, the Department provides hazardous materials response for the entire County. The team is comprised of paid and volunteer members of the El Dorado Fire Department, and is trained to mitigate virtually any type of hazmat emergency. Butler County supports this team by providing funding in the amount of \$16,000 annually to assist with equipment and training needs.

A unique partnership with Butler Community College provides student residents who are pursuing an education in the fire service. These student residents are integrated with the full-time fire fighters and work and live at the fire station as well as provide additional manpower during emergency events.

**Mission Statement:** The mission of the El Dorado Fire Department is to protect lives and conserve property by minimizing the frequency and effects of fire, hazardous materials incidents, disasters and other like occurrences. The methods used to accomplish this mission are prevention, control, training and public education. We are committed to utilize and maximize the efficiency and effectiveness of the resources provided by the citizens of El Dorado and all applicable innovations.

<b>Department Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	1,113,497	1,208,518	1,141,461	1,174,841
Contractual Services	118,734	122,810	106,925	121,293
Commodities	76,937	96,940	96,340	118,790
Capital Outlay	-	31,770	31,770	-
Transfers Out	77,116	-	-	-
<b>Total:</b>	<b>1,386,284</b>	<b>1,460,038</b>	<b>1,376,496</b>	<b>1,414,924</b>

**Budget Highlights**

- The 2013 budget includes operating expenses in the amount of \$21,025 for the new fire sub-station.

- No change in staffing levels.

**2011 Accomplishments**

- Received approval for sub-station and began construction.
- Updated apparatus by ordering a new hazardous materials vehicle.
- Met goal of testing all fire hydrants in the City of El Dorado.
- Met goal of inspecting all businesses in the City of El Dorado.

**2012 - 2013 Goals**

- Complete the construction of the sub-station.
- Lower ISO Class from 5 to 3.
- Increase training hours per fire fighter.
- Increase volunteer numbers.
- Test all fire hydrants in the City of El Dorado.
- Inspect all businesses in the City of El Dorado.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>001-023</u>					
Fire Chief	85	1.00	1.00	1.00	1.00
Fire Captain	82	3.00	3.00	3.00	3.00
Fire Marshal	76	1.00	1.00	1.00	1.00
Fire Lieutenant	67	0.00	3.00	3.00	3.00
Fire Driver/Operator	64	6.00	3.00	3.00	3.00
Firefighter	64	6.00	6.00	6.00	6.00
<b>Total:</b>		<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>

**Public Works Department**

The Public Works team of professional and technical staff is a very diverse and experienced group dedicated to providing essential services and support to the City and community. Services provided by the Department include: snow removal, solid waste collection, recycling, street maintenance and repairs, stormwater management, parks maintenance, building maintenance, traffic signs and signals, code enforcement, cemetery services and operation of the municipal airport. Additionally, the Department offers technical and operational support for many community events, including the annual Celebration of Freedom, Frontier Western Celebration, Holiday Visions, and the Tornado Memorial project.

**Mission Statement:** The mission of the Public Works Department is to provide the highest quality public works services to the public and other City departments, balanced through efforts to maintain a cost effective operation and to provide these services in a responsible and efficient manner.

<b>Public Works Department Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Division</b>				
Public Works	944,168	982,792	859,203	979,244
Civic Center	109,228	98,780	100,170	86,040
Forestry	15,565	62,392	54,368	45,186
Parks	331,067	399,501	297,604	395,178
Animal Control	125,877	130,211	130,157	130,898
Cemetery	204,121	179,593	179,593	203,429
Airport	197,995	284,202	247,936	346,258
Stormwater	191,162	671,559	372,778	611,786
Sanitation	1,488,105	1,382,348	1,382,348	1,604,792
Streets	942,559	1,004,111	974,830	992,215
Central Maintenance Garage	(5,288)	80,000	80,000	80,000
<b>Total:</b>	<b>4,544,559</b>	<b>5,275,489</b>	<b>4,678,987</b>	<b>5,475,026</b>
<b>Category</b>				
Personal Services	2,053,980	2,306,874	2,293,238	2,388,081
Contractual Services	947,554	970,922	925,919	943,441
Commodities	717,265	773,330	773,330	795,325
Capital Outlay	156,657	161,500	161,500	223,000
Debt Retirement	77,360	-	-	-
Transfers Out	591,743	660,000	525,000	646,205
Contingency Reserve	-	402,863	-	478,974
<b>Total:</b>	<b>4,544,559</b>	<b>5,275,489</b>	<b>4,678,987</b>	<b>5,475,026</b>

**Public Works Division**

The Public Works Division is responsible for the oversight and administration of all divisions under the Public Works Department. These include: Civic Center, Forestry, Parks, Animal Control, Airport, Cemetery, Streets, Stormwater, Sanitation, and the Central Maintenance Garage.

A number of services are also provided directly through this division, such as code enforcement, street sweeping and building maintenance. In addition, special construction projects are frequently coordinated or carried out through the Public Works Division.



<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	296,681	310,541	317,722	330,547
Contractual Services	69,653	73,001	77,231	77,947
Commodities	82,447	67,250	67,250	75,750
Capital Outlay	40,387	12,000	12,000	-
Transfers Out	455,000	520,000	385,000	495,000
<b>Total:</b>	<b>944,168</b>	<b>982,792</b>	<b>859,203</b>	<b>979,244</b>

**Budget Highlights**

- There are no significant changes from the 2012 Budget.
- No change in staffing levels.

**2011 Accomplishments**

- Completed several construction projects, including replacing the MacDonald Stadium dugouts, and installing sidewalk through Rice Park and along North Main Street.
- Street sweeper made 5 passes across the entire city and 22 through the downtown district.
- Painted the downtown curbs, center lines and hash marks on Haverhill Road, Central Avenue, Southwest Traffic Way and Sixth Street.

**2012 - 2013 Goals**

- Continue to educate the public about municipal codes.
- Continue to push code enforcement cases through the municipal court system in a timely manner.
- Continue to work with other agencies aimprove the turnaround time on code enforcement complaints.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>001-031</u>					
Public Works Director	88	0.50	0.50	0.50	0.50
Equipment Operator (I-III)	25-61	2.25	2.25	2.25	2.25
Code Enforcement Officer	40	1.00	1.00	1.00	1.00
Building Maintenance Worker	37	1.00	1.00	1.00	1.00
Secretary	25	0.50	0.50	0.50	0.50
Maintenance Worker (I-III)	10-22	1.00	1.00	1.00	1.00
<b>Total:</b>		<b>6.25</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>



**Civic Center Division**

The El Dorado Civic Center is operated by the El Dorado Chamber of Commerce. Under the terms of the contract, the Chamber makes an annual request for resources to fund the operation, maintenance, and capital improvements. The Public Works Department serves as the liaison to the Chamber of Commerce on matters relating to the Civic Center.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Contractual Services	80,740	79,350	80,740	82,815
Commodities	2,728	7,430	7,430	3,225
Capital Outlay	24,498	12,000	12,000	-
Transfers Out	1,262	-	-	-
<b>Total:</b>	<b>109,228</b>	<b>98,780</b>	<b>100,170</b>	<b>86,040</b>

**Budget Highlights**

- No significant changes from the 2012 Budget.

**2011 Accomplishments**

- Completed 104 reservations for events and meetings.
- Installed new carpet in the meeting rooms and main hall.
- Minor remodeling throughout the building was completed in house.

**2012 - 2013 Goals**

- Identify and implement new marketing opportunities to increase reservations.
- Purchase breakout partitions to increase meeting space.
- Purchase new chairs, lounging furniture and tables to improve comfort and the experience of patrons.

**Forestry Division**

The Forestry Division provides for the removal of dead or diseased trees in public parks and along right-of-ways on a 50/50 shared basis with adjoining property owners. The tree planting program, as well as any chemicals or equipment for spraying, is also from this division.



<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	-	33,742	25,718	26,486
Contractual Services	8,772	11,350	11,350	7,300
Commodities	6,793	17,300	17,300	11,400
<b>Total:</b>	<b>15,565</b>	<b>62,392</b>	<b>54,368</b>	<b>45,186</b>

**Budget Highlights**

- No significant operational changes from the 2012 Budget.

**2011 Accomplishments**

- Planted 300 trees in the parks and along various streets.
- 50 homeowners participated in the tree planting program.
- 25 homeowners participated in the tree removal program.

**2012 - 2013 Goals**

- Plant more trees at recreation facilities and in the parks.
- Continue to promote the tree removal and tree planting programs.
- Explore ways to lower cost for the purchase of trees and chemicals.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>001-032</u>					
Maintenance Worker (I-III)	10-22	1.00	1.00	1.00	1.00
<b>Total:</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>



**Parks Division**

The Parks Division is responsible for the maintenance and upkeep of all city owned park facilities and most city property. There are 12 parks in the city and a linear bike trail that is also maintained by the Parks Division. The Parks Division is also responsible for two spray parks, the tornado memorial and assists as needed at the municipal pool.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	157,110	201,770	169,446	173,002
Contractual Services	59,459	44,353	38,208	43,881
Commodities	65,404	54,950	54,950	67,200
Capital Outlay	41,789	35,000	35,000	9,000
Transfers Out	7,305	-	-	-
Contingency Reserve	-	63,428	-	102,095
<b>Total:</b>	<b>331,067</b>	<b>399,501</b>	<b>297,604</b>	<b>395,178</b>

**Budget Highlights**

- The Maintenance Worker position has been eliminated.
- Capital Outlay includes \$9,000 to replace one mower.

**2011 Accomplishments**

- Completed installation of the North Main Spray Park. The new spray park consists of a combined 21 in and above ground features. This project was completed using City staff and resources.
- Planted over 100 trees in the City's parks and roadsides. This was part of the City's ongoing reforestation and landscaping efforts to improve our parks and open space throughout the City.
- Maintained all 12 parks and the 6.3 mile bike path.

**2012 - 2013 Goal**

- Continue improvements to make the park system more user friendly.
- Continue to extend the bike path with the construction of phase three.
- Explore new opportunities for the acquisition and development of park features.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>001-033</u>					
Park Superintendent	76	1.00	1.00	1.00	1.00
Park Technician	31	1.00	1.00	1.00	1.00
Maintenance Worker (I-III)	10-22	0.00	1.00	0.00	0.00
<b>Total:</b>		<b>2.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>

**Animal Control Division**

The Animal Control Division is committed to the enhancement of responsible pet ownership for all animals. Staff responds to requests for service regarding dogs and cats running at large, animal neglect and abuse, injured animals and wild animals inside the living areas of a home; investigates livestock complaints inside El Dorado City limits; rescues domestic animals caught in life threatening conditions; and maintains a "lost and found" canine and feline list of animals reported to the Division. Additionally, the Animal Control Division operates the animal shelter, a temporary housing facility for dogs and cats available for rescue and adoption.



<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	82,029	86,861	86,382	87,101
Contractual Services	34,663	35,700	36,125	36,297
Commodities	9,185	7,650	7,650	7,500
<b>Total:</b>	<b>125,877</b>	<b>130,211</b>	<b>130,157</b>	<b>130,898</b>

**Budget Highlights**

- No significant changes from the prior budget year.

**2011 Accomplishments**

- Adopted 83 animals.
- Began updating the interior of the Animal Shelter.

**2012 - 2013 Goals**

- Continue to update the facility.
- Evaluate and implement methods to increase animal license sales.
- Increase animal regulation compliance checks (i.e. pitbulls, animals running at-large).

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>001-041</u>					
Animal Shelter Attendant	19	1.00	1.00	1.00	1.00
Animal Control Officer	13	1.00	1.00	1.00	1.00
<b>Total:</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>



**Cemetery Division**

The Cemetery Division is responsible for managing the City’s cemeteries. Services provided include tent setting, plot sales and recording. Staff also provides general maintenance, such as mowing, trimming and weeding.

There are three active cemeteries owned and operated by the City of El Dorado:

Walnut Valley – Consisting of 15 acres, the cemetery features above grade headstones and a paved loop drive. Currently 5 acres are maintained. The cemetery was established in 1955; however, the City did not take over maintenance duties until 1993.

Sunset Lawns – The cemetery contains 38 acres and borders the Southwest Traffic Way. The south side was established in 1872, and the north side in 1939. Cemetery Division offices are located in this cemetery and may be accessed from Haverhill Road.

Belle Vista – Belle Vista features 12 acres and is located in the northeast part of town. Established in 1887, the City of El Dorado began maintaining the facility in 1987.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	126,488	129,943	131,211	144,993
Contractual Services	22,972	19,400	18,132	18,186
Commodities	28,988	30,250	30,250	31,250
Capital Outlay	789	-	-	9,000
Transfers Out	24,884	-	-	-
<b>Total:</b>	<b>204,121</b>	<b>179,593</b>	<b>179,593</b>	<b>203,429</b>

**Budget Highlights**

- Capital Outlay includes \$9,000 for the purchase of a hydrostatic mower.

**2011 Accomplishments**

- Completed the Cemetery office and maintenance building.
- Repaired roads throughout the cemeteries.
- Repaired and replaced several water lines in the Sunset Lawns Cemetery.
- Began rebuilding the main road at Walnut Valley Cemetery.

**2012 - 2013 Goals**

- Continue to maintain activities at the cemeteries, including leveling, seeding and planting trees to continue to improve their overall appearance.
- Continue to repair and rebuild roads throughout the cemeteries.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>008-042</u>					
Cemetery Superintendent	64	1.00	1.00	1.00	1.00
Equipment Operator (I-III)	25-61	1.00	1.00	1.00	1.00
<b>Total:</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**Airport Division**

The Airport Division operates Captain Jack Thomas/El Dorado Municipal Airport. Classified as a general aviation airport by the Nation Plan for Integrated Airport Systems, the Division maintains two intersecting runways, each in excess of 4,200 feet in length with a load rating of 12,500 pounds. Services located at the airport include unleaded and jet fuel, hangar rental, plane rental, flight instruction, and mechanic services.



King Air parked at the airport.

El Dorado Municipal offers many amenities for its size and market. It boasts a comfortable and modern terminal, private pilot lounge, wireless internet, flight planning station, courtesy car, refreshments and vending. Full service is also available free of charge during business hours.

In 2011, the airport had 13,225 aircraft operations, for an average of 36 per day. This consists of 99% general aviation (13,200) and less than 1% military (25). There are 29 aircraft based at this airport, with 28 single planes and one ultra light.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	68,277	74,673	76,530	78,248
Contractual Services	30,969	43,368	38,606	42,386
Commodities	90,036	82,800	82,800	90,800
Transfers Out	8,713	50,000	50,000	40,000
Contingency Reserve	-	33,361	-	94,824
<b>Total:</b>	<b>197,995</b>	<b>284,202</b>	<b>247,936</b>	<b>346,258</b>

**Budget Highlights**

- Transfers Out provides the City's \$40,000 FAA grant matching requirement for the Taxiway C project.

**2011 Accomplishments**

- Rehabilitation of taxiways A and B.
- Reconstruction of the airport apron.
- Secured two new businesses, LakePoint Aviation and Heinen Brothers Agra Services.
- Held numerous events, including a customer appreciation fly in.
- Enhanced internet marketing efforts using social media and YouTube.

**2012 - 2013 Goals**

- Complete the construction of the AWOS III project.
- Begin construction of Taxiway C.
- Begin the construction of additional "T" Hangers.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>003-011</u>					
Airport Manager	61	1.00	1.00	1.00	1.00
<b>Total:</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**Stormwater Division**

The Stormwater Division was established in 2009 to comply with federal and state mandates. It provides ongoing stormwater system construction and maintenance services. Smaller projects, such as debris removal, are performed by the Stormwater Division. The Division also has the ability to borrow employees from the Major Street or Public Works divisions to complete projects in a timely manner. Larger projects are performed and managed by contract with oversight from the Engineering Department.

<b>Division Budget Summary</b>				
	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
<b>Category</b>				
Personal Services	129,541	212,585	218,970	232,542
Contractual Services	15,472	12,900	13,808	15,439
Commodities	20,224	37,000	37,000	18,750
Capital Outlay	1,346	85,000	85,000	45,000
Transfers Out	24,579	18,000	18,000	18,000
Contingency Reserve	-	306,074	-	282,055
<b>Total:</b>	<b>191,162</b>	<b>671,559</b>	<b>372,778</b>	<b>611,786</b>

**Budget Highlights**

- Capital Outlay includes \$45,000 to purchase a skid loader.

**2011 Accomplishments**

- Replaced and repaired several curb inlets.
- Replaced several damaged pipes and stormwater structures, including the drain behind the 1100 block of Osage Street.
- Cleaned out the ditch southeast of the intersection of Haverhill Road and Central Avenue.

**2012 - 2013 Goals**

- Continue operation and maintenance (O & M) projects throughout the city.
- Continue to work on improving drainage infrastructure throughout the city.
- Document the storm drain infrastructure from the 100 block of West 1<sup>st</sup> to 200 block of East 2<sup>nd</sup> Avenue.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>
		<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
009-011					
City Manager	N/A	0.00	0.05	0.05	0.05
Public Works Director	82	0.00	0.15	0.15	0.15
Assistant City Engineer	76	0.25	0.25	0.25	0.25
Equipment Operator (I-III)	25-61	1.00	1.00	2.00	2.00
Engineering Aide (I-III)	25-49	0.25	0.25	0.25	0.25
Maintenance Worker (I-III)	10-22	1.00	3.00	2.00	2.00
<b>Total:</b>		<b>2.50</b>	<b>4.70</b>	<b>4.70</b>	<b>4.70</b>

**Sanitation Division**

The Sanitation Division of the Public Works Department is charged with providing comprehensive trash and recycling services:

**Residential** – Curbside trash and recycling services are available to residents for \$12.60 per month. Service includes a 64 gallon trash cart and recycling bags. Pick up is scheduled weekly on Monday, Tuesday, Thursday and Friday.

**Commercial** – Trash and recycling services are available up to 5 days per week. The cost of service is dependent on the number of weekly pick-ups and container size. Currently, the Division offers containers ranging from 2-8 cubic yards.



**New automated trash truck serving a route.**

Additional services include bag sales (trash, recycling, and volume); roll-off containers for construction or remodeling projects; and dump truck service for the clean-up of unwanted materials. A compost site is also open 7 days a week for residents to dispose of yard waste, as well as pick up compost and mulch.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	658,067	676,248	681,029	713,747
Contractual Services	463,643	457,750	452,969	457,940
Commodities	204,197	171,350	171,350	179,900
Capital Outlay	14,838	5,000	5,000	160,000
Debt Retirement	77,360	-	-	-
Transfers Out	70,000	72,000	72,000	93,205
<b>Total:</b>	<b>1,488,105</b>	<b>1,382,348</b>	<b>1,382,348</b>	<b>1,604,792</b>

**2013 Budget Highlights**

- In 2013, operating funds will make their first payment on the 20-year interfund loan used to fund the stadium contribution. The share allocated to the Sanitation Division is budgeted under Transfers Out (\$19,204.84).
- Capital Outlay includes \$160,000 for the purchase of a commercial packer truck.

**2011 Accomplishments**

- Commercial collection remains constant at about 500 stops per week.
- Roll-off service remains steady at approximately 65 pulls per week.

**2012 - 2013 Goals**

- Continue to research the costs and benefits of switching to single-stream recycling.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>066-001</u>					
City Manager	N/A	0.10	0.10	0.10	0.10
Finance Director	88	0.10	0.10	0.10	0.10
Public Works Director	88	0.25	0.10	0.10	0.10
City Clerk	70	0.10	0.10	0.10	0.10
Solid Waste Coordinator	61	0.50	0.50	0.50	0.50
Refuse Leadman	31	3.00	3.00	3.00	3.00
Equipment Operator (I-III)	25-61	0.20	0.20	0.20	0.20
Secretary	25	0.50	0.50	0.50	0.50
Refuse Collector	13	2.00	2.00	2.00	2.00
	Subtotal:	6.75	6.60	6.60	6.60
<u>066-020</u>					
Solid Waste Coordinator	61	0.50	0.50	0.50	0.50
Recycle Leadman	31	3.00	3.00	3.00	3.00
Recycle Collector	13	0.00	1.00	0.00	0.00
Recycle Laborer	13	5.00	4.00	6.00	6.00
	Subtotal:	8.50	8.50	9.50	9.50
	<b>Total:</b>	<b>15.25</b>	<b>15.10</b>	<b>16.10</b>	<b>16.10</b>



**Streets Division**

The Streets Division is charged with street maintenance of approximately 90 lane miles. Maintenance activities include the repair and replacement of traffic signs and signals; painting street markings, using paint and thermoplastic material; winter snow plowing; and maintaining the City’s signalized intersections and crosswalks. Barricade setup for community events is coordinated through this division as well.

Recently, an annual seal coating and crack filling program was implemented. This program receives a budget of approximately \$100,000 per year in sales tax funds and serves to extend the useful life of city streets.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	535,787	580,511	586,230	601,415
Contractual Services	143,596	193,750	158,750	161,250
Commodities	230,166	217,350	217,350	229,550
Capital Outlay	33,010	12,500	12,500	-
<b>Total:</b>	<b>942,559</b>	<b>1,004,111</b>	<b>974,830</b>	<b>992,215</b>

**Budget Highlights**

- An additional Maintenance Worker is budgeted to assist with the increase in maintenance activities.

**2011 Accomplishments**

- Used approximately 72,500 pounds, or 29 pallets, of rubber in crack-filling streets.
- Purchased new striping machine.

**2012 - 2013 Goals**

- Continue to make repairs to the concrete infrastructure in the downtown area.
- Continue to improve the communication with the signalized intersections.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>007-034</u>					
Public Works Director	88	0.25	0.25	0.25	0.25
Street Superintendent	76	1.00	1.00	1.00	1.00
Equipment Operator (I-III)	25-61	6.35	6.35	6.35	6.35
Maintenance Worker (I-III)	10-22	2.00	3.00	4.00	4.00
Electrician Assistant	16	0.15	0.15	0.15	0.15
<b>Total:</b>		<b>9.75</b>	<b>10.75</b>	<b>11.75</b>	<b>11.75</b>



**Central Maintenance Garage**

The Central Maintenance Garage operates through an internal service fund to provide fuel, management, and repair services for the city's fleet of vehicles and equipment. Regular services provided at the facility include oil changes, car washes and brake repair. The facility is located at the Public Works building.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Contractual Services	17,615	-	-	-
Commodities	(22,903)	80,000	80,000	80,000
<b>Total:</b>	<b>(5,288)</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>

**Budget Highlights**

- There are no significant changes from the 2012 Budget.

**Recreation Department**

The El Dorado Recreation Department oversees the Recreation, Swimming Pool and Recreation Concessions divisions. This includes managing the following facilities: nine baseball/softball fields, two swimming pools, five soccer fields, three concession stands, three gymnasiums, and the El Dorado Senior Center. The Department relies on the talents of three full-time staff members and over 85 part-time and seasonal workers. These individuals perform tasks that range from lifeguarding to mowing.

**Mission Statement:** The mission of the El Dorado Recreation Department is to enhance and compliment the lives of the residents of El Dorado through our resources, which provide a safe environment, creative programming, leisure, and educational opportunities that enrich the quality of life.

<b>Department Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Division</b>				
Recreation	696,941	622,293	663,354	540,687
Swimming Pool	133,776	155,054	157,472	137,386
Recreation Concessions	56,540	57,031	60,745	62,677
<b>Total:</b>	<b>887,257</b>	<b>834,378</b>	<b>881,571</b>	<b>740,750</b>
<b>Category</b>				
Personal Services	371,218	346,928	357,223	369,062
Contractual Services	128,671	102,950	103,045	110,160
Commodities	106,365	130,250	130,250	138,420
Capital Outlay	-	21,250	21,250	18,500
Transfers Out	281,003	233,000	269,803	104,608
<b>Total:</b>	<b>887,257</b>	<b>834,378</b>	<b>881,571</b>	<b>740,750</b>

**Recreation Division**

The Recreation Division promotes quality of life in El Dorado by providing youth and adult sports, special events, and a variety of recreation programs. Staff also works with the National Alliance for Youth Sports (NAYS) to ensure that administrators, coaches, and game officials are trained in their roles and responsibilities. In addition, the Division provides oversight of all aquatic operations at the Municipal Pool, the Prairie Trails pool, and the El Dorado Senior Center.

<b>Division Budget Summary</b>				
	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
<b>Category</b>				
Personal Services	257,031	238,843	243,101	255,589
Contractual Services	107,912	86,250	86,250	92,670
Commodities	50,995	64,200	64,200	69,320
Capital Outlay	-	-	-	18,500
Transfers Out	281,003	233,000	269,803	104,608
<b>Total:</b>	<b>696,941</b>	<b>622,293</b>	<b>663,354</b>	<b>540,687</b>

**Budget Highlights**

- Capital Outlay funds the purchase of a new mower (\$18,500).
- Transfers Out provides supplemental funding to Prairie Trails Golf Course. This budget has been reduced significantly, as staff continues to move operations toward self-sufficiency.

**2011 Accomplishments**

- Expanded youth programs.
- Made improvements to the baseball and softball facilities.
- Completed the new home team dugout at McDonald Stadium.

**2012 - 2013 Goals**

- Increase program registration by 5%.
- Complete two new softball fields at the Walnut River Complex.
- Add irrigation to two baseball fields at Central Park.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>
		<b>Actual</b>	<b>Budget</b>	<b>Revised</b>	<b>Proposed</b>
<u>001-051</u>					
Recreation Superintendent	64	0.75	0.75	0.75	0.75
Recreation Leader	25	1.00	1.00	1.00	1.00
Recreation Secretary	25	1.00	1.00	1.00	1.00
Electrician Assistant	16	0.20	0.20	0.20	0.20
<b>Total:</b>		<b>2.95</b>	<b>2.95</b>	<b>2.95</b>	<b>2.95</b>

**Swimming Pool Division**

The Swimming Pool Division operates both the Municipal Pool and the Prairie Trails pool. The pools offer daily swim opportunities for the citizens of El Dorado and the surrounding area, in addition to offering pool rental for private parties. The pool staff also offers two sessions of American Red Cross swim lessons.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	84,539	79,754	82,089	82,315
Contractual Services	13,410	12,350	12,433	12,271
Commodities	35,827	41,700	41,700	42,800
Capital Outlay	-	21,250	21,250	-
<b>Total:</b>	<b>133,776</b>	<b>155,054</b>	<b>157,472</b>	<b>137,386</b>

**Budget Highlights**

- The pool budget has been reduced by approximately \$20,000 as capital expenditures were made in 2012 as a result of federal legislation requiring a pool lift and/or stairs; the pools are now ADA compliant in advance of the federally mandated date.

**2011 Accomplishments**

- Purchased lift chairs to achieve ADA compliance at both pools.
- Increased the number of swim lesson participants.
- Increased pool attendance.

**2012 - 2013 Goals**

- Increase pool attendance by 5%.
- Increase swim lesson participation by 5%.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>001-052</u>					
Recreation Superintendent	64	0.25	0.25	0.25	0.25
<b>Total:</b>		<b>0.25</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>

**Recreation Concessions Division**

As a service to the community, the Recreation Concessions Division operates concession stands at Central Park and East Park ball diamonds, the Walnut River Complex, and the Municipal Pool.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	29,648	28,331	32,033	31,158
Contractual Services	7,349	4,350	4,362	5,219
Commodities	19,543	24,350	24,350	26,300
<b>Total:</b>	<b>56,540</b>	<b>57,031</b>	<b>60,745</b>	<b>62,677</b>

**Budget Highlights**

- The slight increase in the budget for 2013 is due to the projected increase in cost of goods sold.

**2011 Accomplishments**

- Improved the inventory management system.
- Improved staff training.

**2012 - 2013 Goals**

- Increase concession revenues by 10%.
- Reduce staff turnover.

**Public Utilities Department**

The Public Utilities Department is responsible for providing the citizens of El Dorado with potable water and wastewater services. Service is provided directly through four divisions: Administration, Water Treatment, Sewer Treatment and Maintenance and Distribution. It is staffed by 30 full-time employees and hires additional summer help to assist with special projects.



**Children learning about the wetlands ecosystem built at the wastewater facility.**

**Mission Statement:** To provide the citizens of El Dorado with a broad spectrum of utility services, including: a well maintained and fiscally sound water production facility, proactive maintenance and enhancement of the water distribution system and sewer collection system; a wastewater treatment facility that meets all State and Federal regulations and operates as efficiently as possible by incorporation of green technology. We will manage, utilize and protect El Dorado’s renewable resources to benefit the citizens of El Dorado, as well as future generations of El Dorado citizens.

<b>Department Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Division</b>				
Administration (1)	9,368,410	2,831,675	2,757,187	2,813,544
Water Treatment	1,868,988	1,676,475	1,659,003	1,668,452
Sewer Treatment	674,310	692,948	648,132	553,966
Maintenance & Distribution	1,045,733	1,264,972	1,267,926	1,366,394
<b>Total:</b>	<b>12,957,441</b>	<b>6,466,070</b>	<b>6,332,248</b>	<b>6,402,356</b>
<b>Category</b>				
Personal Services	1,630,824	1,739,125	1,684,660	1,771,904
Contractual Services	1,807,695	2,212,042	2,185,423	1,997,667
Commodities	538,829	677,700	671,041	679,500
Capital Outlay	235,741	124,500	150,570	234,500
Debt Retirement	1,097,798	1,050,703	978,554	925,019
Transfers Out	7,646,554	662,000	662,000	793,766
<b>Total:</b>	<b>12,957,441</b>	<b>6,466,070</b>	<b>6,332,248</b>	<b>6,402,356</b>

**Notes:**

- (1) The 2011 Actual expenditures for the Administration Division includes a transfer of \$6,526,222 to the newly established Lake Debt Reserve Fund. The City makes annual payments for its three active water spaces. These funds are earmarked to repay the debt on the remaining water spaces which, if left unactivated, will come due in 2081.

**Administration Division**

The Administration Division provides general management of the Water Treatment, Sewer Treatment and Maintenance and Distribution divisions. This division also handles meter reading for over 6,000 inside and outside the City customers.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	479,896	516,390	520,460	538,166
Contractual Services	749,079	778,632	770,373	740,726
Commodities	17,527	24,450	26,300	27,750
Capital Outlay	47,641	24,500	24,500	75,500
Debt Retirement	1,092,998	1,050,703	978,554	925,019
Transfers Out	6,981,269	437,000	437,000	506,383
<b>Total:</b>	<b>9,368,410</b>	<b>2,831,675</b>	<b>2,757,187</b>	<b>2,813,544</b>

**Budget Highlights**

- There are few changes from the 2012 Budget other than a considerable decrease in the Professional Services account. Fees in this account are generally charged to projects.
- In 2013, the Water and Sewer funds will make their first payment on the 20-year interfund loan used to fund the stadium contribution. The share allocated to the Public Utilities Department is budgeted under Transfers Out (\$124,765.22).
- The Division has budgeted for the purchase of a Wi-Fi backbone (\$60,000), which is the cornerstone for a larger project to establish a wireless connection with the City's water meters. Ultimately, the project would allow the Utility Billing Clerk to download water usage data directly from the meters. An additional \$15,500 is budgeted for bad (uncollected) debt expenses.



**El Dorado Lake offers 8,400 acres of recreation and a 50 billion gallon water supply.**

**2011 Accomplishments**

- Created a focus in the REAP Organization to look at regional water solutions, including the utilization of El Dorado Lake's excess yield.
- Through participation in the Kansas Water Authority's Walnut Basin Advisory Committee, El Dorado Lake has been placed as a high priority for funding for issues related to sedimentation and eutrophication.

**2012 - 2013 Goals**

- Continue to investigate opportunities for the regional sale of water.
- Assess the long term needs in the Water Fund and a possible rate increase to meet those needs. It has been seven years since the last water rate increase in El Dorado.
- Monitor the condition of zebra mussels in the raw water transmission line to insure reliable flow from the intake structure.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>060-001</u>					
City Manager	N/A	0.50	0.50	0.50	0.50
City Attorney	N/A	0.50	0.50	0.50	0.50
Finance Director	88	0.35	0.35	0.35	0.35
Public Utilities Director	85	0.67	0.67	0.67	0.67
City Clerk	70	0.20	0.20	0.20	0.20
Equipment Operator (I-III)	25-61	0.10	0.10	0.10	0.10
Secretary	25	0.50	0.50	0.50	0.50
Meter Reader	22	2.00	2.00	2.00	2.00
Electrician Assistant	16	0.25	0.25	0.25	0.25
	Subtotal:	5.07	5.07	5.07	5.07
<u>063-001</u>					
City Manager	N/A	0.10	0.10	0.10	0.10
City Attorney	N/A	0.10	0.10	0.10	0.10
Finance Director	88	0.10	0.10	0.10	0.10
Public Utilities Director	85	0.33	0.33	0.33	0.33
City Clerk	70	0.10	0.10	0.10	0.10
Equipment Operator (I-III)	25-61	0.10	0.10	0.10	0.10
Secretary	25	0.50	0.50	0.50	0.50
Electrician Assistant	16	0.25	0.25	0.25	0.25
	Subtotal:	1.58	1.58	1.58	1.58
	<b>Total:</b>	<b>6.65</b>	<b>6.65</b>	<b>6.65</b>	<b>6.65</b>

**Water Treatment Division**

Water treatment staff is responsible for operating and maintaining the El Dorado Water Treatment Plant, water towers and booster pump station.

The water plant produces an average of 3.3 million gallons per day (MGD), with summer peak flows of 6.5 MGD. Although 75 years old, the facility is in remarkable condition as a result of meticulous care given by staff. According to the Kansas Department of Health and Environment inspectors it is one of the best maintained facilities in the state.



**El Dorado Lake, the City's water supply.**

Over 80 water quality tests are performed daily to insure the quality control in the treatment process. These results are reported annually in the Consumer Confidence Report (CCR), which is mailed to all water customers. This brochure also provides additional information to familiarize customers with the supply and production of El Dorado water.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	315,539	323,936	311,127	319,913
Contractual Services	679,489	930,539	926,376	859,156
Commodities	208,675	197,000	196,500	202,000
Transfers Out	665,285	225,000	225,000	287,383
<b>Total:</b>	<b>1,868,988</b>	<b>1,676,475</b>	<b>1,659,003</b>	<b>1,668,452</b>

**Budget Highlights**

- Personal services for the Water Treatment Superintendent will be allocated 100% to the Water Treatment Division. Previously, the Superintendent provided general supervision at the wastewater plant and accordingly, charged 40% of the related personal services to the Wastewater Division.

**2011 Accomplishments**

- Installed a standby generator to provide backup power for the water plant.
- Replaced the 40 year old pumps, motors and switchgear in the water plant's high service pump station.
- Manufactured a gear box in-house to replace the failed gear drive on one of the flocculation mixers.

**2012 - 2013 Goals**

- Monitor the condition of zebra mussels in the raw water transmission line to insure reliable flow from the intake structure.
- Investigate methods to lower disinfection by-products and increase chlorine contact time in the treatment process.
- Build additional gear boxes to replace flocculation drives as needed.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>060-002</u>					
Water Treatment Superintendent	76	0.60	0.60	0.60	1.00
Plant Operator (I-IV)	28-43	4.00	4.00	4.00	4.00
<b>Total:</b>		<b>4.60</b>	<b>4.60</b>	<b>4.60</b>	<b>5.00</b>



**Wetlands and Water Reclamation Facility**

25 acres of constructed wetlands capable of capturing and treating 30 million gallons of influent flow; an influent pump station with a rated pumping capacity of 13 MGD; an extraneous flow basin capable of storing 6 million gallons of influent; and about 300 acres of farmland for growing and fertilizing row crops with bio-solids produced through the treatment process.

The “Activated Sludge” facility discharges clean, disinfected effluent into the Walnut River. The solids from the treatment process are mixed with wood chips and composted into Class A bio-solids, which are used as a soil amendment and fertilizer on City owned farmland, City parks, flower beds and other gardens. Staff also maintains a certified laboratory, which saves additional money by running all effluent compliance samples in-house.

**Sewer Treatment Division**

The Sewer Treatment Division manages the El Dorado Wetlands and Water Reclamation Facility. Staff is responsible for treating the sewage of approximately 13,000 residents, as well as the El Dorado Correctional Facility and the Prospect Sewer District.

El Dorado maintains one of the most technologically advanced and efficient wastewater plants in the State. In 2008 it received the National Environmental Project of the Year Award, and has received the Top Operated Plant in the State award, two years running. The treatment system includes several components: an Activated Sludge Facility rated at a peak flow of 6 MGD;

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	305,237	320,048	280,368	287,667
Contractual Services	243,039	244,250	240,714	144,149
Commodities	87,500	128,650	127,050	122,150
Capital Outlay	38,534	-	-	-
<b>Total:</b>	<b>674,310</b>	<b>692,948</b>	<b>648,132</b>	<b>553,966</b>

**Budget Highlights**

- The wind turbine project should be completed in fall 2012. It is anticipated the turbine will produce nearly 100% of the energy needs of the wastewater facility, reducing the utility budget by approximately \$100,000.
- Personal services for the Water Treatment Superintendent will be allocated 100% to the Water Treatment Division. Previously, the Superintendent provided general supervision at the wastewater plant and accordingly, charged 40% of the related personal services to the Sewer Division.

**2011 Accomplishments**

- Secured over \$1M in grant funding for the wind turbine project.
- Met or exceeded all federal and state regulations.
- Implemented new storm water best management practices (BMPs) through the establishment of native grass and plants around the croplands and wetlands.
- Constructed an educational kiosk by the Jerry Clark and the Honor Camp inmates, utilizing grant money for the construction materials.

**2012 - 2013 Goals**

- Complete the wind turbine project.
- Continue to meet or exceed all federal and state regulations.
- Establish diversity in the wetlands by experimenting with new plant species.
- Continue the no-till farming program in cooperation with McClure Brothers Farms.
- For the third consecutive year, apply for the Kansas Plant of the year award.
- Complete the Wetlands Boardwalk and implement programs to teach the importance of a wetlands ecosystem in treating pollution and waste.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>063-002</u>					
Water Treatment Superintendent	76	0.40	0.40	0.40	0.00
Wastewater Superintendent	76	1.00	1.00	1.00	1.00
Plant Operator (I-IV)	28-43	3.00	3.00	3.00	3.00
<b>Total:</b>		<b>4.40</b>	<b>4.40</b>	<b>4.40</b>	<b>4.00</b>

**Maintenance and Distribution Division**

The Maintenance and Distribution Division is responsible for ensuring a healthy and adequate water distribution system. Their work includes installing new lines, repairing broken lines, installing and replacing meters and routine maintenance. The Division is managed by the Maintenance and Distribution Superintendent, which oversees the water distribution and sewer maintenance crews.



Water distribution staff maintains over 600,000 feet of water mains, including 5,700 water meters, 800 fire hydrants and 4,300 valves. The water distribution operators have the daunting task of keeping up with the constant deterioration of a system that is largely over 100 years old. There are many undersized mains in need of replacement, broken valves, old meters and hydrants that need to be exchanged. Much of this work has been accelerated in recent years due in part to the procurement of new equipment. Water distribution staff also cross-train in sewer maintenance, giving the City on-call staff to cover emergencies.

Sewer maintenance staff is responsible for servicing over 300,000 feet of sewer pipe, 1,600 manholes and 12 lift stations. Aggressive maintenance has dramatically reduced the number of sewer blockages in recent years; however, much more is needed to bring this aging infrastructure back to a reliable condition. Approximately 70% of the sewer collection system is clay tile pipe, a material that is corrosion resistant, but tends to fracture and crack over time. This allows tree roots to penetrate into the pipe causing further deterioration. Tree roots also cause sewer blockages and, consequently, back-ups into homes.

<b>Division Budget Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Category</b>				
Personal Services	530,152	578,751	572,705	626,158
Contractual Services	136,088	258,621	247,960	253,636
Commodities	225,127	327,600	321,191	327,600
Capital Outlay	149,566	100,000	126,070	159,000
Debt Retirement	4,800	-	-	-
<b>Total:</b>	<b>1,045,733</b>	<b>1,264,972</b>	<b>1,267,926</b>	<b>1,366,394</b>

**Budget Highlights**

- The Division has budgeted for the following capital purchases: replacement of a model year 2002 half-ton truck (\$20,000); purchase a new trailer mount vac system (\$44,000); and rehabilitation of the Sixth Street lift station (\$20,000). An additional \$75,000 is budgeted for the replacement of broken water lines, sewer lines, valves and fittings.
- No change in staffing levels.

**2011 Accomplishments**

- Started a project to extend a water main to the newly annexed College Acres area.
- Replaced many old leaking fire hydrants, broken valves and old water meters.
- Completed vapor rooting in most of the sewer lines in the south half of town. This treatment is effective against tree roots for 4-6 years.

- Collected GIS data and mapped the water and sewer lines, fire hydrants, water meters, valves and manholes. Crews now have the ability to access and update this data in the field using an iPad.
- Began the process of replacing our high flow meters with new, more accurate magnetic flow meters.

**2012 - 2013 Goals**

- Complete CDBG application for \$500,000 in matching funds. If awarded, these funds will help replace 35,000 feet of sewer line with cured in place pipe.
- Televiser additional sewer lines to evaluate root treatment and pipe condition.
- Rehabilitate manholes and complete root treatment in all areas of the City.
- Continue the process of eliminating low flow fire hydrants by replacing undersized water mains and looping lines in the system. Specific projects include the 100-400 blocks of South Star Street and 100-300 blocks of North Star Street.
- Extend water mains to serve new customers, including the new El Dorado Middle School north of town.

<b>Personal Services</b>					
<b>Position</b>	<b>Grade</b>	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<u>060-003</u>					
Maint. & Dist. Superintendent	67	0.60	0.60	0.60	0.60
Equipment Operator (I-III)	25-61	4.00	4.00	4.00	4.00
Maintenance Worker (I-III)	10-22	3.00	3.00	3.00	3.00
Subtotal:		7.60	7.60	7.60	7.60
<u>063-003</u>					
Maint. & Dist. Superintendent	67	0.40	0.40	0.40	0.40
Equipment Operator (I-III)	25-61	1.00	2.00	1.00	1.00
Maintenance Worker (I-III)	10-22	1.00	0.00	1.00	1.00
Subtotal:		2.40	2.40	2.40	2.40
<b>Total:</b>		<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

**Non-Departmental Budgets**

The following programs, transfers or reserves are excluded from the department budgets. These provide resources for activities that are not directly related to the day-to-day operations of the departments.

- Debt Service – The Debt Service budget includes the annual principle and interest payments for the City’s outstanding general obligation bonds.
- Special Street Program – This program receives an annual \$600,000 sales tax allocation for the rehabilitation and maintenance of city streets, curbs and gutters.
- Municipal Band – This allocation funds the Municipal Band operation through an annual agreement. A detail of the Municipal Band budget is provided in the Appendix.
- Excess Sales Tax – The City provides an annual sales tax allocation for property tax reduction (\$1,350,000), street maintenance (\$600,000) and economic development (\$50,000). Any remaining funds are transferred to an excess account in the Construction Fund and are allocated in the following year by the Sales Tax Committee.
- General Fund Cemetery Transfer – The Cemetery Division does not collect enough revenues to be self-supporting. An annual transfer is made to cover the deficit.
- Construction Fund Transfer – The Sales Tax Committee typically approves funds for additional property tax relief. These are transferred from the excess sales tax account in the Construction Fund to the General Fund.
- Contingency Reserve – The projected balance in the General Fund is budgeted as reserve to cover operating deficits that may occur due to unforeseen expenditures or an unanticipated decline in revenues.

<b>Non-Departmental Summary</b>				
	<b>2011 Actual</b>	<b>2012 Budget</b>	<b>2012 Revised</b>	<b>2013 Proposed</b>
<b>Program</b>				
Debt Service	1,887,499	2,313,729	1,592,432	2,520,599
Special Street Program	600,000	600,000	600,000	600,000
Municipal Band	7,000	7,000	7,000	7,000
Excess Sales Tax	280,322	330,210	302,340	302,340
General Fund Cemetery Transfer	47,500	94,174	119,853	131,354
Construction Fund Transfer	10,000	-	274,506	274,000
Contingency Reserve	-	3,394,373	-	2,848,400
<b>Total:</b>	<b>2,832,321</b>	<b>6,739,486</b>	<b>2,896,131</b>	<b>6,683,693</b>
<b>Category</b>				
Contractual Services	7,522	28,256	7,000	7,000
Transfers Out	973,633	1,024,384	1,296,699	1,307,694
Debt Retirement	1,851,166	1,510,138	1,592,432	1,641,506
Contingency Reserve	-	4,176,708	-	3,727,493
<b>Total:</b>	<b>2,832,321</b>	<b>6,739,486</b>	<b>2,896,131</b>	<b>6,683,693</b>

THE FINE ART OF LIVING WELL



EL DORADO



CAPITAL AND DEBT

**Capital Budget Summary**

The City's capital budget is comprised of the Capital Improvement Plan (CIP) and Equipment Replacement Plan (ERP), which provide an orderly means of budgeting for the City's future capital needs. Both are informed and developed by the Comprehensive Plan, Planning Commission and City Commission meetings. This process is followed to ensure all improvements and equipment purchases are aligned with the values and priorities identified by the community.

The **CIP** is a six-year plan designed to improve and enhance the City's physical infrastructure or heavy equipment, which includes buildings, land, and equipment, as well as any services related to such public improvements. All CIP requests are required to meet the following criteria:

- Expenditure of at least \$5,000 and expected life of fifteen (15) years
- Substantial conformance with the Comprehensive Plan
- Protect and enhance the City's infrastructure
- Financially feasible

New for the 2013 budget year, the **ERP** is a five-year plan that serves as a budgeting tool. In the past some departments maintained internal equipment and vehicle replacement plans; however, the plans were largely excluded from the budget process. Only budget year capital outlays were presented to the City Commission. The ERP provides a framework to discuss future equipment needs and stabilize the fluctuations in equipment expenditures. Requests are required to meet the following criteria:

- Expenditure of at least \$5,000
- Substantial conformance with the goals and activities of the relevant department
- Purchase equipment or significantly improve existing equipment
- Financially feasible

<b>Capital Budget Funding Sources, 2013-2017</b>						
<b>Source</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Total</b>
General	167,200	232,300	156,300	143,800	149,800	849,400
Airport	40,000	156,000	166,000	71,972	-	433,972
Major Street	-	-	125,000	-	-	125,000
Cemetery	9,000	9,000	-	9,000	-	27,000
Stormwater	45,000	-	-	-	-	45,000
Prairie Trails	28,500	-	-	340,000	50,000	418,500
Water	1,301,554	3,762,000	230,257	-	116,000	5,409,811
Sewer	20,000	310,000	-	-	-	330,000
Refuse	160,000	-	-	-	-	160,000
Data Processing	11,000	-	-	-	-	11,000
Sales Tax	516,307	377,603	541,272	450,000	543,664	2,428,846
Exc.Sales Tax	100,000	90,000	58,000	50,000	-	298,000
G.O. Bonds	1,038,100	2,882,466	1,110,000	110,000	250,000	5,390,566
Spec. Assess.	1,464,635	466,766	345,000	545,000	604,000	3,425,401
Grants	2,553,980	1,554,000	1,644,000	847,744	-	6,599,724
Loans/Bonds	750,000	150,070,375	250,000	250,000	250,000	151,570,375
Other	20,700	995,000	66,000	-	-	1,081,700
<b>Total</b>	<b>8,225,976</b>	<b>160,905,510</b>	<b>4,691,829</b>	<b>2,817,516</b>	<b>1,963,464</b>	<b>178,604,295</b>



The new Fire Substation is scheduled for completion in 2012 using CIP funds.

