



City of El Dorado, KS  
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TO: City Commission  
FROM: Kristina Traina, Administrative Assistant  
SUBJ: Work Session Meeting Agenda  
DATE: February 10, 2021

A Work Session is scheduled for February 10, 2021 at 5:00 pm at District 142, located at 142 North Main Street. City Commission will be given a tour of the CDBG project. Following the tour, the below items will be presented:

**I. ITEMS FOR PRESENTATION AND DISCUSSION**

- a. 150<sup>th</sup> Budget

**II. February 15, 2021 REGULAR AGENDA REVIEW**

- a. Consent Agenda
  - i. City Commission Minutes
  - ii. Appropriation Ordinance
- b. Old Business
  - i. None
- c. New Business
  - i. Department Reports – Administration
  - ii. Advisory Board Appointments
  - iii. 5<sup>th</sup>/Simpson/Hunton Public Hearing
  - iv. Public Utilities Equipment Leases
  - v. Miniature Golf Grant
  - vi. Strategic Plan
  - vii. Business Park Lot Sale
  - viii. Willet Lot Sale

**III. REPORTS**

- a. City Commission Reports
- b. City Manager's Report

TO: City Commission  
FROM: City Clerk Tabitha Sharp  
SUBJ: 150<sup>th</sup> Anniversary Budget  
DATE: February 3, 2021

**Background:**

The City of El Dorado is celebrating its 150<sup>th</sup> Anniversary this year and staff are planning events to celebrate that event. Staff are working with the CTC board to host one large event in September on the weekend of the anniversary, some smaller events throughout the year and will assist other organizations in hosting events if they would like. Staff are meeting with the CTC board on Monday, February 8<sup>th</sup> and after that meeting will have a more in depth budget for the Commission to review on Wednesday.

**Policy Issue:**

This expense will come from fund balance but is not budgeted, the City Commission will need to approve the expense.

**Alternatives:**

The City Commission has the following options:

1. Approve the plan as presented.
2. Provide feedback and ask staff to return with a new plan.
3. Decline the request to spend the funds as presented.

**Fiscal Impact:**

The tourism fund is supported by bed tax. While there was a significant decline in revenue last year, the loss of the employee funded through those monies allowed us to save and only spend down fund balance by approximately \$1,000. The current fund balance in the Tourism fund is approximately \$275,000. It is the proposal of staff that \$25,000 be utilized for the celebration of the 150<sup>th</sup> Anniversary.

**Trade-offs:**

Spending these funds on the 150<sup>th</sup> Anniversary will mean that they are not available for use in further marketing initiatives or the rebranding campaign. However, we believe that if marketed correctly, we will be able to bring people in for the celebration and possibly see a small increase in bed tax over that weekend.

**Staff Recommendation:**

Approve the expenditure.

**Commission Actions:**

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