

# **EL DORADO**

## **K A N S A S**

### **PUBLIC COMMENT POLICY**

*Approved by the Commission November 6, 2023.*

Citizens are encouraged to address the City Commission during regularly scheduled meetings. This policy is intended to provide some guidelines to ensure that all El Dorado citizens have a chance to address the Commission.

1. Each interested party will state their name before making comments. Individuals wishing to be contacted about their comments following the meeting should provide their contact information to the City Clerk.
2. Any interested party may make public comments during a regular meeting. There are no residency requirements.
3. Each citizen will have three minutes to present his or her comments.
4. An extension of time, if necessary, may be approved but must be by a majority of the City Commission.
5. Comments or questions will be directed only to the City Commission.
6. Interested parties will act in a civil and courteous manner when addressing the City Commission.
7. Debate or argument between parties in the audience will not be allowed.
8. Legal issues will not be discussed. (Examples include but are not limited to personnel issues, lawsuits, etc.)
9. Violation of this public comment policy will result in the citizen being directed to cease or resume sitting. The Mayor, or Vice-Mayor in the absence of the Mayor, may direct anyone not complying with this policy or who is acting in an uncivil or threatening manner to leave the Commission Chambers.
10. Items on the agenda will not be addressed during the public comment section, although the City Commission may, at its discretion, allow public comment on an agenda item when that item is discussed on the regular agenda.
11. Interested parties may request the removal of any item placed on the consent agenda during the public comment period of the regular meeting. The item will be moved to the regular agenda if a majority of the City Commission agrees to remove the item and place it on the regular agenda.