**Capital Improvement Plan**

The 2013-2018 Capital Improvement Plan includes \$7,810,976 for the 2013 fiscal year. About 30% of this budget is related to the construction of infrastructure for the new USD 490 middle school. The City plans to expend approximately \$2,333,087 on water, sewer, and street projects to serve the facility. Approximately \$1,071,033 in special assessments will be paid by the benefiting property owners for the paving and sewer projects, while the city at-large is responsible for the water projects, or about \$1,262,054.

The total six-year capital improvement budget is \$180,198,095. There are several large projects included in this amount, planned for 2014, which are contingent on a positive cost-benefit analysis and a dedicated revenue source. If full cost recovery is unlikely the projects will not move forward. These include the Water Treatment Plant Expansion (\$6,720,000), Waster Distribution Transmission System to the South and West (\$22,265,375), Regional Water Improvements (\$90,000,000), and Wind Generation (\$25,000,000).

Source/Fund	2013	2014	2015	2016	2017	2018	Total
General	69,700	95,000	35,000	-	35,000	-	234,700
Airport	40,000	156,000	166,000	71,972	-	-	433,972
Prairie Trails	-	-	-	290,000	-	-	290,000
Water	1,237,554	3,650,000	149,257	-	-	-	5,036,811
Sewer	20,000	20,000	-	-	-	-	40,000
Refuse	-	-	-	-	-	-	-
Sales Tax	516,307	377,603	541,272	450,000	543,664	500,000	2,928,846
Exc.Sales Tax	100,000	90,000	58,000	50,000	-	-	298,000
G.O. Bonds	1,038,100	2,882,466	1,110,000	110,000	250,000	250,000	5,640,566
Spec. Assess.	1,464,635	466,766	345,000	545,000	604,000	684,000	4,109,401
Grants	2,553,980	1,554,000	1,644,000	847,744	-	-	6,599,724
Loans/Bonds	750,000	150,070,375	250,000	250,000	250,000	250,000	151,820,375
Other	20,700	995,000	66,000	-	-	-	1,081,700
<b>Total</b>	<b>7,810,976</b>	<b>160,357,210</b>	<b>4,364,529</b>	<b>2,614,716</b>	<b>1,682,664</b>	<b>1,684,000</b>	<b>178,514,095</b>

<b>Capital Improvement Plan Summary, 2013-2018</b>			
<b>Department</b>	<b>Title</b>	<b>Year</b>	<b>Project Cost</b>
Administration	Community Farmer's Market	2013	138,000
Administration	Cart Paths	2013	100,000
Administration	Prairie Trails Basement Flooring	2016	30,000
Administration	Prairie Trails Basement Remodel	2016	260,000
Engineering	Infrastructure for the New El Dorado Middle School	2013	2,333,087
Engineering	Pedestrian / Bicycle Path Phase III (Part 1)	2013	1,771,346
Engineering	Paving Hunton (2nd to 6th)	2013	493,236
Engineering	Residential Street Program & KLINK	2013	666,307
Engineering	Sixth Avenue Sidewalks	2013	100,000
Engineering	Downtown Drainage Improvements	2014	1,507,408
Engineering	Residential Street Program & KLINK	2014	527,603
Engineering	Paving Simpson (2nd to 5th)	2014	430,080
Engineering	Oil Hill Rd./Hillside St. Drainage	2014	486,744
Engineering	Residential Street Program & KLINK	2015	691,272
Engineering	Paving 4th (Boyer to School)	2015	455,000
Engineering	12th Ave. Drainage Improvements	2015	66,000
Engineering	Residential Street Program & KLINK	2016	650,000
Engineering	Paving 5th (Boyer to Hunton)	2016	655,000
Engineering	Residential Street Program & KLINK	2017	543,664
Engineering	Paving 2nd Ave. and Diagonal Rd.	2017	854,000
Engineering	Paving Norris Dr. (3rd Ave. to 6th Ave.)	2018	934,000
Engineering	Residential Street Program & KLINK	2018	500,000
Public Utilities	6th Street Lift Station	2013	20,000
Public Utilities	Wi-Fi Backbone System	2013	60,000
Public Utilities	Sewer Improvements - Citywide	2013	1,250,000
Public Utilities	Water Treatment Plant Expansion	2014	6,720,000
Public Utilities	North Country Club Lift Station	2014	20,000
Public Utilities	Water Distribution Transmission System to S & W	2014	22,265,375
Public Utilities	West Water Tower	2014	4,000,000
Public Utilities	Fixed Base Meter Reading System	2014	1,835,000
Public Utilities	Zebra Mussel Infrastructure Protection	2014	275,000
Public Utilities	Regional Water Improvements	2014	90,000,000
Public Utilities	Water Treatment Improvements Frontier Refinery	2014	3,375,000
Public Utilities	Wind Generation	2014	25,000,000
Public Utilities	Sewer Improvements - Citywide	2014	250,000
Public Utilities	Water Distribution Building Expansion	2015	149,257
Public Utilities	Sewer Improvements - Citywide	2015	250,000
Public Utilities	Sewer Improvements - Citywide	2016	250,000
Public Utilities	Sewer Improvements - Citywide	2017	250,000
Public Utilities	Sewer Improvements - Citywide	2018	250,000
Public Works	Construct Taxiway "C"	2013	400,000
Public Works	Park Improvements - Rice Park	2013	35,000

<b>Capital Improvement Plan Summary, 2013-2018</b>			
<b>Department</b>	<b>Title</b>	<b>Year</b>	<b>Project Cost</b>
Public Works	Park Improvements - Graham Park	2013	14,000
Public Works	Park Improvements - Gordy Park	2014	35,000
Public Works	Construction of Parallel Taxiway "E"	2014	1,560,000
Public Works	Construction of Parallel Taxiway "D"	2015	1,660,000
Public Works	Park Improvements - North Main Park	2015	35,000
Public Works	Runway 15-33 Rehabilitation	2016	719,716
Public Works	Restroom Facility at Graham Park	2016	50,000
Public Works	Park Improvements - Riverview Park	2017	35,000
Recreation	Central Park Field Lighting	2014	140,000
Recreation	Rio Park Repurpose	2014	20,000
Recreation	Activity Center Expansion	2014	1,850,000
Recreation	Sam Binter Tennis Facility	2015	58,000
Fire	Emergency Back-Up Generator for Fire Sub-station	2013	30,000
Fire	Class A Pumper Apparatus	2013	400,000
Fire	Replace Squad Apparatus	2014	60,000
Fire	Replace Aerial Platform Apparatus	2015	1,000,000

CIP Project Request Form		2013	
<b>Title:</b> <u>Community Farmer's Market</u>			
<b>Details:</b>			
Department	<u>Administration</u>	Companion Project <u>None</u>	
Division	<u>Administration</u>	Contact Person <u>Nijah Fudge</u>	
Category	<u>Public Facilities</u>	Original CIP Year <u>2013</u>	
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     The El Dorado Farmers Market will be located at 215 South Main Street El Dorado, KS 67042. Bathroom Facilities will be provided. The City will maintain and make all final decisions regarding the facility. The City will also rent the facility to the public during non market operation. Farmers will operate the market.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     The El Dorado Farmer's Market (EFM) will 1) expand and promote direct producer-to-consumer marketing activities and the existing community-supported agriculture programs and 2) develop and expand marketing outlets that provide healthy foods. The Kansas Department of education 2011 data revealed that 55.7% of El Dorado children are economically disadvantaged. The Market will serve the primary purpose of increasing healthy food access for the benefit of these economically disadvantaged families. The Market will also assist in the professional development, training and educational programs for farmers who will operate the facility.                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ 20,700
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 138,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ 96,600
Other (specify)	\$ -	Other County	\$ 20,700
Total:	\$ 138,000	Total:	\$ 138,000
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; width: 100%; height: 100%;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2013	
<b>Title:</b> <u>Cart Paths</u>			
<b>Details:</b>			
Department	<u>Administration</u>	Companion Project <u>None</u>	
Division	<u>Prairie Trails</u>	Contact Person <u>Jason Hughey</u>	
Category	<u>Parks/Recreation</u>	Original CIP Year <u>2012</u>	
<b>Description:</b>			
Complete all cart paths to fully utilize the entire course.			
<b>Justification:</b>			
Allows golfers to use the course during incimate weather all year without damaging the course. Having continous paths on the course will save wear and tear on the 55 golf carts throughout the golf seasons.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 100,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ 100,000
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 100,000	Total:	\$ 100,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2016	
<b>Title:</b> <u>Prairie Trails Basement Flooring</u>			
<b>Details:</b>			
Department	<u>Administration</u>	Companion Project <u>Basement remodel</u>	
Division	<u>Prairie Trails</u>	Contact Person <u>Jason Hughey</u>	
Category	<u>Public Facilities</u>	Original CIP Year <u>2016</u>	
<b>Description:</b>			
The flooring in the basement needs to be redone.			
<b>Justification:</b>			
There is currently no padding underneath the carpet downstairs. This makes it difficult to clean the carpets.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 30,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other <u>Prairie Trails Fund</u>	\$ 30,000
Total:	\$ 30,000	Total:	\$ 30,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form			2016
<b>Title:</b> <u>Prairie Trails Basement Remodel</u>			
<b>Details:</b>			
Department	<u>Administration</u>	Companion Project	<u>Basement flooring</u>
Division	<u>Prairie Trails</u>	Contact Person	<u>Jason Hughey</u>
Category	<u>Public Facilities</u>	Original CIP Year	<u>2016</u>
<b>Description:</b>			
The basement at Prairie Trails needs to be remodeled to assist in overflow during large events.			
<b>Justification:</b>			
The bathrooms in the basement do not meet ADA requirements so they need to be remodeled to meet those requirements. The basement only seats forty people in its current structure. Extending the seating area into what is currently known as the ladies locker room will increase the number of seats available for large events.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 260,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other <u>Prairie Trails Fund</u>	\$ 260,000
Total:	\$ 260,000	Total:	\$ 260,000
<b>City Manager Comments:</b>			
<b>Approved by CM</b> <input checked="" type="checkbox"/>		<b>Approved by CC</b> <input type="checkbox"/>	

<b>CIP Project Request Form</b>		<b>2013</b>	
<b>Title:</b> <u>Infrastructure for the New El Dorado Middle School</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets/Sewer/Water</u>	Original CIP Year <u>2013</u>	
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     With the proposed construction of a new Middle School near the Intersection of 30th Street and N. Main the City of El Dorado will need to extend infrastructure to serve the facility. This will include paving 30th St., and extending water and sewer mains. The City will bear the entire cost for the water lines, and Special Assessments will pay for the Paving and Sewer Mains.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     Paving Costs- \$811,026                      Sewer Costs-\$344,507                      Water Costs-\$1,177,554                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ 117,164	General Fund	\$ -
Legal	\$ -	Water Fund	\$ 1,177,554
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 1,673,775	Refuse Fund	\$ -
Site Development	\$ 16,738	Sales Tax	\$ -
Design/Engineering	\$ 167,378	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ 84,500
Equipment	\$ -	Special Assessments	\$ 1,071,033
Contingencies	\$ 274,344	Federal/State Grants	\$ -
Other (specify)	\$ 83,688	Other (specify)	\$ -
Total:	\$ 2,333,087	Total:	\$ 2,333,087
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; width: 100%; height: 100%;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2013	
<b>Title:</b> <u>Pedestrian/Bicycle Path Phase III (Part 1)</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Parks/Recreation</u>	Original CIP Year <u>2011</u>	
<b>Description:</b>			
Construct a 10' wide pedestrian/bicycle path beginning at East Central Bridge then southeast along the river then north of the Compost Site under the BNSF Railroad to East Park. This Project will add an additional 1.75 Miles to the current bike path.			
<b>Justification:</b>			
The City Commission adopted Resolution 2514 to fund Pedestrian/Bicycle Path Phase III and submit application to KDOT.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ 9,000	Sewer Fund	\$ -
Construction	\$ 1,458,291	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ 166,467	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ 323,966
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ 130,088	Federal/State Grants	\$ 1,447,380
Other (specify)	\$ 7,500	Other (specify)	\$ -
Total:	\$ 1,771,346	Total:	\$ 1,771,346
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2013	
<b>Title:</b> <u>Paving Hunton (2nd to 6th)</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets</u>	Original CIP Year <u>2013</u>	
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     This project would bring the street up to City Standards and would follow our annexation service plan. Most of the costs will be borne by a benefit district. This project could be petitioned out by property owners.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     In 2001, the City Commission annexed a significant amount of property in the west area of the city. The plan for extension of services calls for streets in the annexed areas to be improved to City standards. Resolution 2249 which relates to the improvement of certain substandard streets would need to be modified to include streets in the Township Village area.                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 493,236	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ 99,634
Equipment	\$ -	Special Assessments	\$ 393,602
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 493,236	Total:	\$ 493,236
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; height: 40px;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2013	
<b>Title:</b> <u>Residential Street Program and KLINK</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets</u>	Original CIP Year <u>2013</u>	
<b>Description:</b>			
Project A - Resurfacing Olive (Gordy to High) Project B - KLINK Resurfacing Central (Haverhill to Jones)			
<b>Justification:</b>			
This is an annual program to rehabilitate residential streets.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 666,307	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ 516,307
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ 150,000
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 666,307	Total:	\$ 666,307
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2013	
<b>Title:</b> <u>Sixth Avenue Sidewalks</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Other</u>	Original CIP Year <u>2013</u>	
<b>Description:</b>			
Sixth Avenue Sidewalks from Orchard St to Metcalf Rd. Safe Routes to School Project			
<b>Justification:</b>			
Sidewalk Policy Ord. G-923. Funding through uncommitted Sales Tax, if recommended by Sales Tax Advisory Committee. The City is working on a "Safe Routes to School" plan. The goal of this plan is to provide infrastructure that will encourage children to walk or bicycle safely to school. The project listed above has been identified as an area that is in need of infrastructure improvements.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ <u>-</u>	General Fund	\$ <u>-</u>
Legal	\$ <u>-</u>	Water Fund	\$ <u>-</u>
Right-of-Way	\$ <u>-</u>	Sewer Fund	\$ <u>-</u>
Construction	\$ <u>92,377</u>	Refuse Fund	\$ <u>-</u>
Site Development	\$ <u>-</u>	Sales Tax	\$ <u>-</u>
Design/Engineering	\$ <u>7,623</u>	Excess Sales Tax	\$ <u>100,000</u>
Utility Relocation	\$ <u>-</u>	G.O. Bonds	\$ <u>-</u>
Equipment	\$ <u>-</u>	Special Assessments	\$ <u>-</u>
Contingencies	\$ <u>-</u>	Federal/State Grants	\$ <u>-</u>
Other (specify)	\$ <u>-</u>	Other (specify)	\$ <u>-</u>
Total:	\$ <u>100,000</u>	Total:	\$ <u>100,000</u>
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Downtown Drainage Improvements</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project	<u>None</u>
Division	<u>Engineering</u>	Contact Person	<u>Scott Rickard</u>
Category	<u>Stormwater</u>	Original CIP Year	<u>2013</u>
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     The storm sewer system in the downtown area needs to be evaluated. Possibly a new pipe would need to be constructed from the intersection of First and Main, east to First and Griffith, then southeasterly across Central to the old River Channel at the Butler County Historical grounds. This project will require a drainage study.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     This project will provide the necessary improvements to the Downtown Storm Drainage situation. The actual design of the improvements will be based on the Downtown Drainage Study. A channel clean up project completed in 2011 reduced the problem. Additional maintenance projects of this system's outfalls will occur prior to construction to determine justification.                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ <u>7,282</u>	General Fund	\$ <u>-</u>
Legal	\$ <u>-</u>	Water Fund	\$ <u>-</u>
Right-of-Way	\$ <u>-</u>	Sewer Fund	\$ <u>-</u>
Construction	\$ <u>728,216</u>	Refuse Fund	\$ <u>-</u>
Site Development	\$ <u>-</u>	Sales Tax	\$ <u>-</u>
Design/Engineering	\$ <u>87,386</u>	Excess Sales Tax	\$ <u>-</u>
Utility Relocation	\$ <u>582,573</u>	G.O. Bonds	\$ <u>1,507,408</u>
Equipment	\$ <u>-</u>	Special Assessments	\$ <u>-</u>
Contingencies	\$ <u>72,822</u>	Federal/State Grants	\$ <u>-</u>
Other <u>Inspection</u>	\$ <u>29,129</u>	Other <u>(specify)</u>	\$ <u>-</u>
Total:	\$ <u>1,507,408</u>	Total:	\$ <u>1,507,408</u>
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; height: 40px; width: 100%;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Residential Street Program and KLINK</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets</u>	Original CIP Year <u>2014</u>	
<b>Description:</b>			
KLINK Resurfacing - Central (High to Jones), Taylor (10th to 14th), 10th, 13th and 14th (Topeka to Taylor), Joyce 12th to 13th), 12th (Joyce to Taylor), Linda Lane Ct.			
<b>Justification:</b>			
KLINK Resurfacing will be partially funded by KDOT.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 527,603	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ 377,603
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ 150,000
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 527,603	Total:	\$ 527,603
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Paving Simpson (2nd to 5th)</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets</u>	Original CIP Year <u>2014</u>	
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     This project would bring the street up to City Standards and would follow our annexation service plan. Most of the costs will be borne by a benefit district. This project could be petitioned out by property owners.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     In 2001, the City Commission annexed a significant amount of property in the west area of the city. The plan for extension of services calls for streets in the annexed areas to be improved to City standards. Resolution 2249 which relates to the improvement of certain substandard streets would need to be modified to include streets in the Township Village area.                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 384,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ 46,080	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ 85,000
Equipment	\$ -	Special Assessments	\$ 345,080
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 430,080	Total:	\$ 430,080
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; height: 40px; width: 100%;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014
<b>Title:</b> <u>Oil Hill Rd./Hillside St. Drainage</u>		
<b>Details:</b>		
Department	<u>Engineering</u>	Companion Project <u>None</u>
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>
Category	<u>Stormwater</u>	Original CIP Year <u>2014</u>
<b>Description:</b>		
Open channel in the 100-400 blocks between Oil Hill Rd. & Hillside. Property owners request that the channel be enclosed for appearance. 25% of total cost will be borne by a benefit district. The project will include the backyards of the following properties: 424, 417, 353, 347, 337, 331, 325, 307, 131, 139, 147, 303, 305 and 425 Hillside. 424, 350, 340,318, 306, 700, 100 & 524 Oil Hill. This project will require a drainage study.		
<b>Justification:</b>		
This project will provide the erosion protection by enclosing the open channel on private property.		
<b>Project Cost Breakdown:</b>		
Administration	\$ <u>3,922</u>	<b>Funding Sources:</b>
Legal	\$ <u>-</u>	General Fund
Right-of-Way	\$ <u>20,000</u>	Water Fund
Construction	\$ <u>392,222</u>	Sewer Fund
Site Development	\$ <u>-</u>	Refuse Fund
Design/Engineering	\$ <u>31,378</u>	Sales Tax
Utility Relocation	\$ <u>-</u>	Excess Sales Tax
Equipment	\$ <u>-</u>	G.O. Bonds
Contingencies	\$ <u>39,222</u>	Special Assessments
Other (specify)	\$ <u>-</u>	Federal/State Grants
Total:	\$ <u>486,744</u>	Other (specify)
		Total: \$ <u>486,744</u>
<b>City Manager Comments:</b>		
If the benefit district approves the project we may cover the City's share with Stormwater Fund reserves.		
Approved by CM	<input checked="" type="checkbox"/>	Approved by CC
		<input type="checkbox"/>

CIP Project Request Form		2015	
<b>Title:</b> <u>Residential Street Program and KLINK</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets</u>	Original CIP Year <u>2015</u>	
<b>Description:</b>			
KLINK Resurfacing - Resurface Broadview & State (Rado to 6th), Rado (Broadview to State), Broadview Ct., Hillcrest (2nd to 3rd), 3rd (Broadview to Oil Hill), State (Central to Rado)			
<b>Justification:</b>			
KLINK Resurfacing will be partially funded by KDOT.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 691,272	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ 541,272
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ 150,000
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 691,272	Total:	\$ 691,272
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2015	
<b>Title:</b> <u>Paving 4th (Boyer to School)</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets</u>	Original CIP Year <u>2015</u>	
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     This project would bring the street up to City Standards and would follow our annexation service plan. Most of the costs will be borne by a benefit district. This project could be petitioned out by property owners.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     In 2001, the City Commission annexed a significant amount of property in the west area of the city. The plan for extension of services calls for streets in the annexed areas to be improved to City standards. Resolution 2249 which relates to the improvement of certain substandard streets would need to be modified to include streets in the Township Village area.                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 400,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ 55,000	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ 110,000
Equipment	\$ -	Special Assessments	\$ 345,000
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 455,000	Total:	\$ 455,000
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; height: 40px;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2015	
<b>Title:</b> <u>12th Ave Drainage Improvements</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Stormwater</u>	Original CIP Year <u>2015</u>	
<b>Description:</b>			
This project would improve the areas at the railroad overpasses when downpours occur. Construction cost includes materials only.			
<b>Justification:</b>			
This project will provide the necessary improvements to the 12th Ave storm drainage situation.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 66,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other <u>Stormwater Fund</u>	\$ 66,000
Total:	\$ 66,000	Total:	\$ 66,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2016	
<b>Title:</b> <u>Residential Street Program and KLINK</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets</u>	Original CIP Year <u>2016</u>	
<b>Description:</b>			
KLINK Resurfacing - Repave Atchison (Locust to Cave Springs), Cave Springs (Atchison to Denver)			
<b>Justification:</b>			
KLINK Resurfacing will be partially funded by KDOT.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 606,336	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ 450,000
Design/Engineering	\$ 19,667	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ 12,220	Federal/State Grants	\$ 200,000
Other (specify)	\$ 11,777	Other (specify)	\$ -
Total:	\$ 650,000	Total:	\$ 650,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2016	
<b>Title:</b> <u>Paving 5th (Boyer to Hunton)</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets</u>	Original CIP Year <u>2016</u>	
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     This project would bring the street up to City Standards and would follow our annexation service plan. Most of the costs will be borne by a benefit district. This project could be petitioned out by property owners.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     In 2001, the City Commission annexed a significant amount of property in the west area of the city. The plan for extension of services calls for streets in the annexed areas to be improved to City standards. Resolution 2249 which relates to the improvement of certain substandard streets would need to be modified to include streets in the Township Village area.                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 600,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ 55,000	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ 110,000
Equipment	\$ -	Special Assessments	\$ 545,000
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 655,000	Total:	\$ 655,000
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; height: 40px;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2017	
<b>Title:</b> <u>Residential Street Program and KLINK</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets</u>	Original CIP Year <u>2017</u>	
<b>Description:</b>			
KLINK Resurfacing - Resurface Ohio (Central to 2nd), First (Ohio to Orchard), Orient (10th to 12th), Osage (11th to 12th), 11th (Orient to Osage)			
<b>Justification:</b>			
KLINK Resurfacing will be partially funded by KDOT.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 500,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ 543,664
Design/Engineering	\$ 19,667	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ 12,220	Federal/State Grants	\$ -
Other <u>Inspection</u>	\$ 11,777	Other <u>(specify)</u>	\$ -
Total:	\$ 543,664	Total:	\$ 543,664
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2017	
<b>Title:</b> <u>Paving 2nd Ave. and Diagonal Rd.</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets</u>	Original CIP Year <u>2017</u>	
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     This project would bring the street up to City Standards and would follow our annexation service plan. Most of the costs will be borne by a benefit district. This project could be petitioned out by property owners.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     In 2001, the City Commission annexed a significant amount of property in the west area of the city. The plan for extension of services calls for streets in the annexed areas to be improved to City standards. Resolution 2249 which relates to the improvement of certain substandard streets would need to be modified to include streets in the Township Village area.                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 785,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ 69,000	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ 250,000
Equipment	\$ -	Special Assessments	\$ 604,000
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 854,000	Total:	\$ 854,000
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; height: 40px; width: 100%;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2018	
<b>Title:</b> <u>Paving Norris Dr. (3rd Ave. to 6th Ave.)</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets</u>	Original CIP Year <u>2018</u>	
<b>Description:</b>			
<p>This project would bring the street up to City Standards and would follow our annexation service plan. Most of the costs will be borne by a benefit district. This project could be petitioned out by property owners.</p>			
<b>Justification:</b>			
<p>In 2001, the City Commission annexed a significant amount of property in the west area of the city. The plan for extension of services calls for streets in the annexed areas to be improved to City standards. Resolution 2249 which relates to the improvement of certain substandard streets would need to be modified to include streets in the Township Village area.</p>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ <u>-</u>	General Fund	\$ <u>-</u>
Legal	\$ <u>-</u>	Water Fund	\$ <u>-</u>
Right-of-Way	\$ <u>-</u>	Sewer Fund	\$ <u>-</u>
Construction	\$ <u>865,000</u>	Refuse Fund	\$ <u>-</u>
Site Development	\$ <u>-</u>	Sales Tax	\$ <u>-</u>
Design/Engineering	\$ <u>69,000</u>	Excess Sales Tax	\$ <u>-</u>
Utility Relocation	\$ <u>-</u>	G.O. Bonds	\$ <u>250,000</u>
Equipment	\$ <u>-</u>	Special Assessments	\$ <u>684,000</u>
Contingencies	\$ <u>-</u>	Federal/State Grants	\$ <u>-</u>
Other (specify)	\$ <u>-</u>	Other (specify)	\$ <u>-</u>
Total:	\$ <u>934,000</u>	Total:	\$ <u>934,000</u>
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2018	
<b>Title:</b> <u>Residential Street Program and KLINK</u>			
<b>Details:</b>			
Department	<u>Engineering</u>	Companion Project <u>None</u>	
Division	<u>Engineering</u>	Contact Person <u>Scott Rickard</u>	
Category	<u>Streets</u>	Original CIP Year <u>2018</u>	
<b>Description:</b>			
Sales Tax resurfacing project. Streets to be determined.			
<b>Justification:</b>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 500,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ 500,000
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 500,000	Total:	\$ 500,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2013	
<b>Title:</b> <u>6th Street Lift Station</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project <u>None</u>	
Division	<u>Sewer</u>	Contact Person <u>Kurt Bookout</u>	
Category	<u>Sewer</u>	Original CIP Year <u>2008</u>	
<b>Description:</b>			
Rebuild the lift station, replacing vacuum prime pumps with submersible pumps.			
<b>Justification:</b>			
This is our next oldest lift station. There have been no major problems, so we will continue to push back any rebuild plans until necessary.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ 20,000
Construction	\$ 20,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 20,000	Total:	\$ 20,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

<b>CIP Project Request Form</b>			<b>2013</b>
<b>Title:</b> <u>Wi-Fi Backbone System</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project	<u>Meter Reading System</u>
Division	<u>Water</u>	Contact Person	<u>Kurt Bookout</u>
Category	<u>Water</u>	Original CIP Year	<u>2013</u>
<b>Description:</b>			
Infrastructure allowing the installation of a Wi-Fi system capable of collecting data from ERT's on water meters. System will be similar to what is being installed in Pittsburg, Kansas.			
<b>Justification:</b>			
This system would allow all the water meters to be read instantly. The meter readers would not have to walk each route logging the usage numbers from the meters. Utility billing would not have to unload and load devices. Additionally, we would not have to deal with snow covering meters in the winter and having to estimate bills causing the sewer averaging to be incorrect. This project would only be implemented if a WiFi or Mesh network were established in El Dorado to facilitate transmitting the signals of radio read meters. As technology advances, the cost of fixed base system decreases. We are monitoring the progress of these systems in other cities.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ 60,000
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (Total Cost)	\$ 60,000	Other (specify)	\$ -
Total:	\$ 60,000	Total:	\$ 60,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

<b>CIP Project Request Form</b>		<b>2013</b>	
<b>Title:</b> <u>Sewer Improvements - Citywide</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project	<u>None</u>
Division	<u>Sewer</u>	Contact Person	<u>Kurt Bookout</u>
Category	<u>Sewer</u>	Original CIP Year	<u>2012</u>
<b>Description:</b>			
<p>1. Manhole rehabilitation of the next 200-300 sewer manholes in most need of repair as determined by an inspection and evaluation conducted by the Utilities Department.</p> <p>2. Insituform or "cured in place" pipe repair projects citywide, based on a visual inspection using the City's sewer televising equipment.</p> <p>We will be postponing this project in 2012 and 2013 in order to accumulate funds to apply for a CDBG matching grant. We will be conducting a sewer study and applying for the grant in 2012. The project will likely be for \$1.25 million with \$500,000 coming from the matching grant.</p>			
<b>Justification:</b>			
<p>Manhole Rehabilitation: There are approx. 1600 manholes in our system, mostly built out of brick &amp; mortar. Mortar deteriorates from sewer gasses, tree roots and aging causing groundwater leaks into the system. We need to continue the manhole rehabilitation program to eliminate I &amp; I and preserve the sewer system. Sewer Pipe Rehabilitation: The City has 56 miles of sewer mains, 75% of which are clay tiles. Over time the tiles will fracture allowing seepage and tree roots to enter causing blockage and further damage. Infiltration &amp; inflow of ground water causes surges, backups and excessive flow in the WWTP. To maintain and avoid problems we must have a regular rehabilitation program.</p>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ 500,000
Other Rehabilitation	\$ 1,250,000	Other Sewer Rev. Bonds	\$ 750,000
Total:	\$ 1,250,000	Total:	\$ 1,250,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Water Treatment Plant Expansion</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project <u>None</u>	
Division	<u>Water</u>	Contact Person <u>Kurt Bookout</u>	
Category	<u>Water</u>	Original CIP Year <u>2008</u>	
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     Modifications of the existing 8.5 mgd facility to include hydraulic and pumping capacity improvements to increase the Water Treatment Plant's capacity to between 10 and 12 mgd. Additional disinfection contact time will be required to meet "CT" requirements during wintertime production. This may include U.V. alternative disinfectants or increasing contact time by adding contact basins.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     Current "peak day" growth projections indicate in the event of a dry year, the existing plant could be within 1 mgd of maximum capacity between 2013-2014. The addition of new customers would accelerate these projections. "High rate filter and filter media studies" have been done in-house showing savings in expanding versus constructing a new facility. We are currently talking with Wichita about selling additional water from El Dorado Lake. If plans to sell water to Wichita do not move forward, existing plant expansion may be the best option to meet future needs.                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 6,000,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ 420,000	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ 300,000	Federal/State Grants	\$ -
Other (specify)	\$ -	Other <u>Revolving Loan</u>	\$ 6,720,000
Total:	\$ 6,720,000	Total:	\$ 6,720,000
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; width: 100%; height: 100%;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>North Country Club Lift Station</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project <u>None</u>	
Division	<u>Sewer</u>	Contact Person <u>Kurt Bookout</u>	
Category	<u>Sewer</u>	Original CIP Year <u>2008</u>	
<b>Description:</b>			
Rebuild the lift station, replacing vacuum prime pumps with submersible pumps.			
<b>Justification:</b>			
After 6th Street lift station, this is our next oldest station. There have been no major problems, so we will continue to push back any rebuild plans until necessary.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ 20,000
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other <u>Renovation</u>	\$ 20,000	Other <u>(specify)</u>	\$ -
Total:	\$ 20,000	Total:	\$ 20,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Water Distribution Transmission System to South &amp; West of El Dorado</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project <u>West Water Tower</u>	
Division	<u>Water</u>	Contact Person <u>Kurt Bookout</u>	
Category	<u>Water</u>	Original CIP Year <u>2010</u>	
<b>Description:</b>			
24" potable water transmission line and pump stations to deliver potable water to Augusta, Mulvane, Sedgwick #3, Towanda, Rose Hill and possibly Benton. This will most likely include a new water tower southwest of El Dorado (companion CIP project).			
<b>Justification:</b>			
As water rates from Wichita continue to increase and are predicted by Wichita to increase 8% each year over the next 10 years, El Dorado's underutilized resource of good quality water becomes more marketable to western Butler County. This project would likely not be built if El Dorado decides to sell potable water directly to the City of Wichita.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other Estimate	\$ 22,265,375	Other Revenue Bonds	\$ 22,265,375
Total:	\$ 22,265,375	Total:	\$ 22,265,375
<b>City Manager Comments:</b>			
Need will be contingent on users.			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form			2014
<b>Title:</b> <u>West Water Tower</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project	<u>West Water Line</u>
Division	<u>Water</u>	Contact Person	<u>Kurt Bookout</u>
Category	<u>Water</u>	Original CIP Year	<u>2008</u>
<b>Description:</b>			
1.5 to 2.0 million gallon water tower to be located West of El Dorado at geographically high elevation.			
<b>Justification:</b>			
A water tower on the west side of El Dorado is needed to provide adequate elevated storage. This tower would replace the west booster pump station, which would be relocated to the NE part of El Dorado to provide additional pressure to this area. The new water tower would be built at an elevation sufficient to continue to provide the water pressure now provided by the booster pump station. This project may not be needed if the City sells potable water to Wichita. A large treatment plant and large transmission main originating from a proximity close to the lake could be used to supply north El Dorado with additional supply and pressure.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 4,000,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other <u>Revolving Loan</u>	\$ 4,000,000
Total:	\$ 4,000,000	Total:	\$ 4,000,000
<b>City Manager Comments:</b>			
This project may not be necessary if the City sells water to Wichita and/or western Butler County.			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Fixed Base Meter Reading System</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project	<u>None</u>
Division	<u>Water</u>	Contact Person	<u>Kurt Bookout</u>
Category	<u>Water</u>	Original CIP Year	<u>2010</u>
<b>Description:</b>			
Fixed base meter reading system with low-flow sensitive meters. Includes 783 1"-6" meters and approximately 4800 5/8" meters, installation, fixed base radio hardware and software, and utility billing interface and training.			
<b>Justification:</b>			
This system would allow all the water meters to be read instantly. The meter reader would not longer have to walk each route logging the usage numbers from the meters. Utility billing would not have to unload and load devices. We would not have to deal with snow covering meters in the winter and having to estimate bills causing the sewer averaging to be incorrect. This project would only be implemented if a WiFi or Mesh network were established in El Dorado to facilitate transmitting the signals of radio read meters. As technology advances, the cost of fixed base system reduces. The progress of these systems in other cities is being monitored.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ 1,835,000	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other <u>Water Rev. Bonds</u>	\$ 1,835,000
Total:	\$ 1,835,000	Total:	\$ 1,835,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Zebra Mussel Infrastructure Protection</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project <u>None</u>	
Division	<u>Water</u>	Contact Person <u>Kurt Bookout</u>	
Category	<u>Water</u>	Original CIP Year <u>2010</u>	
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     Disinfectant or other chemical for the prevention of zebra mussel infestation of the raw water transmission lines. Project may consist of a small building housing bulk tanks and LMI type chemical dosing pumps. Consistent dosing kills zebra mussel veligers, preventing development of colonies. If ZM populations in the lake remain low, it would be advisable to delay this project until such time as improvements are planned to treat additional water from El Dorado Lake. At this time chemical treatment can be planned to treat both raw water streams.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     Zebra Mussels were discovered in El Dorado Lake in 2003, populations peaked early in 2007 and a significant die-off occurred in July 2007. Zebra Mussel populations over time can inhabit raw water transmission lines causing a host of problems from decreased flow to debris problems with sloughing shells. This project is predicated on need.                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ 275,000
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 200,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ 50,000	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ 25,000	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 275,000	Total:	\$ 275,000
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; width: 100%; height: 100%;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Regional Water Improvements</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project	<u>Water Plant Expansion</u>
Division	<u>Water</u>	Contact Person	<u>Kurt Bookut</u>
Category	<u>Water</u>	Original CIP Year	<u>2013</u>
<b>Description:</b>			
Improvements to treat and pump up to 40 MGD of potable water to populations west of El Dorado. Including a membrane filtration facility, connection to transmission line from El Dorado Lake Intake Structure, and 36" to 48" transmission line extending from El Dorado Lake proximity across the north side of El Dorado and west along 254 Hwy corridor towards Sedgwick County. May include connections to El Dorado's existing water distribution system.			
<b>Justification:</b>			
A recently completed study by Black & Veatch indicates there is vastly underutilized quantity of water in El Dorado Lake that could be sold to solve long water supply needs of the region while generating a significant amount of revenue to be reinvested in the lake and its environs, the community and the community's infrastructure. Water would only be sold when ample supplies are available. 30 MGD can be sold 78% of the time while still satisfying the City's current customer demand of 9 MGD, and while the lake remains less than 3 feet below the top of conservation pool.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other Estimate	\$ 90,000,000	Other Revenue Bonds	\$ 90,000,000
Total:	\$ 90,000,000	Total:	\$ 90,000,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Water Treatment Improvements to Serve Frontier Refinery</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project <u>None</u>	
Division	<u>Water</u>	Contact Person <u>Kurt Bookout</u>	
Category	<u>Water</u>	Original CIP Year <u>2010</u>	
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     Filtration equipment to serve Frontier Refinery's need for Cooling Water and Boiler Feed Water. This may include MF/UF Membranes, RO Membranes, Additional Sedimentation Basins and associated equipment and piping changes.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     Frontier Refinery's contract for purchasing raw water was up for renewal at the end of 2009. They are currently purchasing water at \$.32/1000 gallons. Frontier renewed their contract with GE through 2015 and would like to purchase clarified raw water (&lt;2 NTU) prior to the next contract renewal with GE. Conversion of old WWTP basins into water clarification process could be done as soon as the refinery agrees to purchase the water. To replace GE as Frontier's complete water provider, design and construction would begin in 2014 to meet 2015 deadline. If the City goes with a long term membrane lease, it would reduce the capital investment, potentially increasing operating expenses.                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ 3,375,000
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 3,375,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 3,375,000	Total:	\$ 3,375,000
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; width: 100%; height: 100%;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

<b>CIP Project Request Form</b>			<b>2014</b>
<b>Title:</b> <u>Wind Generation</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project	<u>Wastewater Turbine</u>
Division	<u>Water</u>	Contact Person	<u>Kurt Bookout</u>
Category	<u>Other</u>	Original CIP Year	<u>2010</u>
<b>Description:</b>			
Wind generators to be installed east of the EDCF, similar to the equipment installed near Beaumont, Kansas. Number, size, height and distribution of energy will be determined at a later date.			
<b>Justification:</b>			
Wind generation technology advances in efficiency and affordability; the City is situated in a location that is ideal for utilization of this clean renewable energy source. The energy could be sold on the grid or to the State at EDCF. The City should complete construction of a 1MW wind turbine at the Water Reclamation Facility in 2012. The turbine should supply 100% of the electricity required to operate the facility when the wind speeds are adequate to turn the turbine. The City will receive \$1.1 million in grants, as well as \$52,000 in to complete the required Environmental Assessment. The turbine will give the City valuable operation experience prior to embarking on a full scale wind farm.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 25,000,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other Revenue Bonds	\$ 25,000,000
Total:	\$ 25,000,000	Total:	\$ 25,000,000
<b>City Manager Comments:</b>			
This project would only move forward with the completion of a positive cost-benefit analysis.			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

