

EL DORADO

K A N S A S

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Weekly Report
DATE: October 13, 2023

Items of Note:

- Chief Haag attended the training on the Wildfire Risk Assessment Portal organized by the Kansas Forestry Service. The portal can be a powerful tool for community planners to identify strategies to mitigate wildfire risk. Chief Haag shared a copy of the assessment he prepared for the El Dorado Fire Department's response district.
- This past week was Fire Prevention Week. Firefighters, led by Firefighter Darrow, visited each elementary school in the El Dorado Fire District to share this year's theme: *"Cooking safely starts with YOU. Pay attention to fire prevention."*
- Chief Haag has been working with the Sutphen Fire Apparatus Company on the status of the fire engine ordered in early 2021. The department has started reviewing the concept graphics for the new engine. The delivery date for the new engine has been pushed back to May 2025, primarily due to supply chain issues that plague the transportation industry.
- The Engineering Department anticipates conducting a field check of the Central Avenue Project next week. The Gordy Avenue Stormwater Project field check is anticipated in November. Utility conflict sheets and a construction phasing plan are being created. Geo-technical work was performed this week to identify rock depth throughout the project area.
- Fence work continues at McDonald Stadium. The contractor is now installing the twelve-foot section in the outfield.
- The project team for the East and Central concession/restroom facilities determined that the structures at both parks will need to be raised to allow for better drainage. The changes are being made this week, and construction continues as scheduled.
- Park maintenance crews are repairing irrigation leaks at various facilities. Outdoor restroom facilities will be closed for the season beginning October 30. The replacement of a slide on the south playground equipment at Graham Park should be completed this week.
- Winter basketball registration opened this week. The department will offer 1st/2nd, 3rd/4th, and 5th/6th grade divisions.
- The Constant Creek Sanitary Sewer Project received clearance from the Kansas Department of Wildlife and Parks. The City is still waiting for notification from the Kansas State Historical Society. Several state agencies must review the project area and "clear" the project before it can proceed since it received federal funding.

City Manager’s Priorities:

1. Capital Improvement Planning
2. Annual Evaluations
3. BCC Facilities/Project Agreements

Upcoming Milestones/Deadlines:

- **October** – McDonald Stadium Turf and Fence Installation
- **October** – Preliminary Engineering Central Avenue Water Main Project
- **November 7** – General Election (City’s one-cent sales tax)
- **December** – Completion of East Park Concession/Restroom Facility
- **December** – Constant Creek Sewer Interceptor Project Bid Opening
- **January 2024** – Completion of Central Park Concession/Restroom Facility
- **February 2024** – McDonald Stadium Scoreboard Installation

Personnel Update:

- *Vacant and advertised positions:* Public Works Maintenance Worker (4), Police Officer (2), Building Official, Management Analyst, Assistant City Manager/Finance Director
- *Conditional Offers (pending post-offer screening):* Police Officer (2)
- The Public Works Department conducted interviews and will offer employment to three potential employees.
- Interviews for the Building Inspector position are scheduled for October 16.
- The internal posting for a Master Firefighter position closed this week.

Commission Calendar: *Upcoming City Commission Items (subject to change):*

- **October 16 Regular Meeting** – El Dorado Community Partners CMB License; Setting a Public Hearing for Special Assessments for Projects 569 and 570 (Street Improvements on Hunton, Simpson, 2nd, and 5th Avenues); Setting a Public Hearing for Special Assessments for Projects 590 and 591 (Sewer Improvements for the Deer Run Addition); Rezoning Request for Lots 12 and 13, Block 1 and Lots 12, 13, and 14, Block 3 in the El Dorado Business Park
- **November 1 Work Session** – Social Media Policy; Proclamation Policy; Public Comment Policy; Publication Charter Ordinance; Annual Pay Plan Update; Purchasing Policy; Housing Needs Assessment; Moderate Income Housing Application
- **November 6 Regular Meeting** – Moderate Income Housing Application; Water Conservation Plan Overview