

EL DORADO

K A N S A S

TO: City Commission
FROM: David Dillner, City Manager
SUBJ: Weekly Report
DATE: July 21, 2023

Items of Note:

- Experience El Dorado will announce music acts for Gold Fest. This year's acts include Tyler Halverson, Isaac Hoskins, and the headliner Aaron Watson. The City recruited several more activities for Gold Fest, including a rock-climbing wall and axe throwing.
- The artists hired to paint the El Dorado Plaza (across the street from Willie's on the north side of First Street) are expected to start next week.
- The Planning Commission currently has two vacancies. One vacancy must reside outside the City's corporate limits but within three miles of the City's boundary. The Planning Commission has had difficulty getting to a quorum during the last few months. Appointing individuals to fill these vacancies will help ensure that sufficient members are available to conduct business.
- Hotels during most of the week were fully booked because of the American Legion State baseball tournament and other happenings in and around town. In fact, two of the teams had to get rooms in Wichita.
- Experience El Dorado is participating in a program called First Impressions. We will be sending a group to Great Bend, and they will be sending a group to El Dorado. The visiting team will provide a report to the City to discuss what we do well and can do better. It is intended to help the City and businesses see their community through the eyes of a visitor.
- Kids Week is next week with a slate of "free" activities for young residents to enjoy. Special thanks to HF Sinclair, Kansas Oil Museum, Bradford Library, Coutts Museum of Art, Timer Guys, and Oz Events.
 - Sunday – Farmers Market (free flower pot to first 150 kids)
 - Monday – Lego Builders Competition at Library
 - Tuesday – STEM Activities at Oil Museum
 - Wednesday – Free Swim
 - Thursday – Art in the (East) Park
 - Friday – Movie in the (Forest) Park featuring "Lyle, Lyle, Crocodile"
- Purple Wave auctions ended and buyers have begun to pick up their treasures. The old dumpsters that were sold brought in a record amount. The auction tab shows a bidding war ensued, much to the City's benefit.
- The Public Works Department will soon alter the holiday trash schedule to add consistency for residents. Any trash days that are disrupted due to a holiday will revert to

Wednesday. All other days will remain the same as normal. This change means only one trash day will change during a holiday week instead of impacting several days.

- The City is reviewing an encroachment easement provided by Evergy that would apply to about fifty feet of the Constant Creek Sanitary Sewer Interceptor Project. Evergy is not concerned with routing the sewer in its easement, although the City will have to enter into an encroachment agreement. Garver will proceed with the field survey and design of the realignment once the City approves the encroachment agreement.
- Garver's scope of services for preliminary engineering for the Constant Creek Sanitary Sewer Interceptor Project requires an amendment, which will add pre-construction notification for the sewer improvement project to meet United States Army Corps of Engineers' requirements associated with improvements adjacent to the Waters of the United States (WOTUS) and includes an unplanned water main relocation along S. Fredrick Drive. The cost of this amendment is \$18,850.
- The Utilities Department is requesting proposals for its automated metering system. A pre-submittal meeting is scheduled for August 11.
- The City had its second coordination meeting with Conco Construction concerning the East and Central Park concession/restroom facilities. Demolition of the existing facilities is scheduled for the week of July 31. The shipping containers for the facilities and the Butler Softball Team locker room have been ordered.
- The Parks and Recreation Department is accepting Jackie Stiles Basketball Clinic registrations. The K-6 division has a waiting list, and the 7-12 division has a few spots remaining.
- The final Twilight Swim of the season will be Friday, July 29. The start time will be 7:00 pm instead of 8:00 pm to accommodate the Kids Week movie to be shown at the band shell at 9:00 pm. The tentative closing date for the pool will be Sunday, August 13. Management is visiting with guards to check availability. The closing date may be moved up a few days based on the availability of lifeguards. Splash pads will remain open through Labor Day.
- The City received a request to modify the existing financing structure of the \$3.3 million Industrial Revenue Bonds issued in 2016 for Days Inn and Suites. Rakesh Bhakta is buying out Harshad Bhakta and Parimala Bhakta, but the Tenant (HRSP LLC) remains the same. Per the originating documents, the City Commission must approve an amendment to the terms in the current bond issue before it can become effective.
- Mayor Young and I participated in the League of Kansas Municipalities strategic planning process in Andover this week. In February 2023, the League began a strategic planning process to determine if its goals align with the current needs of the membership. Overall, membership is satisfied with the services the League provides cities.
- The League invites elected and appointed officials to serve on one of several policy committees, which help establish the policies that guide the organization's legislative efforts. Committees include the Public Officers & Employees Committee, Utilities and Environment Committee, Finance & Taxation Committee, and the Legislative Policy Committee. The League's Policy Committees are crucial in reviewing and developing policy recommendations for the Statement of Municipal Policy (SMP).

- Save the Date: The League’s annual conference is October 7-9 in Wichita.

City Manager’s Priorities:

1. 2024 Budget
2. Sales Tax Ballot Question
3. Civic Center Disposition
4. BCC Facilities/Project Agreements

Upcoming Milestones/Deadlines:

- **October** – Draft Housing Needs Assessment Report
- **November 7** – General Election (City’s one-cent sales tax)

Personnel Update:

- *Vacant and advertised positions:* Public Works Maintenance Worker (1), Police Officer (5), Engineering Technician I, Firefighter.
- *Vacant and not advertised positions:* Budget Analyst
- *Conditional Offers (pending post-offer screening):* Police Officer (1), Public Works Maintenance Worker (2), Marketing Specialist, Sanitation Lead
- The City extended a conditional offer of employment to a candidate for the Marketing Specialist position. We anticipate the individual starting in early August pending post-offer screenings.
- The Public Works Department extended three conditional offers of employment. Two of these offers were for positions in the Streets Division and one was for a position in the Refuse Division.
- The Fire Department extended the deadline for applications for its vacancy until August 4 due to a lack of qualified applicants.
- The Police Department has two candidates confirmed for interviews and testing on August 17.

Commission Calendar: *Upcoming City Commission Items (subject to change):*

- **August 2 Work Session** – 2024 Budget; Social Media Policy; Proclamation Policy; Fleet Leasing Proposal
- **August 7 Regular Meeting** – El Dorado Plaza CID Hearing and Ordinance; Professional Services Agreement for City Attorney; Public Utilities Asset Software; Prairie Trails Agreement; Days Inn IRB
- **August 16 Work Session** – General Financial and Budgetary Policies

Items Pending in the Queue: *(Items working through a process that will eventually appear on the Commission’s agenda)*

- None