<b>CIP Project Request Form</b>		<b>2014</b>	
<b>Title:</b> <u>Sewer Improvements - Citywide</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project	<u>None</u>
Division	<u>Sewer</u>	Contact Person	<u>2014</u>
Category	<u>Sewer</u>	Original CIP Year	<u>2014</u>
<b>Description:</b>			
<p>1. Manhole rehabilitation of the next 200-300 sewer manholes in most need of repair as determined by an inspection and evaluation conducted by the Utilities Department.</p> <p>2. Insituform or "cured in place" pipe repair projects citywide, based on a visual inspection using the City's sewer televising equipment.</p> <p>We will be postponing this project in 2012 and 2013 in order to accumulate funds to apply for a CDBG matching grant. We will be conducting a sewer study and applying for the grant in 2012. The project will likely be for \$1.25 million with \$500,000 coming from the matching grant.</p>			
<b>Justification:</b>			
<p>Manhole Rehabilitation: There are approx. 1600 manholes in our system, mostly built out of brick &amp; mortar. Mortar deteriorates from sewer gasses, tree roots and aging causing groundwater leaks into the system. We need to continue the manhole rehabilitation program to eliminate I &amp; I and preserve the sewer system. Sewer Pipe Rehabilitation: The City has 56 miles of sewer mains, 75% of which are clay tiles. Over time the tiles will fracture allowing seepage and tree roots to enter causing blockage and further damage. Infiltration &amp; inflow of ground water causes surges, backups and excessive flow in the WWTP. To maintain and avoid problems we must have a regular rehab. program.</p>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other Rehab.	\$ 250,000	Other Sewer Rev. Bonds	\$ 250,000
Total:	\$ 250,000	Total:	\$ 250,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2015	
<b>Title:</b> <u>Water Distribution Building Expansion</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project <u>None</u>	
Division	<u>Water</u>	Contact Person <u>Kurt Bookout</u>	
Category	<u>Water</u>	Original CIP Year <u>2015</u>	
<b>Description:</b>			
Erect 70' X 40' X 20' eave pre-engineered metal building on customers level and compacted building pad. Price includes: concrete piers, trench footings, removing fans from end of existing building, cut 8' X 8' opening in existing wall, pre engineered metal building package, 6' overhead doors with openers, 4" over purlin and grit insulation, 2-walk doors, permit builders risk, mobilization, materials and labor. Concrete: 5" 3360 sf of concrete with 6 X 6-8/8 wire mesh on 2" of compacted sand, 6-6" trench drains poured in concrete, hook up by owner.			
<b>Justification:</b>			
The Water Distribution/Sewer Maintenance Departments have added additional equipment to make us more efficient at maintaining our water distribution system and sewer collection system. Equipment add: Mini Excavator, Bobcat Skid Steer, Fork Lift, 1 Ton Dump Truck, Directional Drill, 310 SJ Backhoe, 25 KW Generator, Tandem Axel Dumptruck, Sewer Camera Equipment, Root Control Equipment, Shoring Trailer, Utility Vehicle (Gator) and a 23' Tilt Bed Trailer that is only stored inside during the winter months.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ 149,257
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 149,257	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 149,257	Total:	\$ 149,257
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2015	
<b>Title:</b> <u>Sewer Improvements - Citywide</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project <u>None</u>	
Division	<u>Sewer</u>	Contact Person <u>Kurt Bookout</u>	
Category	<u>Sewer</u>	Original CIP Year <u>2015</u>	
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     1. Manhole rehabilitation of the next 200-300 sewer manholes in most need of repair as determined by an inspection and evaluation conducted by the Utilities Department.                      2. Insituform or "cured in place" pipe repair projects citywide, based on a visual inspection using the City's sewer televising equipment.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     Manhole Rehabilitation: There are approx. 1600 manholes in our system, mostly built out of brick &amp; mortar. Mortar deteriorates from sewer gasses, tree roots and aging causing groundwater leaks into the system. We need to continue the manhole rehabilitation program to eliminate I &amp; I and preserve the sewer system. Sewer Pipe Rehabilitation: The City has 56 miles of sewer mains, 75% of which are clay tiles. Over time the tiles will fracture allowing seepage and tree roots to enter causing blockage and further damage. Infiltration &amp; inflow of ground water causes surges, backups and excessive flow in the WWTP. To maintain and avoid problems we must have a regular rehabilitation program.                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other Rehab.	\$ 250,000	Other Sewer Rev. Bonds	\$ 250,000
Total:	\$ 250,000	Total:	\$ 250,000
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; width: 100%; height: 100%;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2016	
<b>Title:</b> <u>Sewer Improvements - Citywide</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project <u>None</u>	
Division	<u>Sewer</u>	Contact Person <u>Kurt Bookout</u>	
Category	<u>Sewer</u>	Original CIP Year <u>2016</u>	
<b>Description:</b>			
<p>1. Manhole rehabilitation of the next 200-300 sewer manholes in most need of repair as determined by an inspection and evaluation conducted by the Utilities Department.</p> <p>2. Insituform or "cured in place" pipe repair projects citywide, based on a visual inspection using the City's sewer televising equipment.</p>			
<b>Justification:</b>			
<p>Manhole Rehabilitation: There are approx. 1600 manholes in our system, mostly built out of brick &amp; mortar. Mortar deteriorates from sewer gasses, tree roots and aging causing groundwater leaks into the system. We need to continue the manhole rehabilitation program to eliminate I &amp; I and preserve the sewer system. Sewer Pipe Rehabilitation: The City has 56 miles of sewer mains, 75% of which are clay tiles. Over time the tiles will fracture allowing seepage and tree roots to enter causing blockage and further damage. Infiltration &amp; inflow of ground water causes surges, backups and excessive flow in the WWTP. To maintain and avoid problems we must have a regular rehabilitation program.</p>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other Rehab.	\$ 250,000	Other Sewer Rev. Bonds	\$ 250,000
Total:	\$ 250,000	Total:	\$ 250,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2017	
<b>Title:</b> <u>Sewer Improvements - Citywide</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project	<u>None</u>
Division	<u>Water</u>	Contact Person	<u>Kurt Bookout</u>
Category	<u>Water</u>	Original CIP Year	<u>2017</u>
<b>Description:</b>			
<p>1. Manhole rehabilitation of the next 200-300 sewer manholes in most need of repair as determined by an inspection and evaluation conducted by the Utilities Department.</p> <p>2. Insituform or "cured in place" pipe repair projects citywide, based on a visual inspection using the City's sewer televising equipment.</p>			
<b>Justification:</b>			
<p>Manhole Rehabilitation: There are approx. 1600 manholes in our system, mostly built out of brick &amp; mortar. Mortar deteriorates from sewer gasses, tree roots and aging causing groundwater leaks into the system. We need to continue the manhole rehabilitation program to eliminate I &amp; I and preserve the sewer system. Sewer Pipe Rehabilitation: The City has 56 miles of sewer mains, 75% of which are clay tiles. Over time the tiles will fracture allowing seepage and tree roots to enter causing blockage and further damage. Infiltration &amp; inflow of ground water causes surges, backups and excessive flow in the WWTP. To maintain and avoid problems we must have a regular rehabilitation program.</p>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other Rehab.	\$ 250,000	Other Sewer Rev. Bonds	\$ 250,000
Total:	\$ 250,000	Total:	\$ 250,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2018	
<b>Title:</b> <u>Sewer Improvements - Citywide</u>			
<b>Details:</b>			
Department	<u>Public Utilities</u>	Companion Project	<u>None</u>
Division	<u>Sewer</u>	Contact Person	<u>Kurt Bookout</u>
Category	<u>Sewer</u>	Original CIP Year	<u>2018</u>
<b>Description:</b>			
<p>1. Manhole rehabilitation of the next 200-300 sewer manholes in most need of repair as determined by an inspection and evaluation conducted by the Utilities Department.</p> <p>2. Insituform or "cured in place" pipe repair projects citywide, based on a visual inspection using the City's sewer televising equipment.</p>			
<b>Justification:</b>			
<p>Manhole Rehabilitation: There are approx. 1600 manholes in our system, mostly built out of brick &amp; mortar. Mortar deteriorates from sewer gasses, tree roots and aging causing groundwater leaks into the system. We need to continue the manhole rehabilitation program to eliminate I &amp; I and preserve the sewer system. Sewer Pipe Rehabilitation: The City has 56 miles of sewer mains, 75% of which are clay tiles. Over time the tiles will fracture allowing seepage and tree roots to enter causing blockage and further damage. Infiltration &amp; inflow of ground water causes surges, backups and excessive flow in the WWTP. To maintain and avoid problems we must have a regular rehabilitation program.</p>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other Rehab.	\$ 250,000	Other Sewer Rev. Bonds	\$ 250,000
Total:	\$ 250,000	Total:	\$ 250,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2013	
<b>Title:</b> <u>Construct Taxiway "C"</u>			
<b>Details:</b>			
Department	<u>Public Works</u>	Companion Project <u>Taxis D, E, Run.15-33</u>	
Division	<u>Airport</u>	Contact Person <u>Brad Meyer</u>	
Category	<u>Public Facilities</u>	Original CIP Year <u>2010</u>	
<b>Description:</b>			
The completion of this project shall provide the first of two direct taxiways to Runway 4-22.			
<b>Justification:</b>			
The construction of Taxiway "C" is needed for improved access and safety for aircraft utilizing the airport. This project is identified in the Airport Master Layout Plan. Project completion will be based on available 90% - 10% funding from the FAA.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 400,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ 360,000
Other (specify)	\$ -	Other <u>Airport Fund</u>	\$ 40,000
Total:	\$ 400,000	Total:	\$ 400,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2013	
<b>Title:</b> <u>Park Improvements - Rice Park</u>			
<b>Details:</b>			
Department	<u>Public Works</u>	Companion Project <u>None</u>	
Division	<u>Parks</u>	Contact Person <u>Brad Meyer</u>	
Category	<u>Parks/Recreation</u>	Original CIP Year <u>2011</u>	
<b>Description:</b>			
Construction and installation of new ADA park equipment and amenities at Rice Park.			
<b>Justification:</b>			
New play equipment needs to be installed to meet accessibility guidelines set forth in the Park ADA Compliance Plan. No new park equipment has been installed in Rice Park since the 1960's.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ <u>-</u>	General Fund	\$ <u>35,000</u>
Legal	\$ <u>-</u>	Water Fund	\$ <u>-</u>
Right-of-Way	\$ <u>-</u>	Sewer Fund	\$ <u>-</u>
Construction	\$ <u>35,000</u>	Refuse Fund	\$ <u>-</u>
Site Development	\$ <u>-</u>	Sales Tax	\$ <u>-</u>
Design/Engineering	\$ <u>-</u>	Excess Sales Tax	\$ <u>-</u>
Utility Relocation	\$ <u>-</u>	G.O. Bonds	\$ <u>-</u>
Equipment	\$ <u>-</u>	Special Assessments	\$ <u>-</u>
Contingencies	\$ <u>-</u>	Federal/State Grants	\$ <u>-</u>
Other (specify)	\$ <u>-</u>	Other (specify)	\$ <u>-</u>
Total:	\$ <u>35,000</u>	Total:	\$ <u>35,000</u>
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2013	
<b>Title:</b> <u>Park Improvements - Graham Park</u>			
<b>Details:</b>			
Department	<u>Public Works</u>	Companion Project <u>None</u>	
Division	<u>Parks</u>	Contact Person <u>Brad Meyer</u>	
Category	<u>Parks/Recreation</u>	Original CIP Year <u>2012</u>	
<b>Description:</b>			
Construction and installation of a new 12' x 20' shade structure. Adding new picnic tables and a grill.			
<b>Justification:</b>			
With the addition of the spray park in 2004, park equipment in 2005 and the Tornado Memorial in 2008, Graham Park has seen an increase in usage. The addition of a shade structure and added picnic tables and grill will allow citizens a nice place to have family gatherings and play time.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ 14,000
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 14,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 14,000	Total:	\$ 14,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form			2014
<b>Title:</b> <u>Park Improvements - Gordy Park</u>			
<b>Details:</b>			
Department	<u>Public Works</u>	Companion Project	<u>Gordy Park</u>
Division	<u>Parks</u>	Contact Person	<u>Brad Meyer</u>
Category	<u>Parks/Recreation</u>	Original CIP Year	<u>2012</u>
<b>Description:</b>			
Construction and installation of new ADA park equipment and amenities at Gordy Park.			
<b>Justification:</b>			
Gordy Park is frequently reserved for birthday parties and family reunions. The existing playground equipment is not ADA accessible. It is also beginning to deteriorate and needs frequent repairs. The new equipment will meet the accessibility needs set forth in the Park ADA Compliance Plan.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ 35,000
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 35,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 35,000	Total:	\$ 35,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form			2014
<b>Title:</b> <u>Construction of Parallel Taxiway "E"</u>			
<b>Details:</b>			
Department	<u>Public Works</u>	Companion Project	<u>Taxis C, D, Run.15-33</u>
Division	<u>Airport</u>	Contact Person	<u>Brad Meyer</u>
Category	<u>Public Facilities</u>	Original CIP Year	<u>2010</u>
<b>Description:</b>			
The completion of this project shall provide separate taxiways for Runway 15-33.			
<b>Justification:</b>			
The construction of Taxiway "E" is needed for improved access and safety for increased activity of aircraft utilizing the airport. This project is identified in the Airport Master Layout Plan. Project completion will be based on available 90% - 10% funding from the FAA.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 1,560,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ 1,404,000
Other (specify)	\$ -	Other <u>Airport Fund</u>	\$ 156,000
Total:	\$ 1,560,000	Total:	\$ 1,560,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form			2015
<b>Title:</b> <u>Construction of Parallel Taxiway "D"</u>			
<b>Details:</b>			
Department	<u>Public Works</u>	Companion Project	<u>Taxis C, E, Run.15-33</u>
Division	<u>Airport</u>	Contact Person	<u>Brad Meyer</u>
Category	<u>Public Facilities</u>	Original CIP Year	<u>2010</u>
<b>Description:</b>			
The completion of this project shall provide separate taxiways for Runway 4-22.			
<b>Justification:</b>			
The construction of Taxiway "D" is needed for improved access and safety for increased activity of aircraft utilizing the airport. This project is identified in the Airport Master Layout Plan. Project completion will be based on available 90% - 10% funding from the FAA.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 1,660,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ 1,494,000
Other (specify)	\$ -	Other <u>Airport Fund</u>	\$ 166,000
Total:	\$ 1,660,000	Total:	\$ 1,660,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2015	
<b>Title:</b> <u>Park Improvements - North Main Park</u>			
<b>Details:</b>			
Department	<u>Public Works</u>	Companion Project <u>None</u>	
Division	<u>Parks</u>	Contact Person <u>Brad Meyer</u>	
Category	<u>Parks/Recreation</u>	Original CIP Year <u>2012</u>	
<b>Description:</b>			
Construction and installation of out door fitness equipment along the walking trail in the North Main Park.			
<b>Justification:</b>			
Adding outdoor fitness equipment in the park will give citizens a chance to exercise while there children are playing on the playground.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ 35,000
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 35,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 35,000	Total:	\$ 35,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form			2016
<b>Title:</b> <u>Runway 15-33 Rehabilitation</u>			
<b>Details:</b>			
Department	<u>Public Works</u>	Companion Project	<u>Taxiways C, D, E</u>
Division	<u>Airport</u>	Contact Person	<u>Brad Meyer</u>
Category	<u>Public Facilities</u>	Original CIP Year	<u>2012</u>
<b>Description:</b>			
Rehabilitation of Runway 15-33 is needed to repair failing joints and sections.			
<b>Justification:</b>			
The existing concrete joints on Runway 15-33 continue to deteriorate to the point that repairs are necessary to preserve its usefulness. In addition to the concrete joints, portions of the runway will require full depth pavement repair. This rehabilitation will extend the life of the existing pavement without incurring exorbitant costs of reconstruction. Additionally, the improvements shall provide an improved surface that will increase safety for aircraft utilizing the airport. This project is identified in the Airport Master Layout Plan. Project completion will be based on available 90% - 10% funding from the FAA.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 719,716	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ 647,744
Other (specify)	\$ -	Other <u>Airport Fund</u>	\$ 71,972
Total:	\$ 719,716	Total:	\$ 719,716
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2016	
<b>Title:</b> <u>Restroom Facility at Graham Park</u>			
<b>Details:</b>			
Department	<u>Public Works</u>	Companion Project <u>Graham Park</u>	
Division	<u>Parks</u>	Contact Person <u>Brad Meyer</u>	
Category	<u>Parks/Recreation</u>	Original CIP Year <u>2012</u>	
<b>Description:</b>			
Construct an ADA accessible restroom facility in Graham Park. This facility would be available for the public as well as meet ADA regulations.			
<b>Justification:</b>			
With the addition of the spray park in 2004, park equipment in 2005 and the Tornado Memorial in 2008, Graham Park has seen an increase in usage. This usage has made the demand for a restroom facility necessary, especially during the summer months when the spray park is in operation with many parents and children using the facility. We receive numerous requests for a restroom facility in this park yearly. Providing this amenity will enhance the park, making it more usable to our citizens.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 50,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ 50,000
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 50,000	Total:	\$ 50,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2017	
<b>Title:</b> <u>Park Improvements - Riverview Park</u>			
<b>Details:</b>			
Department	<u>Public Works</u>	Companion Project <u>Riverview Park</u>	
Division	<u>Parks</u>	Contact Person <u>Brad Meyer</u>	
Category	<u>Parks/Recreation</u>	Original CIP Year <u>2017</u>	
<b>Description:</b>			
Construction and installation of new ADA park equipment and amenities at Riverview Park.			
<b>Justification:</b>			
New play equipment needs to be installed to meet accessibility guidelines set forth in the Park ADA Compliance Plan.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ 35,000
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 35,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 35,000	Total:	\$ 35,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Central Park Field Lighting</u>			
<b>Details:</b>			
Department	<u>Recreation</u>	Companion Project <u>None</u>	
Division	<u>Recreation</u>	Contact Person <u>Kevin Wishart</u>	
Category	<u>Parks/Recreation</u>	Original CIP Year <u>2012</u>	
<b>Description:</b>			
The project would provide new lighting for Mitchell Field and North Field at Central Park. 60' steel poles and fixtures would replace existing wood poles and existing fixtures.			
<b>Justification:</b>			
The current lighting at these fields is inadequate and inefficient. The system requires repair each season. New light installation would improve safety and enhance the appearance of the facility as well as reduce operational costs.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 140,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ 70,000
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other YMCA	\$ 70,000
Total:	\$ 140,000	Total:	\$ 140,000
<b>City Manager Comments:</b>			
This project will need to be put on hold until a decision is rendered on the arena.			
Approved by CM <input type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Rio Park Repurpose</u>			
<b>Details:</b>			
Department	<u>Recreation</u>	Companion Project <u>None</u>	
Division	<u>Recreation</u>	Contact Person <u>Kevin Wishart</u>	
Category	<u>Parks/Recreation</u>	Original CIP Year <u>2014</u>	
<b>Description:</b>			
<div style="border: 1px solid black; padding: 5px;">                     Rio Park is not being utilized to its capacity. This project would remove the existing mounds used during the BMX era to utilize the space for a flag football field. This space could also be used for future program expansion as the need arises. Funds for this project would remove the mounds, perform additional site preparation, repair the existing lighting, and add irrigation and parking.                 </div>			
<b>Justification:</b>			
<div style="border: 1px solid black; padding: 5px;">                     Currently flag football games are being played on the south softball field at the Lake Complex. The wear and tear on the softball fields in the fall is difficult to overcome in the spring and summer. The desire to host softball tournaments at the Lake Complex necessitates a relocation of the flag football program.                 </div>			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 10,000	Refuse Fund	\$ -
Site Development	\$ 5,000	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ 20,000
Utility Relocation	\$ 5,000	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 20,000	Total:	\$ 20,000
<b>City Manager Comments:</b>			
<div style="border: 1px solid black; width: 100%; height: 100%;"></div>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Activity Center Expansion</u>			
<b>Details:</b>			
Department	<u>Recreation</u>	Companion Project <u>None</u>	
Division	<u>Recreation</u>	Contact Person <u>Kevin Wishart</u>	
Category	<u>Parks/Recreation</u>	Original CIP Year <u>2013</u>	
<b>Description:</b>			
Addition of two gyms, restroom facilities, and concession/storage area at the Activity Center.			
<b>Justification:</b>			
The current facility is a joint venture between the City of El Dorado and USD 490. This facility continues to be an asset to the citizens of El Dorado and is filled to capacity a large portion of the year. The need for additional space is the result of the increasing demand for youth volleyball and basketball practices. Additional space would allow the facility to host larger youth basketball tournaments.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 1,850,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ 925,000
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other USD 490	\$ 925,000
Total:	\$ 1,850,000	Total:	\$ 1,850,000
<b>City Manager Comments:</b>			
We need to review the project with USD 490. If they are unable to partner, alternative funding sources will need to be pursued.			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2015	
<b>Title:</b> <u>Sam Binter Tennis Facility</u>			
<b>Details:</b>			
Department	<u>Recreation</u>	Companion Project <u>None</u>	
Division	<u>Recreation</u>	Contact Person <u>Kevin Wishart</u>	
Category	<u>Parks/Recreation</u>	Original CIP Year <u>2015</u>	
<b>Description:</b>			
Repair and repaint the playing surface at the Sam Binter Tennis Facility as well as add a restroom facility.			
<b>Justification:</b>			
The playing surface at the Sam Binter Tennis Facility has developed cracks due to shifting ground. Additionally the painted surface has begun to fade due to sun and heat. This location also lacks a restroom facility.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 18,000	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ 58,000
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ -	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ 40,000	Other (specify)	\$ -
Total:	\$ 58,000	Total:	\$ 58,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2013	
<b>Title:</b> <u>Emergency Back-up Generator for Fire Sub-station</u>			
<b>Details:</b>			
Department	<u>Fire</u>	Companion Project <u>None</u>	
Division	<u>Fire</u>	Contact Person <u>Ken Nakaten</u>	
Category	<u>Equipment</u>	Original CIP Year <u>2013</u>	
<b>Description:</b>			
Purchase of a Cummins/Onan 125 DSGAB (or equivalent) generator, diesel fueled, radiator cooled, 208/120V, 60HZ, meeting requirements of NFPA 110.			
<b>Justification:</b>			
This item was eliminated from the fire sub-station project at the last minute in an effort to reduce the cost of the project. An emergency back-up generator is essential for the uninterrupted operation of the fire station in the event of a power failure or other disaster. This cost includes the generator and the concrete pad to support it. All electrical conduit and transfer switches will be in place under the original project.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ 2,500	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ 30,000
Equipment	\$ 27,500	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 30,000	Total:	\$ 30,000
<b>City Manager Comments:</b>			
If the budget can't handle push back to 2014.			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2013	
<b>Title:</b> <u>Class A Pumper Apparatus</u>			
<b>Details:</b>			
Department	<u>Fire</u>	Companion Project <u>None</u>	
Division	<u>Fire</u>	Contact Person <u>Ken Nakaten</u>	
Category	<u>Equipment</u>	Original CIP Year <u>2013</u>	
<b>Description:</b>			
Purchase of a new Class A Pumper. This apparatus will be a first-out response vehicle for structure fires, vehicle fires and other emergencies. It will be equipped with seating for six personnel, SCBA units, a 1,500 gpm mid-ship pump, a 1,250 gallon water tank, full compliment of ground ladders, generator, hose bed, compartments and all other equipment as required by NFPA 1901.			
<b>Justification:</b>			
This apparatus will replace Engine #8, a 1990 Pierce Lance. Engine #8, which will be 23 years old does not meet the current NFPA standard for fire apparatus and has experienced significant mechanical problems, due to its age. A typical life cycle for a front-line apparatus is 20 years. Engine #8 will be placed in a reserve status to be used as a back-up in the event one of the other front-line apparatus are out of service.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ -
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ 400,000
Equipment	\$ 400,000	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 400,000	Total:	\$ 400,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2014	
<b>Title:</b> <u>Replace Squad Apparatus</u>			
<b>Details:</b>			
Department	<u>Fire</u>	Companion Project <u>None</u>	
Division	<u>Fire</u>	Contact Person <u>Ken Nakaten</u>	
Category	<u>Equipment</u>	Original CIP Year <u>2015</u>	
<b>Description:</b>			
Purchase of a 1.5 ton commercial chassis truck with four-wheel drive and flatbed.			
<b>Justification:</b>			
This truck will replace Squad #2, a 2002 Ford F-550. While the primary use of this apparatus is for off-road wildland firefighting, it is also utilized for medical responses and small incidents that do not require a full engine company response, i.e. dumpster fires, washdowns, etc. Squad type apparatus are intended to have a life cycle of 10 years. The existing water tank, pump, and pump engine from Squad #2 will be retro-fitted onto this new chassis, thereby saving an estimated \$15,000.00. The old chassis may be re-purposed by another city department.			
<b>Project Cost Breakdown:</b>		<b>Funding Sources:</b>	
Administration	\$ -	General Fund	\$ 60,000
Legal	\$ -	Water Fund	\$ -
Right-of-Way	\$ -	Sewer Fund	\$ -
Construction	\$ -	Refuse Fund	\$ -
Site Development	\$ -	Sales Tax	\$ -
Design/Engineering	\$ -	Excess Sales Tax	\$ -
Utility Relocation	\$ -	G.O. Bonds	\$ -
Equipment	\$ 60,000	Special Assessments	\$ -
Contingencies	\$ -	Federal/State Grants	\$ -
Other (specify)	\$ -	Other (specify)	\$ -
Total:	\$ 60,000	Total:	\$ 60,000
<b>City Manager Comments:</b>			
Approved by CM <input checked="" type="checkbox"/>		Approved by CC <input type="checkbox"/>	

CIP Project Request Form		2015																																														
<p><b>Title:</b> <u>Replace Aerial Platform Apparatus</u></p>																																																
<p><b>Details:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Department</td> <td style="width: 25%;"><u>Fire</u></td> <td style="width: 25%;">Companion Project</td> <td style="width: 25%;"><u>None</u></td> </tr> <tr> <td>Division</td> <td><u>Fire</u></td> <td>Contact Person</td> <td><u>Ken Nakaten</u></td> </tr> <tr> <td>Category</td> <td><u>Equipment</u></td> <td>Original CIP Year</td> <td><u>2013</u></td> </tr> </table>			Department	<u>Fire</u>	Companion Project	<u>None</u>	Division	<u>Fire</u>	Contact Person	<u>Ken Nakaten</u>	Category	<u>Equipment</u>	Original CIP Year	<u>2013</u>																																		
Department	<u>Fire</u>	Companion Project	<u>None</u>																																													
Division	<u>Fire</u>	Contact Person	<u>Ken Nakaten</u>																																													
Category	<u>Equipment</u>	Original CIP Year	<u>2013</u>																																													
<p><b>Description:</b></p> <div style="border: 1px solid black; padding: 5px;"> <p>Purchase of a new aerial platform apparatus. This apparatus will be equipped with a 100-foot telescoping ladder and platform to be utilized for high-rise rescue of civilians and firefighting in the downtown core area. It will be equipped with a 2,000 gpm mid-ship pump, 500-gallon water tank, 5" large diameter supply hose, SCBA, and various equipment and tools as required by NFPA 1901.</p> <p>*We are also pursuing the option of a used apparatus. If one becomes available we will bring the request back to the Commission for further review.</p> </div>																																																
<p><b>Justification:</b></p> <div style="border: 1px solid black; padding: 5px;"> <p>This apparatus will replace Quint #1, a 1993 Pierce, as the aerial apparatus for the downtown core area. Quint #1 will be 22 years old and, if still serviceable, will be utilized at the west sub-station as an industrial firefighting apparatus. Quint #1 is not an aerial platform and does not offer the versatility of a platform apparatus for rescue operations.</p> </div>																																																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><b>Project Cost Breakdown:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Administration</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Legal</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Right-of-Way</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Site Development</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Design/Engineering</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Utility Relocation</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>Contingencies</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Other (specify)</td><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;">Total:</td><td style="text-align: right;">\$ 1,000,000</td></tr> </table> </td> <td style="width: 50%; vertical-align: top;"> <p><b>Funding Sources:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>General Fund</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Water Fund</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Sewer Fund</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Refuse Fund</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Sales Tax</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Excess Sales Tax</td><td style="text-align: right;">\$ -</td></tr> <tr><td>G.O. Bonds</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>Special Assessments</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Federal/State Grants</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Other (specify)</td><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;">Total:</td><td style="text-align: right;">\$ 1,000,000</td></tr> </table> </td> </tr> </table>			<p><b>Project Cost Breakdown:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Administration</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Legal</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Right-of-Way</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Site Development</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Design/Engineering</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Utility Relocation</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>Contingencies</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Other (specify)</td><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;">Total:</td><td style="text-align: right;">\$ 1,000,000</td></tr> </table>	Administration	\$ -	Legal	\$ -	Right-of-Way	\$ -	Construction	\$ -	Site Development	\$ -	Design/Engineering	\$ -	Utility Relocation	\$ -	Equipment	\$ 1,000,000	Contingencies	\$ -	Other (specify)	\$ -	Total:	\$ 1,000,000	<p><b>Funding Sources:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>General Fund</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Water Fund</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Sewer Fund</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Refuse Fund</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Sales Tax</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Excess Sales Tax</td><td style="text-align: right;">\$ -</td></tr> <tr><td>G.O. Bonds</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>Special Assessments</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Federal/State Grants</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Other (specify)</td><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;">Total:</td><td style="text-align: right;">\$ 1,000,000</td></tr> </table>	General Fund	\$ -	Water Fund	\$ -	Sewer Fund	\$ -	Refuse Fund	\$ -	Sales Tax	\$ -	Excess Sales Tax	\$ -	G.O. Bonds	\$ 1,000,000	Special Assessments	\$ -	Federal/State Grants	\$ -	Other (specify)	\$ -	Total:	\$ 1,000,000
<p><b>Project Cost Breakdown:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Administration</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Legal</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Right-of-Way</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Construction</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Site Development</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Design/Engineering</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Utility Relocation</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Equipment</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>Contingencies</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Other (specify)</td><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;">Total:</td><td style="text-align: right;">\$ 1,000,000</td></tr> </table>	Administration	\$ -	Legal	\$ -	Right-of-Way	\$ -	Construction	\$ -	Site Development	\$ -	Design/Engineering	\$ -	Utility Relocation	\$ -	Equipment	\$ 1,000,000	Contingencies	\$ -	Other (specify)	\$ -	Total:	\$ 1,000,000	<p><b>Funding Sources:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>General Fund</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Water Fund</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Sewer Fund</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Refuse Fund</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Sales Tax</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Excess Sales Tax</td><td style="text-align: right;">\$ -</td></tr> <tr><td>G.O. Bonds</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>Special Assessments</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Federal/State Grants</td><td style="text-align: right;">\$ -</td></tr> <tr><td>Other (specify)</td><td style="text-align: right;">\$ -</td></tr> <tr><td style="text-align: right;">Total:</td><td style="text-align: right;">\$ 1,000,000</td></tr> </table>	General Fund	\$ -	Water Fund	\$ -	Sewer Fund	\$ -	Refuse Fund	\$ -	Sales Tax	\$ -	Excess Sales Tax	\$ -	G.O. Bonds	\$ 1,000,000	Special Assessments	\$ -	Federal/State Grants	\$ -	Other (specify)	\$ -	Total:	\$ 1,000,000			
Administration	\$ -																																															
Legal	\$ -																																															
Right-of-Way	\$ -																																															
Construction	\$ -																																															
Site Development	\$ -																																															
Design/Engineering	\$ -																																															
Utility Relocation	\$ -																																															
Equipment	\$ 1,000,000																																															
Contingencies	\$ -																																															
Other (specify)	\$ -																																															
Total:	\$ 1,000,000																																															
General Fund	\$ -																																															
Water Fund	\$ -																																															
Sewer Fund	\$ -																																															
Refuse Fund	\$ -																																															
Sales Tax	\$ -																																															
Excess Sales Tax	\$ -																																															
G.O. Bonds	\$ 1,000,000																																															
Special Assessments	\$ -																																															
Federal/State Grants	\$ -																																															
Other (specify)	\$ -																																															
Total:	\$ 1,000,000																																															
<p><b>City Manager Comments:</b></p> <div style="border: 1px solid black; padding: 5px; min-height: 40px;"> <p>I would like the Fire Department to look for a good used apparatus every year.</p> </div>																																																
<table style="width: 100%;"> <tr> <td style="width: 50%;"> <p>Approved by CM <input checked="" type="checkbox"/></p> </td> <td style="width: 50%;"> <p>Approved by CC <input type="checkbox"/></p> </td> </tr> </table>			<p>Approved by CM <input checked="" type="checkbox"/></p>	<p>Approved by CC <input type="checkbox"/></p>																																												
<p>Approved by CM <input checked="" type="checkbox"/></p>	<p>Approved by CC <input type="checkbox"/></p>																																															

**Equipment Replacement Plan**

The 2013-2017 Equipment Replacement Plan includes \$415,000 for the 2013 fiscal year, with a total budget of \$1,774,200. The plan shows a decline each year after 2013, by an annual sum of \$134,200 in 2017. While a decline is likely, it is anticipated these expenditures will not decrease by the full amount as department managers respond to unanticipated challenges and an aging equipment stock.

One major component of the ERP is the police car replacement program. In 2008, the Police Department began to replace its fleet of patrol cars due to costly maintenance and repair expenses, as well as unreliable vehicles. Two vehicles were budgeted in 2008, two in 2009, and in 2010 the program reached its current level of three vehicles per year. The 2013 budget provides funds for three unequipped vehicles.

In 2013, the Parks Division of the Public Works Department will start a similar program to replace their mowing equipment. An expense of \$9,000 is budgeted each year to replace one mower.

<b>Equipment Replacement Plan Funding Sources, 2013-2017</b>						
<b>Source/Fund</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>Total</b>
General	97,500	137,300	121,300	143,800	114,800	614,700
Major Street	-	-	125,000	-	-	125,000
Cemetery	9,000	9,000	-	9,000	-	27,000
Stormwater	45,000	-	-	-	-	45,000
Prairie Trails	28,500	-	-	50,000	50,000	128,500
Water	64,000	112,000	81,000	-	116,000	373,000
Sewer	-	290,000	-	-	-	290,000
Refuse	160,000	-	-	-	-	160,000
Data Processing	11,000	-	-	-	-	11,000
<b>Total</b>	<b>415,000</b>	<b>548,300</b>	<b>327,300</b>	<b>202,800</b>	<b>280,800</b>	<b>1,774,200</b>

Equipment Replacement Plan, 2013-2017									
Department	Division	Description	13	14	15	16	17	Cost	Account #
Administration	Data Processing	Replace GEMs Server	X					11,000	072-001-7402
Administration	Prairie Trails	Intermediate cut mower	X					28,500	013-056-7401
Administration	Prairie Trails	Fairway mower				X		50,000	013-056-7401
Administration	Prairie Trails	Greens mower					X	25,000	013-056-7401
Administration	Prairie Trails	Greens mower					X	25,000	013-056-7401
Engineering	Engineering	Pickup				X		24,000	001-012-7401
Police	Police	Police Car 3 - 4	X					23,333	001-021-7401
Police	Police	Police Car 3 - 7	X					23,333	001-021-7401
Police	Police	Police Car 3 - 9	X					23,334	001-021-7401
Police	Police	Police Car 3 - 11		X				34,600	001-021-7401
Police	Police	Police Car 3 - 10		X				34,600	001-021-7401
Police	Police	Police Car 3 - 2		X				36,600	001-021-7401
Police	Police	Police Car 3 - 3			X			34,600	001-021-7401
Police	Police	Police Car 3 - 0			X			34,600	001-021-7401
Police	Police	Police Car 3 - 29			X			34,600	001-021-7401
Police	Police	Police Car 3 - 02				X		34,600	001-021-7401
Police	Police	Police Car 3 - 09				X		34,600	001-021-7401
Police	Police	Police Car 3 - 52				X		34,600	001-021-7401
Police	Police	Police Car 3 - 15					X	34,600	001-021-7401
Police	Police	Police Car 3 - 57					X	36,600	001-021-7401
Police	Police	Police Car 3 - 88					X	34,600	001-021-7401
Public Utilities	Maint. and Distrib.	1/2 Ton Truck (2002)	X					20,000	060-003-7401
Public Utilities	Maint. and Distrib.	Trailer mount vac system	X					44,000	060-003-7401
Public Utilities	Maint. and Distrib.	Backhoe (2007)		X				81,000	060-003-7401
Public Utilities	Maint. and Distrib.	Mid-size truck (2001)		X				15,000	060-003-7401
Public Utilities	Maint. and Distrib.	1/2 ton truck (2004)		X				16,000	060-003-7401
Public Utilities	Maint. and Distrib.	Backhoe (2008)			X			81,000	060-003-7401
Public Utilities	Maint. and Distrib.	Backhoe (2011)					X	81,000	060-003-7401
Public Utilities	Maint. and Distrib.	Air compressor (1992)					X	35,000	060-003-7401
Public Utilities	Maint. and Distrib.	Flusher/Vac truck (2003)		X				250,000	063-003-7401
Public Utilities	Sewer Treatment	Kodiak dump truck (1983)		X				40,000	063-002-7401
Public Works	Cemetery	Hydrostatic mower	X					9,000	008-042-7401
Public Works	Cemetery	Hydrostatic mower		X				9,000	008-042-7401
Public Works	Cemetery	Hydrostatic mower				X		9,000	008-042-7401
Public Works	Streets	Front-end loader			X			125,000	007-034-7401
Public Works	Stormwater	Skid loader	X					45,000	009-011-7401
Public Works	Parks	Mower replacement	X					9,000	001-033-7401
Public Works	Parks	Mower replacement		X				9,000	001-033-7401
Public Works	Parks	Mower replacement			X			9,000	001-033-7401
Public Works	Parks	Mower replacement				X		9,000	001-033-7401
Public Works	Parks	Mower replacement					X	9,000	001-033-7401
Public Works	Sanitation	Commercial packer truck	X					160,000	066-001-7401
Public Works	Civic Center	Commercial dishwasher		X				7,500	001-014-7401
Public Works	Civic Center	Commercial griddle			X			8,500	001-014-7401
Public Works	Civic Center	Stage				X		7,000	001-014-7404

Equipment Replacement Plan, 2013-2017 (Continued)									
Department	Division	Description	13	14	15	16	17	Cost	Account #
Recreation	Recreation	Mower 6' deck JD 1435	X					18,500	001-051-7401
Recreation	Recreation	Kubota tractor		X				15,000	001-051-7401

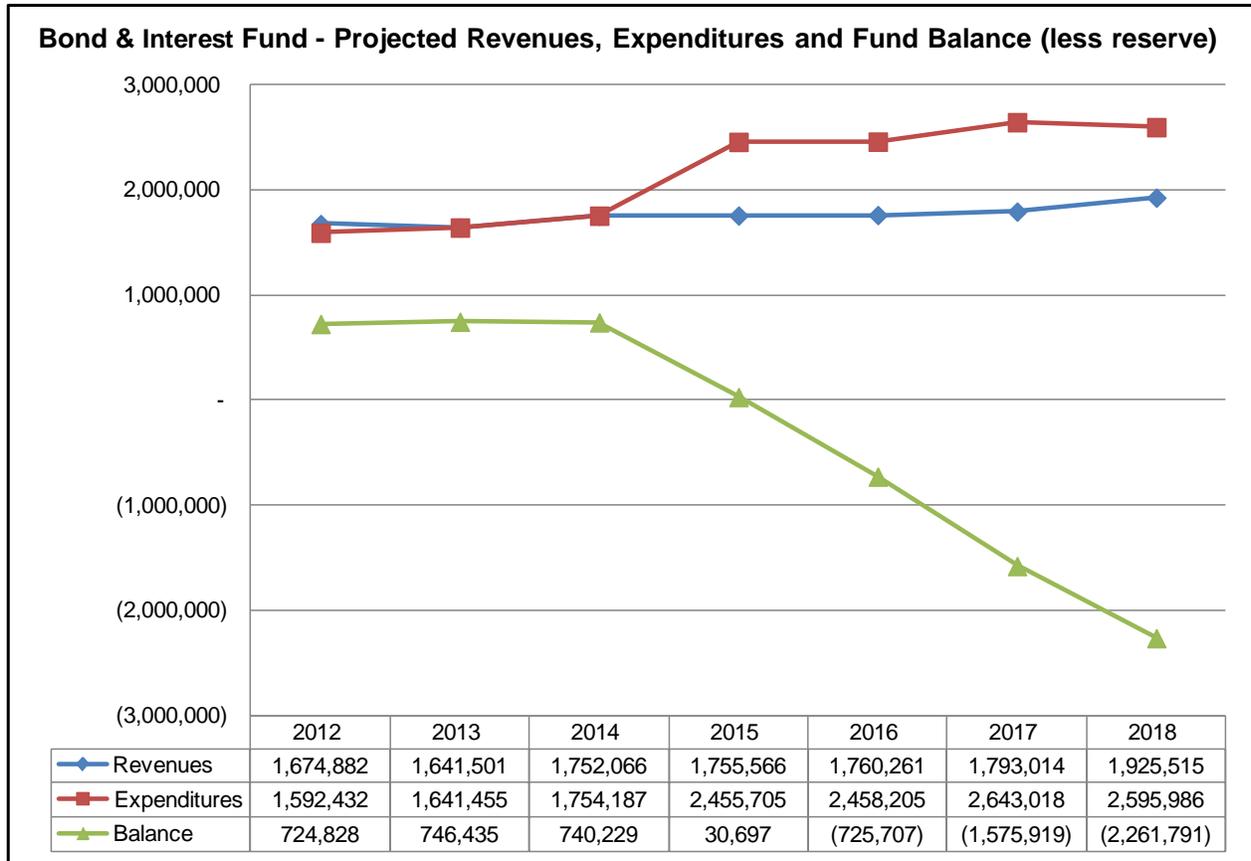
**Debt Management Overview**

The City of El Dorado issues debt in accordance with its debt management policy (for a full copy, see the Appendix). The policy was designed to enhance creditworthiness and prudent financial management by requiring systematic capital planning through the adoption of the six-year capital improvement plan. Implementation of this document is used as the core assumption in developing revenue, expenditure and fund balance projections for the funds used to finance capital improvements.

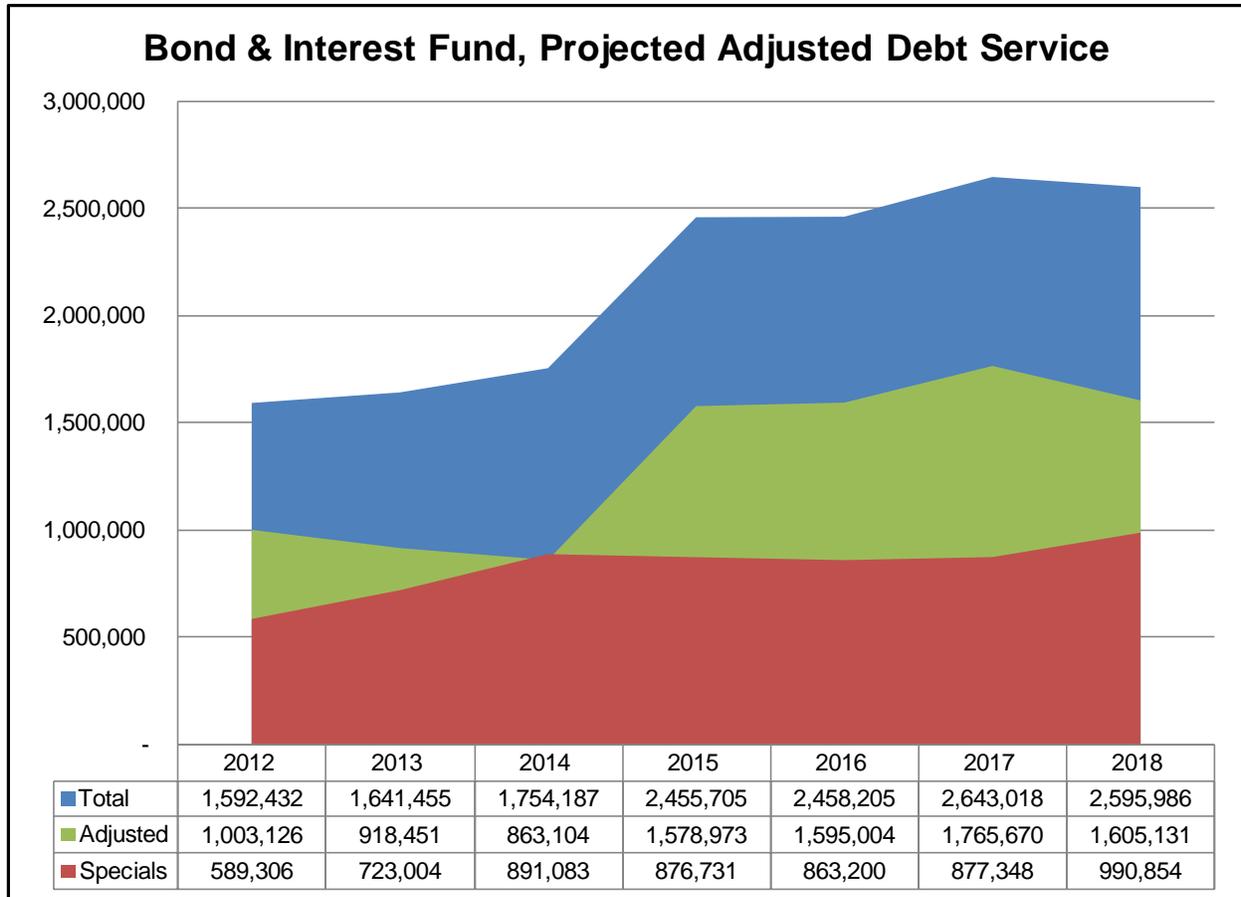
There are three funds that are used to finance capital improvements: Bond & Interest, Water and Sewer. Debt service projections are prepared for all three funds and are provided in the following pages. Due to its primary revenue source of property taxes, the Bond & Interest Fund is tracked more closely than the others. When the debt service in the Bond & Interest Fund increases the only real option is to levy a commensurate mill increase. On the other hand, new debt in the water and sewer funds is generally repaid through user fees, special assessments and other dedicated revenues.

According to Kansas law, cities of the second class may not issue long-term debt in excess of 30% of the total assessed valuation. This requirement does not apply, however, to projects such as water lines, intersection improvements, and sanitary sewer. These are exempted from the debt capacity requirement because they are often repaid with dedicated revenues such as special assessments, water and sewer charges. The most recent legal debt limit calculation available from December 31, 2011 is shown below:

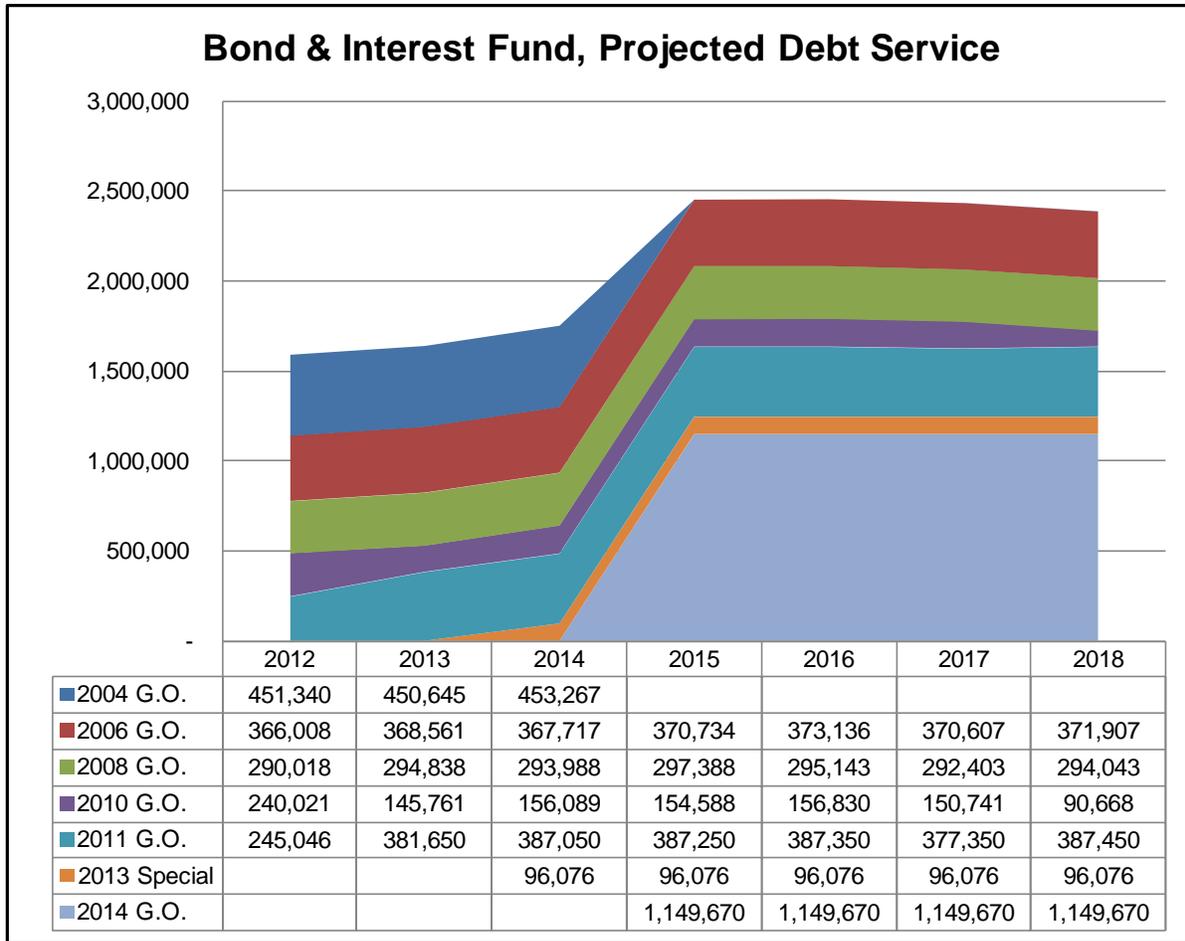
<b>Legal Debt Limit</b>	
Property Assessed Valuation	80,892,544
Motor Vehicle Assessed Valuation	11,807,736
<b>Total Assessed Valuation</b>	<b>\$ 92,700,280</b>
Bonded Indebtedness	15,470,000
Temporary Notes	2,000,000
<b>Total Debt</b>	<b>\$ 17,470,000</b>
Less:	
Assets in Debt Service Fund	796,642
Exempt G.O. Bonds	5,256,448
Exempt Temporary Notes	1,711,400
<b>Total Deductions</b>	<b>\$ 7,764,490</b>
<b>Statutory Debt (\$)</b>	<b>\$ 9,705,510</b>
<b>Legal Debt Limit (\$)</b>	<b>\$ 27,810,084</b>
<b>Statutory Debt (%)</b>	<b>10.47%</b>
<b>Legal Debt Limit (%)</b>	<b>30.00%</b>
<b>Notes:</b>	
(1) Statutory debt is calculated by subtracting total deductions from total debt.	
(2) The legal debt limit is equal to 30% of the total assessed valuation.	



