

EL DORADO

K A N S A S

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Weekly Report
DATE: July 14, 2023

Items of Note:

- The City received one proposal for city attorney services from AB Legal, which is Ashlyn Lindskog's new law firm. Ashlyn has served as the City's legal counsel since 2016 while she worked for Martin Pringle. She has since decided to start her own practice. The City will work with her to draft a professional services agreement for legal counsel services for the City Commission's review and consideration in the coming weeks.
- The agreement with Prairie Trails Golf, LLC will be moved to the August 7 regular meeting agenda to allow Troy Palmer an opportunity to review the final agreement prior to approval by the City Commission.
- The Planning Commission's review of the temporary and off-site advertising signage has been slowed during the summer months as it has been difficult for the body to meet with a quorum. Staff anticipates a discussion by the Planning Commission at the August meeting.
- Wichita State provided a draft of the stakeholder feedback collected from focus groups organized for the housing needs assessment. Thirty-eight people were invited to participate in the focus group sessions, although only sixteen were able to do so. The initial findings are not surprising. The primary barrier to housing in the El Dorado market is the cost of development. The lack of public infrastructure, such as streets and utilities, and the lack of large tracts for scalable development were also mentioned as significant barriers. Many participants thought that the City should take a more proactive role in facilitating residential development.
- Staff is working on a proposal to begin leasing vehicles from Enterprise Fleet Management instead of continuing the practice of owning vehicles. The transition will take a few years and will allow the City to reduce its vehicle repair expenses. It will also provide the City with newer vehicles that will perform more efficiently than many vehicles in the City's fleet. The City still uses some vehicles that are over thirty years old.
- The City does not anticipate any effect on operations or the local economy because of the union strikes occurring in Hollywood.
- Preliminary engineering for the Constant Creek Sanitary Sewer Project is nearly completed. The engineer still needs input from Evergy concerning the alignment of an easement for the project.

- The first filter console at the Water Treatment Plant was installed this week. The next console will be installed next week. The Utilities Department anticipates the final filter console installation the week of July 24.
- The ultraviolet light replacement at the Water Reclamation Facility will begin next week.
- The Utilities Department will soon be soliciting proposals for the automated metering system. Once distributed, vendors will have until July 28 to submit a proposal for consideration.
- As mentioned the other day, the City’s investment income has benefited from increasing interest rates. The City’s current investment portfolio consists of the following investments:
 - \$5.0 million in a certificate of deposit yielding 4.28%, maturing October 2023;
 - \$4.0 million in a certificate of deposit yielding 4.75%, maturing January 2024;
 - \$4.0 million a certificate of deposit yielding 4.21%, maturing November 2024;
 - \$3.0 million in a certificate of deposit yielding 4.06%, maturing March 2025.

City Manager’s Priorities:

1. 2024 Budget
2. Sales Tax Ballot Question
3. Civic Center Disposition
4. BCC Facilities/Project Agreements

Upcoming Milestones/Deadlines:

- **July 17** – Transportation Master Plan Award and Contract
- **July 17** – Temporary and Off-Site Advertising Signage Recommendations
- **October** – Draft Housing Needs Assessment Report

Personnel Update:

- *Vacant and advertised positions:* Public Works Maintenance Worker (3), Police Officer (6), Marketing Specialist, Engineering Technician I, Sanitation Lead, and Firefighter.
- *Vacant and not advertised positions:* Budget Analyst
- The City interviewed four candidates for the Marketing Specialist. Two candidates will receive second interviews next week.
- The Police Department has extended a conditional offer of employment to a candidate. The department is working through the post-offer screening.

Commission Calendar: *Upcoming City Commission Items (subject to change):*

- **July 17 Regular Meeting** –Transportation Master Plan Agreements; McDonald Stadium Turf Bid Approval; Sales Tax Ballot Question Resolution; Intent to Exceed Revenue Neutral Rate; Branches Daycare SUP; El Dorado Main Street Master Plan; West Locust Sanitary Sewer Project; Concrete Improvement Project on 119 W. Ash Street; and N. Main CCLIP Consulting Agreement (Preliminary Engineering); 2022 Financial Audit
- **August 2 Work Session** – 2024 Budget; Social Media Policy; Proclamation Policy; Fleet Leasing Proposal

- **August 7 Regular Meeting** – El Dorado Plaza CID Hearing and Ordinance; Professional Services Agreement for City Attorney; Public Utilities Asset Software; Prairie Trails Agreement;
- **August 16 Work Session** – General Financial and Budgetary Policies

Items Pending in the Queue: *(Items working through a process that will eventually appear on the Commission's agenda)*

- None