

EL DORADO

K A N S A S

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Weekly Report
DATE: May 5, 2023

Items of Note:

- Experience El Dorado confirmed the headliner for this year's Gold Fest. The City cannot announce the act yet due to contractual obligations. Stay tuned for the announcement as we get closer to the event.
- The community is invited to a Fentanyl Awareness Day Town Hall meeting on May 9 at 6:30 pm. The event will be held at the Civic Center. It will feature several community experts who will discuss fentanyl, its dangers and impacts, and introduce the community to Narcan as a strategy for assisting overdose victims.
- The Finance Department received two awards for the 2021 Annual Comprehensive Financial Report (ACFR), including the GFOA's Certificate of Achievement for Excellence in Financial Reporting and the Award for Outstanding Achievement in Popular Annual Financial Reporting. The City has received the Certificate of Achievement award for financial reporting since 1977.
- An accident earlier in the week took out the traffic signals at the intersection of Central and Village. The Public Works Department coordinated the installation of temporary signalization at the intersection by the afternoon of the day of the accident. The permanent replacement for the signalization will not be installed for several weeks as the City waits for the delivery of the components. For now, the signal will operate on a continuous loop without a camera relay. Drivers will need to remain patient until the signal changes.
- The Engineering Department will bid out the Chelsea Sidewalk Project next week. The project received funding from excess sales tax proceeds and will provide a sidewalk and pedestrian walkway from Chelsea Street over a drainage ditch to the high school.
- The Engineering Department also anticipates bids for the public infrastructure needed for the Adlesperger-Smith Addition, Phase III, for the City Commission's June 19 regular meeting.
- The City will seek Requests for Qualifications for design work needed for the N. Main Mill and Overlay Project. The KDOT-funded project will provide a mill and overlay on N. Main Street from 6th Avenue to McCollum Street. The City anticipates construction on this project in the summer.
- The items scheduled for the April Planning Commission meeting have been rescheduled to the May meeting due to a lack of a quorum. These items included a request for a special use permit at 518 N. Star Street for a microdistillery and a rezoning request at 1016 S. Haverhill from "A-R, Agricultural Residential" to "I-1, Light Industrial" for an

electric substation. These two items will be “fast-tracked” to the June 5 City Commission meeting to help with the delay.

- Planning Commissioner David Stewart resigned from his position on the Planning Commission. The City Commission will need to appoint an individual to fill this vacancy.
- The Engineering Department has not received a lot of public input on the City’s current temporary and off-site advertising regulations. The Chamber of Commerce asked for feedback from its membership and only provided a few comments for the Planning Commission’s review. The Engineering Department has also not received a lot of input. The Planning Commission will begin its review of the existing regulations at its May meeting.
- The Planning Commission will also review the Downtown Master Plan prepared by El Dorado Main Street at its May meeting.
- The Employee Advisory Committee selected an organizational vision to guide the municipal government’s decisions concerning its workforce. The vision is that “*The City of El Dorado strives to be an employer of choice by embracing a positive culture, innovation, and transparency, resulting in an optimized workforce that serves the community.*” The advisory committee will focus on discussing strategies to accomplish this vision. The first two categories included developing employee career paths and ensuring competitive salaries and benefits.

Commission Follow-up:

- Civic Center Public Input Process

City Manager’s Priorities:

1. Sales Tax Ballot Question
2. Civic Center Disposition
3. BCC Facilities/Project Agreements
4. Housing Needs Assessment
5. Prairie Trails Golf Course Due Diligence

Upcoming Milestones/Deadlines:

- **May 15** – Transportation Master Plan Award and Contract
- **June** – Sales Tax Committee Recommendation
- **July** – Temporary and Off-Site Advertising Signage Recommendations
- **October** – Draft Housing Needs Assessment Report

Personnel Update:

- *Vacant and advertised positions:* Public Works Maintenance Worker (4), Police Officer (6), Marketing Specialist, Public Works Administrative Assistant, and Engineering Technician I. The City is also advertising part-time Cemetery and Park Maintenance Workers.

Commission Calendar: *Upcoming City Commission Items (subject to change):*

- **May 10 Work Session** – Prairie Trails Proposal
- **May 15 Regular Meeting** – Street Sales Tax Bid Opening; McDonald Stadium Turf Bid Approval; McDonald Stadium Fence Bid Approval; Professional Services Agreement for Transportation Master Plan
- **May 31 Work Session** – Capital Improvement Program; Automated Meter Reading System Proposal; Credit Card Fee Proposal

Items Pending in the Queue: *(Items working through a process that will appear on the Commission's agenda)*

- Satchell Creek Express Waiver and Release
- El Dorado Plaza CID Request
- Special Use Permit at 518 N. Star (Microdistillery)
- Rezoning Request at 1016 S. Haverhill (A-R, Agricultural Residential to I-1, Light Industrial)
- Rezoning Request at 3rd and Metcalf (I-1, Light Industrial to C-1, General Business)