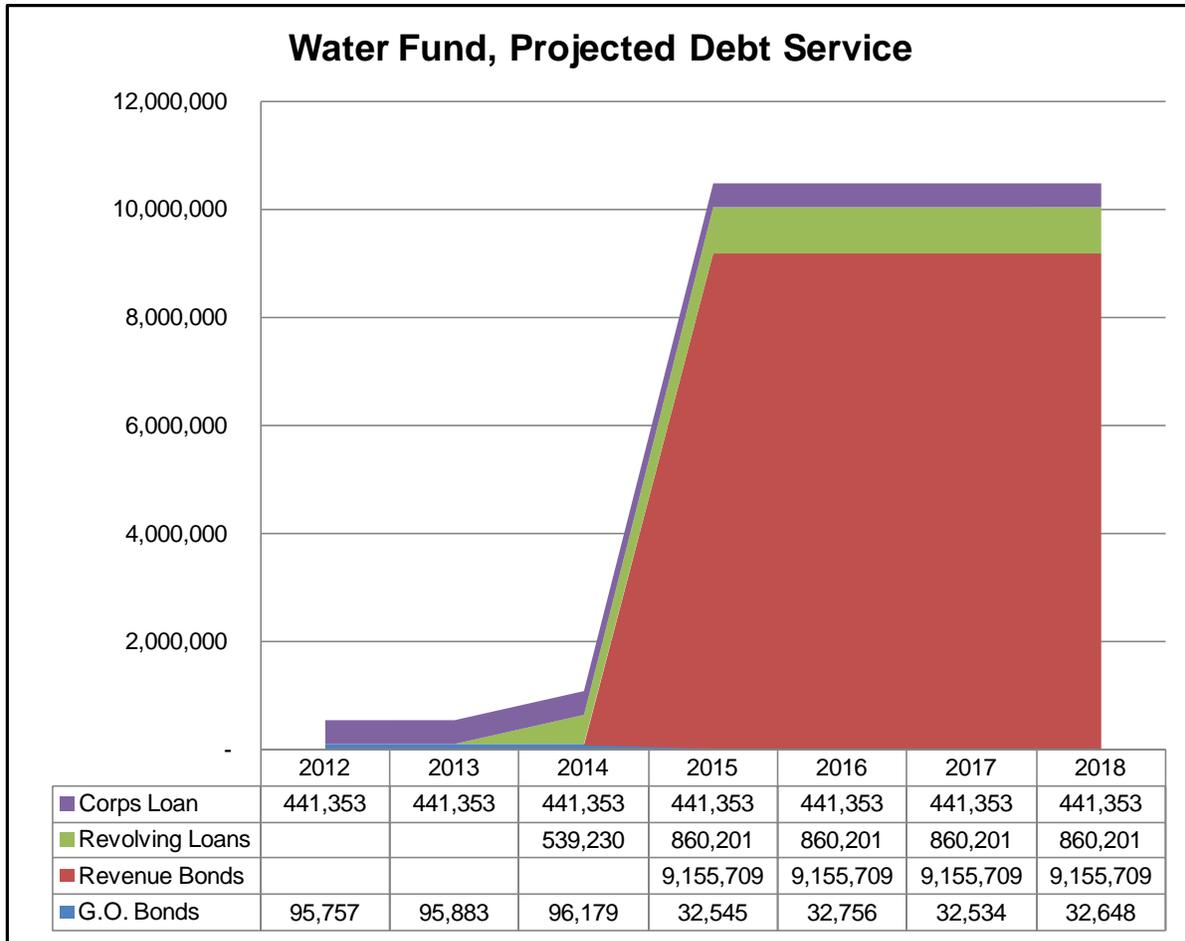
The chart above provides a graphical illustration of projected revenues, expenditures and fund balance for the Bond & Interest Fund through 2018. As mentioned above, the chart assumes the 2013-2018 CIP will be implemented as adopted. In 2014 the chart shows a small deficit, which is anticipated to grow substantially in 2015 and remain consistent through the end of the period of analysis. The deficit as presented is not sustainable and, therefore, will be explored further during the 2014 budget process. If such a gap remains, several projects will be deferred and/or the mill levy will be increased.



The chart above provides a breakdown of the Bond & Interest Fund debt service. A large portion of new debt is scheduled to be repaid through special assessments (red area), which generally does not impact the mill levy, as historically only a small fraction becomes delinquent. The green “Adjusted” area shows the portion of the debt service to be repaid by the city at-large, through property tax, motor vehicle, and interest revenues.

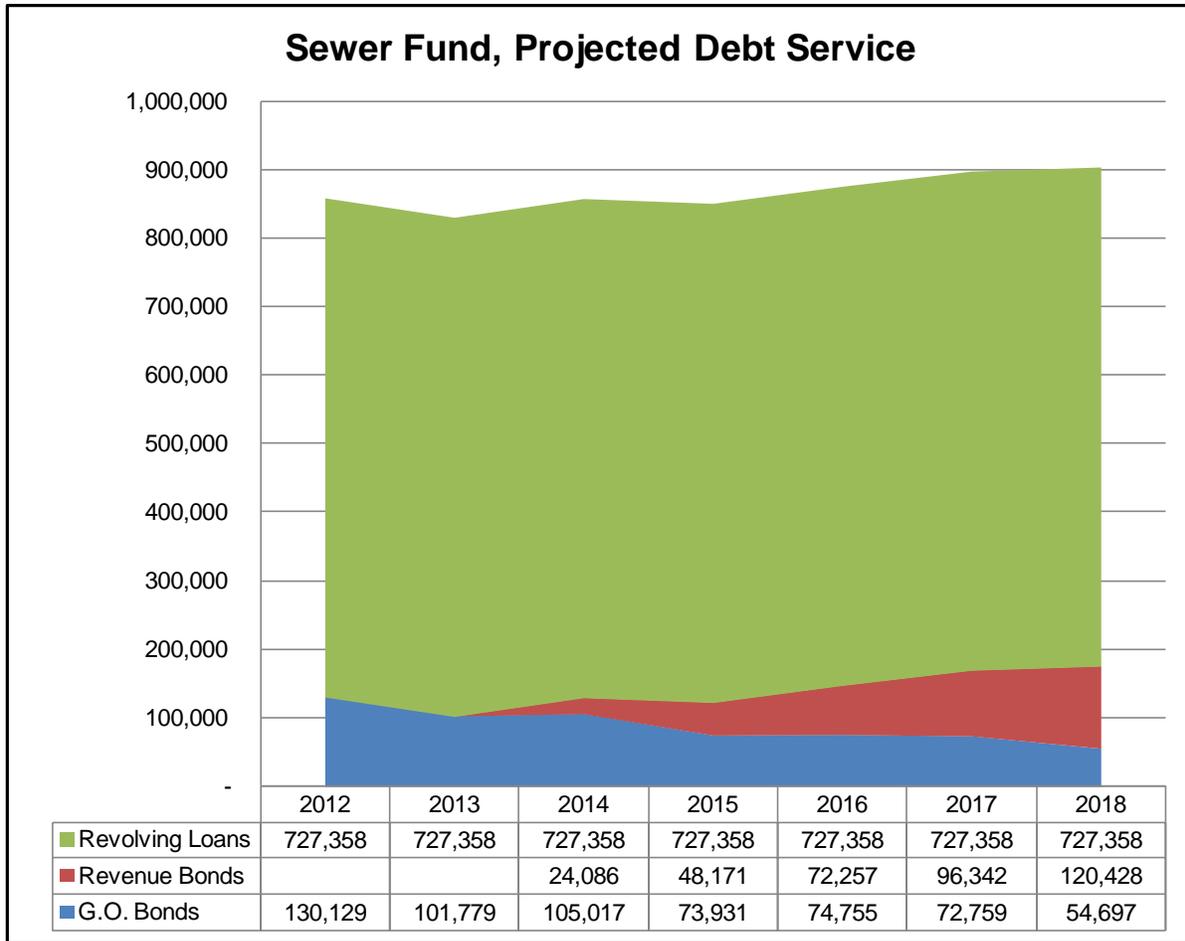


The above chart and table shows the debt repayment schedule for the Bond & Interest Fund. Typically, the City issues a regular G.O. Bond every two years; however, an off cycle bond was issued in 2011 because interest rates dropped well below their historical average. An additional special bond is also scheduled to raise funds for the replacement of a fire apparatus and to purchase an emergency backup generator for the new fire substation. The next bond retirement will be in 2014, when the City makes its final payment on the 10-year 2004 G.O. debt issue.



The Water Fund utilizes three types of debt to finance improvements: revolving loans, revenue bonds and general obligation bonds. Revolving loans may be used for making improvements to the existing water system, including the water plant and distribution system. Revenue Bonds may be used for improvements to the existing system and new extensions. The “Corps Loan” represents the debt issued to repay the Army Corps of Engineers for the three activated water storage spaces used to provide municipal water.

There are several large water projects planned for 2014, which are contingent on a positive cost-benefit analysis and a dedicated revenue source. If full cost recovery is unlikely the projects will not move forward. These include the Water Treatment Plant Expansion (\$6,720,000), Water Distribution Transmission System to the South and West (\$22,265,375), and Regional Water Improvements (\$90,000,000).



The Sewer Fund utilizes three types of debt to finance improvements: revolving loans, revenue bonds and general obligation bonds. Revolving loans may be used for making improvements to the existing sewer system, including the sewer plant and transmission system. Revenue Bonds may be used for improvements to the existing system and new extensions. As the chart shows, the total debt service is projected to remain consistent through 2018.

THE FINE ART OF LIVING WELL



EL DORADO



APPENDIX

## REVENUE DETAIL

### GENERAL FUND, REVENUE ESTIMATES

**FUND: 01**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Taxes</u></b>					
AD VALOREM TAX	4111	2,200,218.00	2,252,113.00	2,189,823.00	2,525,170.00
DELINQUENT AD VALOREM	4112	113,049.00	0.00	0.00	0.00
MOTOR VEHICLE PROPERTY TAX	4113	289,444.00	328,421.00	328,421.00	303,720.00
RECREATIONAL VEHICLE TAX	4114	3,535.00	3,940.00	3,940.00	3,717.00
NEIGHBORHD REVITALIZATN REBATE	4115	0.00	0.00	0.00	0.00
LAVTR (SALES TAX RESIDUE)	4131	0.00	0.00	0.00	0.00
LOCAL SALES TAX	4132	2,280,322.00	2,330,210.00	2,302,340.00	2,302,340.00
TELEPHONE FRANCHISE	4161	37,148.00	39,026.00	37,000.00	36,500.00
GAS SERVICE FRANCHISE	4162	257,781.00	314,840.00	314,597.00	314,141.00
WESTAR FRANCHISE	4163	643,330.00	600,000.00	605,103.00	666,582.00
CATV FRANCHISE	4164	137,070.00	144,200.00	137,000.00	140,786.00
UTILITY FRANCHISE	4165	492,000.00	507,000.00	507,000.00	521,000.00
<b>OBJECT TOTAL</b>		<b>6,453,897.00</b>	<b>6,519,750.00</b>	<b>6,425,224.00</b>	<b>6,813,956.00</b>
<b><u>Licenses &amp; Permits</u></b>					
CEREAL MALT BEVERAGE	4211	2,022.00	2,563.00	2,000.00	2,000.00
LIQUOR OCCUPATION (LIQUOR STORE)	4212	1,500.00	1,500.00	1,500.00	1,500.00
CLASS "A" AND "B" CLUBS	4214	2,500.00	2,250.00	2,250.00	2,250.00
ANIMAL LICENSE	4215	12,637.00	15,790.00	13,050.00	13,702.00
MERCHANTS TRANSIT LICENSE	4217	38,425.00	24,825.00	32,875.00	33,861.00
TAXI CAB LICENSE	4219	55.00	100.00	50.00	50.00
BUILDING	4221	40,047.00	60,577.00	49,969.00	52,467.00
PLUMBING	4222	6,001.00	5,570.00	6,105.00	6,410.00
ELECTRICAL	4223	5,893.00	7,391.00	7,391.00	7,501.00
MECHANICAL	4224	6,983.00	500.00	6,500.00	6,500.00
PAVING CUTS	4225	0.00	0.00	0.00	0.00
PLANNING BOARD & ZONING APPEALS	4226	752.00	1,188.00	752.00	790.00
GAS PERMITS	4227	0.00	0.00	0.00	0.00
SIGN PERMITS	4228	1,576.00	948.00	948.00	1,037.00
HOUSE MOVING	4229	0.00	50.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>118,391.00</b>	<b>123,252.00</b>	<b>123,390.00</b>	<b>128,068.00</b>
<b><u>Intergovernmental Revenue</u></b>					
GENERAL GOVERNMENT	4311	0.00	5,000.00	5,000.00	5,000.00
C.O.P.S. GRANT	4316	0.00	57,421.00	0.00	0.00
GENERAL GOVERNMENT	4341	0.00	0.00	0.00	0.00
STREETS AND HIGHWAYS	4343	0.00	0.00	0.00	0.00
STATE-LOCAL REVENUE SHARING	4352	0.00	0.00	0.00	0.00
LIQUOR TAX	4353	35,763.00	33,159.00	37,552.00	37,552.00
GAS TAX REFUND (NON-HIGHWAY)	4354	2,554.00	1,300.00	2,555.00	2,683.00

## REVENUE DETAIL

### GENERAL FUND, REVENUE ESTIMATES

**FUND: 01**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
BCCC REIMBURSEMENTS	4355	0.00	0.00	0.00	0.00
COUNTY SHARE - HAZMAT	4382	16,000.00	16,000.00	16,000.00	16,000.00
HAZMAT REIMBURSEMENTS	4383	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>54,317.00</b>	<b>112,880.00</b>	<b>61,107.00</b>	<b>61,235.00</b>
<b><u>Charges for Services</u></b>					
SALE OF LABOR AND MATERIAL	4411	0.00	0.00	0.00	0.00
ENGINEERING REFUNDS & ADMIN FEES	4412	656.00	216,455.00	52,630.00	15,000.00
FIRE PROTECTN (EL DORADO TWSP)	4422	513,459.00	480,000.00	519,711.00	535,303.00
FIRE PROTECTN (PROSPECT TWSP)	4423	41,609.00	41,250.00	41,979.00	43,239.00
TREE SPRAYING,REMOVAL,TRIMMING	4431	1,822.00	1,030.00	1,823.00	1,914.00
ANIMAL CONTROL AND SHELTER	4451	8,865.00	8,779.00	9,483.00	10,144.00
SWIMMING POOL ADMISSIONS	4471	25,585.00	22,904.00	25,585.00	25,910.00
RECREATION FEES	4472	44,544.00	45,931.00	48,593.00	48,641.00
RECREATION CONCESSIONS	4473	32,301.00	26,799.00	27,006.00	30,595.00
RECREATION RENTALS	4474	480.00	3,581.00	2,100.00	2,100.00
SWIMMING POOL RENTALS	4477	5,116.00	3,326.00	3,326.00	3,492.00
ACTIVITY CENTER RENTALS	4478	2,968.00	3,365.00	3,000.00	3,150.00
SWIMMING LESSONS	4479	1,627.00	893.00	3,632.00	3,740.00
<b>OBJECT TOTAL</b>		<b>679,032.00</b>	<b>854,313.00</b>	<b>738,868.00</b>	<b>723,228.00</b>
<b><u>Fines, Forfeitures &amp; Penalties</u></b>					
FINES AND FORFEITURES	4511	213,053.00	310,774.00	233,517.00	237,019.00
COURT COSTS	4513	12,341.00	15,450.00	15,000.00	15,750.00
DIVERSION FEES	4514	19,835.00	28,000.00	19,836.00	20,828.00
JUDICIAL EDUCATION FEE	4517	0.00	0.00	0.00	0.00
LAW ENFORCEMENT TRAINING FEE	4518	0.00	0.00	0.00	0.00
DRUG EVALUATION FEE	4519	0.00	125.00	125.00	125.00
PHOTOSTATS	4520	3,286.00	2,800.00	3,800.00	3,800.00
REINSTATEMENT FEES	4521	-71.00	0.00	0.00	0.00
OVERTIME PARKING	4522	0.00	2,000.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>248,444.00</b>	<b>359,149.00</b>	<b>272,278.00</b>	<b>277,522.00</b>
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	11,604.00	17,802.00	11,605.00	12,185.00
RENTALS	4621	4,940.00	4,413.00	4,390.00	4,610.00
CONCESSIONS AND LEASES	4622	79,255.00	72,880.00	89,612.00	88,827.00
CIVIC CENTER RENTALS	4627	23,830.00	23,621.00	22,000.00	23,100.00
SALE OF SCRAP MATERIALS	4642	0.00	0.00	0.00	0.00
SALE OF REAL ESTATE	4643	0.00	0.00	0.00	0.00
SALE OF EQUIPMENT	4644	0.00	0.00	0.00	0.00

**REVENUE DETAIL****GENERAL FUND, REVENUE ESTIMATES****FUND: 01**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
TRANSFER OF ASSETS	4645	0.00	0.00	0.00	0.00
FROM CONSTRUCTION FUND	4651	10,000.00	274,063.00	274,506.00	274,000.00
INDUSTRIAL REVENUE BOND (B&I)	4652	0.00	0.00	0.00	0.00
TRANSFER FROM OPERATIONS	4659	29,065.00	0.00	0.00	0.00
OTHER CONTRIBUTIONS	4671	1,077.00	9,000.00	9,000.00	9,450.00
BAD DEBT COLLECTION	4690	0.00	0.00	0.00	0.00
MISCELLANEOUS	4691	39,897.00	26,250.00	39,000.00	39,000.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	70,348.00	150,000.00	68,138.00	70,182.00
<b>OBJECT TOTAL</b>		<b>270,016.00</b>	<b>578,029.00</b>	<b>518,251.00</b>	<b>521,354.00</b>
<b>FUND TOTAL</b>		<b>7,824,097.00</b>	<b>8,547,373.00</b>	<b>8,139,118.00</b>	<b>8,525,363.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, ADMINISTRATION****01-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	33,647.00	34,580.00	34,563.00	35,571.00
LONGEVITY	5102	41.00	49.00	49.00	93.00
OVERTIME	5103	50.00	2,500.00	1,499.00	1,499.00
TEMPORARY & PART-TIME SALARIES	5104	0.00	0.00	0.00	0.00
SOCIAL SECURITY	5105	2,652.00	2,846.00	2,799.00	2,851.00
RETIREMENT	5106	2,665.00	3,340.00	3,244.00	3,522.00
ICMA FRINGE	5107	2,577.00	2,715.00	2,555.00	2,652.00
WORKERS COMPENSATION	5108	51.00	55.00	44.00	46.00
UNEMPLOYMENT INSURANCE	5109	211.00	159.00	160.00	166.00
BENEFIT INSURANCE	5110	3,945.00	2,555.00	2,436.00	2,436.00
SICK LEAVE	5112	158.00	0.00	0.00	0.00
YMCA	5113	60.00	45.00	72.00	72.00
SAFETY INCENTIVES	5114	165.00	165.00	165.00	165.00
<b>OBJECT TOTAL</b>		<b>46,222.00</b>	<b>49,009.00</b>	<b>47,586.00</b>	<b>49,073.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	23,775.00	37,600.00	37,600.00	38,000.00
BANK SERVICE CHARGES	5203	5,285.00	7,900.00	7,900.00	3,875.00
INSURANCE & BONDS	5204	9,446.00	10,300.00	10,300.00	10,800.00
UTILITIES	5205	23,883.00	30,000.00	31,920.00	36,880.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	228.00	2,300.00	2,300.00	2,300.00
MAINTENANCE AND REPAIR - EQUIP	5207	1,060.00	2,500.00	2,500.00	2,500.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	830.00	100.00	100.00	1,000.00
RENTALS	5210	2,951.00	2,625.00	2,625.00	3,000.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	9,533.00	7,200.00	7,200.00	10,000.00
PUBLICATION AND PRINTING	5212	1,859.00	3,675.00	3,675.00	3,600.00
OTHER CHARGES	5213	130,877.00	205,720.00	154,641.00	155,000.00
JANITORIAL SERVICES	5216	11,563.00	13,125.00	13,125.00	12,500.00
DATA PROCESSING SERVICES	5217	256,410.00	249,750.00	243,090.00	248,085.00
FILING FEES	5218	0.00	0.00	0.00	0.00
TRANSFERS	5224	171,762.00	153,125.00	153,125.00	162,500.00
<b>OBJECT TOTAL</b>		<b>649,462.00</b>	<b>725,920.00</b>	<b>670,101.00</b>	<b>690,040.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	2,002.00	3,150.00	3,150.00	3,000.00
SMALL TOOLS	5302	25.00	25.00	25.00	100.00
MOTOR FUELS AND LUBRICANTS	5303	348.00	0.00	0.00	0.00
CHEMICALS	5304	0.00	0.00	0.00	0.00
CLOTHING	5305	253.00	250.00	250.00	500.00

**EXPENDITURE DETAIL****GENERAL FUND, ADMINISTRATION****01-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
MAINT & REPAIR-BLDGS&STRUCTURES	5306	1,273.00	1,000.00	1,000.00	1,000.00
MAINTENANCE AND REPAIR - EQUIP	5307	1,422.00	325.00	325.00	1,500.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	122.00	150.00	150.00	150.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	157.00	85.00	85.00	200.00
GENERAL SUPPLIES	5310	2,855.00	3,950.00	3,950.00	3,700.00
NON-CAPITALIZED ASSETS	5315	9,174.00	7,900.00	7,900.00	7,900.00
COMPUTER SUPPLIES	5316	503.00	500.00	500.00	700.00
<b>OBJECT TOTAL</b>		<b>18,134.00</b>	<b>17,335.00</b>	<b>17,335.00</b>	<b>18,750.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	87,635.00	0.00	0.00	20,700.00
OTHER IMPROVEMENTS	7404	12,455.00	0.00	0.00	0.00
LAND	7405	0.00	0.00	0.00	0.00
BAD DEBT EXPENSE	7425	1,901.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>101,991.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,700.00</b>
<b>ACTIVITY TOTAL</b>		<b>815,809.00</b>	<b>792,264.00</b>	<b>735,022.00</b>	<b>778,563.00</b>

## EXPENDITURE DETAIL

### GENERAL FUND, ENGINEERING

**01-012**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	141,156.00	143,570.00	144,251.00	148,544.00
LONGEVITY	5102	1,652.00	1,809.00	1,809.00	1,965.00
OVERTIME	5103	1,228.00	2,280.00	2,268.00	2,283.00
TEMPORARY & PART-TIME SALARIES	5104	12,670.00	16,640.00	8,000.00	16,640.00
SOCIAL SECURITY	5105	12,523.00	12,969.00	12,328.00	13,362.00
RETIREMENT	5106	12,484.00	13,169.00	13,228.00	14,601.00
ICMA FRINGE	5107	8,555.00	8,688.00	8,727.00	8,982.00
WORKERS COMPENSATION	5108	4,407.00	4,399.00	989.00	1,038.00
UNEMPLOYMENT INSURANCE	5109	983.00	713.00	696.00	754.00
BENEFIT INSURANCE	5110	13,793.00	15,460.00	15,460.00	15,460.00
SICK LEAVE	5112	2,788.00	0.00	0.00	0.00
YMCA	5113	587.00	587.00	587.00	587.00
SAFETY INCENTIVES	5114	1,117.00	1,220.00	1,128.00	1,278.00
<b>OBJECT TOTAL</b>		<b>213,943.00</b>	<b>221,504.00</b>	<b>209,471.00</b>	<b>225,494.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	5,663.00	5,800.00	5,800.00	6,000.00
INSURANCE & BONDS	5204	2,664.00	7,315.00	8,315.00	8,730.00
UTILITIES	5205	9,673.00	18,500.00	9,250.00	9,250.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	50.00	500.00	545.00	15,000.00
MAINTENANCE AND REPAIR - EQUIP	5207	635.00	2,625.00	2,625.00	2,500.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	0.00	0.00	0.00
RENTALS	5210	1,307.00	2,300.00	2,300.00	2,300.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	5,845.00	7,600.00	7,600.00	7,000.00
PUBLICATION AND PRINTING	5212	500.00	500.00	500.00	800.00
OTHER CHARGES	5213	3,274.00	2,400.00	2,400.00	2,909.00
JANITORIAL SERVICES	5216	10,050.00	10,000.00	10,000.00	10,000.00
TRANSFERS	5224	13,215.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>52,876.00</b>	<b>57,540.00</b>	<b>49,335.00</b>	<b>64,489.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	1,129.00	2,000.00	2,000.00	2,000.00
SMALL TOOLS	5302	169.00	500.00	500.00	500.00
MOTOR FUELS AND LUBRICANTS	5303	2,350.00	3,200.00	3,200.00	4,000.00
CHEMICALS	5304	0.00	0.00	0.00	0.00
CLOTHING	5305	773.00	800.00	800.00	1,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	17.00	2,000.00	2,000.00	1,500.00
MAINTENANCE AND REPAIR - EQUIP	5307	8.00	1,000.00	1,000.00	1,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	395.00	200.00	200.00	200.00

**EXPENDITURE DETAIL****GENERAL FUND, ENGINEERING****01-012**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
JANITORIAL & HOUSEHOLD SUPPLIES	5309	336.00	200.00	200.00	200.00
GENERAL SUPPLIES	5310	840.00	825.00	825.00	825.00
SAFETY MATERIALS AND SUPPLIES	5312	0.00	0.00	0.00	0.00
BOOKS	5313	0.00	0.00	0.00	0.00
PERIODICALS	5314	0.00	0.00	0.00	0.00
NON-CAPITALIZED ASSETS	5315	591.00	0.00	0.00	0.00
COMPUTER SUPPLIES	5316	290.00	1,000.00	1,000.00	1,000.00
MILEAGE	5322	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>6,898.00</b>	<b>11,725.00</b>	<b>11,725.00</b>	<b>12,225.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	24,800.00	24,800.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	9,540.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
LAND	7405	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>9,540.00</b>	<b>24,800.00</b>	<b>24,800.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>283,257.00</b>	<b>315,569.00</b>	<b>295,331.00</b>	<b>302,208.00</b>

## EXPENDITURE DETAIL

### GENERAL FUND, LEGAL/JUDICIAL

**01-013**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	66,714.00	88,592.00	91,903.00	94,659.00
LONGEVITY	5102	960.00	1,378.00	1,378.00	1,665.00
OVERTIME	5103	19.00	500.00	991.00	991.00
TEMPORARY & PART-TIME SALARIES	5104	0.00	13,410.00	0.00	0.00
SOCIAL SECURITY	5105	5,093.00	7,898.00	7,124.00	7,366.00
RETIREMENT	5106	5,529.00	8,039.00	8,414.00	9,305.00
ICMA FRINGE	5107	3,985.00	5,219.00	5,464.00	5,635.00
WORKERS COMPENSATION	5108	109.00	116.00	106.00	111.00
UNEMPLOYMENT INSURANCE	5109	425.00	449.00	419.00	433.00
BENEFIT INSURANCE	5110	10,700.00	9,878.00	13,829.00	13,829.00
SICK LEAVE	5112	1,657.00	0.00	0.00	0.00
YMCA	5113	252.00	252.00	252.00	252.00
SAFETY INCENTIVES	5114	300.00	450.00	870.00	870.00
<b>OBJECT TOTAL</b>		<b>95,743.00</b>	<b>136,181.00</b>	<b>130,750.00</b>	<b>135,116.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	27,740.00	22,000.00	22,000.00	22,000.00
INSURANCE & BONDS	5204	542.00	556.00	556.00	0.00
UTILITIES	5205	74.00	0.00	250.00	480.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	0.00	0.00	0.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5207	0.00	0.00	0.00	0.00
RENTALS	5210	1,650.00	1,600.00	1,600.00	1,650.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	596.00	2,000.00	2,000.00	2,000.00
PUBLICATION AND PRINTING	5212	1,778.00	2,000.00	2,000.00	2,000.00
OTHER CHARGES	5213	2,993.00	2,500.00	2,479.00	2,851.00
<b>OBJECT TOTAL</b>		<b>35,373.00</b>	<b>30,656.00</b>	<b>30,885.00</b>	<b>30,981.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	1,999.00	1,600.00	1,600.00	1,600.00
CLOTHING	5305	0.00	0.00	0.00	0.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	0.00	0.00	0.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5307	0.00	0.00	0.00	0.00
GENERAL SUPPLIES	5310	98.00	0.00	0.00	0.00
PRISONER CARE	5311	16,543.00	17,500.00	17,500.00	17,500.00
NON-CAPITALIZED ASSETS	5315	1,503.00	0.00	0.00	0.00
COMPUTER SUPPLIES	5316	300.00	500.00	500.00	500.00
<b>OBJECT TOTAL</b>		<b>20,443.00</b>	<b>19,600.00</b>	<b>19,600.00</b>	<b>19,600.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, LEGAL/JUDICIAL****01-013**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Capital Outlay</u></b>					
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>151,559.00</b>	<b>186,437.00</b>	<b>181,235.00</b>	<b>185,697.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, CIVIC CENTER****01-014**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	4,058.00	1,150.00	1,150.00	3,000.00
INSURANCE & BONDS	5204	2,844.00	2,600.00	3,990.00	4,190.00
UTILITIES	5205	16,154.00	16,250.00	16,250.00	16,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	492.00	2,300.00	2,300.00	2,300.00
MAINTENANCE AND REPAIR - EQUIP	5207	2,202.00	2,050.00	2,050.00	2,050.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	0.00	0.00	0.00
RENTALS	5210	0.00	0.00	0.00	0.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	0.00	0.00	0.00	0.00
PUBLICATION AND PRINTING	5212	0.00	0.00	0.00	0.00
OTHER CHARGES	5213	22,715.00	23,500.00	23,500.00	23,000.00
JANITORIAL SERVICES	5216	32,275.00	31,500.00	31,500.00	32,275.00
TRANSFERS	5224	1,262.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>82,002.00</b>	<b>79,350.00</b>	<b>80,740.00</b>	<b>82,815.00</b>
<b><u>Commodities</u></b>					
SMALL TOOLS	5302	11.00	0.00	0.00	0.00
CLOTHING	5305	0.00	0.00	0.00	0.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	690.00	1,000.00	1,000.00	1,000.00
MAINTENANCE AND REPAIR - EQUIP	5307	1,505.00	200.00	200.00	1,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	153.00	175.00	175.00	200.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	0.00	25.00	25.00	25.00
GENERAL SUPPLIES	5310	272.00	1,030.00	1,030.00	1,000.00
NON-CAPITALIZED ASSETS	5315	97.00	5,000.00	5,000.00	0.00
COMPUTER SUPPLIES	5316	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>2,728.00</b>	<b>7,430.00</b>	<b>7,430.00</b>	<b>3,225.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	1,200.00	1,200.00	0.00
BUILDINGS	7403	24,498.00	10,800.00	10,800.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>24,498.00</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>109,228.00</b>	<b>98,780.00</b>	<b>100,170.00</b>	<b>86,040.00</b>

## EXPENDITURE DETAIL

### GENERAL FUND, POLICE

**01-021**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	1,118,026.00	1,210,740.00	1,162,949.00	1,229,006.00
LONGEVITY	5102	7,340.00	9,714.00	8,126.00	9,782.00
OVERTIME	5103	63,049.00	49,356.00	42,018.00	39,998.00
TEMPORARY & PART-TIME SALARIES	5104	1,288.00	1,944.00	0.00	0.00
SOCIAL SECURITY	5105	87,864.00	89,458.00	88,604.00	93,771.00
RETIREMENT	5106	168,428.00	197,912.00	189,561.00	206,767.00
ICMA FRINGE	5107	7,722.00	8,370.00	12,194.00	14,076.00
WORKERS COMPENSATION	5108	22,082.00	23,346.00	21,076.00	22,130.00
UNEMPLOYMENT INSURANCE	5109	7,424.00	5,287.00	5,391.00	5,685.00
BENEFIT INSURANCE	5110	158,059.00	182,505.00	202,261.00	202,261.00
SICK LEAVE	5112	18,225.00	0.00	0.00	0.00
YMCA	5113	3,597.00	3,780.00	3,960.00	3,960.00
SAFETY INCENTIVES	5114	9,409.00	8,873.00	8,850.00	8,850.00
<b>OBJECT TOTAL</b>		<b>1,672,513.00</b>	<b>1,791,285.00</b>	<b>1,744,990.00</b>	<b>1,836,286.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	27,537.00	18,000.00	18,000.00	20,000.00
INSURANCE & BONDS	5204	33,015.00	30,000.00	30,000.00	35,000.00
UTILITIES	5205	20,143.00	26,000.00	26,000.00	20,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	2,477.00	1,500.00	1,500.00	1,500.00
MAINTENANCE AND REPAIR - EQUIP	5207	18,631.00	27,500.00	27,500.00	25,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	193.00	0.00	0.00	1,000.00
RENTALS	5210	1,670.00	1,600.00	1,600.00	1,600.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	16,906.00	10,000.00	10,000.00	10,000.00
PUBLICATION AND PRINTING	5212	1,679.00	1,000.00	1,000.00	1,500.00
OTHER CHARGES	5213	26,052.00	75,661.00	14,923.00	19,960.00
JANITORIAL SERVICES	5216	15,950.00	15,800.00	15,800.00	15,800.00
TRANSFERS	5224	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>164,253.00</b>	<b>207,061.00</b>	<b>146,323.00</b>	<b>151,360.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	3,088.00	3,250.00	3,250.00	3,250.00
SMALL TOOLS	5302	128.00	300.00	300.00	300.00
MOTOR FUELS AND LUBRICANTS	5303	61,063.00	50,000.00	50,000.00	47,500.00
CHEMICALS	5304	292.00	0.00	0.00	0.00
CLOTHING	5305	12,171.00	10,000.00	10,000.00	10,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	1,601.00	2,000.00	2,000.00	2,000.00
MAINTENANCE AND REPAIR - EQUIP	5307	929.00	3,500.00	3,500.00	3,500.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	496.00	1,000.00	1,000.00	1,000.00

**EXPENDITURE DETAIL****GENERAL FUND, POLICE****01-021**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
JANITORIAL & HOUSEHOLD SUPPLIES	5309	316.00	400.00	400.00	400.00
GENERAL SUPPLIES	5310	6,850.00	8,000.00	8,000.00	8,000.00
SAFETY MATERIALS AND SUPPLIES	5312	0.00	5,000.00	5,000.00	5,000.00
NON-CAPITALIZED ASSETS	5315	29,210.00	15,000.00	15,000.00	15,000.00
COMPUTER SUPPLIES	5316	2,862.00	2,000.00	2,000.00	2,000.00
<b>OBJECT TOTAL</b>		<b>119,006.00</b>	<b>100,450.00</b>	<b>100,450.00</b>	<b>97,950.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	145,720.00	101,403.00	101,403.00	70,000.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	43,602.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
LAND	7405	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>189,322.00</b>	<b>101,403.00</b>	<b>101,403.00</b>	<b>70,000.00</b>
<b><u>Debt Retirement</u></b>					
LEASE PURCHASES	7503	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>2,145,094.00</b>	<b>2,200,199.00</b>	<b>2,093,166.00</b>	<b>2,155,596.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, HAZ MAT****01-022**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	10,524.00	10,000.00	8,000.00	8,000.00
INSURANCE & BONDS	5204	67.00	325.00	670.00	670.00
MAINTENANCE AND REPAIR - EQUIP	5207	960.00	1,000.00	4,000.00	1,000.00
RENTALS	5210	0.00	0.00	0.00	0.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	193.00	3,000.00	1,000.00	3,500.00
PUBLICATION AND PRINTING	5212	0.00	0.00	0.00	0.00
OTHER CHARGES	5213	0.00	0.00	0.00	0.00
TRANSFERS	5224	8,609.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>20,353.00</b>	<b>14,325.00</b>	<b>13,670.00</b>	<b>13,170.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	0.00	0.00	0.00	0.00
SMALL TOOLS	5302	0.00	500.00	500.00	500.00
MOTOR FUELS AND LUBRICANTS	5303	157.00	300.00	300.00	300.00
CHEMICALS	5304	228.00	300.00	300.00	300.00
CLOTHING	5305	65.00	5,000.00	5,600.00	8,700.00
MAINTENANCE AND REPAIR - EQUIP	5307	85.00	300.00	500.00	300.00
GENERAL SUPPLIES	5310	534.00	3,000.00	1,000.00	500.00
NON-CAPITALIZED ASSETS	5315	0.00	0.00	0.00	0.00
COMPUTER SUPPLIES	5316	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>1,069.00</b>	<b>9,400.00</b>	<b>8,200.00</b>	<b>10,600.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>21,422.00</b>	<b>23,725.00</b>	<b>21,870.00</b>	<b>23,770.00</b>

## EXPENDITURE DETAIL

**GENERAL FUND, FIRE**

**01-023**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	652,151.00	727,207.00	673,098.00	693,275.00
LONGEVITY	5102	6,784.00	7,340.00	7,340.00	8,244.00
OVERTIME	5103	86,408.00	85,000.00	85,020.00	84,998.00
TEMPORARY & PART-TIME SALARIES	5104	0.00	0.00	0.00	0.00
SOCIAL SECURITY	5105	55,646.00	58,919.00	54,435.00	55,947.00
RETIREMENT	5106	112,983.00	138,734.00	129,157.00	138,414.00
ICMA FRINGE	5107	350.00	300.00	300.00	300.00
WORKERS COMPENSATION	5108	29,136.00	30,191.00	29,197.00	30,656.00
UNEMPLOYMENT INSURANCE	5109	4,762.00	3,592.00	3,436.00	3,529.00
BENEFIT INSURANCE	5110	128,377.00	138,255.00	144,318.00	144,318.00
SICK LEAVE	5112	22,451.00	0.00	0.00	0.00
YMCA	5113	2,949.00	2,880.00	3,060.00	3,060.00
SAFETY INCENTIVES & STIPENDS	5114	11,500.00	16,100.00	12,100.00	12,100.00
<b>OBJECT TOTAL</b>		<b>1,113,497.00</b>	<b>1,208,518.00</b>	<b>1,141,461.00</b>	<b>1,174,841.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	24,667.00	19,355.00	19,355.00	21,890.00
INSURANCE & BONDS	5204	9,788.00	10,115.00	11,275.00	11,343.00
UTILITIES	5205	10,538.00	18,540.00	11,360.00	14,500.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	1,441.00	1,500.00	1,500.00	1,500.00
MAINTENANCE AND REPAIR - EQUIP	5207	23,008.00	12,250.00	12,250.00	9,200.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	0.00	0.00	0.00
RENTALS	5210	1,112.00	3,010.00	1,205.00	1,205.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	11,184.00	14,910.00	14,910.00	13,135.00
PUBLICATION AND PRINTING	5212	1,642.00	2,005.00	2,000.00	2,110.00
OTHER CHARGES	5213	17,211.00	19,000.00	15,000.00	17,000.00
JANITORIAL SERVICES	5216	6,399.00	7,800.00	4,400.00	4,440.00
TRANSFERS	5224	68,507.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>175,497.00</b>	<b>108,485.00</b>	<b>93,255.00</b>	<b>96,323.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	607.00	750.00	750.00	475.00
SMALL TOOLS	5302	71.00	1,000.00	1,000.00	500.00
MOTOR FUELS AND LUBRICANTS	5303	16,339.00	13,350.00	14,550.00	15,200.00
CHEMICALS	5304	739.00	2,300.00	2,300.00	1,800.00
CLOTHING	5305	20,241.00	22,940.00	22,340.00	22,640.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	288.00	2,000.00	2,000.00	1,500.00
MAINTENANCE AND REPAIR - EQUIP	5307	9,283.00	10,400.00	10,400.00	8,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	122.00	0.00	0.00	0.00

**EXPENDITURE DETAIL****GENERAL FUND, FIRE****01-023**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
JANITORIAL & HOUSEHOLD SUPPLIES	5309	1,064.00	1,000.00	1,000.00	750.00
GENERAL SUPPLIES	5310	6,975.00	8,500.00	8,500.00	5,850.00
SAFETY MATERIALS AND SUPPLIES	5312	449.00	3,000.00	3,000.00	1,500.00
NON-CAPITALIZED ASSETS	5315	18,570.00	20,800.00	20,800.00	40,000.00
COMPUTER SUPPLIES	5316	1,120.00	1,500.00	1,500.00	750.00
<b>OBJECT TOTAL</b>		<b>75,868.00</b>	<b>87,540.00</b>	<b>88,140.00</b>	<b>98,965.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	14,700.00	14,700.00	0.00
BUILDINGS	7403	0.00	9,570.00	9,570.00	0.00
OTHER IMPROVEMENTS	7404	0.00	7,500.00	7,500.00	0.00
LAND	7405	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>31,770.00</b>	<b>31,770.00</b>	<b>0.00</b>
<b><u>Debt Retirement</u></b>					
LEASE PURCHASES	7503	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>1,364,862.00</b>	<b>1,436,313.00</b>	<b>1,354,626.00</b>	<b>1,370,129.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, FIRE SUB-STATION****01-024**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
INSURANCE & BONDS	5204	0.00	0.00	0.00	0.00
UTILITIES	5205	0.00	0.00	0.00	11,300.00
MAINT &REPAIR-BLDGS&STRUCTURES	5206	0.00	0.00	0.00	500.00
MAINTENANCE AND REPAIR - EQUIP	5207	0.00	0.00	0.00	0.00
RENTALS	5210	0.00	0.00	0.00	0.00
PUBLICATION AND PRINTING	5212	0.00	0.00	0.00	0.00
OTHER CHARGES	5213	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,800.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	0.00	0.00	0.00	475.00
SMALL TOOLS	5302	0.00	0.00	0.00	500.00
CHEMICALS	5304	0.00	0.00	0.00	1,000.00
MAINT &REPAIR-BLDGS&STRUCTURES	5306	0.00	0.00	0.00	500.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	0.00	0.00	0.00	0.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	0.00	0.00	0.00	750.00
GENERAL SUPPLIES	5310	0.00	0.00	0.00	3,750.00
SAFETY MATERIALS AND SUPPLIES	5312	0.00	0.00	0.00	1,500.00
NON-CAPITALIZED ASSETS	5315	0.00	0.00	0.00	0.00
COMPUTER SUPPLIES	5316	0.00	0.00	0.00	750.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,225.00</b>
<b>ACTIVITY TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,025.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, BUILDING/ZONING****01-026**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	102,456.00	110,402.00	107,986.00	111,212.00
LONGEVITY	5102	144.00	432.00	432.00	772.00
OVERTIME	5103	31.00	720.00	724.00	724.00
TEMPORARY & PART-TIME SALARIES	5104	0.00	0.00	0.00	0.00
SOCIAL SECURITY	5105	8,360.00	8,753.00	8,544.00	8,831.00
RETIREMENT	5106	8,604.00	9,953.00	9,721.00	10,754.00
ICMA FRINGE	5107	6,448.00	6,714.00	6,534.00	6,739.00
WORKERS COMPENSATION	5108	2,947.00	3,085.00	3,504.00	3,678.00
UNEMPLOYMENT INSURANCE	5109	660.00	483.00	484.00	500.00
BENEFIT INSURANCE	5110	12,551.00	13,693.00	13,693.00	13,693.00
SICK LEAVE	5112	4,297.00	0.00	0.00	0.00
YMCA	5113	313.00	403.00	223.00	223.00
SAFETY INCENTIVES	5114	672.00	672.00	672.00	672.00
<b>OBJECT TOTAL</b>		<b>147,483.00</b>	<b>155,310.00</b>	<b>152,517.00</b>	<b>157,798.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	1,114.00	5,800.00	5,800.00	5,000.00
INSURANCE & BONDS	5204	736.00	5,515.00	6,200.00	6,510.00
UTILITIES	5205	396.00	2,500.00	9,250.00	9,250.00
MAINTENANCE AND REPAIR - EQUIP	5207	1,802.00	2,000.00	1,000.00	1,000.00
RENTALS	5210	851.00	200.00	500.00	500.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	5,769.00	4,500.00	4,500.00	4,000.00
PUBLICATION AND PRINTING	5212	1,891.00	3,100.00	2,900.00	3,000.00
OTHER CHARGES	5213	1,820.00	2,500.00	3,107.00	3,039.00
<b>OBJECT TOTAL</b>		<b>14,379.00</b>	<b>26,115.00</b>	<b>33,257.00</b>	<b>32,299.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	155.00	300.00	300.00	300.00
SMALL TOOLS	5302	0.00	300.00	300.00	300.00
MOTOR FUELS AND LUBRICANTS	5303	1,830.00	2,700.00	2,700.00	3,000.00
CLOTHING	5305	200.00	260.00	260.00	300.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	0.00	1,000.00	1,000.00	1,000.00
MAINTENANCE AND REPAIR - EQUIP	5307	0.00	300.00	300.00	300.00
GENERAL SUPPLIES	5310	268.00	300.00	300.00	300.00
BOOKS	5313	237.00	1,500.00	1,500.00	1,500.00
NON-CAPITALIZED ASSETS	5315	738.00	0.00	0.00	0.00
COMPUTER SUPPLIES	5316	412.00	400.00	400.00	400.00
<b>OBJECT TOTAL</b>		<b>3,840.00</b>	<b>7,060.00</b>	<b>7,060.00</b>	<b>7,400.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, BUILDING/ZONING****01-026**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	18,000.00	18,000.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>165,702.00</b>	<b>206,485.00</b>	<b>210,834.00</b>	<b>197,497.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, BUILDING DEMOLITION****01-027**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	0.00	16,000.00	16,000.00	16,000.00
TRAVL,TRAIN,MEMBERSHP,MAGAZINE	5211	0.00	0.00	0.00	0.00
PUBLICATION AND PRINTING	5212	0.00	0.00	0.00	0.00
OTHER CHARGES	5213	2,845.00	0.00	0.00	0.00
TRANSFERS	5224	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>2,845.00</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>16,000.00</b>
<b><u>Commodities</u></b>					
GENERAL SUPPLIES	5310	0.00	0.00	0.00	0.00
NON-CAPITALIZED ASSETS	5315	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Capital Outlay</u></b>					
BUILDINGS	7403	0.00	0.00	0.00	0.00
LAND	7405	14,101.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>14,101.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>16,946.00</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>16,000.00</b>

## EXPENDITURE DETAIL

### GENERAL FUND, PUBLIC WORKS

**01-031**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	198,492.00	202,932.00	204,701.00	213,825.00
LONGEVITY	5102	1,667.00	2,101.00	1,909.00	2,102.00
OVERTIME	5103	1,946.00	6,000.00	5,994.00	6,000.00
TEMPORARY & PART-TIME SALARIES	5104	7,772.00	12,000.00	11,600.00	11,600.00
SOCIAL SECURITY	5105	16,242.00	16,974.00	18,365.00	19,150.00
RETIREMENT	5106	16,325.00	19,513.00	18,654.00	20,565.00
ICMA FRINGE	5107	8,068.00	8,422.00	8,590.00	9,009.00
WORKERS COMPENSATION	5108	6,929.00	7,261.00	6,922.00	7,268.00
UNEMPLOYMENT INSURANCE	5109	1,329.00	968.00	999.00	1,040.00
BENEFIT INSURANCE	5110	30,677.00	31,852.00	37,308.00	37,308.00
SICK LEAVE	5112	4,815.00	0.00	0.00	0.00
YMCA	5113	423.00	441.00	603.00	603.00
SAFETY INCENTIVES	5114	1,996.00	2,077.00	2,077.00	2,077.00
<b>OBJECT TOTAL</b>		<b>296,681.00</b>	<b>310,541.00</b>	<b>317,722.00</b>	<b>330,547.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	4,088.00	1,500.00	1,500.00	1,500.00
INSURANCE & BONDS	5204	9,631.00	7,600.00	10,000.00	10,000.00
UTILITIES	5205	12,159.00	12,000.00	12,000.00	12,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	155.00	1,500.00	1,500.00	1,500.00
MAINTENANCE AND REPAIR - EQUIP	5207	19,688.00	20,001.00	20,001.00	20,001.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	500.00	500.00	500.00
RENTALS	5210	241.00	500.00	500.00	500.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	3,283.00	3,000.00	3,000.00	3,500.00
PUBLICATION AND PRINTING	5212	345.00	2,500.00	2,500.00	2,500.00
OTHER CHARGES	5213	16,076.00	20,000.00	21,830.00	22,046.00
UNIFORM RENTAL	5215	0.00	0.00	0.00	0.00
JANITORIAL SERVICES	5216	3,987.00	3,900.00	3,900.00	3,900.00
TRANSFERS	5224	455,000.00	520,000.00	385,000.00	495,000.00
<b>OBJECT TOTAL</b>		<b>524,653.00</b>	<b>593,001.00</b>	<b>462,231.00</b>	<b>572,947.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	786.00	750.00	750.00	750.00
SMALL TOOLS	5302	1,898.00	3,000.00	3,000.00	3,000.00
MOTOR FUELS AND LUBRICANTS	5303	30,846.00	30,000.00	30,000.00	31,000.00
CHEMICALS	5304	6,277.00	5,000.00	5,000.00	5,000.00
CLOTHING	5305	2,516.00	3,000.00	3,000.00	3,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	2,437.00	3,000.00	3,000.00	3,000.00
MAINTENANCE AND REPAIR - EQUIP	5307	4,034.00	5,500.00	5,500.00	9,000.00

