

# EL DORADO

## K A N S A S

TO: City Commission  
FROM: David Dillner, City Manager  
SUBJ: Weekly Report  
DATE: August 25, 2023

### **Items of Note:**

- KDOT will host a public meeting for the US-54 Walnut River Bridge on August 31 from 4:00 to 7:00 pm at the Civic Center. A presentation on the project will begin at 5:30 pm. Information about the project may also be found at [www.ike.ksdot.gov/us54-bridge-butler-county](http://www.ike.ksdot.gov/us54-bridge-butler-county).
- Chief Haag attended the International Association of Fire Chiefs annual conference in Kansas City last week. He learned about various topics, including employee assessments and team building.
- Chief Haag and Deputy Chief Yaghjian attended ICS 300 through the Kansas Division of Emergency Management. ICS 300 is an intermediate Incident Command System (ICS) course. This course allowed them to polish their skills and prepared them to be part of an Incident Management Team in a natural disaster or significant incident.
- PEC will meet with the City Commission during the August 30 work session to discuss options for the Downtown Stormwater Project. The City received a \$3 million KDOT Cost-Share Grant to assist with stormwater and transportation improvements to Central Avenue. After modeling the proposed stormwater improvements, PEC determined that additional improvements may be needed to alter stormwater volumes downtown during significant rain events. Expanding the project will increase the cost, so the City Commission will eventually need to determine the preferred option to proceed.
- The site certification process for the industrial properties owned by City and El Dorado Inc. is finishing up. Final paperwork is being prepared and will be submitted in the coming weeks. The property owner of the Grizzly Industrial Site is exploring options to complete the Phase 2 assessment.
- The Planning Commission recommended setting a public hearing based on conceptual changes to the Temporary Sign Regulations presented by staff. The public hearing will occur during the Planning Commission's September meeting.
- The Planning Commission recommended approval of a special use permit for a distillery at 703 S. Main Street. This item will be on the City Commission's September agenda.
- The Kansas Department of Commerce opened an application window for its Historic Economic Asset Lifeline (HEAL) program. HEAL provides matching grant funds to assist communities in revitalizing underutilized, vacant, or dilapidated downtown buildings through a competitive grant. The grants are intended to bring buildings back into productive use as spaces for new or expanding businesses, childcare, housing, arts

and culture, civic engagement, or entrepreneurship. Applications must be submitted by 11:59 pm on November 10.

- The Butler County Board of Commissioners approved a resolution supporting adding a ten-foot pedestrian path to the proposed 12<sup>th</sup> Avenue/Walnut River Bridge Replacement Project. The City Commission will consider a similar resolution at its September 5 meeting.
- PEC is tentatively scheduled to begin the data collection for the pavement condition project in the second week of September. PEC will drive through El Dorado and collect street conditions by digital camera.
- Staff and JEO had an initial kick-off meeting to discuss the transportation planning project. JEO will provide an overview of the project during the October 11 work session. They will begin collecting data on turning movements at intersections and other technology sources. They will also look at crash and fatality data. A public input plan is being developed to ascertain feedback from the public on the transportation network.
- McDonald Stadium turf is expected to arrive late next week, and point installation will begin. The fence is scheduled to ship next week. Staff is meeting with the installation company next Wednesday to schedule a start date.
- Conco Construction plans to begin demolition of the East Park concession/restroom facility on August 30. Demolition at the Central Park facility will follow.
- Graham Park splash pad continues to have issues. Staff continues to troubleshoot the problem.
- The fall sports registration deadline passed, with approximately 405 participants signed up for various activities. The department still needs ten coaches.
- The Park and Recreation Advisory Board endorsed the removal of the horseshoe pits at East Park. Horseshoe pits will remain at North Main Park and Forest Park.
- The City received two Teq Ball (a combination of ping pong and soccer) tables. One is a portable indoor model and the other is a heavier outdoor model. The indoor model has been assembled. Kevin and the El Dorado Walnut mascot will demonstrate the game on September 1 at 9:00 am.
- The fieldwork for the wetland delineation and survey for the Constant Creek Sewer Interceptor Project will be completed by mid-August. Staff will work to shorten the schedule following the delay associated with Evergy easement discussions and USACE coordination. Staff anticipates a bid opening in December with the issuance of the Notice to Proceed in the first quarter of 2024. Construction is anticipated to be completed in the fourth quarter of 2024.
- PEC submitted utility coordination plans for the Central Avenue Water Main Project. The firm is working on preliminary plans for the Central Avenue portion of the paving, stormwater, and water main replacement project. PEC submitted a supplemental agreement for the expanded scope of services, including the Gordy Stormwater Bypass design and curb extensions (pedestrian safety bump-outs) at First and Main and Pine and Main. Staff anticipates final plans for this project in February 2024.
- A pre-bid meeting for the automated meter reading system is scheduled for August 25.
- Save the Date: The League's annual conference is October 7-9 in Wichita.

### **City Manager's Priorities:**

1. 2024 Budget
2. Sales Tax Ballot Question
3. Civic Center Disposition
4. BCC Facilities/Project Agreements

### **Upcoming Milestones/Deadlines:**

- **August 22** – Airport Road and Parking Lot Project Pre-Construction Meeting
- **August 25** – Automated Metering System Pre-Bid Meeting
- **October** – Draft Housing Needs Assessment Report
- **October** – McDonald Stadium Turf and Fence Installation
- **October** – Preliminary Engineering Central Avenue Water Main Project
- **November 7** – General Election (City's one-cent sales tax)
- **December** – Completion of East Park Concession/Restroom Facility
- **December** – Constant Creek Sewer Interceptor Project Bid Opening
- **January 2024** – Completion of Central Park Concession/Restroom Facility
- **February 2024** – McDonald Stadium Scoreboard Installation

### **Personnel Update:**

- *Vacant and advertised positions:* Public Works Maintenance Worker (3)
- *Vacant and not advertised positions:* Budget Analyst, Building Official
- *Conditional Offers (pending post-offer screening):* Police Officer (5)
- The Fire Department conducted one round of interviews this week and has a second round scheduled for next week.
- The Engineering Department made a conditional offer to a candidate for the Engineering Technician I position.
- Trevor Mateleska started with the Police Department this week. He will attend the KLETC once he gets assigned a class.
- Rylie Austin, Logan Pringle, and Curt Johnson completed their Class I Wastewater Certification.
- In the Public Works Department, Spencer Diaz and Kyle Bobbitt were promoted to Equipment Operator I.
- Kurt Bradshaw (Public Works) announced his retirement effective August 31.

### **Commission Calendar: *Upcoming City Commission Items (subject to change):***

- **August 30 Work Session** – 2024 Budget; Central Avenue Stormwater Project; Social Media Policy; Proclamation Policy; Fleet Leasing Proposal
- **September 5 Regular Meeting** – Revenue Neutral Rate Hearing; Prairie Trails Agreement; Resolution of Support for the Walnut River Bridge Project (KDOT)
- **September 13 Work Session** – General Financial and Budgetary Policies