

EL DORADO

K A N S A S

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Weekly Report
DATE: February 10, 2023

Items of Note:

- REMINDER: City offices will close on February 15 from 11:15 am until 3:00 pm to allow City employees to participate in a visioning process for the organization.
- SAVE THE DATE: REAP and the City of Wichita will host the South Central Kansas Legislative Delegation and local elected officials for a Wichita Wind Surge game. The event will be held on Tuesday, May 16, 2023. Dinner buffet will begin at 6:00 pm and the first pitch is 7:05 pm.
- SAVE THE DATE: The El Dorado Walnuts are hosting a community meet and greet event at Willie's on February 23 at 6:00 pm.
- The federal and state governments encourage elected officials to receive specific training for emergency management. The purpose of the course is to familiarize Senior Officials (executives, elected and appointed officials, city/county managers, agency administrators, etc.) with their role in supporting incident management during a significant emergency situation (i.e., tornado, flooding, etc.). The City of Andover plans to host representatives from the Kansas Department of Emergency Management on May 22 beginning at 6:00 pm. They invited us to participate in the course to make it easier for the trainers. Please let me know your availability for this date on or before the work session on February 15 so we can coordinate with Butler County Emergency Management and KDEM.
- Police Chief Holton, Fire Chief Haag, and I participated in a Butler County Emergency Operations Center (EOC) tabletop exercise this week. The exercise played out a scenario that had the Andover tornado (April 29, 2022) continuing to El Dorado, where it caused significant damage. The purpose of the exercise was to allow various local government officials to discuss management of the situation and see how an EOC-activated situation would play out. The County plans to coordinate future tabletop exercises and will engage more participants to further opportunities to learn.
- City staff is in the process of preparing bid specifications for turf and fence replacement at McDonald Stadium. Staff is also in the process of developing a few options to mitigate drainage issues with the goal of addressing these concerns prior to the installation of the fence and scoreboard. These projects are part of the Ballfield Improvement Program approved by the City Commission last year.
- American Legion Post 81 of El Dorado and McDonald Stadium will host the State Baseball Championship in July. The championship tournament is the same week as the Butler County Fair, so we are working through parking concerns arising from these two events.

- Clearwave Fiber provided the City with correspondence stating the company’s interest in building out a fiber network in El Dorado. The company proposed a franchise agreement a while ago, although a final agreement has not been approved by the City Commission yet. Staff will review their proposal and schedule a kick-off meeting to discuss implementation of their project. The proposed network will contain aerial and underground facilities, with most of the infrastructure located above-ground on existing poles.
- The sales tax survey went live this week and will be open for public participation until 5:00 pm on February 23.
- The Chamber of Commerce will host a “Coffee with the Mayor and City Manager” event on February 15 at 8:00 am at the Civic Center.

Commission Follow-up:

- Staff will request direction from the City Commission concerning signage regulations at the March 1 work session.

Upcoming Milestones/Deadlines:

- **February 20** - Civic Center Appraisal
- **March 9** - McDonald Stadium Improvements Plan
- **March 15** - East Park and Central Park Concessions/Restroom Proposals Deadline
- **March 25** - 9th Avenue Improvement Project Supplement Services
- **April 17** - WSU Housing Needs Assessment

Personnel Update:

- *Vacant and advertised positions:* Public Works Maintenance Worker (4), Police Officer (7), Wastewater Superintendent, Management Intern, Executive Assistant, and Planning and Zoning Coordinator.
- The Police Department welcomed Chris McGathy to the department this week. Chris previously served as an El Dorado firefighter before leaving the City to pursue other interests in 2017.
- The Police Department extended a conditional offer to a prospective officer and will conduct interviews soon.
- Planning and Zoning Coordinator Jay Shivers tendered his letter of resignation effective February 17. The City will begin advertising this position in the near future.
- The Administration Department is currently reviewing applications submitted for the City Manager’s Executive Assistant position. Interviews will be scheduled soon.

Commission Calendar: *Upcoming City Commission Items (subject to change):*

- **February 15 Work Session** – Economic Development Partners Review; Employee Satisfaction Survey; Transportation Master Plan
- **February 20 Regular Meeting** – Main Street Downtown Master Plan; Transportation Master Plan RFQ Authorization; Fourth Quarter 2022 Investment and Financial Report; Butler Rural Electric (Velocity) Franchise Agreement; and Delta Communications, LLC

(Clearwave Fiber) Franchise Agreement; Amendment to City Manager's Employment Agreement

- **March 1 Work Session** – Signage Regulations; Opioid Settlement Funds Committee; Downtown Parking Changes
- **March 6 Regular Meeting** – Civic Center Appraisal; Refer Downtown Master Plan to Planning Commission