**EXPENDITURE DETAIL****GENERAL FUND, PUBLIC WORKS****01-031**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
MAINT & REPAIR-OTHER IMPRVMENTS	5308	157.00	1,000.00	1,000.00	1,000.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	150.00	1,000.00	1,000.00	1,000.00
GENERAL SUPPLIES	5310	12,240.00	7,500.00	7,500.00	10,000.00
SAFETY MATERIALS AND SUPPLIES	5312	1,164.00	1,500.00	1,500.00	1,500.00
NON-CAPITALIZED ASSETS	5315	17,647.00	5,000.00	5,000.00	5,000.00
COMPUTER SUPPLIES	5316	2,295.00	1,000.00	1,000.00	2,500.00
TRAFFIC SIGNS,SIGNALS,MARKINGS	5325	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>82,447.00</b>	<b>67,250.00</b>	<b>67,250.00</b>	<b>75,750.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	29,270.00	12,000.00	12,000.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	11,117.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
LAND	7405	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>40,387.00</b>	<b>12,000.00</b>	<b>12,000.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>944,168.00</b>	<b>982,792.00</b>	<b>859,203.00</b>	<b>979,244.00</b>

## EXPENDITURE DETAIL

### GENERAL FUND, FORESTRY

**01-032**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	0.00	20,446.00	21,060.00	21,692.00
LONGEVITY	5102	0.00	0.00	0.00	0.00
OVERTIME	5103	0.00	0.00	0.00	0.00
TEMPORARY & PART-TIME SALARIES	5104	0.00	0.00	0.00	0.00
SOCIAL SECURITY	5105	0.00	1,453.00	323.00	333.00
RETIREMENT	5106	0.00	0.00	1,899.00	1,954.00
ICMA FRINGE	5107	0.00	1,191.00	1,226.00	1,262.00
WORKERS COMPENSATION	5108	0.00	685.00	635.00	667.00
UNEMPLOYMENT INSURANCE	5109	0.00	89.00	95.00	98.00
BENEFIT INSURANCE	5110	0.00	9,878.00	0.00	0.00
SICK LEAVE	5112	0.00	0.00	0.00	0.00
YMCA	5113	0.00	0.00	180.00	180.00
SAFETY INCENTIVES	5114	0.00	0.00	300.00	300.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>33,742.00</b>	<b>25,718.00</b>	<b>26,486.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	5,785.00	9,500.00	9,500.00	5,000.00
MAINTENANCE AND REPAIR - EQUIP	5207	0.00	500.00	500.00	500.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	0.00	0.00	0.00
RENTALS	5210	0.00	0.00	0.00	0.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	2,050.00	750.00	750.00	1,000.00
PUBLICATION AND PRINTING	5212	150.00	500.00	500.00	500.00
OTHER CHARGES	5213	787.00	100.00	100.00	300.00
<b>OBJECT TOTAL</b>		<b>8,772.00</b>	<b>11,350.00</b>	<b>11,350.00</b>	<b>7,300.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	0.00	0.00	0.00	0.00
SMALL TOOLS	5302	99.00	500.00	500.00	500.00
MOTOR FUELS AND LUBRICANTS	5303	0.00	0.00	0.00	0.00
CHEMICALS	5304	140.00	500.00	500.00	250.00
CLOTHING	5305	271.00	500.00	500.00	350.00
MAINTENANCE AND REPAIR - EQUIP	5307	0.00	300.00	300.00	300.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	0.00	0.00	0.00	0.00
GENERAL SUPPLIES	5310	6,164.00	15,000.00	15,000.00	10,000.00
NON-CAPITALIZED ASSETS	5315	119.00	500.00	500.00	0.00
<b>OBJECT TOTAL</b>		<b>6,793.00</b>	<b>17,300.00</b>	<b>17,300.00</b>	<b>11,400.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00

**EXPENDITURE DETAIL****GENERAL FUND, FORESTRY****01-032**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>15,565.00</b>	<b>62,392.00</b>	<b>54,368.00</b>	<b>45,186.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, PARK MAINTENANCE****01-033**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	88,113.00	111,700.00	85,234.00	87,776.00
LONGEVITY	5102	960.00	960.00	960.00	960.00
OVERTIME	5103	2,419.00	5,000.00	4,994.00	4,998.00
TEMPORARY & PART-TIME SALARIES	5104	34,277.00	41,332.00	41,336.00	41,336.00
SOCIAL SECURITY	5105	9,957.00	12,029.00	10,291.00	10,492.00
RETIREMENT	5106	8,054.00	13,363.00	7,973.00	8,546.00
ICMA FRINGE	5107	3,872.00	5,159.00	3,635.00	3,732.00
WORKERS COMPENSATION	5108	2,128.00	2,242.00	2,560.00	2,688.00
UNEMPLOYMENT INSURANCE	5109	783.00	669.00	592.00	603.00
BENEFIT INSURANCE	5110	4,797.00	7,630.00	9,878.00	9,878.00
SICK LEAVE	5112	497.00	0.00	0.00	0.00
YMCA	5113	180.00	180.00	180.00	180.00
SAFETY INCENTIVES	5114	1,073.00	1,506.00	1,813.00	1,813.00
<b>OBJECT TOTAL</b>		<b>157,110.00</b>	<b>201,770.00</b>	<b>169,446.00</b>	<b>173,002.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	10,420.00	3,000.00	3,000.00	3,000.00
INSURANCE & BONDS	5204	7,974.00	6,000.00	6,500.00	6,500.00
UTILITIES	5205	7,005.00	12,000.00	12,000.00	7,500.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	478.00	1,500.00	1,500.00	1,500.00
MAINTENANCE AND REPAIR - EQUIP	5207	9,221.00	7,000.00	7,000.00	8,000.00
MAINT & REPAIR-OTHER IMPRVMTS	5208	0.00	1,500.00	1,500.00	1,500.00
RENTALS	5210	400.00	100.00	100.00	500.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	181.00	250.00	250.00	250.00
PUBLICATION AND PRINTING	5212	0.00	250.00	250.00	250.00
OTHER CHARGES	5213	4,019.00	1,700.00	2,108.00	2,364.00
TRANSFERS	5224	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>39,698.00</b>	<b>33,300.00</b>	<b>34,208.00</b>	<b>31,364.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	0.00	200.00	200.00	200.00
SMALL TOOLS	5302	1,814.00	2,000.00	2,000.00	2,000.00
MOTOR FUELS AND LUBRICANTS	5303	25,797.00	14,000.00	14,000.00	20,000.00
CHEMICALS	5304	1,927.00	3,000.00	3,000.00	3,000.00
CLOTHING	5305	443.00	1,000.00	1,000.00	1,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	1,477.00	2,500.00	2,500.00	3,000.00
MAINTENANCE AND REPAIR - EQUIP	5307	6,562.00	6,500.00	6,500.00	6,500.00
MAINT & REPAIR-OTHER IMPRVMTS	5308	7,222.00	6,500.00	6,500.00	6,500.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	978.00	1,500.00	1,500.00	1,500.00

**EXPENDITURE DETAIL****GENERAL FUND, PARK MAINTENANCE****01-033**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
GENERAL SUPPLIES	5310	8,293.00	4,500.00	4,500.00	5,000.00
SAFETY MATERIALS AND SUPPLIES	5312	66.00	750.00	750.00	750.00
NON-CAPITALIZED ASSETS	5315	6,191.00	4,000.00	4,000.00	9,000.00
COMPUTER SUPPLIES	5316	28.00	0.00	0.00	250.00
<b>OBJECT TOTAL</b>		<b>60,798.00</b>	<b>46,450.00</b>	<b>46,450.00</b>	<b>58,700.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	41,789.00	0.00	0.00	9,000.00
OTHER IMPROVEMENTS	7404	0.00	35,000.00	35,000.00	0.00
<b>OBJECT TOTAL</b>		<b>41,789.00</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>9,000.00</b>
<b>ACTIVITY TOTAL</b>		<b>299,395.00</b>	<b>316,520.00</b>	<b>285,104.00</b>	<b>272,066.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, SPECIAL STREET PROGRAM****01-034**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
TRANSFERS	5224	600,000.00	600,000.00	600,000.00	600,000.00
<b>OBJECT TOTAL</b>		<b>600,000.00</b>	<b>600,000.00</b>	<b>600,000.00</b>	<b>600,000.00</b>
<b>ACTIVITY TOTAL</b>		<b>600,000.00</b>	<b>600,000.00</b>	<b>600,000.00</b>	<b>600,000.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, STREET LIGHTS****01-035**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
UTILITIES	5205	172,245.00	170,000.00	175,000.00	180,000.00
<b>OBJECT TOTAL</b>		<b>172,245.00</b>	<b>170,000.00</b>	<b>175,000.00</b>	<b>180,000.00</b>
<b>ACTIVITY TOTAL</b>		<b>172,245.00</b>	<b>170,000.00</b>	<b>175,000.00</b>	<b>180,000.00</b>

## EXPENDITURE DETAIL

### GENERAL FUND, ANIMAL CONTROL

**01-041**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	54,752.00	56,743.00	56,345.00	58,035.00
LONGEVITY	5102	960.00	960.00	960.00	248.00
OVERTIME	5103	601.00	1,000.00	999.00	991.00
TEMPORARY & PART-TIME SALARIES	5104	5,812.00	7,000.00	7,004.00	7,004.00
SOCIAL SECURITY	5105	4,681.00	4,946.00	4,927.00	5,003.00
RETIREMENT	5106	4,777.00	5,625.00	5,594.00	6,086.00
ICMA FRINGE	5107	894.00	869.00	886.00	910.00
WORKERS COMPENSATION	5108	875.00	915.00	847.00	0.00
UNEMPLOYMENT INSURANCE	5109	380.00	285.00	291.00	295.00
BENEFIT INSURANCE	5110	7,492.00	7,630.00	7,630.00	7,630.00
SICK LEAVE	5112	0.00	0.00	0.00	0.00
YMCA	5113	205.00	180.00	180.00	180.00
SAFETY INCENTIVES	5114	600.00	708.00	719.00	719.00
<b>OBJECT TOTAL</b>		<b>82,029.00</b>	<b>86,861.00</b>	<b>86,382.00</b>	<b>87,101.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	10,252.00	9,000.00	9,000.00	9,000.00
INSURANCE & BONDS	5204	1,046.00	1,200.00	1,300.00	1,500.00
UTILITIES	5205	18,177.00	19,000.00	19,000.00	19,000.00
MAINT & REPAIR-BLDGS & STRUCTURES	5206	0.00	250.00	250.00	250.00
MAINTENANCE AND REPAIR - EQUIP	5207	1,489.00	1,000.00	1,000.00	1,000.00
RENTALS	5210	0.00	0.00	0.00	0.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	265.00	850.00	850.00	500.00
PUBLICATION AND PRINTING	5212	316.00	1,500.00	1,500.00	1,500.00
OTHER CHARGES	5213	3,118.00	2,900.00	3,225.00	3,547.00
<b>OBJECT TOTAL</b>		<b>34,663.00</b>	<b>35,700.00</b>	<b>36,125.00</b>	<b>36,297.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	95.00	250.00	250.00	150.00
SMALL TOOLS	5302	51.00	500.00	500.00	100.00
MOTOR FUELS AND LUBRICANTS	5303	3,094.00	2,500.00	2,500.00	3,000.00
CHEMICALS	5304	0.00	200.00	200.00	0.00
CLOTHING	5305	451.00	750.00	750.00	500.00
MAINT & REPAIR-BLDGS & STRUCTURES	5306	1,409.00	250.00	250.00	750.00
MAINTENANCE AND REPAIR - EQUIP	5307	183.00	250.00	250.00	250.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	0.00	0.00	0.00	0.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	486.00	500.00	500.00	500.00
GENERAL SUPPLIES	5310	1,457.00	1,200.00	1,200.00	1,500.00
SAFETY MATERIALS AND SUPPLIES	5312	0.00	250.00	250.00	250.00

**EXPENDITURE DETAIL****GENERAL FUND, ANIMAL CONTROL****01-041**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
BOOKS	5313	0.00	0.00	0.00	0.00
NON-CAPITALIZED ASSETS	5315	1,533.00	500.00	500.00	0.00
COMPUTER SUPPLIES	5316	426.00	500.00	500.00	500.00
<b>OBJECT TOTAL</b>		<b>9,185.00</b>	<b>7,650.00</b>	<b>7,650.00</b>	<b>7,500.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>125,877.00</b>	<b>130,211.00</b>	<b>130,157.00</b>	<b>130,898.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, CEMETERY****01-042**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
TRANSFERS	5224	47,500.00	94,174.00	119,853.00	131,354.00
<b>OBJECT TOTAL</b>		<b>47,500.00</b>	<b>94,174.00</b>	<b>119,853.00</b>	<b>131,354.00</b>
<b>ACTIVITY TOTAL</b>		<b>47,500.00</b>	<b>94,174.00</b>	<b>119,853.00</b>	<b>131,354.00</b>

## EXPENDITURE DETAIL

### GENERAL FUND, RECREATION

**01-051**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	86,104.00	101,151.00	99,430.00	102,400.00
LONGEVITY	5102	810.00	894.00	894.00	978.00
OVERTIME	5103	6,651.00	2,750.00	2,888.00	4,966.00
TEMPORARY & PART-TIME SALARIES	5104	117,616.00	91,813.00	94,160.00	99,260.00
SOCIAL SECURITY	5105	16,370.00	15,193.00	15,308.00	16,112.00
RETIREMENT	5106	9,255.00	9,086.00	9,179.00	10,295.00
ICMA FRINGE	5107	5,292.00	5,873.00	5,936.00	6,225.00
WORKERS COMPENSATION	5108	1,171.00	1,240.00	893.00	937.00
UNEMPLOYMENT INSURANCE	5109	1,312.00	844.00	878.00	924.00
BENEFIT INSURANCE	5110	9,154.00	7,408.00	11,223.00	11,223.00
SICK LEAVE	5112	1,056.00	0.00	0.00	0.00
YMCA	5113	183.00	315.00	36.00	36.00
SAFETY INCENTIVES	5114	2,057.00	2,276.00	2,276.00	2,233.00
<b>OBJECT TOTAL</b>		<b>257,031.00</b>	<b>238,843.00</b>	<b>243,101.00</b>	<b>255,589.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	13,897.00	5,000.00	5,000.00	5,000.00
INSURANCE & BONDS	5204	4,179.00	6,000.00	6,000.00	6,250.00
UTILITIES	5205	30,046.00	32,250.00	32,250.00	32,908.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	221.00	2,000.00	2,000.00	2,000.00
MAINTENANCE AND REPAIR - EQUIP	5207	6,201.00	5,000.00	5,000.00	5,263.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	3,000.00	3,000.00	2,750.00
TAX PAYMENT	5209	0.00	0.00	0.00	0.00
RENTALS	5210	9,147.00	10,000.00	10,000.00	10,000.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	2,189.00	4,000.00	4,000.00	4,000.00
PUBLICATION AND PRINTING	5212	1,014.00	2,000.00	2,000.00	6,500.00
OTHER CHARGES	5213	41,018.00	17,000.00	17,000.00	17,999.00
JANITORIAL SERVICES	5216	0.00	0.00	0.00	0.00
TRANSFERS	5224	281,003.00	233,000.00	269,803.00	104,608.00
<b>OBJECT TOTAL</b>		<b>388,915.00</b>	<b>319,250.00</b>	<b>356,053.00</b>	<b>197,278.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	1,081.00	1,500.00	1,500.00	1,500.00
SMALL TOOLS	5302	288.00	1,000.00	1,000.00	1,000.00
MOTOR FUELS AND LUBRICANTS	5303	6,326.00	7,250.00	7,250.00	7,435.00
CHEMICALS	5304	156.00	2,750.00	2,750.00	2,750.00
CLOTHING	5305	80.00	700.00	700.00	850.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	424.00	2,000.00	2,000.00	2,000.00
MAINTENANCE AND REPAIR - EQUIP	5307	645.00	4,500.00	4,500.00	4,735.00

**EXPENDITURE DETAIL****GENERAL FUND, RECREATION****01-051**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
MAINT & REPAIR-OTHER IMPRVMENTS	5308	5,701.00	4,000.00	4,000.00	4,000.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	1,533.00	2,000.00	2,000.00	2,000.00
GENERAL SUPPLIES	5310	10,077.00	12,000.00	12,000.00	11,000.00
SAFETY MATERIALS AND SUPPLIES	5312	74.00	500.00	500.00	500.00
NON-CAPITALIZED ASSETS	5315	7,715.00	5,750.00	5,750.00	8,750.00
COMPUTER SUPPLIES	5316	1,579.00	1,750.00	1,750.00	1,750.00
T-SHIRTS & AWARDS	5328	10,311.00	12,500.00	12,500.00	14,200.00
ATHLETIC SUPPLIES	5329	5,005.00	6,000.00	6,000.00	6,850.00
<b>OBJECT TOTAL</b>		<b>50,995.00</b>	<b>64,200.00</b>	<b>64,200.00</b>	<b>69,320.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	18,500.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
LAND	7405	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,500.00</b>
<b>ACTIVITY TOTAL</b>		<b>696,941.00</b>	<b>622,293.00</b>	<b>663,354.00</b>	<b>540,687.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, SWIMMING POOL****01-052**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	10,799.00	11,920.00	11,214.00	11,546.00
LONGEVITY	5102	82.00	94.00	94.00	106.00
OVERTIME	5103	2,236.00	0.00	1,423.00	1,423.00
TEMPORARY & PART-TIME SALARIES	5104	58,954.00	55,156.00	56,859.00	56,570.00
SOCIAL SECURITY	5105	5,541.00	5,216.00	5,399.00	5,402.00
RETIREMENT	5106	1,225.00	1,076.00	1,009.00	1,115.00
ICMA FRINGE	5107	727.00	762.00	721.00	741.00
WORKERS COMPENSATION	5108	1,636.00	1,703.00	1,497.00	1,571.00
UNEMPLOYMENT INSURANCE	5109	451.00	293.00	311.00	312.00
BENEFIT INSURANCE	5110	2,263.00	2,469.00	2,469.00	2,469.00
SICK LEAVE	5112	0.00	0.00	0.00	0.00
YMCA	5113	46.00	45.00	0.00	0.00
SAFETY INCENTIVES	5114	579.00	1,020.00	1,093.00	1,060.00
<b>OBJECT TOTAL</b>		<b>84,539.00</b>	<b>79,754.00</b>	<b>82,089.00</b>	<b>82,315.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	5,145.00	300.00	300.00	300.00
INSURANCE & BONDS	5204	862.00	1,250.00	1,250.00	1,250.00
UTILITIES	5205	6,318.00	6,500.00	6,500.00	6,500.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	0.00	1,000.00	1,000.00	1,000.00
MAINTENANCE AND REPAIR - EQUIP	5207	540.00	1,500.00	1,500.00	1,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	750.00	750.00	1,000.00
TAX PAYMENT	5209	0.00	0.00	0.00	0.00
RENTALS	5210	0.00	250.00	250.00	250.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	180.00	250.00	250.00	250.00
PUBLICATION AND PRINTING	5212	200.00	250.00	250.00	300.00
OTHER CHARGES	5213	165.00	300.00	383.00	421.00
<b>OBJECT TOTAL</b>		<b>13,410.00</b>	<b>12,350.00</b>	<b>12,433.00</b>	<b>12,271.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	0.00	150.00	150.00	200.00
SMALL TOOLS	5302	46.00	350.00	350.00	350.00
MOTOR FUELS AND LUBRICANTS	5303	59.00	0.00	0.00	0.00
CHEMICALS	5304	27,267.00	30,000.00	30,000.00	30,000.00
CLOTHING	5305	0.00	1,200.00	1,200.00	1,300.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	197.00	1,500.00	1,500.00	1,750.00
MAINTENANCE AND REPAIR - EQUIP	5307	69.00	1,250.00	1,250.00	1,750.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	1,884.00	1,500.00	1,500.00	1,500.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	593.00	750.00	750.00	850.00

**EXPENDITURE DETAIL****GENERAL FUND, SWIMMING POOL****01-052**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
GENERAL SUPPLIES	5310	2,157.00	1,600.00	1,600.00	1,600.00
SAFETY MATERIALS AND SUPPLIES	5312	120.00	400.00	400.00	500.00
NON-CAPITALIZED ASSETS	5315	3,435.00	3,000.00	3,000.00	3,000.00
<b>OBJECT TOTAL</b>		<b>35,827.00</b>	<b>41,700.00</b>	<b>41,700.00</b>	<b>42,800.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	21,250.00	21,250.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>21,250.00</b>	<b>21,250.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>133,776.00</b>	<b>155,054.00</b>	<b>157,472.00</b>	<b>137,386.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, BAND****01-054**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
OTHER CHARGES	5213	7,000.00	7,000.00	7,000.00	7,000.00
<b>OBJECT TOTAL</b>		<b>7,000.00</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>7,000.00</b>
<b>ACTIVITY TOTAL</b>		<b>7,000.00</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>7,000.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, RECREATION CONCESSIONS****01-055**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	0.00	0.00	0.00	0.00
OVERTIME	5103	811.00	0.00	2,014.00	2,014.00
TEMPORARY & PART-TIME SALARIES	5104	25,716.00	25,568.00	26,910.00	26,086.00
SOCIAL SECURITY	5105	2,043.00	1,988.00	2,252.00	2,189.00
RETIREMENT	5106	461.00	0.00	0.00	0.00
ICMA FRINGE	5107	24.00	0.00	0.00	0.00
ICMA FRINGE	5107	0.00	0.00	0.00	0.00
WORKERS COMPENSATION	5108	228.00	240.00	223.00	234.00
UNEMPLOYMENT INSURANCE	5109	156.00	112.00	129.00	126.00
BENEFIT INSURANCE	5110	0.00	0.00	0.00	0.00
BENEFIT INSURANCE	5110	20.00	0.00	0.00	0.00
YMCA	5113	8.00	0.00	0.00	0.00
SAFETY INCENTIVES	5114	181.00	423.00	505.00	509.00
<b>OBJECT TOTAL</b>		<b>29,648.00</b>	<b>28,331.00</b>	<b>32,033.00</b>	<b>31,158.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	3,785.00	0.00	0.00	0.00
INSURANCE & BONDS	5204	427.00	500.00	500.00	500.00
MAINT &REPAIR-BLDGS&STRUCTURES	5206	0.00	750.00	750.00	1,250.00
MAINTENANCE AND REPAIR - EQUIP	5207	229.00	750.00	750.00	1,000.00
TAX PAYMENT	5209	2,267.00	1,750.00	1,750.00	1,750.00
TRAVL,TRAIN,MEMBERSHP,MAGAZINE	5211	133.00	100.00	100.00	200.00
OTHER CHARGES	5213	508.00	500.00	512.00	519.00
<b>OBJECT TOTAL</b>		<b>7,349.00</b>	<b>4,350.00</b>	<b>4,362.00</b>	<b>5,219.00</b>
<b><u>Commodities</u></b>					
CLOTHING	5305	0.00	150.00	150.00	250.00
MAINT &REPAIR-BLDGS&STRUCTURES	5306	8.00	1,000.00	1,000.00	1,500.00
MAINTENANCE AND REPAIR - EQUIP	5307	0.00	250.00	250.00	500.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	0.00	100.00	100.00	250.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	72.00	300.00	300.00	400.00
GENERAL SUPPLIES	5310	60.00	300.00	300.00	400.00
NON-CAPITALIZED ASSETS	5315	463.00	750.00	750.00	1,000.00
CONCESSION SUPPLIES	5327	18,940.00	21,500.00	21,500.00	22,000.00
<b>OBJECT TOTAL</b>		<b>19,543.00</b>	<b>24,350.00</b>	<b>24,350.00</b>	<b>26,300.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00

**EXPENDITURE DETAIL****GENERAL FUND, RECREATION CONCESSIONS****01-055**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>56,540.00</b>	<b>57,031.00</b>	<b>60,745.00</b>	<b>62,677.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, EQUIPMENT RESERVE****01-057**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
TRANSFERS	5224	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**EXPENDITURE DETAIL****GENERAL FUND, SPECIAL PROJECT****01-058**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
TRANSFERS	5224	280,322.00	330,210.00	302,340.00	302,340.00
<b>OBJECT TOTAL</b>		<b>280,322.00</b>	<b>330,210.00</b>	<b>302,340.00</b>	<b>302,340.00</b>
<b><u>Capital Outlay</u></b>					
OTHER IMPROVEMENTS	7404	0.00	3,394,373.00	0.00	2,848,400.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>3,394,373.00</b>	<b>0.00</b>	<b>2,848,400.00</b>
<b>ACTIVITY TOTAL</b>		<b>280,322.00</b>	<b>3,724,583.00</b>	<b>302,340.00</b>	<b>3,150,740.00</b>

**EXPENDITURE DETAIL**

**GENERAL FUND, SPECIAL PROJECT**

**01-058**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>8,453,208.00</b>	<b>12,197,822.00</b>	<b>8,422,850.00</b>	<b>11,373,763.00</b>

**REVENUE DETAIL****EQUIPMENT RESERVE FUND, REVENUE ESTIMATES****FUND: 02**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Intergovernmental Revenue</u></b>					
COUNTY E-911	4384	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Charges for Services</u></b>					
PENALTIES	4447	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	800.00	0.00	0.00	0.00
TRANSFER OF ASSETS	4645	0.00	0.00	0.00	0.00
TRANSFER FROM LAW ENFORCEMNT	4653	0.00	0.00	0.00	0.00
TRANSFER FROM OPERATIONS	4659	0.00	0.00	0.00	0.00
OTHER CONTRIBUTIONS	4671	0.00	0.00	0.00	0.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	26,629.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>27,429.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FUND TOTAL</b>		<b>27,429.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**EXPENDITURE DETAIL****EQUIPMENT RESERVE FUND, ADMINISTRATION****02-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
MAINTENANCE AND REPAIR - EQUIP	5207	0.00	0.00	0.00	0.00
TRANSFERS	5224	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Commodities</u></b>					
NON-CAPITALIZED ASSETS	5315	42,529.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>42,529.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	124,433.00	0.00	0.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>124,433.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>166,962.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**EXPENDITURE DETAIL**

**EQUIPMENT RESERVE FUND, ADMINISTRATION**

**02-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>166,962.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## REVENUE DETAIL

### AIRPORT FUND, REVENUE ESTIMATES

**FUND: 03**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Taxes</u></b>					
AD VALOREM TAX	4111	48,882.00	54,700.00	53,170.00	90,769.00
DELINQUENT AD VALOREM	4112	3,216.00	0.00	0.00	0.00
MOTOR VEHICLE PROPERTY TAX	4113	11,917.00	7,303.00	7,303.00	7,375.00
RECREATIONAL VEHICLE TAX	4114	146.00	88.00	88.00	90.00
<b>OBJECT TOTAL</b>		<b>64,161.00</b>	<b>62,091.00</b>	<b>60,561.00</b>	<b>98,234.00</b>
<b><u>Intergovernmental Revenue</u></b>					
GENERAL GOVERNMENT	4311	0.00	50,000.00	50,000.00	0.00
GAS TAX REFUND (NON-HIGHWAY)	4354	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>
<b><u>Charges for Services</u></b>					
SALE OF LABOR AND MATERIAL	4411	0.00	0.00	0.00	0.00
PENALTIES	4447	0.00	0.00	0.00	0.00
HANGAR RENTALS	4475	40,384.00	61,000.00	61,000.00	61,000.00
FUEL	4476	81,846.00	75,000.00	90,000.00	90,000.00
<b>OBJECT TOTAL</b>		<b>122,230.00</b>	<b>136,000.00</b>	<b>151,000.00</b>	<b>151,000.00</b>
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	200.00	500.00	500.00	200.00
RENTALS	4621	0.00	0.00	0.00	0.00
CONCESSIONS AND LEASES	4622	0.00	2,000.00	2,000.00	2,000.00
SALE OF SCRAP MATERIALS	4642	0.00	0.00	0.00	0.00
TRANSFER OF ASSETS	4645	0.00	0.00	0.00	0.00
FROM CONSTRUCTION FUND	4651	2,695.00	0.00	0.00	0.00
OTHER CONTRIBUTIONS	4671	0.00	0.00	0.00	0.00
MISCELLANEOUS	4691	78.00	0.00	0.00	0.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
UNENCUMBERED BALANCE	4693	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	108.00	250.00	250.00	0.00
<b>OBJECT TOTAL</b>		<b>3,081.00</b>	<b>2,750.00</b>	<b>2,750.00</b>	<b>2,200.00</b>
<b>FUND TOTAL</b>		<b>189,472.00</b>	<b>250,841.00</b>	<b>264,311.00</b>	<b>251,434.00</b>

**EXPENDITURE DETAIL****AIRPORT FUND, ADMINISTRATION****03-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	41,467.00	42,474.00	44,399.00	45,717.00
OVERTIME	5103	0.00	1,500.00	1,489.00	1,501.00
TEMPORARY & PART-TIME SALARIES	5104	5,018.00	7,500.00	7,497.00	7,497.00
SOCIAL SECURITY	5105	3,563.00	3,940.00	4,093.00	4,201.00
RETIREMENT	5106	3,729.00	4,555.00	4,086.00	4,203.00
ICMA FRINGE	5107	2,603.00	2,548.00	2,624.00	2,700.00
WORKERS COMPENSATION	5108	1,418.00	1,460.00	1,617.00	1,698.00
UNEMPLOYMENT INSURANCE	5109	285.00	223.00	238.00	244.00
BENEFIT INSURANCE	5110	9,460.00	9,878.00	9,878.00	9,878.00
SICK LEAVE	5112	228.00	0.00	0.00	0.00
YMCA	5113	206.00	180.00	180.00	180.00
SAFETY INCENTIVES	5114	300.00	415.00	429.00	429.00
<b>OBJECT TOTAL</b>		<b>68,277.00</b>	<b>74,673.00</b>	<b>76,530.00</b>	<b>78,248.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	6,215.00	2,000.00	2,000.00	6,000.00
INSURANCE & BONDS	5204	6,563.00	7,200.00	3,500.00	3,500.00
UTILITIES	5205	9,959.00	8,500.00	8,500.00	10,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	0.00	5,500.00	5,500.00	5,500.00
MAINTENANCE AND REPAIR - EQUIP	5207	574.00	3,000.00	3,000.00	5,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	3,500.00	3,500.00	3,500.00
TAX PAYMENT	5209	4,337.00	3,800.00	3,800.00	4,500.00
RENTALS	5210	205.00	3,750.00	3,750.00	250.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	1,036.00	1,000.00	1,000.00	1,500.00
PUBLICATION AND PRINTING	5212	181.00	1,800.00	1,800.00	200.00
OTHER CHARGES	5213	1,899.00	3,318.00	2,256.00	2,436.00
TRANSFERS	5224	8,713.00	50,000.00	50,000.00	40,000.00
<b>OBJECT TOTAL</b>		<b>39,682.00</b>	<b>93,368.00</b>	<b>88,606.00</b>	<b>82,386.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	80.00	500.00	500.00	500.00
SMALL TOOLS	5302	0.00	250.00	250.00	250.00
MOTOR FUELS AND LUBRICANTS	5303	84,260.00	67,000.00	67,000.00	75,000.00
CHEMICALS	5304	5.00	0.00	0.00	0.00
CLOTHING	5305	213.00	500.00	500.00	500.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	1,333.00	5,500.00	5,500.00	5,500.00
MAINTENANCE AND REPAIR - EQUIP	5307	1,581.00	2,500.00	2,500.00	2,500.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	763.00	3,500.00	3,500.00	3,500.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	64.00	300.00	300.00	300.00

**EXPENDITURE DETAIL****AIRPORT FUND, ADMINISTRATION****03-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
GENERAL SUPPLIES	5310	755.00	2,500.00	2,500.00	2,500.00
NON-CAPITALIZED ASSETS	5315	348.00	0.00	0.00	0.00
COMPUTER SUPPLIES	5316	634.00	250.00	250.00	250.00
<b>OBJECT TOTAL</b>		<b>90,036.00</b>	<b>82,800.00</b>	<b>82,800.00</b>	<b>90,800.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	33,361.00	0.00	94,824.00
BAD DEBT EXPENSE	7425	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>33,361.00</b>	<b>0.00</b>	<b>94,824.00</b>
<b>ACTIVITY TOTAL</b>		<b>197,995.00</b>	<b>284,202.00</b>	<b>247,936.00</b>	<b>346,258.00</b>

**EXPENDITURE DETAIL**

**AIRPORT FUND, ADMINISTRATION**

**03-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>197,995.00</b>	<b>284,202.00</b>	<b>247,936.00</b>	<b>346,258.00</b>

**REVENUE DETAIL****LIBRARY FUND, REVENUE ESTIMATES****FUND: 06**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>Taxes</b>					
AD VALOREM TAX	4111	359,406.00	373,144.00	364,427.00	380,661.00
DELINQUENT AD VALOREM	4112	19,504.00	0.00	0.00	0.00
MOTOR VEHICLE PROPERTY TAX	4113	46,993.00	53,650.00	53,650.00	50,323.00
RECREATIONAL VEHICLE TAX	4114	572.00	644.00	644.00	616.00
<b>OBJECT TOTAL</b>		<b>426,475.00</b>	<b>427,438.00</b>	<b>418,721.00</b>	<b>431,600.00</b>
<b>FUND TOTAL</b>		<b>426,475.00</b>	<b>427,438.00</b>	<b>418,721.00</b>	<b>431,600.00</b>

**EXPENDITURE DETAIL****LIBRARY FUND, ADMINISTRATION****06-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
TRANSFERS	5224	426,477.00	442,968.00	409,728.00	431,600.00
<b>OBJECT TOTAL</b>		<b>426,477.00</b>	<b>442,968.00</b>	<b>409,728.00</b>	<b>431,600.00</b>
<b>ACTIVITY TOTAL</b>		<b>426,477.00</b>	<b>442,968.00</b>	<b>409,728.00</b>	<b>431,600.00</b>

**EXPENDITURE DETAIL**

**LIBRARY FUND, ADMINISTRATION**

**06-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>426,477.00</b>	<b>442,968.00</b>	<b>409,728.00</b>	<b>431,600.00</b>

## REVENUE DETAIL

### MAJOR STREET FUND, REVENUE ESTIMATES

**FUND: 07**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Licenses &amp; Permits</u></b>					
PAVING CUTS	4225	9,636.00	0.00	0.00	9,500.00
PLANNING BOARD & ZONING APPEALS	4226	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>9,636.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,500.00</b>
<b><u>Intergovernmental Revenue</u></b>					
GENERAL GOVERNMENT	4311	0.00	0.00	0.00	0.00
REVENUE SHARING TRANSIENTS	4331	0.00	0.00	0.00	0.00
GENERAL GOVERNMENT	4341	0.00	0.00	0.00	0.00
GAS TAX-SPEC CITY/COUNTY HWY	4351	394,431.00	395,465.00	395,465.00	396,000.00
GAS TAX REFUND (NON-HIGHWAY)	4354	2,909.00	4,200.00	4,200.00	3,000.00
STATE HIGHWAY MAINTENANCE	4359	87,729.00	70,068.00	70,068.00	88,000.00
<b>OBJECT TOTAL</b>		<b>485,069.00</b>	<b>469,733.00</b>	<b>469,733.00</b>	<b>487,000.00</b>
<b><u>Charges for Services</u></b>					
SALE OF LABOR AND MATERIAL	4411	0.00	0.00	0.00	0.00
SALES OF MATERIALS - EW SVCS	4444	0.00	0.00	0.00	0.00
PENALTIES	4447	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	0.00	0.00	0.00	0.00
RENTALS	4621	0.00	0.00	0.00	0.00
MACHINE RENTALS	4623	0.00	0.00	0.00	0.00
INSURANCE RECOVERIES	4641	0.00	0.00	0.00	0.00
SALE OF SCRAP MATERIALS	4642	0.00	0.00	0.00	0.00
TRANSFER OF ASSETS	4645	0.00	0.00	0.00	0.00
FROM CONSTRUCTION FUND	4651	0.00	0.00	0.00	0.00
FROM SPECIAL STREET EQUIPMENT	4657	0.00	0.00	0.00	0.00
TRANSFER FROM OPERATIONS	4659	455,000.00	520,000.00	385,000.00	495,000.00
OTHER CONTRIBUTIONS	4671	0.00	0.00	0.00	0.00
EMPLOYEE CONTRIBUTIONS	4673	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS TRANSFER	4674	0.00	0.00	0.00	0.00
MISCELLANEOUS	4691	0.00	0.00	0.00	0.00
CANCL PRIOR YR ENCUMB OR CK	4692	180.00	0.00	0.00	0.00
UNENCUMBERED BALANCE	4693	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	6,913.00	15,000.00	15,000.00	0.00
<b>OBJECT TOTAL</b>		<b>462,093.00</b>	<b>535,000.00</b>	<b>400,000.00</b>	<b>495,000.00</b>
<b>FUND TOTAL</b>		<b>956,798.00</b>	<b>1,004,733.00</b>	<b>869,733.00</b>	<b>991,500.00</b>

**EXPENDITURE DETAIL****MAJOR STREET FUND, SPECIAL STREET PROGRAM****07-034**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	343,541.00	381,500.00	375,102.00	386,703.00
LONGEVITY	5102	5,021.00	5,204.00	3,476.00	3,659.00
OVERTIME	5103	2,210.00	6,000.00	5,996.00	5,989.00
TEMPORARY & PART-TIME SALARIES	5104	13,555.00	12,500.00	11,609.00	11,606.00
SOCIAL SECURITY	5105	28,750.00	30,949.00	32,215.00	33,211.00
RETIREMENT	5106	28,944.00	34,727.00	35,933.00	37,044.00
ICMA FRINGE	5107	18,486.00	19,626.00	18,202.00	18,765.00
WORKERS COMPENSATION	5108	13,474.00	14,077.00	13,044.00	13,696.00
UNEMPLOYMENT INSURANCE	5109	2,328.00	1,756.00	1,761.00	1,815.00
BENEFIT INSURANCE	5110	62,210.00	69,881.00	84,003.00	84,003.00
SICK LEAVE	5112	13,373.00	0.00	0.00	0.00
YMCA	5113	752.00	864.00	1,162.00	1,197.00
SAFETY INCENTIVES	5114	3,143.00	3,427.00	3,727.00	3,727.00
<b>OBJECT TOTAL</b>		<b>535,787.00</b>	<b>580,511.00</b>	<b>586,230.00</b>	<b>601,415.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	4,110.00	4,500.00	4,500.00	4,500.00
INSURANCE & BONDS	5204	10,359.00	9,000.00	11,500.00	11,500.00
UTILITIES	5205	759.00	0.00	0.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5207	22,780.00	35,000.00	35,000.00	35,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	96,260.00	135,000.00	100,000.00	100,000.00
RENTALS	5210	91.00	500.00	500.00	500.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	1,716.00	2,000.00	2,000.00	2,000.00
PUBLICATION AND PRINTING	5212	42.00	250.00	250.00	250.00
OTHER CHARGES	5213	7,479.00	7,500.00	5,000.00	7,500.00
JANITORIAL SERVICES	5216	0.00	0.00	0.00	0.00
TRANSFERS	5224	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>143,596.00</b>	<b>193,750.00</b>	<b>158,750.00</b>	<b>161,250.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	29.00	250.00	250.00	250.00
SMALL TOOLS	5302	2,973.00	2,000.00	2,000.00	2,000.00
MOTOR FUELS AND LUBRICANTS	5303	59,059.00	38,000.00	38,000.00	50,000.00
CHEMICALS	5304	1,602.00	2,000.00	2,000.00	2,000.00
CLOTHING	5305	2,193.00	3,800.00	3,800.00	3,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	593.00	1,500.00	1,500.00	1,500.00
MAINTENANCE AND REPAIR - EQUIP	5307	16,111.00	16,000.00	16,000.00	16,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	88,914.00	100,000.00	100,000.00	100,000.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	102.00	800.00	800.00	800.00

**EXPENDITURE DETAIL****MAJOR STREET FUND, SPECIAL STREET PROGRAM****07-034**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
GENERAL SUPPLIES	5310	11,431.00	8,500.00	8,500.00	9,500.00
SAFETY MATERIALS AND SUPPLIES	5312	937.00	1,500.00	1,500.00	1,500.00
NON-CAPITALIZED ASSETS	5315	6,068.00	2,500.00	2,500.00	2,500.00
COMPUTER SUPPLIES	5316	387.00	500.00	500.00	500.00
TRAFFIC SIGNS,SIGNALS,MARKINGS	5325	39,767.00	40,000.00	40,000.00	40,000.00
<b>OBJECT TOTAL</b>		<b>230,166.00</b>	<b>217,350.00</b>	<b>217,350.00</b>	<b>229,550.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	22,910.00	12,500.00	12,500.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	10,100.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>33,010.00</b>	<b>12,500.00</b>	<b>12,500.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>942,559.00</b>	<b>1,004,111.00</b>	<b>974,830.00</b>	<b>992,215.00</b>

**EXPENDITURE DETAIL**

**MAJOR STREET FUND, SPECIAL STREET PROGRAM**

**07-034**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>942,559.00</b>	<b>1,004,111.00</b>	<b>974,830.00</b>	<b>992,215.00</b>

## REVENUE DETAIL

### CEMETERY FUND, REVENUE ESTIMATES

**FUND: 08**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Taxes</u></b>					
AD VALOREM TAX	4111	0.00	0.00	0.00	0.00
DELINQUENT AD VALOREM	4112	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Intergovernmental Revenue</u></b>					
GAS TAX REFUND (NON-HIGHWAY)	4354	626.00	650.00	650.00	650.00
TOWNSHIP SUPPORT	4381	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>626.00</b>	<b>650.00</b>	<b>650.00</b>	<b>650.00</b>
<b><u>Charges for Services</u></b>					
PENALTIES	4447	0.00	0.00	0.00	0.00
INTERMENTS	4461	38,887.00	45,000.00	45,000.00	40,000.00
LOT SALES	4462	20,653.00	20,000.00	20,000.00	20,000.00
TENT SETTINGS	4463	11,850.00	13,000.00	13,000.00	12,000.00
VAULT SALES	4464	2,993.00	3,500.00	3,500.00	3,000.00
<b>OBJECT TOTAL</b>		<b>74,383.00</b>	<b>81,500.00</b>	<b>81,500.00</b>	<b>75,000.00</b>
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	0.00	0.00	0.00	0.00
CONCESSIONS AND LEASES	4622	0.00	0.00	0.00	0.00
TRANSFER OF ASSETS	4645	0.00	0.00	0.00	0.00
TRANSFER FROM OPERATIONS	4659	20,000.00	94,174.00	119,853.00	131,354.00
OTHER CONTRIBUTIONS	4671	0.00	0.00	0.00	0.00
MISCELLANEOUS	4691	0.00	0.00	0.00	0.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
UNENCUMBERED BALANCE	4693	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	1,863.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>21,863.00</b>	<b>94,174.00</b>	<b>119,853.00</b>	<b>131,354.00</b>
<b>FUND TOTAL</b>		<b>96,872.00</b>	<b>176,324.00</b>	<b>202,003.00</b>	<b>207,004.00</b>

**EXPENDITURE DETAIL**

**CEMETERY FUND, CEMETERY**

**08-042**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	65,109.00	72,422.00	72,444.00	74,602.00
LONGEVITY	5102	576.00	624.00	624.00	672.00
OVERTIME	5103	2,549.00	4,500.00	4,505.00	4,507.00
TEMPORARY & PART-TIME SALARIES	5104	32,286.00	20,689.00	19,615.00	30,284.00
SOCIAL SECURITY	5105	8,130.00	7,868.00	8,447.00	8,626.00
RETIREMENT	5106	5,781.00	6,801.00	6,945.00	7,454.00
ICMA FRINGE	5107	4,152.00	3,228.00	4,760.00	4,886.00
WORKERS COMPENSATION	5108	1,736.00	1,831.00	1,622.00	1,703.00
UNEMPLOYMENT INSURANCE	5109	631.00	428.00	482.00	492.00
BENEFIT INSURANCE	5110	2,787.00	10,166.00	9,878.00	9,878.00
SICK LEAVE	5112	1,826.00	0.00	0.00	0.00
YMCA	5113	185.00	180.00	360.00	360.00
SAFETY INCENTIVES	5114	740.00	1,206.00	1,529.00	1,529.00
<b>OBJECT TOTAL</b>		<b>126,488.00</b>	<b>129,943.00</b>	<b>131,211.00</b>	<b>144,993.00</b>

**Contractual Services**

PROFESSIONAL SERVICES	5201	6,644.00	1,500.00	1,500.00	1,500.00
INSURANCE & BONDS	5204	1,907.00	2,100.00	1,900.00	1,900.00
UTILITIES	5205	8,468.00	5,500.00	5,500.00	5,500.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	0.00	1,000.00	1,000.00	1,000.00
MAINTENANCE AND REPAIR - EQUIP	5207	2,507.00	5,000.00	5,000.00	5,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	500.00	500.00	500.00
RENTALS	5210	282.00	300.00	300.00	300.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	0.00	250.00	250.00	0.00
PUBLICATION AND PRINTING	5212	40.00	250.00	250.00	250.00
OTHER CHARGES	5213	3,124.00	3,000.00	1,932.00	2,236.00
FILING FEES	5218	0.00	0.00	0.00	0.00
TRANSFERS	5224	24,884.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>47,856.00</b>	<b>19,400.00</b>	<b>18,132.00</b>	<b>18,186.00</b>

