

EL DORADO

K A N S A S

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Weekly Report
DATE: May 19, 2023

Items of Note:

- Reminder: The City Commission plans to attend an emergency management training course put on by the Kansas Department of Emergency Management on Monday. The training is developed for elected officials to inform them of their role in emergency situations, such as natural disasters. The training will take place at the Andover Police Department at 6:00 pm.
- Staff will prepare a revised bid specification for the turf replacement project at McDonald Stadium with the goal of having a firm selected in the next few weeks. The City has had several of the turf companies offer assistance in developing the specification, although we have turned the assistance away so as not to give one firm an advantage over the others.
- El Dorado Plaza Shopping Center LLC submitted a petition to the City requesting the establishment of a Community Improvement District (CID). The site, which is the former site of Orscheln's, will be redeveloped for retail use. The applicant estimates a total project cost of \$3.325 million, which would be reimbursed over twenty-two years through an additional one-cent sales tax on retail sales occurring within the district. The City Commission will consider the formal petition at its meeting on June 5.
- The City Manager executed an agreement for the headliner act for Gold Fest. Due to contractual obligations, the City will not release the name of the act until authorized to do so by the headliner's agent. Staff continues to negotiate with the opening acts.
- This year's Grizzly Gold Parade will take place on August 26. More details to come out on this event soon.
- The City has been in discussions with Butler Community College to develop an internship opportunity to assist Experience El Dorado. There may be other opportunities for internships with Butler following this initial conversation.
- Katie Dawes started working this week as the executive director for the K-254 Corridor Development Association. She replaces Laura Rainwater, who left to take a job in the Sedgwick County Election Office. Katie has a background in local government, working with Garden City, Derby, and Wichita. She recently completed her MPA degree from Wichita State University.
- KDOT provided the City with the official grant award letter for the Airport Road and Parking Lot Project. All project documents have been received, and so now we await the bid letting for the project.

- The Public Works Department continued maintenance work on 9th Avenue this week. Two twelve-inch stormwater pipes were installed under Star Street to help keep stormwater off of 9th Avenue. Additional ditching will be done on the south side of the road to assist with the flow. On a side note, City crews have received several positive comments from residents who live adjacent to the street.
- The Planning Commission will receive an overview of the existing temporary and off-site signage regulations on May 25. Staff anticipates the Planning Commission conducting the public hearing on June 22 with the City Commission considering proposed changes at its July 17 regular meeting.
- Staff has started negotiations with PEC and JEO for the Transportation Master Plan. The City proposes breaking up the project scope between the two firms. PEC would work on the pavement condition assessment and JEO would work on the transportation planning component of the plan. Staff anticipates these agreements being ready for the City Commission’s consideration at the June 5 meeting.
- Staff requested contract documents from Championwall Systems (fence material) and Kansas Fence (installation) for the McDonald Stadium fence replacement project. This project will commence following the El Dorado Walnuts season.
- Next week is Memorial Day weekend. Staff from all divisions of the Park and Recreation Department will be assisting with cemetery preparations. Therefore, some “lesser used” areas may not be mowed next week as crews focus on the cemeteries.
- Final preparation for the pool opening occurs throughout next week. The pool and splash pads will open to the public on Saturday, May 27.
- Mike Holton, Joe Haag, and Jason Patty recently completed their MiniMPA course at Wichita State University. The presentation for this achievement will take place at the June 19 regular meeting.

Commission Follow-up:

- Civic Center Public Input Process

City Manager’s Priorities:

1. Sales Tax Ballot Question
2. Civic Center Disposition
3. BCC Facilities/Project Agreements
4. Housing Needs Assessment
5. Prairie Trails Golf Course

Upcoming Milestones/Deadlines:

- **June 19** – Transportation Master Plan Award and Contract
- **June 19** – Sales Tax Committee Recommendation
- **July 17** – Temporary and Off-Site Advertising Signage Recommendations
- **October** – Draft Housing Needs Assessment Report

Personnel Update:

- *Vacant and advertised positions:* Public Works Maintenance Worker (4), Police Officer (6), Marketing Specialist, Public Works Administrative Assistant, and Engineering Technician I. The City is also advertising part-time Cemetery and Park Maintenance Workers.

Commission Calendar: *Upcoming City Commission Items (subject to change):*

- **May 31 Work Session** – Capital Improvement Program; Automated Meter Reading System Proposal; Credit Card Fee Proposal; Prairie Trails Golf Course
- **June 5 Regular Meeting** - Professional Services Agreement for Transportation Master Plan; Pit Bull Ordinance Revisions; Chelsea Street Sidewalk Bid; Special Use Permit at 518 N. Star (Microdistillery); Liquor Tax Distributions; EMS Agreement; Set Public Hearing for El Dorado Plaza CID; Supplement Agreement for Butler Locker Room Design-Build
- **June 14 Work Session** – 2024 Budget

Items Pending in the Queue: *(Items working through a process that will appear on the Commission's agenda)*

- Satchell Creek Express Waiver and Release
- Rezoning Request at 3rd and Metcalf (I-1, Light Industrial to C-1, General Business)
- Rezoning Request at 1016 S. Haverhill (A-R, Agricultural Residential to I-1, Light Industrial)