

EL DORADO

K A N S A S

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Weekly Report
DATE: January 20, 2023

Items of Note:

- Butler Community College completed the cleanup and repairs at BG Stadium from the frozen pipe on December 23. The cost of the damages came to \$2,060.
- The one-cent sales tax requires a continuation before sunseting in October 2024. Management plans to develop a community survey to gather feedback from the community in preparation for the Sales Tax Committee's work. The survey will include questions that will allow the committee to consider possible changes to the structure of the sales tax. The community votes to extend the sale tax every five years, although it may be time to consider increasing the amount of time between votes or even making it permanent. The sales tax has had significant community support since its initial adoption in 1994. Staff will share results from the survey with the committee to its recommendation to the City Commission.
- The City allocates funds from the one-cent sales tax as follows: Property tax reduction at \$1.65 million (equivalent to approx. 17.5 mills); Street maintenance at \$600,000; Economic development at \$100,000. Funds above \$2.35 million are allocated to the Excess Sales Tax program for allocation to capital projects approved by the City Commission.
- Staff received training on CivicClerk, the new agenda software, that will streamline agenda preparation and distribution. Staff will provide training on the governing body portal in the near future.
- The Public Utilities Department completed the City's municipal separate storm sewer system (MS4) permit. The permit requires permittees to develop and implement a comprehensive Storm Water Management Program (SWMP) that must include pollution prevention measures, treatment or removal techniques, monitoring, use of legal authority, and other appropriate measures to control the quality of stormwater discharged to the storm drains and to waters of the United States. The permit is reviewed and issued every five years.
- The Kansas Department of Health and Environment (KDHE) reviewed documents received from the Public Utilities Department in response to its wastewater inspection conducted in August 2022. The documents summarized the corrective actions taken by the department to address operations and maintenance issues. KDHE reports that the department has satisfactorily addressed the identified issues and is now in compliance with the KWPC permit.

- Butler Rural Electric Cooperative, dba Velocity, provided the City with a draft franchise agreement for review. Velocity wants to enter into a franchise agreement with the City to allow the cooperative to begin providing internet service within the community. Staff will review the proposed agreement in preparation for the City Commission's consideration.
- The City awaits information from Branches' (formerly the Pregnancy Life Center) consultant concerning the proposed project located downtown. The State Historic Preservation Officer (SHPO) requires information demonstrating the hardship of designing to the historic standard. The City cannot continue with the applicant's request until the information has been provided to the satisfaction of the SHPO. The dumpster located in front of the project along Main Street will be removed until work restarts.
- Garver, the consultant for the Constant Creek Sanitary Sewer portion of the BASE grant project, has completed the survey and televised the sewer interceptor. The company is now working to develop plans showing both the existing and proposed alignments for the project. The original schedule anticipated wrapping up in late March, and I think we are still targeting that timeline.
- Conceptual engineering continues on the infrastructure projects planned along the Central Avenue corridor. The field survey was delayed from the original schedule with the holidays and weather. PEC expects the completion of the survey next week. PEC is also updating the existing conditions model for stormwater, which will be used to evaluate the storm system's sizing and ponding depths in the roadway for different storm events. The company will develop preliminary alignments for the water main and storm sewer for the City's review following the survey and modeling.
- RI Properties 1, LLC requested consideration for a rehabilitation project of the Broadview Apartments (N. State and Broadview Streets) to be included in the City's Neighborhood Revitalization Program (NRP). Staff will provide a letter approving this request based on the criteria for the determination of eligibility in the current NRP plan.

Commission Follow-up:

- Staff is developing a plan to review the temporary signage regulations and present that plan to the City Commission for review in the near future.

Personnel Update:

- *Vacant and advertised positions:* Public Works Maintenance Worker (4), Police Officer (8), Wastewater Superintendent, Management Intern, and Executive Assistant.

Commission Calendar: *Upcoming City Commission Items (subject to change):*

- **February 1 Work Session** – Appointed Committee Nominating Process (cont.); Downtown Street Plan
- **February 6 Regular Meeting** – Year in Review Presentation
- **February 15 Work Session** – Small Business Incentive Program
- **February 20 Regular Meeting** – No items scheduled at this time.