**Commodities**

OFFICE SUPPLIES	5301	179.00	200.00	200.00	200.00
SMALL TOOLS	5302	808.00	750.00	750.00	750.00
MOTOR FUELS AND LUBRICANTS	5303	10,485.00	7,000.00	7,000.00	8,500.00
CHEMICALS	5304	425.00	2,000.00	2,000.00	1,000.00
CLOTHING	5305	271.00	800.00	800.00	800.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	107.00	1,500.00	1,500.00	1,500.00
MAINTENANCE AND REPAIR - EQUIP	5307	3,905.00	4,000.00	4,000.00	4,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	5,554.00	4,000.00	4,000.00	4,500.00

**EXPENDITURE DETAIL****CEMETERY FUND, CEMETERY****08-042**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
JANITORIAL & HOUSEHOLD SUPPLIES	5309	208.00	500.00	500.00	500.00
GENERAL SUPPLIES	5310	3,842.00	4,500.00	4,500.00	4,500.00
SAFETY MATERIALS AND SUPPLIES	5312	207.00	500.00	500.00	500.00
NON-CAPITALIZED ASSETS	5315	2,685.00	4,500.00	4,500.00	4,500.00
COMPUTER SUPPLIES	5316	312.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>28,988.00</b>	<b>30,250.00</b>	<b>30,250.00</b>	<b>31,250.00</b>
<b>Capital Outlay</b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	789.00	0.00	0.00	9,000.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>789.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>
<b>ACTIVITY TOTAL</b>		<b>204,121.00</b>	<b>179,593.00</b>	<b>179,593.00</b>	<b>203,429.00</b>

**EXPENDITURE DETAIL****CEMETERY FUND, CEMETERY****08-042**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>204,121.00</b>	<b>179,593.00</b>	<b>179,593.00</b>	<b>203,429.00</b>

**REVENUE DETAIL****STORMWATER FUND, REVENUE ESTIMATES****FUND: 09**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Charges for Services</u></b>					
PENALTIES	4447	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	900.00	0.00	0.00	0.00
RENTALS	4621	0.00	33,000.00	33,000.00	0.00
SPECIAL ASSESSMENTS	4631	293,734.00	292,036.00	292,036.00	302,546.00
DELINQUENT SPEC ASSESSMENTS	4632	14,638.00	11,000.00	11,000.00	14,000.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	261.00	1,000.00	1,000.00	250.00
<b>OBJECT TOTAL</b>		<b>309,533.00</b>	<b>337,036.00</b>	<b>337,036.00</b>	<b>316,796.00</b>
<b>FUND TOTAL</b>		<b>309,533.00</b>	<b>337,036.00</b>	<b>337,036.00</b>	<b>316,796.00</b>

**EXPENDITURE DETAIL****STORMWATER FUND, ADMINISTRATION****09-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	85,961.00	149,261.00	142,820.00	153,680.00
LONGEVITY	5102	1,123.00	1,335.00	1,335.00	1,397.00
OVERTIME	5103	2,647.00	1,000.00	1,022.00	1,003.00
TEMPORARY & PART-TIME SALARIES	5104	0.00	0.00	998.00	998.00
SOCIAL SECURITY	5105	7,062.00	11,444.00	10,961.00	11,833.00
RETIREMENT	5106	7,192.00	13,219.00	11,698.00	12,589.00
ICMA FRINGE	5107	5,133.00	6,282.00	8,744.00	9,383.00
WORKERS COMPENSATION	5108	4,591.00	5,388.00	4,365.00	4,584.00
UNEMPLOYMENT INSURANCE	5109	567.00	586.00	651.00	699.00
BENEFIT INSURANCE	5110	12,561.00	22,174.00	34,300.00	34,300.00
SICK LEAVE	5112	1,559.00	0.00	0.00	0.00
YMCA	5113	400.00	486.00	666.00	666.00
SAFETY INCENTIVES	5114	745.00	1,410.00	1,410.00	1,410.00
<b>OBJECT TOTAL</b>		<b>129,541.00</b>	<b>212,585.00</b>	<b>218,970.00</b>	<b>232,542.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	2,525.00	1,500.00	1,500.00	1,500.00
INSURANCE & BONDS	5204	1,589.00	1,900.00	1,900.00	2,000.00
MAINTENANCE AND REPAIR - EQUIP	5207	9,471.00	6,500.00	6,500.00	7,500.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	0.00	0.00	0.00
RENTALS	5210	0.00	0.00	0.00	0.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	300.00	1,000.00	1,000.00	1,000.00
PUBLICATION AND PRINTING	5212	42.00	500.00	500.00	500.00
OTHER CHARGES	5213	1,545.00	1,500.00	2,408.00	2,939.00
TRANSFERS	5224	24,579.00	18,000.00	18,000.00	18,000.00
<b>OBJECT TOTAL</b>		<b>40,051.00</b>	<b>30,900.00</b>	<b>31,808.00</b>	<b>33,439.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	35.00	0.00	0.00	0.00
SMALL TOOLS	5302	774.00	500.00	500.00	750.00
MOTOR FUELS AND LUBRICANTS	5303	7,044.00	4,500.00	4,500.00	6,500.00
CHEMICALS	5304	190.00	0.00	0.00	0.00
CLOTHING	5305	943.00	2,000.00	2,000.00	2,000.00
MAINTENANCE AND REPAIR - EQUIP	5307	1,835.00	1,000.00	1,000.00	1,500.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	3,653.00	25,000.00	25,000.00	2,500.00
GENERAL SUPPLIES	5310	5,397.00	3,000.00	3,000.00	4,500.00
SAFETY MATERIALS AND SUPPLIES	5312	174.00	0.00	0.00	0.00
NON-CAPITALIZED ASSETS	5315	179.00	1,000.00	1,000.00	1,000.00
COMPUTER SUPPLIES	5316	0.00	0.00	0.00	0.00

**EXPENDITURE DETAIL****STORMWATER FUND, ADMINISTRATION****09-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>OBJECT TOTAL</b>		<b>20,224.00</b>	<b>37,000.00</b>	<b>37,000.00</b>	<b>18,750.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	1,346.00	85,000.00	85,000.00	45,000.00
OTHER IMPROVEMENTS	7404	0.00	306,074.00	0.00	282,055.00
<b>OBJECT TOTAL</b>		<b>1,346.00</b>	<b>391,074.00</b>	<b>85,000.00</b>	<b>327,055.00</b>
<b><u>Debt Retirement</u></b>					
RETIREMENT OF BONDS	7501	0.00	0.00	0.00	0.00
LEASE PURCHASES	7503	0.00	0.00	0.00	0.00
TEMPORARY NOTE REDEMPTION	7504	0.00	0.00	0.00	0.00
BOND INTEREST	7505	0.00	0.00	0.00	0.00
TEMPORARY NOTE INTEREST	7506	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>191,162.00</b>	<b>671,559.00</b>	<b>372,778.00</b>	<b>611,786.00</b>

**EXPENDITURE DETAIL**

**STORMWATER FUND, ADMINISTRATION**

**09-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>191,162.00</b>	<b>671,559.00</b>	<b>372,778.00</b>	<b>611,786.00</b>

**REVENUE DETAIL****ECONOMIC DEV SALES TAX FUND, REVENUE ESTIMATES****FUND: 10**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Miscellaneous</u></b>					
TRANSFER FROM OPERATIONS	4659	50,000.00	50,000.00	50,000.00	50,000.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>50,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>
<b>FUND TOTAL</b>		<b>50,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>

**EXPENDITURE DETAIL****ECONOMIC DEV SALES TAX FUND, ADMINISTRATION****10-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
OTHER CHARGES	5213	10,000.00	245,000.00	0.00	295,000.00
TRANSFERS	5224	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>10,000.00</b>	<b>245,000.00</b>	<b>0.00</b>	<b>295,000.00</b>
<b>ACTIVITY TOTAL</b>		<b>10,000.00</b>	<b>245,000.00</b>	<b>0.00</b>	<b>295,000.00</b>

**EXPENDITURE DETAIL**

**ECONOMIC DEV SALES TAX FUND, ADMINISTRATION**

**10-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>10,000.00</b>	<b>245,000.00</b>	<b>0.00</b>	<b>295,000.00</b>

**REVENUE DETAIL****LAKE DEBT RESERVE FUND, REVENUE ESTIMATES****FUND: 12**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	0.00	0.00	0.00	0.00
TRANSFER FROM OPERATIONS	4659	6,526,226.00	0.00	225,000.00	445,746.00
<b>OBJECT TOTAL</b>		<b>6,526,226.00</b>	<b>0.00</b>	<b>225,000.00</b>	<b>445,746.00</b>
<b><u>Investments</u></b>					
UNREALIZED GAIN/LOSS ON INVESTMEN	4815	558,991.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>558,991.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FUND TOTAL</b>		<b>7,085,217.00</b>	<b>0.00</b>	<b>225,000.00</b>	<b>445,746.00</b>

**EXPENDITURE DETAIL****LAKE DEBT RESERVE FUND, ADMINISTRATION****12-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
TRANSFERS	5224	625,826.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>625,826.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>625,826.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**EXPENDITURE DETAIL**

**LAKE DEBT RESERVE FUND, ADMINISTRATION**

**12-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>625,826.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**REVENUE DETAIL****PRAIRIE TRAILS RESTAURANT/GOLF, REVENUE ESTIMATES****FUND: 13**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Charges for Services</u></b>					
GOLF MERCHANDISE SALES	4411	1,697.00	0.00	19,323.00	19,663.00
GOLF FEES	4472	9,143.00	0.00	289,101.00	297,474.00
CONCESSION,FOOD & BEVERAGE SALE	4473	28,302.00	0.00	58,436.00	0.00
RENTALS	4474	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>39,142.00</b>	<b>0.00</b>	<b>366,860.00</b>	<b>317,137.00</b>
<b><u>Miscellaneous</u></b>					
TRANSFERS	4659	281,003.00	233,000.00	269,803.00	104,608.00
MISCELLANEOUS	4691	0.00	0.00	0.00	0.00
PRIOR YEAR ENCUMBRANCE	4692	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	371.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>281,374.00</b>	<b>233,000.00</b>	<b>269,803.00</b>	<b>104,608.00</b>
<b>FUND TOTAL</b>		<b>320,516.00</b>	<b>233,000.00</b>	<b>636,663.00</b>	<b>421,745.00</b>

**EXPENDITURE DETAIL****PRAIRIE TRAILS RESTAURANT/GOLF, RESTAURANT****13-053**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	14,700.00	0.00	29,750.00	0.00
OVERTIME	5103	26.00	0.00	100.00	0.00
TEMPORARY & PART-TIME SALARIES	5104	17,134.00	0.00	18,583.00	0.00
SOCIAL SECURITY	5105	2,228.00	0.00	5,847.00	0.00
RETIREMENT	5106	2,316.00	0.00	3,422.00	0.00
ICMA FRINGE	5107	828.00	0.00	1,970.00	0.00
WORKERS COMPENSATION	5108	0.00	0.00	745.00	0.00
UNEMPLOYMENT INSURANCE	5109	196.00	0.00	207.00	0.00
BENEFIT INSURANCE	5110	1,300.00	0.00	3,515.00	0.00
YMCA	5113	19.00	0.00	68.00	0.00
SAFETY INCENTIVES	5114	0.00	0.00	125.00	0.00
<b>OBJECT TOTAL</b>		<b>38,747.00</b>	<b>0.00</b>	<b>64,332.00</b>	<b>0.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	1,844.00	0.00	664.00	0.00
INSURANCE & BONDS	5204	4,918.00	0.00	2,131.00	0.00
UTILITIES	5205	16,210.00	0.00	7,894.00	0.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	275.00	0.00	100.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5207	1,177.00	0.00	2,357.00	0.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	75.00	0.00	0.00	0.00
TAX PAYMENT	5209	584.00	0.00	0.00	0.00
RENTALS	5210	3,490.00	0.00	4,129.00	0.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	488.00	0.00	124.00	0.00
PUBLICATION AND PRINTING	5212	827.00	0.00	100.00	0.00
OTHER CHARGES	5213	3,205.00	0.00	2,279.00	0.00
JANITORIAL SERVICES	5216	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>33,093.00</b>	<b>0.00</b>	<b>19,778.00</b>	<b>0.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	139.00	0.00	35.00	0.00
SMALL TOOLS	5302	20.00	0.00	0.00	0.00
MOTOR FUELS AND LUBRICANTS	5303	0.00	0.00	0.00	0.00
CHEMICALS	5304	934.00	0.00	0.00	0.00
CLOTHING	5305	0.00	0.00	0.00	0.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	302.00	0.00	1,826.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5307	446.00	0.00	15.00	0.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	4,555.00	0.00	20.00	0.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	2,103.00	0.00	537.00	0.00
GENERAL SUPPLIES	5310	0.00	0.00	6,368.00	0.00

**EXPENDITURE DETAIL****PRAIRIE TRAILS RESTAURANT/GOLF, RESTAURANT****13-053**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
SAFETY MATERIALS AND SUPPLIES	5312	0.00	0.00	503.00	0.00
NON-CAPITALIZED ASSETS	5315	3,247.00	0.00	3,679.00	0.00
COMPUTER SUPPLIES	5316	229.00	0.00	200.00	0.00
FOOD-PRAIRIE TRAILS	5328	795.00	0.00	13,290.00	0.00
BEVERAGE-PRAIRIE TRAILS	5329	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>12,770.00</b>	<b>0.00</b>	<b>26,473.00</b>	<b>0.00</b>
<b>Capital Outlay</b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>84,610.00</b>	<b>0.00</b>	<b>110,583.00</b>	<b>0.00</b>

**EXPENDITURE DETAIL****PRAIRIE TRAILS RESTAURANT/GOLF, GOLF COURSE****13-056**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	0.00	0.00	72,317.00	94,901.00
OVERTIME	5103	0.00	0.00	0.00	0.00
TEMPORARY & PART-TIME SALARIES	5104	0.00	0.00	14,500.00	36,004.00
SOCIAL SECURITY	5105	0.00	0.00	8,453.00	10,343.00
RETIREMENT	5106	0.00	0.00	8,243.00	8,485.00
ICMA FRINGE	5107	0.00	0.00	5,896.00	6,055.00
WORKERS COMPENSATION	5108	0.00	0.00	1,177.00	1,236.00
UNEMPLOYMENT INSURANCE	5109	0.00	0.00	474.00	582.00
BENEFIT INSURANCE	5110	0.00	0.00	7,535.00	9,878.00
YMCA	5113	0.00	0.00	180.00	180.00
SAFETY INCENTIVES	5114	0.00	0.00	889.00	1,177.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>119,664.00</b>	<b>168,841.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	0.00	180,000.00	1,300.00	1,300.00
INSURANCE & BONDS	5204	0.00	0.00	4,343.00	3,650.00
UTILITIES	5205	0.00	0.00	20,922.00	21,968.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	0.00	0.00	3,000.00	3,000.00
MAINTENANCE AND REPAIR - EQUIP	5207	0.00	0.00	4,500.00	5,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	0.00	1,000.00	1,000.00
TAX PAYMENT	5209	0.00	0.00	5,000.00	5,000.00
RENTALS	5210	0.00	0.00	18,000.00	18,000.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	0.00	0.00	2,500.00	1,500.00
PUBLICATION AND PRINTING	5212	0.00	0.00	4,500.00	500.00
OTHER CHARGES	5213	199,626.00	0.00	3,000.00	1,000.00
JANITORIAL SERVICES	5216	0.00	0.00	3,000.00	500.00
<b>OBJECT TOTAL</b>		<b>199,626.00</b>	<b>180,000.00</b>	<b>71,065.00</b>	<b>62,418.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	0.00	0.00	1,000.00	1,500.00
SMALL TOOLS	5302	0.00	0.00	800.00	1,000.00
MOTOR FUELS AND LUBRICANTS	5303	0.00	0.00	15,000.00	16,000.00
CHEMICALS	5304	0.00	0.00	25,000.00	30,000.00
CLOTHING	5305	0.00	0.00	2,500.00	1,500.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	0.00	0.00	2,703.00	3,375.00
MAINTENANCE AND REPAIR - EQUIP	5307	0.00	0.00	10,000.00	10,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	0.00	0.00	6,000.00	6,000.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	0.00	0.00	2,500.00	1,000.00
GENERAL SUPPLIES	5310	0.00	0.00	19,500.00	1,000.00

**EXPENDITURE DETAIL****PRAIRIE TRAILS RESTAURANT/GOLF, GOLF COURSE****13-056**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
SAFETY MATERIALS AND SUPPLIES	5312	0.00	0.00	1,000.00	1,000.00
NON-CAPITALIZED ASSETS	5315	0.00	0.00	6,000.00	6,000.00
COMPUTER SUPPLIES	5316	0.00	0.00	1,500.00	1,500.00
GOLF AWARDS	5328	0.00	0.00	0.00	0.00
GOLF SUPPLIES/APPAREL	5329	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>93,503.00</b>	<b>79,875.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	55,000.00	28,500.00
BUILDINGS	7403	0.00	53,000.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	5,569.00	10,295.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>58,569.00</b>	<b>65,295.00</b>	<b>28,500.00</b>
<b><u>Debt Retirement</u></b>					
LEASE PURCHASES	7503	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>199,626.00</b>	<b>238,569.00</b>	<b>349,527.00</b>	<b>339,634.00</b>

**EXPENDITURE DETAIL****PRAIRIE TRAILS RESTAURANT/GOLF, PRO SHOP****13-059**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	0.00	0.00	46,311.00	40,314.00
OVERTIME	5103	0.00	0.00	2,509.00	1,501.00
TEMPORARY & PART-TIME SALARIES	5104	0.00	0.00	21,750.00	21,750.00
SOCIAL SECURITY	5105	0.00	0.00	5,330.00	5,028.00
RETIREMENT	5106	0.00	0.00	3,503.00	3,607.00
ICMA FRINGE	5107	0.00	0.00	3,031.00	2,631.00
WORKERS COMPENSATION	5108	0.00	0.00	1,888.00	1,982.00
UNEMPLOYMENT INSURANCE	5109	0.00	0.00	308.00	283.00
BENEFIT INSURANCE	5110	0.00	0.00	4,451.00	3,815.00
YMCA	5113	0.00	0.00	180.00	180.00
SAFETY INCENTIVES	5114	0.00	0.00	758.00	733.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>90,019.00</b>	<b>81,824.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	0.00	0.00	1,300.00	1,300.00
INSURANCE & BONDS	5204	0.00	0.00	0.00	1,350.00
UTILITIES	5205	0.00	0.00	5,000.00	6,500.00
MAINT &REPAIR-BLDGS&STRUCTURES	5206	0.00	0.00	3,000.00	3,000.00
MAINTENANCE AND REPAIR - EQUIP	5207	0.00	0.00	4,500.00	4,500.00
TAX PAYMENT	5209	0.00	0.00	5,000.00	5,000.00
RENTALS	5210	0.00	0.00	24,500.00	14,000.00
TRAVL,TRAIN,MEMBERSHP,MAGAZINE	5211	0.00	0.00	1,500.00	1,500.00
PUBLICATION AND PRINTING	5212	0.00	0.00	5,500.00	2,000.00
OTHER CHARGES	5213	0.00	0.00	3,284.00	3,568.00
JANITORIAL SERVICES	5216	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>53,584.00</b>	<b>42,718.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	0.00	0.00	1,500.00	1,000.00
SMALL TOOLS	5302	0.00	0.00	500.00	500.00
MOTOR FUELS AND LUBRICANTS	5303	0.00	0.00	0.00	0.00
CHEMICALS	5304	0.00	0.00	0.00	0.00
CLOTHING	5305	0.00	0.00	2,500.00	1,500.00
MAINT &REPAIR-BLDGS&STRUCTURES	5306	0.00	0.00	2,000.00	2,000.00
MAINTENANCE AND REPAIR - EQUIP	5307	0.00	0.00	2,500.00	2,000.00
MAINT & REPAIR-OTHER IMPRVMTS	5308	0.00	0.00	5,000.00	2,000.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	0.00	0.00	1,000.00	1,500.00
GENERAL SUPPLIES	5310	0.00	0.00	10,000.00	20,000.00
SAFETY MATERIALS AND SUPPLIES	5312	0.00	0.00	500.00	1,000.00

**EXPENDITURE DETAIL****PRAIRIE TRAILS RESTAURANT/GOLF, PRO SHOP****13-059**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
NON-CAPITALIZED ASSETS	5315	0.00	0.00	2,800.00	0.00
COMPUTER SUPPLIES	5316	0.00	0.00	1,500.00	1,500.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>29,800.00</b>	<b>33,000.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	3,150.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>3,150.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>176,553.00</b>	<b>157,542.00</b>

**EXPENDITURE DETAIL**

**PRAIRIE TRAILS RESTAURANT/GOLF, PRO SHOP**

**13-059**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>284,236.00</b>	<b>238,569.00</b>	<b>636,663.00</b>	<b>497,176.00</b>

## REVENUE DETAIL

### INDUSTRIAL MILL LEVY FUND, REVENUE ESTIMATES

**FUND: 14**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Taxes</u></b>					
AD VALOREM TAX	4111	78,494.00	59,086.00	59,086.00	80,474.00
DELINQUENT AD VALOREM	4112	4,361.00	0.00	0.00	0.00
MOTOR VEHICLE PROPERTY TAX	4113	10,835.00	11,722.00	11,722.00	7,963.00
RECREATIONAL VEHICLE TAX	4114	132.00	141.00	141.00	97.00
<b>OBJECT TOTAL</b>		<b>93,822.00</b>	<b>70,949.00</b>	<b>70,949.00</b>	<b>88,534.00</b>
<b><u>Charges for Services</u></b>					
PENALTIES	4447	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	0.00	0.00	0.00	0.00
CONCESSIONS AND LEASES	4622	314.00	0.00	0.00	0.00
SALE OF REAL ESTATE	4643	37,949.00	0.00	0.00	0.00
TRANSFER OF ASSETS	4645	0.00	0.00	0.00	0.00
FROM CONSTRUCTION FUND	4651	0.00	0.00	0.00	0.00
TRANSFER FROM OPERATIONS	4659	0.00	0.00	0.00	0.00
MISCELLANEOUS	4691	0.00	0.00	0.00	0.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
UNENCUMBERED BALANCE	4693	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>38,263.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FUND TOTAL</b>		<b>132,085.00</b>	<b>70,949.00</b>	<b>70,949.00</b>	<b>88,534.00</b>

**EXPENDITURE DETAIL****INDUSTRIAL MILL LEVY FUND, INDUSTRIAL MILL LEVY****14-061**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	43,365.00	55,650.00	55,650.00	55,500.00
INSURANCE & BONDS	5204	0.00	0.00	0.00	0.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	0.00	0.00	0.00	0.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	0.00	0.00	0.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	0.00	775.00	775.00	775.00
PUBLICATION AND PRINTING	5212	0.00	250.00	250.00	250.00
OTHER CHARGES	5213	0.00	14,099.00	12,675.00	12,000.00
TRANSFERS	5224	18,152.00	0.00	0.00	38,388.00
<b>OBJECT TOTAL</b>		<b>61,517.00</b>	<b>70,774.00</b>	<b>69,350.00</b>	<b>106,913.00</b>
<b><u>Commodities</u></b>					
MAINT & REPAIR-BLDGS&STRUCTURES	5306	0.00	0.00	0.00	0.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	0.00	150.00	150.00	150.00
GENERAL SUPPLIES	5310	0.00	25.00	25.00	25.00
NON-CAPITALIZED ASSETS	5315	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>175.00</b>	<b>175.00</b>	<b>175.00</b>
<b><u>Capital Outlay</u></b>					
BUILDINGS	7403	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	642,835.00	0.00	544,741.00
LAND	7405	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>642,835.00</b>	<b>0.00</b>	<b>544,741.00</b>
<b>ACTIVITY TOTAL</b>		<b>61,517.00</b>	<b>713,784.00</b>	<b>69,525.00</b>	<b>651,829.00</b>

**EXPENDITURE DETAIL****INDUSTRIAL MILL LEVY FUND, INDUSTRIAL MILL LEVY****14-061**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>61,517.00</b>	<b>713,784.00</b>	<b>69,525.00</b>	<b>651,829.00</b>

**REVENUE DETAIL****SPECIAL PARK & RECREATION FUND, REVENUE ESTIMATES****FUND: 16**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Licenses &amp; Permits</u></b>					
PARKLAND DEVELOPMENT FEE	4230	900.00	2,400.00	2,400.00	2,400.00
<b>OBJECT TOTAL</b>		<b>900.00</b>	<b>2,400.00</b>	<b>2,400.00</b>	<b>2,400.00</b>
<b><u>Intergovernmental Revenue</u></b>					
LIQUOR TAX	4353	35,763.00	33,159.00	37,552.00	37,552.00
<b>OBJECT TOTAL</b>		<b>35,763.00</b>	<b>33,159.00</b>	<b>37,552.00</b>	<b>37,552.00</b>
<b><u>Miscellaneous</u></b>					
SALE OF REAL ESTATE	4643	0.00	0.00	0.00	0.00
TRANSFER OF ASSETS	4645	0.00	0.00	0.00	0.00
OTHER CONTRIBUTIONS	4671	0.00	0.00	0.00	0.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
UNENCUMBERED BALANCE	4693	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FUND TOTAL</b>		<b>36,663.00</b>	<b>35,559.00</b>	<b>39,952.00</b>	<b>39,952.00</b>

**EXPENDITURE DETAIL****SPECIAL PARK & RECREATION FUND, RECREATION****16-051**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	19,000.00	11,053.00	4,000.00	12,517.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	0.00	0.00	0.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5207	0.00	0.00	0.00	0.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	500.00	0.00	0.00	0.00
RENTALS	5210	261.00	0.00	0.00	0.00
OTHER CHARGES	5213	0.00	0.00	0.00	0.00
TRANSFERS	5224	7,305.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>27,066.00</b>	<b>11,053.00</b>	<b>4,000.00</b>	<b>12,517.00</b>
<b><u>Commodities</u></b>					
SMALL TOOLS	5302	0.00	0.00	0.00	0.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	0.00	0.00	0.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5307	0.00	0.00	0.00	0.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	1,827.00	0.00	0.00	0.00
NON-CAPITALIZED ASSETS	5315	2,779.00	8,500.00	8,500.00	8,500.00
<b>OBJECT TOTAL</b>		<b>4,606.00</b>	<b>8,500.00</b>	<b>8,500.00</b>	<b>8,500.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	63,428.00	0.00	102,095.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>63,428.00</b>	<b>0.00</b>	<b>102,095.00</b>
<b>ACTIVITY TOTAL</b>		<b>31,672.00</b>	<b>82,981.00</b>	<b>12,500.00</b>	<b>123,112.00</b>

**EXPENDITURE DETAIL****SPECIAL PARK & RECREATION FUND, RECREATION****16-051**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>31,672.00</b>	<b>82,981.00</b>	<b>12,500.00</b>	<b>123,112.00</b>

**REVENUE DETAIL****SELF INSURANCE RESERVE FUND, REVENUE ESTIMATES****FUND: 18**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	2,000.00	0.00	0.00	0.00
INSURANCE RECOVERIES	4641	0.00	0.00	0.00	0.00
CANCL PRIOR YR ENCUMB OR CK	4692	1,285.00	0.00	0.00	0.00
UNENCUMBERED BALANCE	4693	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	1,069,137.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>1,072,422.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FUND TOTAL</b>		<b>1,072,422.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**EXPENDITURE DETAIL****SELF INSURANCE RESERVE FUND, ADMINISTRATION****18-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	255,499.00	0.00	0.00	0.00
INSURANCE & BONDS	5204	86,952.00	0.00	0.00	0.00
OTHER CHARGES	5213	18,855.00	0.00	0.00	0.00
HEALTH CLAIMS	5219	739,833.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>1,101,139.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Commodities</u></b>					
MAINT &REPAIR-BLDGS&STRUCTURES	5306	0.00	0.00	0.00	0.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>1,101,139.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**EXPENDITURE DETAIL**

**SELF INSURANCE RESERVE FUND, ADMINISTRATION**

**18-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>1,101,139.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**REVENUE DETAIL****TOURISM TAX FUND, REVENUE ESTIMATES****FUND: 24**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Taxes</u></b>					
MOTEL TAX	4141	151,556.00	160,000.00	160,000.00	150,000.00
<b>OBJECT TOTAL</b>		<b>151,556.00</b>	<b>160,000.00</b>	<b>160,000.00</b>	<b>150,000.00</b>
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	500.00	1,000.00	1,000.00	500.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
UNENCUMBERED BALANCE	4693	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>500.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>500.00</b>
<b>FUND TOTAL</b>		<b>152,056.00</b>	<b>161,000.00</b>	<b>161,000.00</b>	<b>150,500.00</b>

**EXPENDITURE DETAIL****TOURISM TAX FUND, ADMINISTRATION****24-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	141,877.00	132,000.00	132,000.00	141,000.00
INSURANCE & BONDS	5204	0.00	0.00	0.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5207	0.00	0.00	0.00	0.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	0.00	0.00	0.00	0.00
PUBLICATION AND PRINTING	5212	0.00	0.00	0.00	0.00
OTHER CHARGES	5213	948.00	280,560.00	0.00	231,413.00
TRANSFERS	5224	0.00	0.00	0.00	38,388.00
<b>OBJECT TOTAL</b>		<b>142,825.00</b>	<b>412,560.00</b>	<b>132,000.00</b>	<b>410,801.00</b>
<b><u>Commodities</u></b>					
MAINT & REPAIR-OTHER IMPRVMENTS	5308	0.00	0.00	0.00	0.00
GENERAL SUPPLIES	5310	0.00	0.00	0.00	0.00
NON-CAPITALIZED ASSETS	5315	5,547.00	0.00	0.00	13,500.00
<b>OBJECT TOTAL</b>		<b>5,547.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,500.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>148,372.00</b>	<b>412,560.00</b>	<b>132,000.00</b>	<b>424,301.00</b>

**EXPENDITURE DETAIL**

**TOURISM TAX FUND, ADMINISTRATION**

**24-011**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>148,372.00</b>	<b>412,560.00</b>	<b>132,000.00</b>	<b>424,301.00</b>

**REVENUE DETAIL**

**BOND & INTEREST FUND, REVENUE ESTIMATES**

**FUND: 40**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Taxes</u></b>					
AD VALOREM TAX	4111	1,003,445.00	881,926.00	857,486.00	721,616.00
DELINQUENT AD VALOREM	4112	63,983.00	0.00	0.00	0.00
MOTOR VEHICLE PROPERTY TAX	4113	150,359.00	149,793.00	149,793.00	118,931.00
RECREATIONAL VEHICLE TAX	4114	1,830.00	1,797.00	1,797.00	1,455.00
<b>OBJECT TOTAL</b>		<b>1,219,617.00</b>	<b>1,033,516.00</b>	<b>1,009,076.00</b>	<b>842,002.00</b>
<b><u>Charges for Services</u></b>					
PENALTIES	4447	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	3,800.00	2,750.00	1,500.00	1,500.00
RENTALS	4621	0.00	0.00	0.00	0.00
CONCESSIONS AND LEASES	4622	0.00	0.00	0.00	0.00
SPECIAL ASSESSMENTS	4631	437,199.00	520,482.00	589,307.00	723,004.00
DELINQUENT SPEC ASSESSMENTS	4632	38,988.00	0.00	0.00	0.00
SALE OF REAL ESTATE	4643	0.00	0.00	0.00	0.00
FROM CONSTRUCTION FUND	4651	173,012.00	0.00	0.00	0.00
TRANSFER FROM OPERATIONS	4659	75,000.00	75,000.00	75,000.00	75,000.00
MISCELLANEOUS	4691	0.00	0.00	0.00	0.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
UNENCUMBERED BALANCE	4693	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	0.00	0.00	0.00	0.00
SALE OF BONDS	4696	0.00	0.00	0.00	0.00
ACCRUED INTEREST ON BOND SALE	4697	0.00	0.00	0.00	0.00
TEMPORARY NOTES	4699	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>727,999.00</b>	<b>598,232.00</b>	<b>665,807.00</b>	<b>799,504.00</b>
<b>FUND TOTAL</b>		<b>1,947,616.00</b>	<b>1,631,748.00</b>	<b>1,674,883.00</b>	<b>1,641,506.00</b>

**EXPENDITURE DETAIL****BOND & INTEREST FUND, DEBT SERVICE****40-071**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	522.00	782,335.00	0.00	879,093.00
OTHER CHARGES	5213	0.00	21,256.00	0.00	0.00
TRANSFERS	5224	35,811.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>36,333.00</b>	<b>803,591.00</b>	<b>0.00</b>	<b>879,093.00</b>
<b><u>Debt Retirement</u></b>					
RETIREMENT OF BONDS	7501	1,511,341.00	1,218,086.00	1,165,335.00	1,228,512.00
TEMPORARY NOTE REDEMPTION	7504	0.00	0.00	0.00	0.00
BOND INTEREST	7505	339,825.00	292,052.00	427,097.00	412,994.00
TEMPORARY NOTE INTEREST	7506	0.00	0.00	0.00	0.00
COMMISSION AND POSTAGE	7507	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>1,851,166.00</b>	<b>1,510,138.00</b>	<b>1,592,432.00</b>	<b>1,641,506.00</b>
<b>ACTIVITY TOTAL</b>		<b>1,887,499.00</b>	<b>2,313,729.00</b>	<b>1,592,432.00</b>	<b>2,520,599.00</b>

**EXPENDITURE DETAIL****BOND & INTEREST FUND, DEBT SERVICE****40-071**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>1,887,499.00</b>	<b>2,313,729.00</b>	<b>1,592,432.00</b>	<b>2,520,599.00</b>

## REVENUE DETAIL

### WATER FUND, REVENUE ESTIMATES

**FUND: 60**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Intergovernmental Revenue</u></b>					
GENERAL GOVERNMENT	4311	0.00	0.00	0.00	0.00
GAS TAX REFUND (NON-HIGHWAY)	4354	2,186.00	2,500.00	2,500.00	2,500.00
<b>OBJECT TOTAL</b>		<b>2,186.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>2,500.00</b>
<b><u>Charges for Services</u></b>					
TURN-OFF FEES	4411	14,884.00	5,000.00	12,000.00	10,000.00
DOMESTIC SALES	4441	2,940,160.00	2,750,000.00	2,750,000.00	2,847,500.00
BULK SALES	4442	4,683.00	4,000.00	4,000.00	4,000.00
RAW WATER SALES	4443	1,028,970.00	1,140,000.00	1,140,000.00	1,000,000.00
SALES OF MATERIALS - NEW SVCS	4444	17,010.00	20,000.00	18,000.00	18,000.00
CONNECT FEE	4446	11,188.00	11,000.00	11,000.00	11,000.00
PENALTIES	4447	15,739.00	20,000.00	18,000.00	20,000.00
<b>OBJECT TOTAL</b>		<b>4,032,634.00</b>	<b>3,950,000.00</b>	<b>3,953,000.00</b>	<b>3,910,500.00</b>
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	7,656.00	10,000.00	8,000.00	8,000.00
RENTALS	4621	1,100.00	1,000.00	0.00	0.00
CONCESSIONS AND LEASES	4622	10,315.00	12,000.00	12,000.00	12,000.00
INSURANCE RECOVERIES	4641	0.00	0.00	0.00	0.00
SALE OF SCRAP MATERIALS	4642	7,269.00	5,000.00	6,000.00	6,000.00
SALE OF REAL ESTATE	4643	0.00	0.00	0.00	0.00
SALE OF EQUIPMENT	4644	0.00	0.00	0.00	0.00
TRANSFER OF ASSETS	4645	3,666.00	0.00	0.00	0.00
FROM CONSTRUCTION FUND	4651	0.00	0.00	0.00	0.00
TRANSFER FROM OPERATIONS	4659	44,263.00	0.00	0.00	0.00
OTHER CONTRIBUTIONS	4671	0.00	0.00	0.00	0.00
BAD DEBT COLLECTION	4690	1,451.00	2,000.00	2,000.00	2,000.00
MISCELLANEOUS	4691	174,472.00	12,000.00	12,000.00	12,000.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
UNENCUMBERED BALANCE	4693	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	19,070.00	40,000.00	35,000.00	35,000.00
SALE OF BONDS	4696	0.00	0.00	0.00	0.00
ACCRUED INTEREST ON BOND SALE	4697	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>269,262.00</b>	<b>82,000.00</b>	<b>75,000.00</b>	<b>75,000.00</b>
<b><u>Investments</u></b>					
GAIN/LOSS ON SALE OF INVESTMNT	4814	2.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FUND TOTAL</b>		<b>4,304,084.00</b>	<b>4,034,500.00</b>	<b>4,030,500.00</b>	<b>3,988,000.00</b>

## EXPENDITURE DETAIL

### WATER FUND, ADMINISTRATION

**60-001**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	238,352.00	252,074.00	251,308.00	258,744.00
LONGEVITY	5102	1,781.00	1,753.00	2,101.00	2,318.00
OVERTIME	5103	1,268.00	5,304.00	5,302.00	5,613.00
TEMPORARY & PART-TIME SALARIES	5104	17,604.00	34,361.00	24,510.00	25,980.00
SOCIAL SECURITY	5105	20,386.00	22,852.00	21,781.00	22,429.00
RETIREMENT	5106	19,897.00	23,222.00	23,194.00	25,535.00
ICMA FRINGE	5107	16,399.00	17,244.00	17,208.00	17,792.00
WORKERS COMPENSATION	5108	6,691.00	6,994.00	6,708.00	7,043.00
UNEMPLOYMENT INSURANCE	5109	1,619.00	1,270.00	1,256.00	1,299.00
BENEFIT INSURANCE	5110	27,544.00	22,742.00	38,214.00	38,214.00
SICK LEAVE	5112	2,885.00	0.00	0.00	0.00
YMCA	5113	734.00	607.00	670.00	670.00
SAFETY INCENTIVES	5114	1,627.00	1,804.00	1,821.00	1,821.00
<b>OBJECT TOTAL</b>		<b>356,787.00</b>	<b>390,227.00</b>	<b>394,073.00</b>	<b>407,458.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	26,734.00	80,000.00	80,000.00	30,000.00
INSURANCE & BONDS	5204	5,860.00	5,960.00	6,332.00	6,649.00
UTILITIES	5205	11,026.00	18,000.00	18,000.00	18,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	48.00	400.00	400.00	400.00
MAINTENANCE AND REPAIR - EQUIP	5207	4,732.00	3,500.00	3,500.00	4,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	500.00	500.00	500.00
TAX PAYMENT	5209	152,103.00	138,000.00	138,000.00	140,000.00
RENTALS	5210	2,229.00	2,000.00	2,000.00	2,000.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	16,615.00	14,000.00	14,000.00	16,000.00
PUBLICATION AND PRINTING	5212	4,018.00	5,000.00	5,000.00	5,000.00
OTHER CHARGES	5213	77,183.00	55,000.00	56,440.00	62,458.00
JANITORIAL SERVICES	5216	398.00	650.00	550.00	550.00
DATA PROCESSING SERVICES	5217	308,770.00	300,750.00	292,730.00	298,745.00
TRANSFERS	5224	6,906,226.00	360,000.00	360,000.00	367,500.00
<b>OBJECT TOTAL</b>		<b>7,515,942.00</b>	<b>983,760.00</b>	<b>977,452.00</b>	<b>951,802.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	972.00	1,000.00	1,000.00	1,000.00
SMALL TOOLS	5302	38.00	200.00	200.00	200.00
MOTOR FUELS AND LUBRICANTS	5303	8,480.00	5,500.00	8,500.00	9,000.00
CHEMICALS	5304	292.00	0.00	0.00	0.00
CLOTHING	5305	659.00	975.00	975.00	975.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	0.00	200.00	200.00	200.00

**EXPENDITURE DETAIL****WATER FUND, ADMINISTRATION****60-001**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
MAINTENANCE AND REPAIR - EQUIP	5307	0.00	1,500.00	800.00	1,500.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	122.00	500.00	400.00	500.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	0.00	100.00	100.00	100.00
GENERAL SUPPLIES	5310	698.00	1,000.00	1,000.00	1,000.00
SAFETY MATERIALS AND SUPPLIES	5312	0.00	200.00	200.00	200.00
NON-CAPITALIZED ASSETS	5315	2,631.00	9,500.00	9,500.00	9,500.00
COMPUTER SUPPLIES	5316	2,055.00	1,800.00	1,800.00	1,800.00
<b>OBJECT TOTAL</b>		<b>15,947.00</b>	<b>22,475.00</b>	<b>24,675.00</b>	<b>25,975.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	11,900.00	9,000.00	9,000.00	60,000.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
LAND	7405	0.00	0.00	0.00	0.00
BAD DEBT EXPENSE	7425	14,211.00	6,000.00	6,000.00	6,000.00
<b>OBJECT TOTAL</b>		<b>26,111.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>66,000.00</b>
<b><u>Debt Retirement</u></b>					
RETIREMENT OF BONDS	7501	76,553.00	83,623.00	79,641.00	82,524.00
LEASE PURCHASES	7503	0.00	0.00	0.00	0.00
BOND INTEREST	7505	18,760.00	16,992.00	16,116.00	13,359.00
TEMPORARY NOTE INTEREST	7506	18,967.00	0.00	0.00	0.00
COMMISSION AND POSTAGE	7507	0.00	0.00	0.00	0.00
RETIREMENT OF CORPS DEBT	7514	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>114,280.00</b>	<b>100,615.00</b>	<b>95,757.00</b>	<b>95,883.00</b>
<b>ACTIVITY TOTAL</b>		<b>8,029,067.00</b>	<b>1,512,077.00</b>	<b>1,506,957.00</b>	<b>1,547,118.00</b>

**EXPENDITURE DETAIL****WATER FUND, TREATMENT****60-002**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	172,262.00	177,369.00	198,046.00	202,729.00
LONGEVITY	5102	1,262.00	1,607.00	1,512.00	1,560.00
OVERTIME	5103	10,428.00	7,800.00	7,793.00	8,294.00
TEMPORARY & PART-TIME SALARIES	5104	53,546.00	57,624.00	20,026.00	21,229.00
SOCIAL SECURITY	5105	20,308.00	19,081.00	17,666.00	18,209.00
RETIREMENT	5106	16,206.00	18,969.00	18,382.00	19,584.00
ICMA FRINGE	5107	9,611.00	10,188.00	11,376.00	11,672.00
WORKERS COMPENSATION	5108	5,193.00	5,422.00	5,586.00	5,865.00
UNEMPLOYMENT INSURANCE	5109	1,460.00	1,060.00	1,008.00	1,039.00
BENEFIT INSURANCE	5110	21,797.00	22,045.00	27,386.00	27,386.00
SICK LEAVE	5112	872.00	0.00	0.00	0.00
YMCA	5113	535.00	648.00	540.00	540.00
SAFETY INCENTIVES	5114	2,059.00	2,123.00	1,806.00	1,806.00
<b>OBJECT TOTAL</b>		<b>315,539.00</b>	<b>323,936.00</b>	<b>311,127.00</b>	<b>319,913.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	22,785.00	25,000.00	25,000.00	25,000.00
INSURANCE & BONDS	5204	15,102.00	15,732.00	21,165.00	22,223.00
UTILITIES	5205	158,849.00	115,000.00	150,000.00	150,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	11,636.00	10,000.00	10,000.00	10,000.00
MAINTENANCE AND REPAIR - EQUIP	5207	15,404.00	40,000.00	25,000.00	25,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	2,031.00	40,000.00	10,000.00	10,000.00
RENTALS	5210	360.00	500.00	500.00	500.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	1,552.00	1,750.00	1,750.00	1,750.00
PUBLICATION AND PRINTING	5212	2,158.00	3,750.00	3,000.00	3,000.00
OTHER CHARGES	5213	5,666.00	16,000.00	17,154.00	17,960.00
UNIFORM RENTAL	5215	0.00	0.00	0.00	0.00
FILING FEES	5218	0.00	0.00	0.00	0.00
TRANSFERS	5224	665,285.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>900,828.00</b>	<b>267,732.00</b>	<b>263,569.00</b>	<b>265,433.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	343.00	600.00	600.00	600.00
SMALL TOOLS	5302	2,122.00	3,000.00	3,000.00	3,000.00
MOTOR FUELS AND LUBRICANTS	5303	5,551.00	15,000.00	15,000.00	15,000.00
CHEMICALS / LAB SUPPLIES	5304	105,720.00	110,000.00	110,000.00	110,000.00
CLOTHING	5305	1,715.00	1,700.00	1,700.00	1,700.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	8,669.00	7,000.00	7,000.00	7,000.00
MAINTENANCE AND REPAIR - EQUIP	5307	22,559.00	25,000.00	24,000.00	25,000.00

**EXPENDITURE DETAIL****WATER FUND, TREATMENT****60-002**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
MAINT & REPAIR-OTHER IMPRVMENTS	5308	17,673.00	8,000.00	8,000.00	12,000.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	3,449.00	2,500.00	3,000.00	3,500.00
GENERAL SUPPLIES	5310	4,364.00	5,000.00	5,000.00	5,000.00
SAFETY MATERIALS AND SUPPLIES	5312	1,580.00	1,200.00	1,200.00	1,200.00
NON-CAPITALIZED ASSETS	5315	16,055.00	17,500.00	17,500.00	17,500.00
COMPUTER SUPPLIES	5316	574.00	500.00	500.00	500.00
<b>OBJECT TOTAL</b>		<b>190,374.00</b>	<b>197,000.00</b>	<b>196,500.00</b>	<b>202,000.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Debt Retirement</u></b>					
TRANSFER TO OPERATING FUND	7511	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>1,406,741.00</b>	<b>788,668.00</b>	<b>771,196.00</b>	<b>787,346.00</b>

**EXPENDITURE DETAIL****WATER FUND, MAINTENANCE & DISTRIBUTION****60-003**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	233,211.00	249,017.00	249,452.00	282,959.00
LONGEVITY	5102	2,144.00	2,844.00	2,512.00	2,928.00
OVERTIME	5103	21,376.00	22,880.00	25,183.00	25,177.00
TEMPORARY & PART-TIME SALARIES	5104	21,170.00	18,762.00	22,304.00	19,120.00
SOCIAL SECURITY	5105	26,017.00	22,468.00	22,579.00	24,867.00
RETIREMENT	5106	20,836.00	22,922.00	24,530.00	28,875.00
ICMA FRINGE	5107	14,408.00	15,030.00	13,693.00	15,535.00
WORKERS COMPENSATION	5108	7,100.00	7,292.00	6,708.00	7,043.00
UNEMPLOYMENT INSURANCE	5109	1,745.00	1,271.00	1,334.00	1,470.00
BENEFIT INSURANCE	5110	54,973.00	53,205.00	64,113.00	73,991.00
SICK LEAVE	5112	4,472.00	0.00	0.00	0.00
YMCA	5113	927.00	828.00	1,008.00	1,188.00
SAFETY INCENTIVES	5114	2,350.00	2,292.00	2,644.00	2,892.00
<b>OBJECT TOTAL</b>		<b>410,729.00</b>	<b>418,811.00</b>	<b>436,060.00</b>	<b>486,045.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	12,289.00	30,000.00	15,000.00	15,000.00
INSURANCE & BONDS	5204	13,557.00	11,383.00	16,974.00	17,823.00
UTILITIES	5205	3,112.00	3,700.00	3,200.00	3,300.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	777.00	1,000.00	1,000.00	1,000.00
MAINTENANCE AND REPAIR - EQUIP	5207	33,669.00	25,000.00	33,500.00	33,500.00
MAINT & REPAIR-OTHER IMPRVMNTS	5208	5,091.00	25,000.00	8,000.00	8,500.00
RENTALS	5210	583.00	11,000.00	8,000.00	8,000.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	4,696.00	2,000.00	4,500.00	5,000.00
PUBLICATION AND PRINTING	5212	1,044.00	750.00	1,000.00	1,100.00
OTHER CHARGES	5213	5,860.00	3,000.00	4,091.00	5,415.00
UNIFORM RENTAL	5215	0.00	0.00	0.00	0.00
TRANSFERS	5224	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>80,678.00</b>	<b>112,833.00</b>	<b>95,265.00</b>	<b>98,638.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	265.00	750.00	500.00	500.00
SMALL TOOLS	5302	4,033.00	4,000.00	4,000.00	4,000.00
MOTOR FUELS AND LUBRICANTS	5303	31,391.00	28,000.00	32,391.00	33,500.00
CHEMICALS	5304	857.00	500.00	500.00	500.00
CLOTHING	5305	2,350.00	2,800.00	2,500.00	2,500.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	753.00	2,000.00	1,500.00	1,500.00
MAINTENANCE AND REPAIR - EQUIP	5307	2,095.00	10,000.00	3,000.00	3,200.00
MAINT & REPAIR-OTHER IMPRVMNTS	5308	127,271.00	175,000.00	175,000.00	175,000.00

**EXPENDITURE DETAIL****WATER FUND, MAINTENANCE & DISTRIBUTION****60-003**

<b>DESCRIPTION</b>	<b>ACCT</b>	<b>2011 ACTUAL</b>	<b>2012 BUDGET</b>	<b>2012 REVISED</b>	<b>2013 PROPOSED</b>
JANITORIAL & HOUSEHOLD SUPPLIES	5309	2,591.00	2,400.00	3,000.00	3,000.00
GENERAL SUPPLIES	5310	4,507.00	6,500.00	5,500.00	6,500.00
SAFETY MATERIALS AND SUPPLIES	5312	2,222.00	1,800.00	2,500.00	2,700.00
NON-CAPITALIZED ASSETS	5315	12,214.00	13,400.00	13,400.00	14,000.00
COMPUTER SUPPLIES	5316	487.00	300.00	500.00	700.00
MATERIALS-NEW UTILITY LINES	5317	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>191,036.00</b>	<b>247,450.00</b>	<b>244,291.00</b>	<b>247,600.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	82,853.00	80,000.00	76,095.00	20,000.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	66,713.00	0.00	29,975.00	75,000.00
<b>OBJECT TOTAL</b>		<b>149,566.00</b>	<b>80,000.00</b>	<b>106,070.00</b>	<b>95,000.00</b>
<b><u>Debt Retirement</u></b>					
LEASE PURCHASES	7503	4,800.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>4,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>836,809.00</b>	<b>859,094.00</b>	<b>881,686.00</b>	<b>927,283.00</b>

**EXPENDITURE DETAIL****WATER FUND, SUPPLY****60-004**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	0.00	0.00	0.00
OTHER CHARGES	5213	443,946.00	662,807.00	662,807.00	593,723.00
TRANSFERS	5224	0.00	0.00	0.00	62,383.00
<b>OBJECT TOTAL</b>		<b>443,946.00</b>	<b>662,807.00</b>	<b>662,807.00</b>	<b>656,106.00</b>
<b><u>Debt Retirement</u></b>					
RESERVE FOR LAKE DEBT	7502	0.00	225,000.00	225,000.00	225,000.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>225,000.00</b>	<b>225,000.00</b>	<b>225,000.00</b>
<b>ACTIVITY TOTAL</b>		<b>443,946.00</b>	<b>887,807.00</b>	<b>887,807.00</b>	<b>881,106.00</b>

**EXPENDITURE DETAIL****WATER FUND, STORES****60-005**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Commodities</u></b>					
CHEMICALS	5304	18,301.00	0.00	0.00	0.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	-2,140.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>16,161.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Capital Outlay</u></b>					
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>16,161.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**EXPENDITURE DETAIL**

**WATER FUND, STORES**

**60-005**

<b>DESCRIPTION</b>	<b>ACCT</b>	<b>2011 ACTUAL</b>	<b>2012 BUDGET</b>	<b>2012 REVISED</b>	<b>2013 PROPOSED</b>
<b>FUND TOTAL</b>		<b>10,732,724.00</b>	<b>4,047,646.00</b>	<b>4,047,646.00</b>	<b>4,142,853.00</b>

## REVENUE DETAIL

### SEWER FUND, REVENUE ESTIMATES

**FUND: 63**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Intergovernmental Revenue</u></b>					
GAS TAX REFUND (NON-HIGHWAY)	4354	626.00	800.00	800.00	0.00
<b>OBJECT TOTAL</b>		<b>626.00</b>	<b>800.00</b>	<b>800.00</b>	<b>0.00</b>
<b><u>Charges for Services</u></b>					
TURN-OFF FEES	4411	11,484.00	8,000.00	15,000.00	15,000.00
DOMESTIC SALES	4441	1,820,723.00	1,650,000.00	1,650,000.00	1,897,500.00
SALES OF MATERIALS - NEW SVCS	4444	340,028.00	310,000.00	310,000.00	310,000.00
CONNECT FEE	4446	3,417.00	3,500.00	3,500.00	3,500.00
PENALTIES	4447	21,273.00	20,000.00	20,000.00	20,000.00
<b>OBJECT TOTAL</b>		<b>2,196,925.00</b>	<b>1,991,500.00</b>	<b>1,998,500.00</b>	<b>2,246,000.00</b>
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	4,600.00	10,000.00	5,000.00	0.00
RENTALS	4621	0.00	0.00	0.00	0.00
CONCESSIONS AND LEASES	4622	8,400.00	25,000.00	25,000.00	25,000.00
SPECIAL ASSESSMENTS	4631	0.00	0.00	0.00	0.00
SALE OF SCRAP MATERIALS	4642	5,540.00	1,000.00	500.00	500.00
SALE OF REAL ESTATE	4643	0.00	0.00	0.00	0.00
TRANSFER OF ASSETS	4645	0.00	0.00	0.00	0.00
FROM CONSTRUCTION FUND	4651	34,645.00	0.00	0.00	0.00
TRANSFER FROM OPERATIONS	4659	11,608.00	0.00	0.00	0.00
OTHER CONTRIBUTIONS	4671	0.00	0.00	0.00	0.00
BAD DEBT COLLECTION	4690	0.00	0.00	0.00	0.00
MISCELLANEOUS	4691	165.00	1,000.00	500.00	500.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
UNENCUMBERED BALANCE	4693	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	5,342.00	7,000.00	7,000.00	0.00
SALE OF BONDS	4696	0.00	0.00	0.00	0.00
ACCRUED INTEREST ON BOND SALE	4697	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>70,300.00</b>	<b>44,000.00</b>	<b>38,000.00</b>	<b>26,000.00</b>
<b><u>Investments</u></b>					
SALE OF INVESTMENTS	4811	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FUND TOTAL</b>		<b>2,267,851.00</b>	<b>2,036,300.00</b>	<b>2,037,300.00</b>	<b>2,272,000.00</b>

**EXPENDITURE DETAIL****SEWER FUND, ADMINISTRATION****63-001**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	75,769.00	78,228.00	78,047.00	80,365.00
LONGEVITY	5102	816.00	885.00	893.00	923.00
OVERTIME	5103	775.00	2,080.00	2,076.00	2,208.00
TEMPORARY & PART-TIME SALARIES	5104	13,917.00	12,281.00	11,808.00	12,520.00
SOCIAL SECURITY	5105	6,803.00	7,207.00	7,151.00	7,382.00
RETIREMENT	5106	6,279.00	7,231.00	7,049.00	7,716.00
ICMA FRINGE	5107	4,812.00	4,863.00	4,849.00	5,003.00
WORKERS COMPENSATION	5108	1,687.00	1,757.00	1,288.00	1,352.00
UNEMPLOYMENT INSURANCE	5109	568.00	405.00	414.00	427.00
BENEFIT INSURANCE	5110	10,232.00	10,319.00	11,927.00	11,927.00
SICK LEAVE	5112	728.00	0.00	0.00	0.00
YMCA	5113	228.00	203.00	266.00	266.00
SAFETY INCENTIVES	5114	495.00	704.00	619.00	619.00
<b>OBJECT TOTAL</b>		<b>123,109.00</b>	<b>126,163.00</b>	<b>126,387.00</b>	<b>130,708.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	13,124.00	30,000.00	30,000.00	30,000.00
INSURANCE & BONDS	5204	4,589.00	4,072.00	3,780.00	3,969.00
UTILITIES	5205	2,249.00	1,450.00	3,000.00	3,000.00
MAINTENANCE AND REPAIR - EQUIP	5207	0.00	200.00	200.00	200.00
RENTALS	5210	92.00	200.00	200.00	200.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	555.00	3,000.00	2,000.00	3,000.00
PUBLICATION AND PRINTING	5212	523.00	1,200.00	1,200.00	1,200.00
OTHER CHARGES	5213	15,821.00	15,000.00	15,451.00	15,770.00
DATA PROCESSING SERVICES	5217	102,410.00	99,750.00	97,090.00	99,085.00
TRANSFERS	5224	75,043.00	77,000.00	77,000.00	138,883.00
<b>OBJECT TOTAL</b>		<b>214,406.00</b>	<b>231,872.00</b>	<b>229,921.00</b>	<b>295,307.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	266.00	450.00	300.00	450.00
MOTOR FUELS AND LUBRICANTS	5303	323.00	0.00	0.00	0.00
CLOTHING	5305	272.00	275.00	275.00	275.00
MAINTENANCE AND REPAIR - EQUIP	5307	0.00	225.00	225.00	225.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	210.00	225.00	225.00	225.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	0.00	0.00	0.00	0.00
GENERAL SUPPLIES	5310	115.00	300.00	300.00	300.00
NON-CAPITALIZED ASSETS	5315	394.00	300.00	300.00	300.00
COMPUTER SUPPLIES	5316	0.00	200.00	0.00	0.00

**EXPENDITURE DETAIL****SEWER FUND, ADMINISTRATION****63-001**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>OBJECT TOTAL</b>		<b>1,580.00</b>	<b>1,975.00</b>	<b>1,625.00</b>	<b>1,775.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
LAND	7405	0.00	0.00	0.00	0.00
BAD DEBT EXPENSE	7425	21,530.00	9,500.00	9,500.00	9,500.00
<b>OBJECT TOTAL</b>		<b>21,530.00</b>	<b>9,500.00</b>	<b>9,500.00</b>	<b>9,500.00</b>
<b><u>Debt Retirement</u></b>					
RETIREMENT OF BONDS	7501	699,913.00	666,031.00	619,731.00	581,704.00
BOND INTEREST	7505	254,878.00	259,532.00	240,406.00	226,013.00
COMMISSION AND POSTAGE	7507	23,927.00	24,525.00	22,660.00	21,419.00
LOSS ON BOND REFUNDING	7515	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>978,718.00</b>	<b>950,088.00</b>	<b>882,797.00</b>	<b>829,136.00</b>
<b>ACTIVITY TOTAL</b>		<b>1,339,343.00</b>	<b>1,319,598.00</b>	<b>1,250,230.00</b>	<b>1,266,426.00</b>

## EXPENDITURE DETAIL

### SEWER FUND, TREATMENT

**63-002**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	189,345.00	195,203.00	174,414.00	178,390.00
LONGEVITY	5102	1,157.00	1,697.00	1,476.00	1,572.00
OVERTIME	5103	6,499.00	8,550.00	8,983.00	9,045.00
TEMPORARY & PART-TIME SALARIES	5104	21,940.00	23,733.00	15,642.00	16,578.00
SOCIAL SECURITY	5105	16,915.00	17,775.00	15,586.00	15,979.00
RETIREMENT	5106	15,933.00	18,369.00	16,532.00	18,113.00
ICMA FRINGE	5107	12,355.00	12,878.00	11,612.00	11,868.00
WORKERS COMPENSATION	5108	3,417.00	3,551.00	3,157.00	3,315.00
UNEMPLOYMENT INSURANCE	5109	1,359.00	993.00	891.00	914.00
BENEFIT INSURANCE	5110	31,614.00	34,975.00	29,887.00	29,887.00
SICK LEAVE	5112	2,470.00	0.00	0.00	0.00
YMCA	5113	522.00	612.00	540.00	540.00
SAFETY INCENTIVES	5114	1,711.00	1,712.00	1,648.00	1,466.00
<b>OBJECT TOTAL</b>		<b>305,237.00</b>	<b>320,048.00</b>	<b>280,368.00</b>	<b>287,667.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	10,417.00	13,000.00	12,000.00	12,000.00
INSURANCE & BONDS	5204	11,385.00	12,000.00	14,435.00	15,157.00
UTILITIES	5205	182,045.00	165,000.00	165,000.00	65,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	1,460.00	1,000.00	1,000.00	1,000.00
MAINTENANCE AND REPAIR - EQUIP	5207	25,898.00	25,000.00	25,000.00	25,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	1,306.00	15,000.00	10,000.00	10,000.00
RENTALS	5210	175.00	750.00	750.00	750.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	3,678.00	3,500.00	3,500.00	3,500.00
PUBLICATION AND PRINTING	5212	130.00	2,000.00	1,000.00	3,000.00
OTHER CHARGES	5213	6,545.00	7,000.00	8,029.00	8,742.00
UNIFORM RENTAL	5215	0.00	0.00	0.00	0.00
TRANSFERS	5224	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>243,039.00</b>	<b>244,250.00</b>	<b>240,714.00</b>	<b>144,149.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	212.00	400.00	300.00	400.00
SMALL TOOLS	5302	737.00	2,000.00	1,500.00	1,500.00
MOTOR FUELS AND LUBRICANTS	5303	18,222.00	19,000.00	23,000.00	20,000.00
CHEMICALS / LAB SUPPLIES	5304	28,044.00	45,000.00	45,000.00	40,000.00
CLOTHING	5305	1,583.00	1,400.00	1,400.00	1,400.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	1,093.00	3,000.00	3,000.00	3,000.00
MAINTENANCE AND REPAIR - EQUIP	5307	16,292.00	20,000.00	20,000.00	20,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	3,582.00	15,000.00	12,000.00	15,000.00

**EXPENDITURE DETAIL****SEWER FUND, TREATMENT****63-002**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
JANITORIAL & HOUSEHOLD SUPPLIES	5309	1,316.00	1,600.00	1,600.00	1,600.00
GENERAL SUPPLIES	5310	1,842.00	8,000.00	6,000.00	6,000.00
SAFETY MATERIALS AND SUPPLIES	5312	120.00	1,000.00	1,000.00	1,000.00
NON-CAPITALIZED ASSETS	5315	11,611.00	12,000.00	12,000.00	12,000.00
COMPUTER SUPPLIES	5316	299.00	250.00	250.00	250.00
<b>OBJECT TOTAL</b>		<b>84,953.00</b>	<b>128,650.00</b>	<b>127,050.00</b>	<b>122,150.00</b>
<b>Capital Outlay</b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	38,534.00	0.00	0.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
LAND	7405	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>38,534.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>671,763.00</b>	<b>692,948.00</b>	<b>648,132.00</b>	<b>553,966.00</b>

## EXPENDITURE DETAIL

### SEWER FUND, MAINTENANCE & DISTRIBUTION

**63-003**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	71,531.00	87,928.00	76,488.00	78,776.00
LONGEVITY	5102	680.00	1,688.00	728.00	776.00
OVERTIME	5103	8,809.00	8,840.00	9,280.00	9,277.00
TEMPORARY & PART-TIME SALARIES	5104	3,941.00	16,640.00	19,396.00	19,396.00
SOCIAL SECURITY	5105	6,179.00	8,696.00	8,264.00	8,449.00
RETIREMENT	5106	7,034.00	8,673.00	7,600.00	8,365.00
ICMA FRINGE	5107	3,895.00	4,576.00	3,488.00	3,584.00
WORKERS COMPENSATION	5108	1,288.00	1,369.00	1,586.00	1,665.00
UNEMPLOYMENT INSURANCE	5109	592.00	499.00	473.00	483.00
BENEFIT INSURANCE	5110	11,834.00	19,756.00	7,887.00	7,887.00
SICK LEAVE	5112	2,689.00	0.00	0.00	0.00
YMCA	5113	316.00	252.00	432.00	432.00
SAFETY INCENTIVES	5114	635.00	1,023.00	1,023.00	1,023.00
<b>OBJECT TOTAL</b>		<b>119,423.00</b>	<b>159,940.00</b>	<b>136,645.00</b>	<b>140,113.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	4,126.00	2,500.00	4,000.00	4,000.00
INSURANCE & BONDS	5204	2,605.00	3,288.00	3,313.00	3,479.00
UTILITIES	5205	12,062.00	13,500.00	13,500.00	13,900.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	0.00	500.00	500.00	300.00
MAINTENANCE AND REPAIR - EQUIP	5207	28,150.00	25,000.00	25,000.00	25,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	75,000.00	75,000.00	75,000.00
RENTALS	5210	0.00	20,200.00	20,200.00	20,500.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	0.00	800.00	500.00	500.00
PUBLICATION AND PRINTING	5212	0.00	2,000.00	1,200.00	1,500.00
OTHER CHARGES	5213	8,467.00	3,000.00	9,482.00	10,819.00
TRANSFERS	5224	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>55,410.00</b>	<b>145,788.00</b>	<b>152,695.00</b>	<b>154,998.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	0.00	100.00	100.00	100.00
SMALL TOOLS	5302	181.00	750.00	500.00	500.00
MOTOR FUELS AND LUBRICANTS	5303	11,356.00	13,000.00	13,000.00	14,000.00
CHEMICALS	5304	7,284.00	30,000.00	30,000.00	30,000.00
CLOTHING	5305	472.00	800.00	700.00	700.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	0.00	500.00	0.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5307	4,110.00	10,000.00	8,000.00	10,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	11,482.00	15,000.00	15,000.00	15,000.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	0.00	500.00	0.00	0.00

**EXPENDITURE DETAIL****SEWER FUND, MAINTENANCE & DISTRIBUTION****63-003**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
GENERAL SUPPLIES	5310	262.00	1,000.00	800.00	900.00
SAFETY MATERIALS AND SUPPLIES	5312	396.00	1,000.00	1,000.00	1,000.00
NON-CAPITALIZED ASSETS	5315	2,988.00	7,500.00	7,500.00	7,500.00
COMPUTER SUPPLIES	5316	0.00	0.00	300.00	300.00
<b>OBJECT TOTAL</b>		<b>38,531.00</b>	<b>80,150.00</b>	<b>76,900.00</b>	<b>80,000.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	44,000.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	20,000.00	20,000.00	20,000.00
LAND	7405	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>64,000.00</b>
<b><u>Debt Retirement</u></b>					
LEASE PURCHASES	7503	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>213,364.00</b>	<b>405,878.00</b>	<b>386,240.00</b>	<b>439,111.00</b>

**EXPENDITURE DETAIL****SEWER FUND, STORES****63-005**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Commodities</u></b>					
CHEMICALS	5304	2,547.00	0.00	0.00	0.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	-2,300.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>247.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>247.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**EXPENDITURE DETAIL**

**SEWER FUND, STORES**

**63-005**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>2,224,717.00</b>	<b>2,418,424.00</b>	<b>2,284,602.00</b>	<b>2,259,503.00</b>

## REVENUE DETAIL

### REFUSE FUND, REVENUE ESTIMATES

**FUND: 66**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Intergovernmental Revenue</u></b>					
GENERAL GOVERNMENT	4311	0.00	0.00	0.00	0.00
GENERAL GOVERNMENT	4341	0.00	0.00	0.00	0.00
GAS TAX REFUND (NON-HIGHWAY)	4354	4,615.00	1,500.00	1,500.00	4,500.00
<b>OBJECT TOTAL</b>		<b>4,615.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>4,500.00</b>
<b><u>Charges for Services</u></b>					
TURN-OFF FEES	4411	7,486.00	6,600.00	6,600.00	7,500.00
DOMESTIC SALES	4441	691,190.00	700,000.00	700,000.00	695,000.00
RECYCLE BAG SALES	4442	7,705.00	5,800.00	5,800.00	7,800.00
BLACK REFUSE BAG SALES	4443	9,195.00	7,500.00	7,500.00	9,500.00
COMMERCIAL SERVICE CHARGES	4445	351,739.00	366,000.00	366,000.00	355,000.00
CONNECT FEE	4446	2,251.00	2,500.00	2,500.00	2,300.00
PENALTIES	4447	12,269.00	12,000.00	12,000.00	13,000.00
VOLUME BAG SALES	4448	3,916.00	6,500.00	6,500.00	4,000.00
INDUSTRIAL SALES	4449	141,881.00	150,000.00	150,000.00	150,000.00
<b>OBJECT TOTAL</b>		<b>1,227,632.00</b>	<b>1,256,900.00</b>	<b>1,256,900.00</b>	<b>1,244,100.00</b>
<b><u>Miscellaneous</u></b>					
INTEREST EARNINGS	4611	400.00	400.00	400.00	400.00
RECYCLING CENTER INCOME	4626	221,636.00	155,000.00	155,000.00	225,000.00
SALE OF SCRAP MATERIALS	4642	0.00	2,500.00	2,500.00	0.00
SALE OF EQUIPMENT	4644	0.00	0.00	0.00	0.00
TRANSFER OF ASSETS	4645	0.00	0.00	0.00	0.00
FROM CONSTRUCTION FUND	4651	0.00	0.00	0.00	0.00
TRANSFER FROM OPERATIONS	4659	11,608.00	0.00	0.00	0.00
OTHER CONTRIBUTIONS	4671	0.00	0.00	0.00	0.00
BAD DEBT COLLECTION	4690	0.00	0.00	0.00	0.00
MISCELLANEOUS	4691	11,984.00	15,000.00	15,000.00	12,000.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
UNENCUMBERED BALANCE	4693	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	1,099.00	10,000.00	10,000.00	1,000.00
<b>OBJECT TOTAL</b>		<b>246,727.00</b>	<b>182,900.00</b>	<b>182,900.00</b>	<b>238,400.00</b>
<b>FUND TOTAL</b>		<b>1,478,974.00</b>	<b>1,441,300.00</b>	<b>1,441,300.00</b>	<b>1,487,000.00</b>

**EXPENDITURE DETAIL****REFUSE FUND, ADMINISTRATION****66-001**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	219,018.00	224,206.00	213,424.00	219,802.00
LONGEVITY	5102	2,062.00	3,036.00	2,208.00	2,628.00
OVERTIME	5103	3,291.00	2,500.00	2,498.00	2,505.00
TEMPORARY & PART-TIME SALARIES	5104	0.00	0.00	0.00	0.00
SOCIAL SECURITY	5105	17,548.00	17,617.00	16,574.00	17,099.00
RETIREMENT	5106	17,864.00	20,293.00	19,406.00	21,249.00
ICMA FRINGE	5107	11,397.00	11,170.00	11,949.00	12,318.00
WORKERS COMPENSATION	5108	11,735.00	12,421.00	10,125.00	10,631.00
UNEMPLOYMENT INSURANCE	5109	1,417.00	996.00	972.00	1,003.00
BENEFIT INSURANCE	5110	31,765.00	31,197.00	42,302.00	42,302.00
SICK LEAVE	5112	2,365.00	0.00	0.00	0.00
YMCA	5113	445.00	414.00	630.00	630.00
SAFETY INCENTIVES	5114	1,950.00	1,980.00	1,980.00	1,980.00
<b>OBJECT TOTAL</b>		<b>320,857.00</b>	<b>325,830.00</b>	<b>322,068.00</b>	<b>332,147.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	289,855.00	300,000.00	300,000.00	300,000.00
INSURANCE & BONDS	5204	7,309.00	7,200.00	7,200.00	4,000.00
UTILITIES	5205	7,993.00	7,500.00	7,500.00	7,500.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	0.00	0.00	0.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5207	20,013.00	5,000.00	5,000.00	10,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5208	0.00	0.00	0.00	0.00
TAX PAYMENT	5209	1,476.00	1,100.00	1,100.00	1,500.00
RENTALS	5210	0.00	0.00	0.00	0.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	2,704.00	2,500.00	2,500.00	2,500.00
PUBLICATION AND PRINTING	5212	596.00	2,000.00	2,000.00	1,000.00
OTHER CHARGES	5213	13,556.00	16,500.00	13,000.00	13,000.00
UNIFORM RENTAL	5215	0.00	0.00	0.00	0.00
JANITORIAL SERVICES	5216	0.00	0.00	0.00	0.00
DATA PROCESSING SERVICES	5217	102,410.00	99,750.00	97,090.00	99,085.00
TRANSFERS	5224	70,000.00	72,000.00	72,000.00	93,205.00
<b>OBJECT TOTAL</b>		<b>515,912.00</b>	<b>513,550.00</b>	<b>507,390.00</b>	<b>531,790.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	463.00	500.00	500.00	500.00
SMALL TOOLS	5302	141.00	250.00	250.00	250.00
MOTOR FUELS AND LUBRICANTS	5303	62,204.00	48,000.00	48,000.00	50,000.00
CHEMICALS	5304	432.00	500.00	500.00	500.00
CLOTHING	5305	1,226.00	1,500.00	1,500.00	1,500.00

**EXPENDITURE DETAIL****REFUSE FUND, ADMINISTRATION****66-001**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
MAINT & REPAIR-BLDGS&STRUCTURES	5306	179.00	0.00	0.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5307	3,564.00	2,500.00	2,500.00	3,000.00
MAINT & REPAIR-OTHER IMPRVMENTS	5308	323.00	0.00	0.00	0.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	0.00	0.00	0.00	0.00
GENERAL SUPPLIES	5310	6,391.00	2,500.00	2,500.00	3,500.00
SAFETY MATERIALS AND SUPPLIES	5312	438.00	750.00	750.00	500.00
NON-CAPITALIZED ASSETS	5315	32,715.00	35,000.00	35,000.00	30,000.00
COMPUTER SUPPLIES	5316	104.00	500.00	500.00	250.00
<b>OBJECT TOTAL</b>		<b>108,180.00</b>	<b>92,000.00</b>	<b>92,000.00</b>	<b>90,000.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	2,135.00	0.00	0.00	160,000.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
OTHER IMPROVEMENTS	7404	0.00	0.00	0.00	0.00
LAND	7405	0.00	0.00	0.00	0.00
BAD DEBT EXPENSE	7425	12,703.00	5,000.00	5,000.00	0.00
<b>OBJECT TOTAL</b>		<b>14,838.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>160,000.00</b>
<b><u>Debt Retirement</u></b>					
LEASE PURCHASES	7503	77,360.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>77,360.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>1,037,147.00</b>	<b>936,380.00</b>	<b>926,458.00</b>	<b>1,113,937.00</b>

## EXPENDITURE DETAIL

### REFUSE FUND, RECYCLING

**66-020**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	216,699.00	224,475.00	237,516.00	255,816.00
LONGEVITY	5102	1,120.00	1,428.00	1,428.00	2,036.00
OVERTIME	5103	6,792.00	3,000.00	3,014.00	2,995.00
TEMPORARY & PART-TIME SALARIES	5104	6,956.00	10,000.00	9,998.00	9,998.00
SOCIAL SECURITY	5105	17,332.00	16,131.00	19,142.00	20,168.00
RETIREMENT	5106	17,900.00	20,924.00	19,974.00	21,651.00
ICMA FRINGE	5107	6,018.00	7,761.00	5,523.00	5,988.00
WORKERS COMPENSATION	5108	13,471.00	13,967.00	10,529.00	11,055.00
UNEMPLOYMENT INSURANCE	5109	1,475.00	1,043.00	1,154.00	1,210.00
BENEFIT INSURANCE	5110	43,091.00	47,464.00	46,504.00	46,504.00
SICK LEAVE	5112	2,980.00	0.00	0.00	0.00
YMCA	5113	756.00	810.00	1,170.00	1,170.00
SAFETY INCENTIVES	5114	2,620.00	3,415.00	3,009.00	3,009.00
<b>OBJECT TOTAL</b>		<b>337,210.00</b>	<b>350,418.00</b>	<b>358,961.00</b>	<b>381,600.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	3,143.00	1,000.00	1,000.00	1,500.00
INSURANCE & BONDS	5204	3,458.00	4,200.00	4,200.00	4,200.00
UTILITIES	5205	1,683.00	3,000.00	3,000.00	2,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5206	0.00	0.00	0.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5207	5,056.00	4,500.00	4,500.00	4,500.00
MAINT & REPAIR-OTHER IMPRVMTS	5208	0.00	0.00	0.00	0.00
RENTALS	5210	0.00	0.00	0.00	0.00
TRAVL, TRAIN, MEMBERSHP, MAGAZINE	5211	807.00	250.00	250.00	1,000.00
PUBLICATION AND PRINTING	5212	180.00	250.00	250.00	250.00
OTHER CHARGES	5213	3,404.00	3,000.00	4,379.00	5,905.00
TRANSFERS	5224	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>17,731.00</b>	<b>16,200.00</b>	<b>17,579.00</b>	<b>19,355.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	0.00	0.00	0.00	0.00
SMALL TOOLS	5302	90.00	250.00	250.00	250.00
MOTOR FUELS AND LUBRICANTS	5303	21,407.00	13,000.00	13,000.00	19,000.00
CHEMICALS	5304	330.00	250.00	250.00	250.00
CLOTHING	5305	1,923.00	3,000.00	3,000.00	2,000.00
MAINT & REPAIR-BLDGS&STRUCTURES	5306	414.00	250.00	250.00	400.00
MAINTENANCE AND REPAIR - EQUIP	5307	3,609.00	2,000.00	2,000.00	2,000.00
MAINT & REPAIR-OTHER IMPRVMTS	5308	0.00	0.00	0.00	0.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	546.00	100.00	100.00	250.00

**EXPENDITURE DETAIL****REFUSE FUND, RECYCLING****66-020**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
GENERAL SUPPLIES	5310	65,530.00	60,000.00	60,000.00	65,000.00
SAFETY MATERIALS AND SUPPLIES	5312	910.00	500.00	500.00	750.00
NON-CAPITALIZED ASSETS	5315	1,258.00	0.00	0.00	0.00
COMPUTER SUPPLIES	5316	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>96,017.00</b>	<b>79,350.00</b>	<b>79,350.00</b>	<b>89,900.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	0.00	0.00	0.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	0.00
BUILDINGS	7403	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>450,958.00</b>	<b>445,968.00</b>	<b>455,890.00</b>	<b>490,855.00</b>

**EXPENDITURE DETAIL**

**REFUSE FUND, RECYCLING**

**66-020**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>1,488,105.00</b>	<b>1,382,348.00</b>	<b>1,382,348.00</b>	<b>1,604,792.00</b>

**EXPENDITURE DETAIL****EXTERNAL STORES FUND, EXTERNAL STORES****71-015**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Contractual Services</u></b>					
MAINTENANCE AND REPAIR - EQUIP	5207	1,565.00	0.00	0.00	0.00
OTHER CHARGES	5213	16,050.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>17,615.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b><u>Commodities</u></b>					
SMALL TOOLS	5302	0.00	0.00	0.00	0.00
MOTOR FUELS AND LUBRICANTS	5303	-23,879.00	80,000.00	80,000.00	80,000.00
MAINTENANCE AND REPAIR - EQUIP	5307	976.00	0.00	0.00	0.00
GENERAL SUPPLIES	5310	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>-22,903.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>80,000.00</b>
<b>ACTIVITY TOTAL</b>		<b>-5,288.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>80,000.00</b>

**EXPENDITURE DETAIL**

**EXTERNAL STORES FUND, EXTERNAL STORES**

**71-015**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>-5,288.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>80,000.00</b>

**REVENUE DETAIL****DATA PROCESSING FUND, REVENUE ESTIMATES****FUND: 72**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Charges for Services</u></b>					
SALE OF LABOR AND MATERIAL	4411	0.00	0.00	0.00	0.00
PENALTIES	4447	0.00	0.00	0.00	0.00
DATA PROCESSING FEES (OUTSIDE)	4491	1,200.00	1,200.00	1,200.00	1,200.00
DATA PROCESSING FEES (CITY)	4492	770,000.00	750,000.00	730,000.00	745,000.00
<b>OBJECT TOTAL</b>		<b>771,200.00</b>	<b>751,200.00</b>	<b>731,200.00</b>	<b>746,200.00</b>
<b><u>Miscellaneous</u></b>					
SALE OF EQUIPMENT	4644	0.00	0.00	0.00	0.00
TRANSFER OF ASSETS	4645	0.00	0.00	0.00	0.00
TRANSFER FROM OPERATIONS	4659	20,000.00	20,000.00	20,000.00	15,000.00
MISCELLANEOUS	4691	0.00	0.00	0.00	0.00
CANCL PRIOR YR ENCUMB OR CK	4692	0.00	0.00	0.00	0.00
UNENCUMBERED BALANCE	4693	0.00	0.00	0.00	0.00
REIMBURSEMENTS	4694	1,048.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>21,048.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>15,000.00</b>
<b>FUND TOTAL</b>		<b>792,248.00</b>	<b>771,200.00</b>	<b>751,200.00</b>	<b>761,200.00</b>

**EXPENDITURE DETAIL****DATA PROCESSING FUND, ADMINISTRATION****72-001**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b><u>Personal Services</u></b>					
SALARIES	5101	384,229.00	413,429.00	392,132.00	403,845.00
LONGEVITY	5102	1,913.00	2,000.00	2,000.00	2,174.00
OVERTIME	5103	3,009.00	7,000.00	6,010.00	6,002.00
TEMPORARY & PART-TIME SALARIES	5104	32,653.00	37,125.00	54,744.00	55,695.00
SOCIAL SECURITY	5105	32,736.00	35,317.00	35,394.00	36,412.00
RETIREMENT	5106	34,185.00	34,811.00	40,556.00	43,525.00
ICMA FRINGE	5107	24,708.00	24,240.00	26,198.00	26,961.00
WORKERS COMPENSATION	5108	586.00	620.00	534.00	561.00
UNEMPLOYMENT INSURANCE	5109	2,650.00	1,992.00	2,027.00	2,081.00
BENEFIT INSURANCE	5110	58,532.00	73,108.00	59,457.00	59,457.00
SICK LEAVE	5112	10,344.00	0.00	0.00	0.00
YMCA	5113	1,375.00	1,383.00	1,540.00	1,540.00
SAFETY INCENTIVES	5114	3,358.00	3,592.00	3,645.00	3,645.00
<b>OBJECT TOTAL</b>		<b>590,278.00</b>	<b>634,617.00</b>	<b>624,237.00</b>	<b>641,898.00</b>
<b><u>Contractual Services</u></b>					
PROFESSIONAL SERVICES	5201	45,491.00	41,356.00	41,356.00	43,000.00
INSURANCE & BONDS	5204	5,072.00	3,633.00	3,633.00	5,500.00
UTILITIES	5205	1,592.00	1,650.00	1,650.00	1,650.00
MAINT &REPAIR-BLDGS&STRUCTURES	5206	0.00	0.00	0.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5207	1,252.00	775.00	775.00	1,350.00
RENTALS	5210	230.00	150.00	150.00	150.00
TRAVL,TRAIN,MEMBERSHP,MAGAZINE	5211	6,233.00	10,500.00	10,500.00	10,500.00
PUBLICATION AND PRINTING	5212	157.00	600.00	600.00	600.00
OTHER CHARGES	5213	10,977.00	13,650.00	11,000.00	11,500.00
TRANSFERS	5224	87,283.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>158,287.00</b>	<b>72,314.00</b>	<b>69,664.00</b>	<b>74,250.00</b>
<b><u>Commodities</u></b>					
OFFICE SUPPLIES	5301	2,797.00	2,240.00	2,240.00	3,000.00
MOTOR FUELS AND LUBRICANTS	5303	0.00	0.00	0.00	0.00
CLOTHING	5305	1,557.00	600.00	600.00	1,000.00
MAINT &REPAIR-BLDGS&STRUCTURES	5306	0.00	0.00	0.00	0.00
MAINTENANCE AND REPAIR - EQUIP	5307	53.00	50.00	50.00	100.00
JANITORIAL & HOUSEHOLD SUPPLIES	5309	0.00	0.00	0.00	0.00
GENERAL SUPPLIES	5310	0.00	100.00	100.00	100.00
NON-CAPITALIZED ASSETS	5315	33,616.00	50,000.00	50,000.00	25,000.00
COMPUTER SUPPLIES	5316	3,135.00	3,850.00	3,850.00	3,850.00

**EXPENDITURE DETAIL****DATA PROCESSING FUND, ADMINISTRATION****72-001**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>OBJECT TOTAL</b>		<b>41,158.00</b>	<b>56,840.00</b>	<b>56,840.00</b>	<b>33,050.00</b>
<b><u>Capital Outlay</u></b>					
MACHINERY & AUTOMOTIVE EQUIP	7401	0.00	117,496.00	0.00	115,736.00
OFFICE EQUIPMENT & FURNITURE	7402	0.00	0.00	0.00	11,000.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>117,496.00</b>	<b>0.00</b>	<b>126,736.00</b>
<b>ACTIVITY TOTAL</b>		<b>789,723.00</b>	<b>881,267.00</b>	<b>750,741.00</b>	<b>875,934.00</b>

**EXPENDITURE DETAIL**

**DATA PROCESSING FUND, ADMINISTRATION**

**72-001**

DESCRIPTION	ACCT	2011 ACTUAL	2012 BUDGET	2012 REVISED	2013 PROPOSED
<b>FUND TOTAL</b>		<b>789,723.00</b>	<b>881,267.00</b>	<b>750,741.00</b>	<b>875,934.00</b>

**El Dorado, Inc.**

	<u>2010 Budget</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2013 Budget</u>
<b>INCOME</b>						
Private Contributions	\$55,000.00	\$46,650.00	\$55,500.00	\$43,000.00	\$55,500.00	\$55,500.00
City of El Dorado Matching Funds	\$55,000.00	\$46,450.00	\$55,500.00	\$42,650.00	\$55,500.00	\$55,500.00
City General Fund Income	\$68,200.00	\$68,200.00	\$68,200.00	\$68,200.00	\$68,200.00	\$68,200.00
CVB non-program income	\$59,700.00	\$59,700.00	\$60,915.00	\$60,915.00	\$60,915.00	\$60,915.00
Interest N/R	\$500.00		\$0.00	\$4,379.32	\$0.00	\$5,000.00
Interest Income	\$11,000.00	\$6,689.03	\$11,000.00		\$7,000.00	
Other Income	\$2,500.00					
Loss of Sale of Assets						
<b>TOTAL INCOME</b>	<b>\$251,900.00</b>	<b>\$227,689.03</b>	<b>\$251,115.00</b>	<b>\$219,144.32</b>	<b>\$247,115.00</b>	<b>\$245,115.00</b>
<b>EXPENSES</b>						
<b><u>Administrative</u></b>						
Salaries	\$160,165.00	\$142,941.00	\$160,000.00	\$134,512.61	\$160,000.00	\$160,000.00
Insurance-Building	\$3,200.00	\$2,499.40	\$2,500.00	\$2,582.60	\$2,700.00	\$2,700.00
Educational	\$1,000.00	\$20.00	\$1,000.00	\$990.88	\$800.00	\$800.00
Dues/Subscriptions	\$500.00	\$125.00	\$500.00	\$285.00	\$300.00	\$300.00
Community Newsletter	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Postage & Office Expense	\$6,000.00	\$3,424.61	\$4,500.00	\$2,592.42	\$4,500.00	\$4,500.00
Equipment Purchase	\$3,000.00	\$1,334.63	\$3,000.00	\$2,095.64	\$6,000.00	\$6,000.00
Accounting	\$10,600.00	\$10,790.00	\$10,615.00	\$10,890.00	\$10,790.00	\$10,900.00
Website/Telephone	\$500.00	\$274.99	\$500.00	\$274.99	\$500.00	\$275.00
Overhead to Chamber	\$12,567.00	\$12,567.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Other	\$2,500.00	\$481.59		\$99.84		
Total Administration	\$200,032.00	\$174,458.22	\$197,615.00	\$169,323.98	\$200,590.00	\$200,475.00
<b><u>Recruitment Expenses</u></b>						
Mileage-Travel-Lodging	\$5,000.00	\$972.41	\$5,000.00	\$340.39	\$3,500.00	\$2,000.00
Business Expenses-Meals	\$3,000.00	\$2,745.72	\$4,500.00	\$2,958.65	\$4,500.00	\$3,500.00
Business Recruitment-Other		\$2,670.47		\$6,068.00		
Business Recruitment-BG		\$469.47		\$274.99		
Pilot Relocation Program		\$15,000.00	\$0.00	\$10,000.00	\$0.00	
Recruitment Expenses	\$20,000.00		\$20,000.00		\$16,500.00	\$7,140.00
Contribution Stadium				\$10,000.00		\$10,000.00
Conference/Banquet Fees	\$2,500.00	\$3,354.50	\$2,500.00		\$3,500.00	\$3,500.00
Total Recruitment	\$30,500.00	\$25,212.57	\$32,000.00	\$29,642.03	\$28,000.00	\$26,140.00
<b><u>Marketing</u></b>						
Recruitment Materials	\$1,368.00	\$1,671.50	\$1,500.00		\$1,500.00	\$1,500.00
City of El Dorado	\$20,000.00	\$10,601.58	\$20,000.00	\$11,230.33	\$17,025.00	\$17,000.00
El Dorado Lake						
Total Marketing	\$21,368.00	\$12,273.08	\$21,500.00	\$11,230.33	\$18,525.00	\$18,500.00
<b>TOTAL EXPENSES</b>	<b>\$251,900.00</b>	<b>\$211,943.87</b>	<b>\$251,115.00</b>	<b>\$210,196.34</b>	<b>\$247,115.00</b>	<b>\$245,115.00</b>
<b>NET INCOME</b>	<b>\$0.00</b>	<b>\$15,745.16</b>	<b>\$0.00</b>	<b>\$8,947.98</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Convention and Visitor's Bureau**

	<u>2010 Budget</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2013 Budget</u>
Funding Request from City	\$114,000.00	\$98,742.88	\$114,000.00	\$111,471.78	\$114,000.00	\$114,000.00
CVB Start Up Funds	\$20,000.00	\$35,257.12	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
360 Marketing	\$22,000.00	\$22,000.00	\$30,000.00	\$30,000.00	\$18,000.00	\$12,000.00
<b>Total Funding From City</b>	<b>\$156,000.00</b>	<b>\$156,000.00</b>	<b>\$164,000.00</b>	<b>\$161,471.78</b>	<b>\$152,000.00</b>	<b>\$146,000.00</b>
<b>Expense:</b>						
<b>Administrative</b>						
Office Supplies	\$500.00	\$688.19	\$500.00	\$362.56	\$900.00	\$900.00
Postage	\$1,700.00	\$824.43	\$1,700.00	\$2,300.18	\$1,300.00	\$1,300.00
Telephone	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00
Space/Equipment Contract	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
Internet/Software	\$240.00	\$274.99	\$240.00	\$603.92	\$840.00	\$840.00
Total Administrative Expense	\$10,290.00	\$9,287.61	\$10,290.00	\$10,766.66	\$10,540.00	\$10,540.00
<b>Staffing</b>	\$47,200.00	\$47,215.00	\$48,415.00	\$48,415.00	\$48,415.00	\$48,415.00
Accounting-Contract for Service	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Total Staffing Expense	\$52,200.00	\$52,215.00	\$53,415.00	\$53,415.00	\$53,415.00	\$53,415.00
<b>Dues and Subscriptions</b>						
Organizational Memberships	\$2,650.00	\$1,900.00	\$2,650.00	\$1,985.00	\$1,900.00	\$2,000.00
Other Subscriptions	\$250.00	\$278.61	\$250.00	\$7.00	\$400.00	\$300.00
Total Dues and Subscriptions	\$2,900.00	\$2,178.61	\$2,900.00	\$1,992.00	\$2,300.00	\$2,300.00
<b>Education, Seminars/Conference</b>						
Conference fees	\$1,000.00	\$1,043.81	\$1,000.00	\$590.44	\$1,000.00	\$750.00
Mileage/Meals	\$1,800.00	\$859.44	\$1,800.00	\$1,451.37	\$1,800.00	\$1,700.00
Lodging	\$400.00	\$104.06	\$400.00	\$362.26	\$400.00	\$400.00
Total Education, Seminars/Conference	\$3,200.00	\$2,007.31	\$3,200.00	\$2,404.07	\$3,200.00	\$2,850.00
<b>Printing Promotions &amp; Advertising</b>						
Billboards or Other Advertising	\$17,784.00	\$17,255.00	\$17,784.00	\$13,044.00	\$17,784.00	\$17,500.00
El Dorado Visitors Guide	\$7,250.00	\$7,642.51	\$7,250.00	\$4,120.74	\$0.00	\$5,000.00
Kansas Visitors Guide	\$750.00	\$795.04	\$750.00	\$795.04	\$750.00	\$750.00
Wichita Visitors Guide	\$900.00	\$850.00	\$900.00	\$850.00	\$900.00	\$900.00
Copy Expense (Color)-5,000 pieces	\$2,000.00	\$508.20	\$2,000.00	\$342.70	\$2,000.00	\$1,000.00
Tour Butler	\$0.00	\$0.00	\$1,000.00	\$800.00	\$0.00	\$1,000.00
Civic Center Marketing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
KS Tourism Coop Advertising/Other Print Ads	\$2,000.00	\$2,222.50	\$2,000.00	\$4,275.72	\$2,000.00	\$8,245.00
Up Next El Dorado Program Initiative	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00
Signage Boyer Road	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Advert/Giveaways/Electronic Media	\$4,326.00	\$2,603.94	\$2,111.00	\$4,028.80	\$11,111.00	
Total Print Promotions & Advertising	\$35,410.00	\$31,877.19	\$34,195.00	\$28,257.00	\$34,545.00	\$34,895.00
<b>Local Event Grant Program/Recruitment</b>						
Recruit new event/provide sponsorships	\$5,000.00	\$13,906.06	\$10,000.00		\$10,000.00	\$10,000.00
Local Event match at least 1 to 1	\$5,000.00	\$0.00		\$10,247.86		
Total Local Event Grant Program	\$10,000.00	\$13,906.06	\$10,000.00	\$10,247.86	\$10,000.00	\$10,000.00
<b>360 Marketing</b>	\$22,000.00	\$22,000.00	\$30,000.00	\$30,000.00	\$18,000.00	\$12,000.00
Total Expenses	\$136,000.00	\$133,471.78	\$144,000.00	\$137,082.59	\$132,000.00	\$126,000.00
Carryover Funds	\$20,000.00	\$330,28.22	\$20,000.00	\$24,389.19	\$20,000.00	\$20,000.00

## 360 El Dorado

	<u>2010 Actual</u> <u>YTD 5/25/2010</u>	<u>Projected Bal</u> <u>2010 Budget</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2013 Budget</u>
<b>INCOME</b>							
City of El Dorado		\$10,000.00	\$10,000.00	\$30,000.00	\$30,000.00	\$18,000.00	\$12,000.00
City of El Dorado-Addn TV		\$0.00					
Transfer from Image Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
El Dorado Chamber	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
El Dorado Main Street	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
El Dorado, Inc.	\$1,500.00	\$2,684.00	\$3,000.00	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00
Business Web Payments	\$8,465.00	\$2,810.00	\$19,840.00	\$27,000.00	\$26,900.00	\$48,000.00	\$48,000.00
Buisness TV Payments	\$2,250.00	\$3,750.00	\$4,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00
Business Production Fees							
Other Income							
<b>TOTAL INCOME</b>	<b>\$14,215.00</b>	<b>\$19,244.00</b>	<b>\$38,840.00</b>	<b>\$67,500.00</b>	<b>\$56,900.00</b>	<b>\$70,500.00</b>	<b>\$64,500.00</b>
<b>EXPENSES</b>							
<b><u>Administrative</u></b>							
Copies	\$37.60	\$50.00	\$211.80	\$150.00	\$62.70	\$300.00	\$300.00
Equipment Purchase							
Meals	\$134.33	\$150.00	\$153.94	\$500.00	\$282.71	\$500.00	\$500.00
Mileage					\$68.85		
Postage & Office Expense		\$1,200.00	\$35.20	\$1,200.00	\$69.52	\$500.00	\$500.00
Supplies			\$21.45				
Other					\$52.00		
Total Administration	\$171.93	\$1,400.00	\$422.39	\$1,850.00	\$535.78	\$1,300.00	\$1,300.00
<b><u>Web Cost</u></b>							
360 Directories	\$4,615.50	\$2,300.00	\$8,683.00	\$8,400.00	\$9,175.50	\$9,000.00	\$9,500.00
Domain Names							
Other			\$5,056.00		\$297.10	\$1,500.00	\$1,000.00
Total	\$4,615.50	\$2,300.00	\$13,739.00	\$8,400.00	\$9,472.60	\$10,500.00	\$10,500.00
<b><u>Television</u></b>							
Media Buys		\$13,750.00	\$26,807.24	\$29,000.00	\$27,010.00	\$29,000.00	\$29,000.00
Production Fees	\$2,750.00	\$2,200.00	\$0.00	\$7,500.00	\$6,000.00	\$7,500.00	\$7,500.00
Other							
Total Television	\$2,750.00	\$15,950.00	\$26,807.24	\$36,500.00	\$33,010.00	\$36,500.00	\$36,500.00
<b><u>Billboards</u></b>							
LED Billboards							
Traditional Billboards	\$6,750.00	\$6,750.00	\$7,278.00	\$17,800.00	\$244.00	\$7,500.00	\$500.00
Vinyl							
Other/Belle Plaine TIC							\$3,000.00
Total Billboards	\$6,750.00	\$6,750.00	\$7,278.00	\$17,800.00	\$244.00	\$7,500.00	\$3,500.00
<b><u>Print Media/Other</u></b>							
El Dorado Times			\$1,335.00		\$250.00	\$1,500.00	\$500.00
Other Print Media	\$69.00	\$1,600.00	\$2,016.61		\$2,431.89	\$1,500.00	\$2,500.00
Radio			\$500.00		\$1,200.00	\$1,800.00	\$1,200.00
Other		\$800.00		\$2,950.00	\$1,515.39	\$9,900.00	\$8,500.00
Total Print Media/Other	\$69.00	\$2,400.00	\$3,851.61	\$2,950.00	\$5,397.28	\$14,700.00	\$12,700.00
<b>TOTAL EXPENSES</b>	<b>\$14,356.43</b>	<b>\$28,800.00</b>	<b>\$52,098.24</b>	<b>\$67,500.00</b>	<b>\$48,659.66</b>	<b>\$70,500.00</b>	<b>\$64,500.00</b>
<b>NET INCOME</b>	<b>-\$141.43</b>	<b>-\$9,556.00</b>	<b>-\$13,258.24</b>	<b>\$0.00</b>	<b>\$8,240.34</b>	<b>\$0.00</b>	<b>\$0.00</b>

**EXPENDITURE SUMMARY**

**FUND: BRADFORD MEMORIAL LIBRARY ACCT. NO.: 11-11**

DESCRIPTION	ACCT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2013 PROPOSED
Personal Services	5100	328,029.00	310,468.82	332,759.00	340,175.00
Contractual Services	5200	62,177.00	60,608.04	59,800.00	66,227.00
Commodities	5300	91,175.00	100,448.30	91,750.00	99,850.00
Capital Outlay	7400	0.00	0.00	0.00	0.00
<b>Sub-Total</b>		<b>481,381.00</b>	<b>471,525.16</b>	<b>484,309.00</b>	<b>506,252.00</b>
Less Employee Benefits		0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>481,381.00</b>	<b>471,525.16</b>	<b>484,309.00</b>	<b>506,252.00</b>

**EXPENDITURE DETAIL**

DESCRIPTION	ACCT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2013 PROPOSED
<b>Personal Services:</b>					
Salaries	5101	75,636.00	82,219.60	74,795.00	77,273.00
Temporary & Part Time	5104	203,722.00	177,949.64	208,037.00	210,000.00
Social Security	5105	21,371.00	20,314.69	22,273.00	21,977.00
Retirement	5106	17,000.00	18,109.96	17,760.00	21,037.00
Workers Compensation	5108	600.00	-22.72	364.00	600.00
Unemployment Service	5109	1,200.00	1,626.24	1,200.00	1,264.00
Benefit Insurance	5110	8,500.00	3,346.56	8,330.00	8,024.00
Sick Leave	5112	0.00	6,924.85	0.00	0.00
<b>OBJECT TOTAL</b>		<b>328,029.00</b>	<b>310,468.82</b>	<b>332,759.00</b>	<b>340,175.00</b>
<b>Contractual Services:</b>					
Professional Services	5201	16,525.00	19,789.28	15,000.00	20,000.00
Insurance & Bonds	5204	5,500.00	5,533.21	6,000.00	7,427.00
Utilities	5205	19,800.00	20,200.21	20,000.00	20,000.00
Buildings Maintenance & Repair	5206	2,500.00	3,805.00	1,000.00	3,000.00
Equipment Maintenance & Repair	5207	3,000.00	462.75	1,000.00	1,000.00
Other Maintenance & Repair	5208	200.00	0.00	200.00	1,000.00
Rentals	5210	2,100.00	1,788.00	2,400.00	2,100.00
Travel, Training, Etc.	5211	3,250.00	3,336.78	3,500.00	3,500.00
Publications & Printing	5212	1,500.00	923.10	3,000.00	3,000.00
Other Charges (postage)	5213	6,602.00	3,569.71	6,500.00	4,000.00
Data Processing Services	5217	1,200.00	1,200.00	1,200.00	1,200.00
Transfers (Cap. Improvement)	5224	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>62,177.00</b>	<b>60,608.04</b>	<b>59,800.00</b>	<b>66,227.00</b>
<b>Commodities:</b>					
Office Supplies	5301	5,000.00	5,396.75	5,000.00	5,000.00
Buildings Maintenance & Repair	5306	900.00	180.47	900.00	3,000.00
Equipment Maintenance & Repair	5307	1,000.00	584.67	750.00	2,000.00
Other Maintenance & Repair	5308	300.00	0.00	250.00	1,000.00
Janitorial & Household Supplies	5309	575.00	35.64	350.00	350.00
General Supplies	5310	3,000.00	2,641.75	2,000.00	2,000.00
Books	5313	42,000.00	44,998.01	45,000.00	45,000.00
Periodicals	5314	4,000.00	3,175.39	3,500.00	3,500.00

**EXPENDITURE DETAIL - continued**

**FUND: BRADFORD MEMORIAL LIBRARY ACCT. NO.: 11-11**

DESCRIPTION	ACCT	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2013 PROPOSED
<b>Commodities (cont'd):</b>					
Non-Capitalized Assets	5315	9,500.00	10,088.30	8,500.00	12,500.00
Computer Supplies	5316	500.00	137.56	500.00	500.00
Audiovisual Materials	5318	15,300.00	19,742.18	16,000.00	16,000.00
Outreach Supplies	5320	0.00	367.29	0.00	0.00
Memorials - Books, Etc.	5321	0.00	4,453.00	0.00	0.00
Outreach Mileage	5322	1,200.00	219.06	500.00	500.00
Adult Programming	5323	1,200.00	745.89	2,500.00	2,500.00
Children's Programming	5324	1,200.00	2,697.33	2,000.00	2,000.00
Materials Processing	5326	5,500.00	4,985.01	4,000.00	4,000.00
<b>OBJECT TOTAL</b>		<b>91,175.00</b>	<b>100,448.30</b>	<b>91,750.00</b>	<b>99,850.00</b>
<b>Capital Outlay:</b>					
Office Equipment & Furniture	7402	0.00	0.00	0.00	0.00
Buildings	7403	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ACTIVITY TOTAL</b>		<b>481,381.00</b>	<b>471,525.16</b>	<b>484,309.00</b>	<b>506,252.00</b>

**REVENUE DETAIL**

DESCRIPTION	ACCT.	2011 BUDGET	2011 ACTUAL	2012 BUDGET	2013 PROPOSED
Ad Valorem Tax	4111	365,744.00	359,406.27	365,745.00	378,552.00
Delinquent Ad Valorem	4112	0.00	19,504.14	0.00	0.00
Motor Vehicle Tax	4113	52,046.00	46,993.98	52,000.00	52,000.00
Recreational Vehicle Tax	4114	706.00	572.76	700.00	700.00
County Aging Mill Levy	4181	11,500.00	11,500.00	11,500.00	11,500.00
<b>OBJECT TOTAL</b>		<b>429,996.00</b>	<b>437,977.15</b>	<b>429,945.00</b>	<b>442,752.00</b>
Categorical Grants (SCKLS)	4313	22,000.00	25,695.00	22,000.00	25,000.00
I L L Network Grant	4344	0.00	0.00	0.00	0.00
<b>OBJECT TOTAL</b>		<b>22,000.00</b>	<b>25,695.00</b>	<b>22,000.00</b>	<b>25,000.00</b>
State Aid	4481	5,500.00	6,213.00	6,500.00	5,500.00
Copier Fees	4482	3,135.00	3,381.39	3,500.00	3,500.00
<b>OBJECT TOTAL</b>		<b>8,635.00</b>	<b>9,594.39</b>	<b>10,000.00</b>	<b>9,000.00</b>
Fines & Forfeitures	4511	10,000.00	11,607.76	10,000.00	11,500.00
<b>OBJECT TOTAL</b>		<b>10,000.00</b>	<b>11,607.76</b>	<b>10,000.00</b>	<b>11,500.00</b>
Interest	4611	750.00	500.00	600.00	500.00
Transfer from Cap. Improvement	4659	0.00	0.00	0.00	0.00
Other Contributions	4671	0.00	13,341.88	0.00	4,500.00
United Way Contribution	4672	7,000.00	8,000.00	8,000.00	8,000.00
Employee Contributions	4673	0.00	0.00	0.00	0.00
Miscellaneous	4691	3,000.00	4,520.02	4,000.00	4,000.00
Cancel Prior Year Encumbrance	4692	0.00	0.00	0.00	0.00
Unencumbered Balance	4693	0.00	0.00	0.00	0.00
Reimbursements	4694	0.00	1,919.99	0.00	1,000.00
<b>OBJECT TOTAL</b>		<b>10,750.00</b>	<b>28,281.89</b>	<b>12,600.00</b>	<b>18,000.00</b>
<b>FUND TOTAL</b>		<b>481,381.00</b>	<b>513,156.19</b>	<b>484,545.00</b>	<b>506,252.00</b>

**El Dorado Main Street**

Revenue Detail						
Description	2010 Budget	2010 Actual	2011 Budget	2011 Actual	2012	2013
City of El Dorado	30,000	30,000	25,000	25,000	30,000	30,000
Butler County	2,500	2,500	2,150	2,150	2,500	2,500
Grants	2,000	2,000	0	2,055		1,000
Start Up KS Income		25	300	275	600	600
Interest Income	300	380	500	146	500	100
<b>Totals</b>	<b>34,800</b>	<b>34,905</b>	<b>27,950</b>	<b>29,626</b>	<b>33,600</b>	<b>36,213</b>
Organization Committee						
Membership Drive	8,000	3,915	10,000	6,225	10,000	10,000
Fundraisers	9,000	3,782	9,000	0	4,000	4,000
Annual Banquet	2,250	409	2,000	0	1,000	500
<b>Totals</b>	<b>19,250</b>	<b>8,106</b>	<b>21,000</b>	<b>6,225</b>	<b>15,000</b>	<b>14,500</b>
Design						
Façade Grant Fundraiser	NA	NA	NA	NA	6,000	6000
<b>Totals</b>					<b>6,000</b>	<b>6000</b>
Promotion Committee						
Holiday Promotions	0	219	300	555	300	600
Festival	100,000	102,000	117,000	105,799	100,000	100,000
First Fridays	NA	NA	100	430	100	500
<b>Totals</b>	<b>100,000</b>	<b>102,219</b>	<b>117,400</b>	<b>106,784</b>	<b>100,400</b>	<b>101,100</b>
<b>Total Income</b>	<b>154,050</b>	<b>154,550</b>	<b>166,350</b>	<b>142,635</b>	<b>155,000</b>	<b>157,813</b>
Expense Detail						
Description	2010 Budget	2010 Actual	2011 Budget	2011 Actual	2012 Budget	2013
Main Street Director	30,100	28,583	30,100	29,400	30,100	30,100
Benefits-Car Allowance	3,574	3,470	3,574	3,470	3,574	3,574
FICA/medicare	2,906	2,451	2,906	2,515	2,906	2,906
<b>Totals</b>	<b>36,580</b>	<b>34,504</b>	<b>36,580</b>	<b>35,385</b>	<b>36,580</b>	<b>36,580</b>
Operating Expenses						
Rent	1,800	1,800	1,800	1,800	1,800	1,800
Telephone and DSL	1,100	398	1,500	913	1,500	1,000
Equipment	150	31	200	119	200	200
Consumable Supplies	200	153	200	223	200	200
Printing/Copies/Postage	900	657	900	256	900	500
Misc	150	22	100	156	100	100
Tax Preperation/Audit	800	800	800	765	800	800
Education	200	1,150	500	240	500	500
Insurance	3,500	2,276	3,000	2,416	3,000	2,500
Book keeping	5,000	5,000	5,000	5,000	5,000	5,000
<b>Totals</b>	<b>13,800</b>	<b>12,287</b>	<b>14,000</b>	<b>11,888</b>	<b>14,000</b>	<b>12,600</b>
Other Expenses						
Volunteer Travel	0	0	1,000	1,133	2,000	0
Director Travel	2,700	2,191	1,500	1,591	1,500	2,000
Membership/subscriptions	500	360	500		500	500
<b>Totals</b>	<b>3,200</b>	<b>2,551</b>	<b>3,000</b>	<b>2,725</b>	<b>4,000</b>	<b>2,500</b>
Organization Committee						
Membership Drive	500	364	500	518	2,000	500
Annual Meeting	2,000	978	2,000	353	1,000	500
Newsletter	1,320	1,496	1,320	1,470	1,500	1,500
Website	0	70	120	159	120	200
Volunteer Recognition	300	128	200	142	300	300
Fundraisers	4,000	2,418	4,000		3,000	3,000
<b>Totals</b>	<b>8,120</b>	<b>5,454</b>	<b>8,140</b>	<b>2,642</b>	<b>7,920</b>	<b>6,000</b>
Design Committee						
Sculpture Maintenance	200	0	300	0		300
Façade Grants	6,000	0	6,000	0	6,000	6,000
Clean sweep	100	0	100	0		100
<b>Totals</b>	<b>6,300</b>	<b>0</b>	<b>6,400</b>	<b>0</b>	<b>6,000</b>	<b>6400</b>
Promotion Committee						
Festival	95,000	89,545	102,000	111,481	78,746	80,000
Brown Bag Luncheons	2,058	2,058	2,058	1,914	1,458	1,458
Holiday Promotions	NA	NA	300	312	300	500
First Fridays	NA	NA	1,000	380	1,000	1,000
<b>Totals</b>	<b>97,058</b>	<b>91,603</b>	<b>105,358</b>	<b>114,086</b>	<b>81,504</b>	<b>82,958</b>
Economic Restructuring						
					0	
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenses</b>	<b>165,058</b>	<b>150,352</b>	<b>173,878</b>	<b>166,726</b>	<b>153,604</b>	<b>147,038</b>
<b>Net</b>	<b>-14,908</b>	<b>-5,122</b>	<b>-4,828</b>	<b>-24,091</b>	<b>1,396</b>	

**El Dorado Municipal Band  
Proposed 2013 Budget**

	<b>2013</b>
<b>Music</b>	\$725.00
<b>Insurance (Bond)</b>	\$92.50
<b>Director's Fees</b>	\$1800.00
<b>Maintenance and Upkeep (Instruments)</b>	\$3700.00
<b>Equipment</b>	\$250.00
<b>Shirts</b>	\$300.00
<b>Office Supplies</b>	\$100.00
<b>Miscellaneous</b>	\$32.50
<b>Total</b>	<b>\$7000.00</b>

We are NOT requesting any increase from the 2012 Budget.

*The following explains each line item:*

**Music** covers one new set of music per concert. We do 130 to 150 musical selections each season. Cost for each piece of music ranges from \$60 - \$75.

**Insurance** is for bond insurance for the treasurer. The \$185 two year policy is budgeted over two fiscal year budgets. We are with the same company as the City of El Dorado.

**Director's fee** is for the directors for ten concerts and the rehearsals.

**Maintenance and upkeep** is the reimbursement for the use of instruments by members. We must call it this to keep within the guidelines of the Kansas State High School Activities Association.

**Equipment** is to cover the fee for those who set up and take down the lights and maintain them throughout the band season and for the replacement of light bulbs, repairs, etc.

**Shirts** are supplied to all new band members and to replace any worn ones. As we maintain the same style/design each year, any surplus shirts from previous years can be used this season.

**Office supplies** covers envelopes, paper, stamps, etc. needed by the officers.

**Miscellaneous** covers items for the ice cream social when we collect donations for a music scholarship at BCC.

# **City of El Dorado**

## **Debt Management Policy**

### **I. PURPOSE**

The Debt Management Policy sets forth comprehensive guidelines for the financing of capital expenditures. It is the objective of the policies that: (1) the City obtain financing only when necessary; (2) the process for identifying the timing and amount of debt or other financing be as efficient as possible; (3) the most favorable interest rate, other related costs and terms be obtained; and (4) when appropriate, future financial flexibility be maintained.

Debt financing, which includes general obligation bonds, special assessment bonds, revenue bonds, temporary notes, lease/purchase agreements, and other City obligations permitted to be issued or incurred under Kansas law, may be used to purchase capital assets when it is not possible or advantageous to make the acquisition from either available current revenues or fund balances.

To enhance creditworthiness and prudent financial management, the City is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financial planning. Evidence of this commitment to capital planning will be demonstrated through adoption and periodic adjustment of the City's Comprehensive Plan and the annual adoption of a Capital Improvement Plan (CIP) identifying the benefits, costs, and method of funding each capital improvement planned for the succeeding six years.

### **II. RESPONSIBILITY FOR POLICY**

The primary responsibility for administering this policy rests with the Director of Finance, who shall be assisted by other City staff. The responsibilities of involved City staff shall be to:

- Consider at least annually the need for debt financing and assess progress on implementation of the current Capital Improvement Budget and any other program/improvement deemed necessary by the City Manager;
- Test adherence to this policy statement and to review applicable debt ratios as listed in Section IV. Structure and Term of Debt Financing;
- Review changes in federal and state legislation that affect the City's ability to issue debt and report such findings to the City Manager, as appropriate;
- Routinely review the opportunities for refinancing current debt; and
- Review periodically the services provided by the City's financial advisor, bond counsel, paying agents, and other debt financing services providers.

In developing financing recommendations, the City staff shall consider:

- Options for interim financing including short term and inter-fund borrowing, taking into consideration federal and state regulations;
- Effects of proposed actions on tax rates and/or user charges;
- Trends in bond market structures; and
- Other factors as deemed appropriate.

### III. USE OF DEBT FINANCING

Debt financing will not be considered appropriate for any recurring purpose such as current operating and minor maintenance expenditures. The City will use debt financing for one-time capital improvement projects and major equipment purchases under one or more of the following circumstances:

- The project is in the City's six-year Capital Improvement Program;
- The project involves the acquisition of equipment that cannot be purchased outright without causing an unacceptable increase in the property tax rate;
- The project is the result of growth-related activities within the community that require unanticipated and unplanned infrastructure or capital improvements by the City;
- The project's useful life, or the projected service life of the equipment, will be equal to or exceed the term of the financing;
- There are revenues sufficient to service the debt, whether from future property taxes, user fees, or other specified and reserved resources. Debt supported by user fees, special assessments or special charges shall be preferred;
- The equipment is an item that is purchased infrequently and has an expected useful life of at least 5 years.

The following criteria will be used to evaluate pay-as-you-go versus debt financing in funding capital improvements:

*Factors which favor pay-as-you-go financing include circumstances where:*

- The project can be adequately funded from available current revenues and fund balances;
- The project can be completed in an acceptable timeframe given the available revenues;
- Additional debt levels could adversely affect the City's credit worthiness or repayment sources;
- Market conditions are unstable or suggest difficulties in marketing a debt obligation.

Factors which favor long-term debt financing include circumstances where:

- Revenues available are sufficiently ample and reliable so that long-term financing can be marketed with appropriate credit worthiness;
- Market conditions present favorable interest rates and demand for City debt obligations;
- A project is mandated by state or federal government and current revenues or fund balances are insufficient to pay project costs;
- A project is immediately required to meet or relieve capacity needs and existing unprogrammed cash reserves are insufficient to pay project costs;
- The life of the project or asset is 5 years or longer.

#### **IV. STRUCTURE AND TERM OF DEBT FINANCING**

Debt will be structured to match projected cash flows, minimize the impact on future property tax levies, and maintain a relatively rapid payment of principal. Debt will be structured to achieve the lowest possible true interest cost to the City given market conditions, the urgency of the capital project, and the nature and type of any security provided. City debt will be structured in ways that will not compromise the future flexibility to fund projects. Moreover, to the extent possible, the City will design the repayment of its overall debt issues so as to rapidly recapture its credit capacity for future use.

##### *General Obligation Bonds*

The City shall use an objective, analytical approach to determine whether it desires to issue new general obligation bonds. Generally, this process will compare ratios of key economic data. The goal will be for the City to maintain or enhance its existing credit worthiness. These ratios shall include, at a minimum, net bonded debt per capita, debt as a percent of statutory debt limit, net bonded debt to estimated actual value, and the level of overlapping net debt of all local taxing jurisdictions.

The decision on whether to issue new general obligation bonds shall, in part, be based on (a) costs and benefits, (b) the current conditions of the municipal bond market, and (c) consideration of the ratios described above.

##### *Revenue Bonds*

For the City to issue revenue bonds, projected annual net operating expenses, as defined by the ordinance authorizing such issuance, shall be a minimum of 115% of the issue's average annual revenue bond service or at a higher amount if required by the bond indentures. If necessary, annual adjustments to the City's rate structures will be considered in order to maintain the required coverage factor.

### *Special Assessments*

The City shall carefully evaluate the issuance of special assessment bonds for benefit district improvements. The City's share of any benefit district project may not exceed 95% of any proposed costs related to a benefit district. In most cases, the debt will have a maximum term of 15 years, however, a longer term may be allowed provided it does not exceed the life of the improvements included in the special assessment district. The special assessment district will be assigned costs such as administration, engineering, financing and legal associated with the formation of the district and issuance of any debt.

### *Intergovernmental Debt Issuance*

The City will typically not use its debt capacity for projects by entities or other special purpose units of government that have the ability to issue tax exempt debt. The City's issuance of debt will be made only: (1) after the prior commitment of the full assets and resources of the authority to debt service; (2) if project revenues, or development authority revenues pledged to debt service, are at least 115% of debt service; (3) if debt service reserves provided by the authority's own resources are equal to at least six months debt service; and (4) if all other viable means of financing have been examined. The City will enter into arrangements with other governmental entities where a portion of the project costs will be reimbursed by the other government. An agreement as to how the project costs will be allocated and reimbursements made must be approved by all involved governing bodies and, if necessary, be approved by the Attorney General's office.

### *Structure of Debt Obligations*

The City normally shall issue bonds with an average life of 15 years or less for general obligation bonds, 15 years or less for special assessment bonds, and 20 years or less for revenue bonds or general obligation bonds backed by utility revenues. The typical structure of general obligation bonds will result in at least 25% of outstanding principal being retired within 5 years and at least 50% of the principal being retired in 10 years over the term of the debt. There shall be no "balloon" bond repayment schedules, which consist of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale. In cases where project related revenues may not occur for several years, it may be desirable to capitalize the interest by increasing the size of the issue and deferring the principal payments so that only interest is paid on the debt for the first few years.

### *Call Provisions*

Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the City. Unless specific compelling reasons exist, all bonds shall be callable only at par.

### *Fixed or Variable Rate Long-Term Obligations*

The City will only issue fixed rate general obligation bonds. The City will only issue fixed rate debt for revenue bonds, and lease purchases unless specific, compelling criteria are met by the characteristics of variable rate obligations. These criteria include reduced interest costs over a multi-year period, significant flexibility in the ability to redeem the bonds and as a short-term financing approach in anticipation of a definitive, fixed rate obligation. If variable rate debt is issued, the City will ensure that appropriate risk mitigation techniques are reviewed and utilized. These techniques at minimum shall be liquidity providers with a credit quality of Aa/AA or higher by Moody's Investors Service and/or Standard & Poor's.

If variable rate obligations are used for economic development revenue bonds, then coverage requirements will be based on (at minimum) then current fixed interest rates, with the potential of adding a differential to anticipate future upward interest rate movement of the variable rate transaction.

For each type of debt, the City will have a preponderance of its total outstanding principal in fixed rate bonds.

### *Derivatives*

The City will not issue derivative instruments.

## **V. DEBT ADMINISTRATION AND FINANCING**

### *Financing Proposals*

Any capital financing proposal of a City department, agency, or utility involving the pledge or other extension of the City's credit through sale of bonds, execution of loans or leases, or otherwise involving directly or indirectly the lending or pledging of the City's credit, shall be referred to the Finance Department for review before such pledge is considered by the City Commission.

### *Bond Fund*

Generally, payment of general obligation bonds and special assessment bonds shall be made from the City's Bond & Interest Fund. However, in situations in which general obligation bonds are to be paid from user fees or sales taxes, bond payments should be made from the fund that receives the revenue. The City shall maintain a debt service reserve which is one-twelfth (1/12) of the prior year's debt service. The Bond and Interest Fund balance will be managed to eliminate or minimize arbitrage rebate liability.

### *Reserve Funds*

Adequate operating reserves are important to insure the functions of the City during economic downturns. The City shall budget a contingency reserve\* in the General Fund of no less than 15% of operating expenditures less any transfers in which the amount transferred is at the discretion of the City Manager and Finance Director. The City will maintain working capital in an enterprise fund sufficient to finance 90 days of operations and one year of debt service, if the fund supports debt repayments. In addition, all reserves specified by bond indentures must be maintained.

*\*This contingency reserve will be in addition to the amount of Sales Tax held in the General Fund for the subsequent year's property tax reduction.*

### *Investments*

Bond proceeds will be invested in accordance with City ordinances and state statute. Adherence to the guidelines on arbitrage will be followed which, at times, may require that investment yield be restricted. In most cases, the investment will be selected to maximize interest earnings with the assumption that the City will meet the Internal Revenue Service spend-down requirements that allow for an exemption from payment of income tax.

### *Bond Counsel*

The City will utilize external bond counsel for all debt issues. All debt issued by the City will be reviewed by bond counsel to affirm that the City is authorized to issue the debt, the City has met all federal and state constitutional and statutory requirements necessary for issuance, and to determine the debt's federal income tax status.

### *Underwriter's Counsel*

City payments for underwriter's counsel will be authorized for negotiated sales by the Department of Finance on a case-by-case basis depending upon the nature and complexity of the transaction and the needs expressed by the underwriters.

### *Financial Advisor*

The City will retain an external financial advisor. For each City bond sale, the financial advisor will provide the City with information on structure, pricing, and underwriting fees for comparable sales by other issuers.

### *Temporary Notes*

Use of short-term borrowing, such as temporary notes, may be undertaken until the final cost of the project is known or can be accurately projected. In some cases, projects may be funded with internal funds that will be reimbursed from bond proceeds.

### *Credit Enhancements*

Credit enhancements (letters of credit, bond insurance, etc.) may be used if the costs of such enhancements will reduce the net interest cost on the bonds, if such enhancement is necessary to market the bonds, or to provide other significant financial benefits to the City.

### *Lease/Purchase Agreements*

The use of lease/purchase agreements in the acquisition of vehicles, equipment and other capital assets shall be considered carefully relative to any other financing option or a “pay-as-you-go” basis. The lifetime cost of a lease typically will be higher than other financing options or cash purchases. Nevertheless, lease/purchase agreements may be used by the City as a funding option for capital acquisition if operational or cash-flow considerations preclude the use of other financing techniques.

### *Method of Sale*

The City, as a matter of policy, shall seek to issue its general or revenue bond obligations through a competitive sale unless it is determined by the Finance Director that a negotiated sale would produce the best result for the City, and is legally permitted. In instances in which the City, through a competitive bidding for its bonds, deems the bids received as unsatisfactory or does not receive bids, it may, at the election of the Finance Director and if legally permissible, enter into negotiations for sale of the bonds. Where a negotiated sale process is determined to be in the best interest of the City and is legally permissible, the City will use a competitive process to select the underwriter.

## **VI. REFUNDING OF DEBT**

Periodic reviews of all outstanding debts will be undertaken to determine refunding opportunities. Refunding will be considered (within federal tax law constraints) if and when there is a net economic benefit of the refunding or the refunding is essential in order to revise covenants in a manner that is advantageous to City operations and management.

City staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest cost savings by refunding outstanding debt. As a general rule, refundings will be undertaken only if the present value savings will exceed 3% of the refunded debt service.

Refunding issues that produce net present value savings of less than the targeted amount may be considered on a case-by-case basis. Refunding issues with negative savings will not be considered unless there is a compelling public policy objective.

## **VII. CONDUIT FINANCINGS**

The City may sponsor conduit financings in the form of Industrial Revenue Bonds for those activities (i.e. economic development, housing, health facilities, etc.) that have a general public purpose and are consistent with the City's overall service and policy objectives as determined by the City Commission. All conduit financings must insulate the City from credit risk or exposure and must first be approved by the City Manager before being submitted to the City Commission for consideration. The City will retain the right to select the underwriter and bond counsel, require compliance with disclosure and arbitrage requirements, and establish minimum ratings or credit worthiness acceptable for conduit debt. Credit enhancements, such as insurance or letters of credit, may be required for certain issues.

## **VIII. ARBITRAGE LIABILITY MANAGEMENT**

Federal arbitrage legislation is intended to discourage governmental entities from issuing tax-exempt obligations unnecessarily. In compliance with the spirit of this legislation, the City will issue obligations only when it appears the proceeds will be utilized in a timely fashion. Because of the complexity of arbitrage regulations and the severity of non-compliance penalties, the City will engage outside consultants when arbitrage related questions arise and to calculate potential arbitrage liability.

## **IX. CREDIT RATINGS**

The Finance Director shall be responsible for determining whether a rating shall be requested on a particular financing and which of the major rating agencies shall be asked to provide such a rating.

Once a rating has been requested, the Finance Director shall be responsible for maintaining relationships with the rating agency(ies) that currently assign ratings to the City's debt. This effort shall include periodic updates on the City's general financial condition along with coordinating meetings and presentations in conjunction with debt issuance.

Full disclosure of operations and open lines of communication shall be provided to rating agencies used by the City. The staff of the Finance Department, with assistance from the City's financial advisor, shall prepare the necessary materials and presentations to the rating agencies.

## **X. CONTINUING DISCLOSURE**

The City is committed to full and complete primary and secondary financial disclosure and to cooperating fully with rating agencies, institutional and individual investors, City

departments and agencies, other levels of government, and the general public to share clear, comprehensible, and accurate financial information. The City is committed to meeting secondary disclosure requirements on a timely and comprehensive basis.

Official statements accompanying debt issues, Comprehensive Annual Financial Reports, and continuous disclosure statements will meet (at a minimum), the standards articulated by the Government Accounting Standards Board (GASB), the National Federation of Municipal Analysts, the Securities and Exchange Commission (SEC), and Generally Accepted Accounting principles (GAAP). The Finance Director shall be responsible for ongoing disclosure to established national information repositories and for maintaining compliance with disclosure standards promulgated by state and national regulatory bodies.

## Appendix

### TERMINOLOGY

**Arbitrage.** Arbitrage refers to the rebate or penalty amount due to the Internal Revenue Service where funds received from the issuance of tax-exempt debt have been invested and excess interest earnings have occurred, or where tax-exempt bond proceeds are not spent for their intended purpose within the times permitted by federal regulation. As used in this policy, ‘excess interest earnings’ means interest earned at a rate in excess of the arbitrage permitted yield on any individual bond issue.

**Derivatives.** Securities the value of which depends on or is derived from one or more separate indices of asset values. Derivative products issued by local governments may include floaters/inverse floaters, collateralized mortgage obligations (CMO’s), forwards, futures, and options.

**General Obligation Bonds.** Bonds backed by the full faith and credit of the City. Bondholders have the power to compel the City to levy property taxes to repay the bonds if necessary.

**Lease/Purchase Agreements.** A lease agreement with another party (typically a third-party vendor) to lease an asset over a defined period of time at a pre-arranged annual payment. Lease payments are made primarily from operating revenues. The City Commission appropriates annual lease payments unless it chooses not to appropriate under the Kansas cash basis law. If lease payments are not appropriated, ownership of the lease property reverts to the lessor. At the conclusion of the lease term, the City receives unencumbered ownership of the property.

**Revenue Bonds.** Bonds secured by revenues generated by the facility from dedicated user fees, or by one or more non-advalorem revenue sources. Planning for such issues generally is more complex because future costs and revenues directly affect each other. Credit enhancements (e.g. insurance or letter of credit) may be needed because of the limited source of debt service payments that may be available in outlying years.

**Special Assessment Bonds.** Bonds issued to develop facilities and basic infrastructure for the benefit of properties within the assessment district. Assessments are levied on properties benefited by the project. The issuer’s recourse for nonpayment is foreclosure and the remaining debt becomes the City’s direct obligation, repaid from property taxes.

**Temporary Notes.** Notes issued to provide temporary financing, to be repaid by long-term financing. This type of bridge financing has a maximum maturity of four years under Kansas law.

**“EXHIBIT A”  
CITY OF EL DORADO  
PAY PLAN CLASSIFICATION**

<u>Position</u>	<u>Grade</u>
Finance Director	88
Police Chief	88
Public Works Director	88
City Engineer	88
Public Utilities Director	88
Parks & Recreation Director	88
Fire Chief	88
Assistant Public Works Director	82
Assistant City Engineer	82
Police Captain	82
Finance Assistant	79
Information Technology Manager	79
Planning/Zoning	79
Human Resources Director	79
Engineering Technician	76
Police/Detective Lieutenant	76
Public Works Superintendent	76
Water Treatment Superintendent	76
Wastewater Treatment Superintendent	76
Fire Marshal	73
Fire Captain *	73*
Building Official	70
City Clerk	70
Patrol/Detective Sergeant	67
Fire Lieutenant	67
Water Distribution and Sewer Maintenance Superintendent	67
Cemetery/Parks Superintendent	64
Master Patrolman	64
Detective III	64
Recreation Superintendent	64
Mechanic	64
Airport Manager	61
Equipment Operator III	61
Solid Waste Coordinator	61
Fire Driver/Operator *	58*
Electrician	55
Assistant to the City Manager	52
Wastewater Chief Operator	52
Engineering Aide III	49

Firefighter *	46*
Patrolman I/Patrolman II	43
Senior Accountant	43
Wastewater Treatment Plant Operator IV	43
Water Treatment Plant Operator IV	43
Code Enforcement Officer	40
Wastewater Treatment Plant Operator III	40
Water Treatment Plant Operator III	40
Administrative Assistant to the City Manager	37
Administrative Intern	37
Building Maintenance Worker	37
Engineering Aide II	37
Equipment Operator II	37
Payroll & Benefits Clerk	37
Wastewater Treatment Plant Operator II **	34**
Water Treatment Plant Operator II **	34**
Municipal Court Clerk	31
Assistant Municipal Court Clerk	31
Park Technician	31
Golf Course Technician	31
Refuse Leadman	31
Wastewater Treatment Plant Operator I **	28**
Water Treatment Plant Operator I **	28**
Electrician Assistant	25
Engineering Aide I	25
Engineering Secretary	25
Equipment Operator I	25
Police Records Clerk	25
Public Utilities Secretary	25
Public Works Secretary	25
Recreation Leader	25
Recreation Secretary	25
Utility Billing Clerk	25
Maintenance Worker III	22
Meter Reader	22
Animal Shelter Attendant	19
Receptionist	19
Utility Cashier	19
Maintenance Worker II	16
Animal Control Officer	13
Recycle Laborer	13
Refuse Collector	13
Senior Center Director	13
Maintenance Worker I	10

\*24/48 hour rate \*\*Denotes training scale – ends at mid-point of grade – not a full scale.

**"EXHIBIT B"**  
**CITY OF EL DORADO, KANSAS**  
**2012 SALARY SCHEDULE**  
**EFFECTIVE: 01/01/2012**

		<b>START</b>	<b>MIDPOINT</b>	<b>END</b>
10	A	20,446.40	25,064.00	29,660.80
	M	1,703.87	2,088.67	2,471.73
	B	786.40	964.00	1,140.80
	H	9.83	12.05	14.26
13	A	21,424.00	26,249.60	31,075.20
	M	1,785.33	2,187.47	2,589.60
	B	824.00	1,009.60	1,195.20
	H	10.30	12.62	14.94
16	A	21,840.00	26,769.60	31,678.40
	M	1,820.00	2,230.80	2,639.87
	B	840.00	1,029.60	1,218.40
	H	10.50	12.87	15.23
19	A	22,484.80	27,539.20	32,593.60
	M	1,873.73	2,294.93	2,716.13
	B	864.80	1,059.20	1,253.60
	H	10.81	13.24	15.67
22	A	23,233.60	28,454.40	33,675.20
	M	1,936.13	2,371.20	2,806.27
	B	893.60	1,094.40	1,295.20
	H	11.17	13.68	16.19
25	A	23,608.00	28,932.80	34,236.80
	M	1,967.33	2,411.07	2,853.07
	B	908.00	1,112.80	1,316.80
	H	11.35	13.91	16.46
28**	A	23,774.40	26,457.60	29,120.00
	M	1,981.20	2,204.80	2,426.67
	B	914.40	1,017.60	1,120.00
	H	11.43	12.72	14.00
31	A	24,585.60	30,118.40	35,651.20
	M	2,048.80	2,509.87	2,970.93
	B	945.60	1,158.40	1,371.20
	H	11.82	14.48	17.14
34**	A	25,521.60	28,392.00	31,262.40
	M	2,126.80	2,366.00	2,605.20
	B	981.60	1,092.00	1,202.40
	H	12.27	13.65	15.03
		<b>START</b>	<b>MIDPOINT</b>	<b>END</b>

\* 24/48 Rate, \*\* Training Scale - Ends at mid-point

A=Annual; M=Monthly; B=Bi-weekly; H=Hourly

## 2012 SALARY SCHEDULE

		START	MIDPOINT	END
37	A	26,000.00	31,844.80	37,689.60
	M	2,166.67	2,653.73	3,140.80
	B	1,000.00	1,224.80	1,449.60
	H	12.50	15.31	18.12
40	A	26,832.00	32,884.80	38,916.80
	M	2,236.00	2,740.40	3,243.07
	B	1,032.00	1,264.80	1,496.80
	H	12.90	15.81	18.71
43	A	27,892.80	34,174.40	40,456.00
	M	2,324.40	2,847.87	3,371.33
	B	1,072.80	1,314.40	1,556.00
	H	13.41	16.43	19.45
46	A	28,246.40	34,590.40	40,934.40
	M	2,353.87	2,882.53	3,411.20
	B	1,086.40	1,330.40	1,574.40
	H	13.58	16.63	19.68
46*	A	28,246.40	34,594.56	40,942.72
	M	2,353.87	2,882.88	3,411.89
	B	1,086.40	1,330.56	1,574.72
	H	9.70	11.88	14.06
49	A	30,014.40	36,774.40	43,534.40
	M	2,501.20	3,064.53	3,627.87
	B	1,154.40	1,414.40	1,674.40
	H	14.43	17.68	20.93
52	A	30,908.80	37,856.00	44,803.20
	M	2,575.73	3,154.67	3,733.60
	B	1,188.80	1,456.00	1,723.20
	H	14.86	18.20	21.54
55	A	31,491.20	38,584.00	45,676.80
	M	2,624.27	3,215.33	3,806.40
	B	1,211.20	1,484.00	1,756.80
	H	15.14	18.55	21.96
58	A	32,489.60	39,811.20	47,112.00
	M	2,707.47	3,317.60	3,926.00
	B	1,249.60	1,531.20	1,812.00
	H	15.62	19.14	22.65
58*	A	32,497.92	39,807.04	47,116.16
	M	2,708.16	3,317.25	3,926.35
	B	1,249.92	1,531.04	1,812.16
	H	11.16	13.67	16.18
		<b>START</b>	<b>MIDPOINT</b>	<b>END</b>

\* 24/48 Rate, \*\* Training Scale - Ends at mid-point

A=Annual; M=Monthly; B=Bi-weekly; H=Hourly

## 2012 SALARY SCHEDULE

		<b>START</b>	<b>MIDPOINT</b>	<b>END</b>
61	A	32,843.20	40,248.00	47,632.00
	M	2,736.93	3,354.00	3,969.33
	B	1,263.20	1,548.00	1,832.00
	H	15.79	19.35	22.90
64	A	33,342.40	40,851.20	48,339.20
	M	2,778.53	3,404.27	4,028.27
	B	1,282.40	1,571.20	1,859.20
	H	16.03	19.64	23.24
67	A	34,715.20	42,536.00	50,336.00
	M	2,892.93	3,544.67	4,194.67
	B	1,335.20	1,636.00	1,936.00
	H	16.69	20.45	24.20
70	A	36,441.60	44,657.60	52,852.80
	M	3,036.80	3,721.47	4,404.40
	B	1,401.60	1,717.60	2,032.80
	H	17.52	21.47	25.41
73	A	38,168.00	46,758.40	55,348.80
	M	3,180.67	3,896.53	4,612.40
	B	1,468.00	1,798.40	2,128.80
	H	18.35	22.48	26.61
73*	A	38,176.32	46,766.72	55,357.12
	M	3,181.36	3,897.23	4,613.09
	B	1,468.32	1,798.72	2,129.12
	H	13.11	16.06	19.01
76	A	38,251.20	46,862.40	55,473.60
	M	3,187.60	3,905.20	4,622.80
	B	1,471.20	1,802.40	2,133.60
	H	18.39	22.53	26.67
79	A	39,748.80	48,692.80	57,636.80
	M	3,312.40	4,057.73	4,803.07
	B	1,528.80	1,872.80	2,216.80
	H	19.11	23.41	27.71
82	A	44,200.00	54,142.40	64,084.80
	M	3,683.33	4,511.87	5,340.40
	B	1,700.00	2,082.40	2,464.80
	H	21.25	26.03	30.81
85	A	50,585.60	61,963.20	73,340.80
	M	4,215.47	5,163.60	6,111.73
	B	1,945.60	2,383.20	2,820.80
	H	24.32	29.79	35.26
		<b>START</b>	<b>MIDPOINT</b>	<b>END</b>

\* 24/48 Rate, \*\* Training Scale - Ends at mid-point

A=Annual; M=Monthly; B=Bi-weekly; H=Hourly

**2012 SALARY SCHEDULE**

		<b>START</b>	<b>MIDPOINT</b>	<b>END</b>
88	A	51,417.60	62,982.40	74,547.20
	M	4,284.80	5,248.53	6,212.27
	B	1,977.60	2,422.40	2,867.20
	H	24.72	30.28	35.84
		<b>START</b>	<b>MIDPOINT</b>	<b>END</b>

\* 24/48 Rate, \*\* Training Scale - Ends at mid-point

A=Annual; M=Monthly; B=Bi-weekly; H=Hourly